

**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
REGULAR MEETING  
WEDNESDAY, SEPTEMBER 9, 2015 – 7:00 P.M.  
MINUTES**

Present upon roll call: Commissioner Henderson, Commissioner Kapper, Commissioner Branch, Mayor Adams and Attorney Denhardt. Absent, Vice Mayor Holmes.

APPROVAL OF MINUTES – Regular Meeting, August 12, 2015; Workshop Meeting, August, 26, 2015

Commissioner Henderson moved to approve the minutes as stated, seconded by Commissioner Kapper. Roll call: all yes.

RATIFICATION OF BILLS – August/September 2015

Commissioner Branch moved to ratify the bills as presented, seconded by Commissioner Henderson. Roll call: all yes.

**COMMISSION REPORTS**

Mayor Adams

In the absence of Vice Mayor Holmes, Mayor Adams gave the following report on Fire and EMS.

Fires Services – one non emergency call with an average response time of ten minutes and twenty-nine seconds and six emergency calls with an average response time of six minutes and thirty-two seconds.

EMS – eight non emergency calls with an average response time of six minutes and twenty-seven seconds and eighteen emergency calls with an average response time of five minutes and forty seconds.

Mayor Adams reported on a house fire that occurred on 174<sup>th</sup> Terrace Drive; the occupants were pulled to safety and are doing well.

Commissioner Kapper, Commissioner District No1

Building – 71 permits were issued in August, one being for a new home. Total revenue and fees collected were \$28,828.00.

Commissioner Branch, Commissioner District No 2

Indian Shores Police Department – criminal reports, police action reports and physical arrests were up from last year and traffic citations and parking citations were down.

Commissioner Henderson, Commissioner District No 3

Commissioner Henderson reported the beach access next to La Vistana II is almost completed. The two parks in front of the buildings on Gulf Blvd, should be under way very soon.

Town Picnic – mark your calendars for October 10<sup>th</sup> for the annual town picnic. Thank you to the parks and recreation committee for helping with planning the activities and collecting donations for the raffle. A big thank you for the local businesses who have already donated. This year the town turns 60 years old and to help celebrate tee shirts will be sold at the picnic and then at town hall after the picnic.

Pinellas County will be having a mobile collection of hazards materials on September 19<sup>th</sup> from 9:00 a.m. to 2:00 p.m. at Seminole High School.

**OLD BUSINESS**

Award Bid – Landscaping/Mowing Services

Commissioner Kapper explained Gary Windon has retired, the town's cost for Gary's salary and benefits were at \$47,092.77 per year. The town advertised to out source some mowing and landscape services. There were five bids received. Commissioner Kapper moved to award the bid to Kuhlman Lawn Services at \$23,520.00 per

year, seconded by Commissioner Henderson. Commissioner Henderson asked if the bids were compared with all the same criteria. Commissioner Kapper stated yes they were. Commissioner Henderson asked if there is a clause in the contract to get out of the contract if the town is not happy with their service; Commissioner Kapper stated it can be put into the contract. There being no further discussion, roll call on the motion and second, all yes.

#### Approve Amending Purchase Order Policy

Mayor Adams explained the auditors have recommended to adopt a policy that purchases under \$250.00 instead of the current \$50.00 policy do not require the preparation of a purchase order. Commissioner Henderson moved to approve the recommended policy change, seconded by Commissioner Branch. Roll call: all yes.

### **NEW BUSINESS**

#### Approval of 2014 Audit

Mayor Adams introduced Richard Cristini to address the Commission. Mr. Cristini stated no evidence of material weakness or control deficiencies were found. Different tests are performed each year. Commission policies have been followed. Statement of net position is at \$16,066,376; with a net change of \$450,492.00. Overall the Town is in good financial condition. Mr. Cristini explained GASB 68 will go into effect next year covering the employees in FRS and liability will be reported in the audit. There being no further discussion, Commissioner Kapper moved to approve the 2014 Audit as presented, seconded by Commissioner Branch. Roll call: all yes.

#### Approve Interlocal Agreement for Use of Property Tax Collections to Fund Exemption Audit Services

This agreement would be between the town and the Pinellas County Property Appraiser. The Property Appraiser will use a vendor to identify undeserved and/or fraudulent property tax exemptions in the county. Monies collected will be distributed to the town, after the vendor fee of 30 percent. Commissioner Henderson moved for the town to enter into the agreement, seconded by Commissioner Branch. Roll call: all yes.

#### Approve Capital Improvement Plan 2016 – 2020

Commissioner Kapper moved to approve the Capital Improvement Plan as submitted, seconded by Commissioner Branch. Roll call: all yes.

#### Approve Resolution 07-15 Capital Improvement Element Schedule

Attorney Denhardt read Resolution 07-15 by title. Commissioner Kapper moved to approve Resolution 07-15, seconded by Commissioner Branch. Roll call: all yes.

#### Approve Resolution 08-15 Florida Highway Beautification Grant

Attorney Denhardt read Resolution 08-15 by title. Commissioner Kapper moved to approve Resolution 08-15, seconded by Commissioner Henderson. Roll call: all yes.

### **PUBLIC COMMENTS**

None

### **MISCELLANEOUS**

Mayor Adams announced the following meeting dates:

Special Meeting – Monday, September 14, 2015 – 2014/2015 Tentative Millage and Advalorem and Tentative Budget – 5:15 p.m.

Special Meeting – Monday, September 21, 2015 – 2014/2015 Final Millage and Advalorem and Final Budget – 5:15 p.m.

Workshop Meeting – Wednesday, September 30, 2015 – 7:00 p.m.

Regular Meeting – Wednesday, October 14, 2015 – 7:00 p.m.

Respectfully submitted,

Mary F. Palmer, MMC  
Town Clerk