

**WORKSHOP MEETING  
BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
WEDNESDAY, OCTOBER 25, 2023 – 6:00 P.M.  
MINUTES**

**Call to Order:** 6:00 P.M. Pledge of Allegiance

**Attendance:** Mayor Commissioner Henderson, Vice Mayor Commissioner Hendrickson, Commissioner Blackburn, Commissioner Herig, Commissioner Licata, Attorney Eschenfelder, Administrator McGlothlin. Quorum present.

**APPEARANCES AND PRESENTATIONS**

**OLD BUSINESS**

1. Website Posting Policy/ Social Media Policy Update- Administrator McGlothlin thanked Attorney Eschenfelder for the draft policy he provided and recommended that the Commission approve the policy for implementation. Commission consensus for Town Administrator to implement the policy.
  
2. Citizen Communication App- Administrator McGlothlin narrowed the app search town to GoGov and Civic Plus. Administrator McGlothlin stated that these two apps had similar adaptable modules, but he prefers GoGov citizen notification due to the fact that Civic Plus is more emergency management focused. Administrator McGlothlin stated that he did like the SeeClickFix module on the Civic Plus app. Administrator stated that the next step would be to schedule a demo from the app. Administrator McGlothlin encouraged the Commissioners to participate in the demo. Commissioner Blackburn suggested a special workshop for the demo. Commissioner Herig asked about the app's texting abilities. Administrator McGlothlin stated that both apps have the capability to text. Commissioner Herig asked to be involved/ requested citizen participation. Attorney Eschenfelder stated that a special workshop isn't necessary if there is no communication between the Commissioners.  
*Action Item:* Administrator McGlothlin to schedule a demonstration for the communication apps.  
*Person Responsible:* Administrator McGlothlin.
  
3. Building Official Position Update- Administrator McGlothlin provided an update on the item and stated that Mayor Will will provide volume, fee schedules, and profits from Redington Beaches' building department. Administrator McGlothlin stated that he wants to make sure that the volume is manageable to share a building official between the two towns. Administrator McGlothlin asked for direction from the Commission if Redington Beach doesn't want to partner with Redington Shores. Commissioner Herig stated that the Building Official position does grant writing and believes that the town has enough work to keep a sole Building Official busy. Administrator McGlothlin agreed. Commissioner Blackburn confirmed that this position would report directly to the Administrator. Vice Mayor Commissioner Hendrickson asked for the current volume numbers from the building department. Administrator McGlothlin stated that the current volume is enough for a full-time Building Official. The Commission reached consensus to post the Building Official position.  
*Action Item:* Building Official job is to be posted.  
*Person Responsible:* Administrator McGlothlin.

**NEW BUSINESS**

1. Shark Fishing Ban- Attorney Eschenfelder reviewed Indian shores' ordinance and stated reasons for the differences in the ordinance he drafted. Attorney Eschenfelder reviewed possible pushback from permitted fishermen.  
*Action Item:* Item to be placed on the agenda for first reading for November 8<sup>th</sup> meeting.  
*Person Responsible:* Clerks Office.
  
2. BCE Update- Undergrounding of the West Side of Gulf Blvd.- Administrator McGlothlin met with Duke energy and stated that the Binding Cost Estimate did not go down from the last review. Duke Energy is honoring the lowest amount- estimated \$1.597 million. The BCE will need to be met by Fontier and Spectrum as well. Administrator McGlothlin stated that the estimated additional cost would be around \$200 thousand with an additional \$100 thousand added for streetlight repairs. Commissioner Herig asked

if the streetlights were included in the BCE. The administrator will double check with Duke Energy to review the agreement on streetlights. Administrator McGlothlin informed the Commission that the total cost is estimated at \$1.9 million dollars with a commitment required within 2 months. Commissioner Blackburn asked a questions regarding spectrum undergrounding. The Commission discussed. Administrator McGlothlin will get final numbers in the coming weeks from Frontier and Spectrum. The Commission reached a consensus to proceed with the project.

Action Items: Administrator McGlothlin to check on Turtle lighting/ streetlighting to see if it is included in the agreement. Administrator to receive final cost for the project and inform the Commission.

Person Responsible: Administrator McGlothlin.

3. Medicare Reimbursement Discussion for Town Employee- Administrator McGlothlin explains the item and informs the Commissioners that it is in reference to our town receptionist. Commissioner Blackburn spoke on part time employee benefits. Vice Mayor Commissioner Hendrickson asked what our current part time policy is and what our opt out policy is. Administrator McGlothlin spoke on past experiences with these policies. Vice Mayor Commissioner Hendrickson spoke on ADA requirements for insurance. Attorney Eschenfelder spoke on the importance of uniformity in our policies. Vice Mayor Commissioner Hendrickson recommended looking into the option to provide a stipend. Attorney Eschenfelder spoke on town stipend policies.

Action Item: Administrator is to review benefits around similar towns and present these finding at the next workshop meeting on November 29.

Person Responsible: Administrator McGlothlin

4. Town Newsletter Discussion- Administrator McGlothlin reviewed past examples of the town newsletter and asked the Commission to give input on the idea to restart this practice. The Commissioners reached a consensus to continue the newsletter and distribute quarterly reports. Commissioner Blackburn asked for a system to distribute or for a system to discern citizen contact preferences. Mayor Commissioner Hendrickson spoke on distribution methods. Administrator McGlothlin recommended it be distributed in a December newsletter.

Action Items: Commissioners are to send their letters to the administrator by 11/17/23. Administrator to distribute once received.

Person Responsible: Town Commission and Administrator McGlothlin.

Commissioner Herig emphasizes action items to be included in the meeting minutes. Commissioner Herig asked Attorney Eschenfelder a question relating to the Form 6. Attorney Eschenfelder referred the Commissioner to a handout on Form 6's.

Attorney Eschenfelder spoke on the Land Development Code and stated that an error had occurred in the review process that removed the language the prohibited transient rentals in our residential zones. Attorney Eschenfelder recommended a special meeting to place a moratorium on Business Tax Receipts and schedule a Planning and Zoning Board meeting to review an ordinance to remove our newly adopted LDC entirely. Discussion of dates and times amongst the Commission and Attorney Eschenfelder.

Action Item: Clerks Office is to advertise for a special meeting on Friday 10/27 at 1:30 p.m. to adopt the moratorium on Business Tax Receipts and then look into possible dates and times for the Planning and Zoning Board to meet.

Person Responsible: Interim Clerk Patterson.

Administrator McGlothlin spoke on parking at Town Hall and asked for Commission direction on metered parking.

Action Item: The Administrator is to include all parking as metered in the agreement with ParkMobile but not have the town lot charged during business hours. Meters are to close at 10 p.m. and not allow for over night parking,

Person Responsible: Administrator McGlothlin.

Administrator McGlothlin stated that he is working with the City Administrator of Seminole to increase involvement with the Seminole Fire Department. The administrator updated the Commission on weekly siren testing. Administrator McGlothlin asked for Commission direction on pool draining/ sewer cost reimbursement for town residents. The Commission discussed sewer system charges. The Commission reached the consensus that the homeowners are responsible for the draining of their own pools.

**MISCELLANEOUS**

Regular Meeting- Wednesday, November 8, 2023 – 6:00 P.M.

Workshop Meeting- Wednesday, November 29, 2023 – 6:00 P.M.

**ADJOURNMENT** 7:00 P.M.

Respectfully submitted,

*Jolie Patterson*

Jolie Patterson

Interim Town Clerk