

04/28/15

TOWN OF REDINGTON SHORES
BOARD OF COMMISSIONERS
SPECIAL MEETING
MONDAY, APRIL 27, 2015 – 7:00 P.M.

WORKSHOP MEETING TO FOLLOW

Present Upon Roll Call: Commissioner Henderson; Commissioner Kapper; Commissioner Holmes; Vice Mayor Branch; Mayor Adams; Attorney Rubenstein.

SPECIAL MEETING

Oath of Office – District Two Commissioner

John Branch was sworn in by Attorney Lauren Rubenstein.

Appointment of Vice Mayor

Mayor Adams praised both Vice Mayor Branch and Commissioner Holmes for their work and friendship over the years; he said he will let John take it easier the next few years, but still give him the responsibility for the sewers. He stated that he would appoint Commissioner Holmes as Vice Mayor, seconded by Commissioner Kapper. Roll call: all yes. Commissioner Holmes accepted the position and said he was humbled by the appointment.

Appointment of Commission Supervisory Areas

Mayor Adams said all of the supervisory areas will remain the same, except that Commissioner of Human Resources will now be Commissioner Henderson.

CLOSE SPECIAL MEETING

OPEN WORKSHOP MEETING

Discussion – Usage of Credit Card Machine at Town Hall

Mayor Adams welcomed Mercedes Woodaz, Account Executive for FIS, and by phone Tom, who handles Government entities for FIS. Tom showed a power point presentation, and explained that Fund Balance, the Town's current accounting software, can't process credit cards. FIS has multiple payment websites to explain various ways to pay by credit card, secured pages, processing fees, etc. Mayor Adams asked what the set up fee would be; Tom said it would be \$1,000 per card set up. Commission Henderson asked about credit card machines or terminals. Tom said the terminals are connected to the USB ports at the computers, and cost \$220. per terminal, and can be used on a trial basis if desired.

Mayor Adams asked Ms. Herr how many transactions are done each week; Ms. Herr said 15-20 on the average. Tom explained that "service fees" can be charged to the customer to compensate credit card fees. Commissioner Kapper asked Ms. Herr the average number of credit card only requests there are per month; Ms. Herr said around 3.

Mayor Adams said that there would not be many online payments, supported by Commissioner

04/28/15

Henderson, who stated that contractors, etc. would still have to come in to Town Hall to get the permits. Mayor Adams suggested it is good to move into the modern world more.

When asked if there is some risk with credit card payments, Tom said that anytime you accept cards there can be a “charge back”, resulting in a small payment by the town. Vice Mayor Holmes said that, based on need, credit cards are not necessary. Tom also said that most contracts are for 3-5 years, with early termination allowed at no cost.

Mayor Adams said that the Commission will vote at the May Commission meeting.

Respectfully Submitted,

Patti Herr
Administrative Secretary