



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, DECEMBER 13, 2023 - 6:00 P.M.
AGENDA**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. CONSENT AGENDA

1. **MINUTES** – Approval of: Regular Meeting – November 8, 2023, Special Meeting – November 16, 2023, and Workshop Meeting – November 29, 2023

E. APPEARANCES AND PRESENTATIONS

1. Chief Rick Swan, Indian Shores PD – Recognition for Charity Toy Drive
2. Chief Clint Belk, Madeira Beach Fire Rescue Update
3. Interim Chief Bill Morelli, Seminole Fire Rescue Update

F. OLD BUSINESS

1. Second Reading of Ordinance 23-13; Creating Article III of Chapter 56 of the Town Code Related to Shark Fishing

G. NEW BUSINESS

1. 2024 Town Holiday Schedule – Consider a request to approve.
2. Agreement for Conducting In-Conjunction Municipal Election with the Pinellas County Supervisor of Elections – Consider a request to approve.
3. Refuse Rate Increase – Discussion.
4. Town Parking Fees and Fines – Discussion.
5. Proposal for Restoration of Damaged Landscaping at Redington Shores Nature Park – Consider a request to approve.

H. MISCELLANEOUS

Workshop Meeting- Wednesday, December 27, 2023 – 6:00 P.M.
Regular Meeting- Wednesday, January 10, 2024 – 6:00 P.M.

I. COMMISSION REPORTS

1. Mayor Commissioner Henderson
2. Vice Mayor Commissioner Hendrickson, District No 3
3. Commissioner Blackburn, District No 1
4. Commissioner Herig, District No 2
5. Commissioner Licata, Commissioner District No 4
6. Town Attorney
7. Town Administrator

J. PUBLIC COMMENT (Items not previously discussed on this agenda.)

K. ADJOURNMENT

Pursuant to Florida Statutes § 286.0105, if any person or entity decides to appeal any decision made on any matter considered at any meeting or hearing of any Redington Shores Board or Commission, he, she or it will need a record of the proceedings and, for such purpose, he, she or it may need to ensure that a verbatim record of the proceedings is made, which record includes the legal arguments, testimony, and evidence upon which the appeal is to be based.

ITEM D.1.

**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 8, 2023 - 6:00 P.M.**

Call to Order: 6:00 P.M.

Attendance: Vice Mayor Commissioner Hendrickson, Commissioner Herig, Commissioner Licata, Administrator McGlothlin

Virtual: Attorney Robert Eschenfelder.

Absent Mayor Commissioner Henderson and Commissioner Blackburn

CONSENT AGENDA

Administrator McGlothlin spoke on the Indian Shores Police Department status update on Emergency Management. Vice Mayor Commissioner Hendrickson asked if Chief Swann requested a response. Administrator McGlothlin said no, this update is just for the Commission's review. Vice Mayor Commissioner Hendrickson spoke on the reordering of the agenda as follows: Consent agenda, Appearances and Presentations with the addition of Interim Seminole Fire Chief Morelli, Commission Reports, New Business, and ending with Old Business. Commission consensus to reorder the agenda.

1. APPROVAL OF MINUTES – Regular Meeting October 11, Workshop Meeting October 25, Special Meeting October 27, Special Meeting November 2.
Commissioner Herig motioned to approve the meeting minutes. Commissioner Licata 2nd. No Commission discussion. No public comment.
Vote taken: All yay.

APPEARANCES AND PRESENTATIONS

1. Chief Belk, Madeira Beach Fire; Public Safety Update- Chief Belk spoke on his monthly report and gave the Commissioners a progress update on the Redington Station. Belk stated that he is researching grant funding for the station and will update the Commission on his findings.
2. Interim Chief Morelli, Seminole Fire- Chief Morelli gave an update on Seminole Fire Department coverage in the area and expressed his commitment to the partnership with the town. Morelli spoke on storm response and the efforts of the Seminole Fire Department during and after Hurricane Idalia. Chief Morelli stated that he plans to return to his regular attendance of the monthly Commission Meetings.

OLD BUSINESS

1. Second Reading of Ordinance 23-14; Repealing Ordinance 23-10 as Inconsistent with the Town Comprehensive Plan- Attorney Eschenfelder read the ordinance by title. Commissioner Herig motioned to approve. Commissioner Licata 2nd. Attorney Eschenfelder stated that the Planning and Zoning board recommended adoption at their meeting on 10-30-23. No public comment.
Vote taken: All yes.

NEW BUSINESS

1. Appointment of Margaret Carey as Town Clerk for the Town of Redington Shores- Administrator McGlothlin introduced Margaret Carey and reviewed her qualifications. Margaret Carey thanked the Commissioners for their warm welcome and expressed her excitement to start on the following Monday. Commissioner Herig motioned to ratify the appointment. Commissioner Licata 2nd. No Commission discussion. No public comment.
Vote taken: All yes.
2. 30-60-90-Day Plan Status Update: As Submitted by the Town Administrator- Administrator McGlothlin spoke on what projects have been completed, what is in progress, and the projects that are still to be addressed. Administrator McGlothlin stated that projects such as finding a full time Building Official and the Duke Energy Undergrounding are larger projects that will take time to be completed. Commissioner Herig praised the administrators' efforts. Commissioner Herig proposed that the Commissioners come to the Workshop meeting on 11-29-23 with performance objectives. Commission consensus.
Action Item: Commissioners are to bring performance objectives for the Administrator to the Workshop Meeting on November 29, 2023.
Person Responsible: Commission.

3. First Reading of Ordinance 23-13; Creating Article III of Chapter 56 of the Town Code Related to Shark Fishing- Attorney Eschenfelder read the ordinance by title. Commissioner Licata motioned to approve the ordinance for 2nd reading. Commissioner Herig 2nd. No Commission discussion. No public comment.
Vote taken: All yes.
4. Seminole Fire Department Written Operational Report- (item discussed in Appearance #2)
5. Library Update- Commissioner Herig gave the Commissioners an update on the library and stated that the library will have an open house in January to show the public their recent renovations. The library is starting a “Buy a Brick” program for their sun patio- Herig stated that the town could also do a similar project in the future at the Nature Park. The library is going to Sand Innovations to advertise these events. Vice Mayor Commissioner Hendrickson asked how someone could purchase a brick. Herig stated that they can go to the website www.fundraisingbrick.com/the-gulf-beaches-public-library.

MISCELLANEOUS

Workshop Meeting- Wednesday, November 29, 2023 – 6:00 P.M.

Regular Meeting- Wednesday, December 13, 2023 – 6:00 P.M.

COMMISSION REPORTS

(1) Mayor Commissioner Henderson-None

(2) Vice Mayor Commissioner Hendrickson, District No 3- None

(3) Commissioner Blackburn, District No 1-None

(4) Commissioner Herig, District No 2- Commissioner Herig spoke on the RFP for the Landscape Architect- stated that there was 1 response that did not meet the qualifications. The Parks and Rec Committee decided to follow Doris Heitzman’s recommendation to start with small projects and the first projects will be replacing the salt washed plants and repairing the sidewalk on 175th. Commissioner Herig stated that she is working on the crosswalk for the Land Development Code.

(5) Commissioner Licata, Commissioner District No 4- Commissioner Licata reminded the Commissioners that on Friday, November 11, there will be a beach cleanup for Krewe Sea Save Yours. Commissioner Licata informed the Commission that the 18308 house is in the final steps of removal in accordance with the dilapidated house ordinance. Commissioner Herig asked if volunteers were needed and Licata said everyone is encouraged to volunteer- RSVP for lunch with the link on the website.

(6) Town Attorney- None

(7) Town Administrator- Administrator McGlothlin stated that auditors are on site starting 11/13. Administrator McGlothlin asked for Commission Consensus for a weekend rental for either 1/14/24 or 1/21/24. The Administrator stated that we have weekend maintenance on hand so there would be no overtime required. Commission consensus to allow for the rental.

Administrator McGlothlin gave a permitting update from the building department and a code enforcement update from Deputy Doherty. The administrator stated that the Commission will need to meet before the workshop meeting at the end of the month to approve a budget adjustment and approve the ParkMobile contract.

Action Item: Administrator McGlothlin to email potential dates for the Special Meeting to the Commissioners.

Person Responsible: Administrator McGlothlin.

PUBLIC COMMENTS (Items not previously discussed on this Agenda)

- Chief Morelli, Seminole Fire Department- 12/9 is the “Fill the Boat” located at the Walmart at Bay Pines. Proceeds go to St. Vincent De Paul. Waterless boat parade on 12/3.

Action Item: Clerks office to advertise these events to Redington Shores Residents

Person Responsible: Interim Clerk Patterson

ADJOURNMENT- 6:32 PM

Respectfully submitted,

Jolie Patterson

Jolie Patterson
Interim Town Clerk

**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
SPECIAL MEETING
THURSDAY, NOVEMBER 16, 2023 – 6:00 P.M.
MINUTES**

Call to Order: 6:00 P.M. Pledge of Allegiance

Attendance: Mayor Commissioner Henderson, Vice Mayor Commissioner Hendrickson, Commissioner Blackburn, Commissioner Herig, Commissioner Licata, Administrator McGlothlin.
Virtual: Attorney Eschenfelder

APPEARANCES AND PRESENTATIONS

None

OLD BUSINESS

None

NEW BUSINESS

1. **Adoption of Resolution 11-23: Providing Budget Adjustments to the Fiscal Year 2022-2023 Annual Budget-** Attorney Eschenfelder read Resolution 11-23 by title. Commissioner Herig motioned to adopt the resolution as read. Vice Mayor Commissioner Hendrickson 2nd. Commissioner Herig commended Heather Guadagnoli, Town Accounting Staff, for creating an understandable breakdown. Heather Guadagnoli highlighted the increases in revenue and explained fluctuations in the budget; particularly the Town Administrator position, the Building Department, and sewer/ stormwater work. Heather reminded the Commissioners that ARPA funds need to be spent by December 2024. Mayor Commissioner Henderson asked if ARPA money can be spent on the Duke Undergrounding project. Heather confirmed that as an option. Heather explained the statutory requirement to ensure this budget adjustment is completed by months end. No Commission discussion. No public comment. Administrator McGlothlin commended Heather for her hard work on this adjustment.
Vote taken: All yay.
2. **ParkMobile Contract Approval-** Administrator McGlothlin spoke on the importance of making the switch from Flowbird to ParkMobile. Commissioner Herig motioned to accept the contract as presented. Vice Mayor Commissioner Hendrickson 2nd. No Commission discussion. Heather Guadagnoli, Accounting Staff, spoke on how great this will be for the town. Administrator McGlothlin thanked staff for their hard work.
Vote Taken: All yay.
3. **ISPD Request for Charity Donation-** Chief Swann spoke on the Indian Shores Police Department's holiday fundraiser. Chief Swann said they will hold their annual No Shave November luncheon on Friday, December 7, 2023, at 12 p.m. The Town of Indian Shores donated \$2501 to the ISPD Holiday Fundraiser which will be distributed to 4 different charities along with their toy drive donations that will all go to Santa's Angels. Commissioner Blackburn suggested the town donate \$50 more than Indian Shores. Commission discussion of public funds contributions. Heather Guadagnoli spoke on the budgeted amount of charitable contributions for the 23-24 budget. Commissioner Herig motioned to use raffle money from the Town Picnic, along with any citizen contributions, to equal \$2550. Commissioner Licata 2nd.
Vote taken: All yay.
4. **Discussion of Sand Dune Restoration Project-** Administrator McGlothlin gave background on the restoration project from Pinellas County and stated that out of the 24 addresses that were identified/ approached to complete the temporary construction easement, 13 accepted or completed the easements. Pinellas County stated that there are gaps in between dunes that will need to be filled/ constructed. Administrator McGlothlin stated that the news of dune construction deterred residents from agreeing and informed the Commission that the renourishment is not likely to occur in Redington Shores without the dune construction. Administrator McGlothlin is open for questions and encourages the Commission to reach out to constituents. Commissioner Licata asked if everyone must participate in the dune reconstruction/ easement agreements in order to receive renourishment. Administrator McGlothlin says for the gaps between dunes- yes, as the gaps must be closed. Commissioner Herig asked about the response rate. Administrator McGlothlin said it's approximately 50%. Chief Swann spoke on the Indian Shores campaign for dune restoration/ construction.
Bill Blackburn, 17717 Gulf Blvd #202, Redington Shores, FL 33708, asked how many property owners are

advocates of the dune reconstruction. Administrator McGlothlin answered with the Mayor and La Vistana Condominiums.

The Commission discussed flooding from Hurricane Idalia. Chief Swann stated that he is open for questions if any residents have questions. Vice Mayor Commissioner Hendrickson spoke on Pinellas County's timeline and the lack of Redington Beaches included in the restoration project. The Vice Mayor Commissioner suggested a Town Hall meeting specifically for this topic.

Rob Francour, 18325 Gulf Blvd #209, Redington Shores, FL 33708, asked if it was an option to post the addresses of the non-signers to the town website. Attorney Eschenfelder stated that as long as there were no names listed, then this would be fine.

Commissioner Herig reminded the Commission that the newsletter is due by tomorrow, November 17th.

Commissioner Herig asked Commissioner Blackburn for an update on the Gulf Beaches Library/ the town's contribution for their upcoming event. Commissioner Blackburn had no update. Vice Mayor Commissioner Hendrickson asked if the town could contribute. The Commission discussed.

Action Items: Administrator McGlothlin to send addresses to the Commissioners to help with advocacy and identify the gaps in the dunes to the Commissioners. Commissioner Herig to send library event email to all Commissioners.

Persons Responsible: Administrator McGlothlin and Commissioner Herig.

MISCELLANEOUS

Workshop Meeting- Wednesday, November 29, 2023 – 6:00 P.M.

Regular Meeting- Wednesday, December 13, 2023 – 6:00 P.M.

ADJOURNMENT 6:52 P.M.

Respectfully submitted,

Jolie Patterson

Jolie Patterson

Interim Town Clerk

**WORKSHOP MEETING
BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WEDNESDAY, NOVEMBER 29, 2023 – 6:00 P.M.
MINUTES**

Call to Order: 6:02 P.M. Pledge of Allegiance

Attendance: Mayor Commissioner Henderson, Vice Mayor Commissioner Hendrickson, Commissioner Herig.
Absent: Commissioner Blackburn, Commissioner Licata. Quorum present. Also present: Attorney Eschenfelder (virtual), Administrator McGlothlin, Clerk Carey, Deputy Clerk Patterson.

APPEARANCES AND PRESENTATIONS

OLD BUSINESS – none.

NEW BUSINESS

1. Redington Shores Holiday Parade – Major Glenn Smith provided an update and advised the Fire Department should consider sending a smaller truck that could get through the streets easier. The regular fire truck is high for the low hanging trees. Also if Santa will be riding on the truck he will need to be securely strapped in. Administrator McGlothlin will reach out to Chief Belk to discuss.

Deputy Clerk Patterson noted that the parade begins at noon and participants should arrive at Town Hall by 11am to decorate their vehicles. Candy, dog bones, beads, and decorations will be provided.

Mayor Commissioner Henderson requested that staff send a message to residents informing them of the earlier parade start time. She also requested that all holiday events be included on a single flyer and posted around town.

Action Item: Confirm parade and safety details with Chief Belk.

Person Responsible: Administrator McGlothlin

Action Item: Notify residents of new parade start time and create flyer with all holiday events and post on all bulletin boards around town.

Person Responsible: Clerk's Office

2. Town of Redington Shores Charter Review Discussion – Administrator McGlothlin provided the update and said this item would be a matter that would ultimately come to a referendum vote. Unfortunately, there is not enough time to include in the 2024 election. Attorney Eschenfelder stated the Town is mandated to review the Charter every 10 years. He will draft a Resolution that establishes a Charter Review Commission, tentatively with an effective date of February 1, 2024. The Commission will make appointments and will include 5 members.

Action Item: Draft a Resolution that establishes a Charter Review Commission.

Person Responsible: Attorney Eschenfelder

3. Florida Ethics Commission Form 6 Filing Discussion – Administrator McGlothlin provided an update and asked if there were any questions. Vice Mayor Commissioner Hendrickson said the Florida League of Cities will present a webinar on the topic February 6, 2024. Attorney Eschenfelder said the Town might want to consider possibly compensating elected officials for the cost of a CPA to assist in completing the Form 6.

Public Comment: CJ Hoyt, 247 176th Terr Dr. asked if Planning & Zoning Board members will be required to submit Form 6. Attorney Eschenfelder said, no, they will not. This is only a requirement for BOC members.

Action Item: None.

4. Maintenance Department Service Discussion – Administrator McGlothlin provided the update saying the Town may want to evaluate the various maintenance agreements in place consider assigning tasks to our current maintenance employees. One such example is landscape. During the past fiscal year, the Town paid \$23,520.00 for landscaping. Moving this task in-house would require a capital investment of \$13,000-\$20,000 for specialized mowing equipment. Mayor Commissioner Henderson asked if Administrator McGlothlin had spoken to staff yet. He said, yes, and they are not opposed to the additional duties. He went on to say that this would help to move towards an actual Public Works Department. He added the Town would need a facility to store the equipment as well as training and certifications. In the long term this move could save the Town money. Mayor Commissioner Henderson said that she is in favor of the idea but we would need to get the storage building built first. Commissioner Herig suggested that staff can begin with smaller landscaping tasks first at the beach for example.

Action Item: Administrator to provide the Commission with information after meeting with Chief Belk and the County.

Person Responsible: Administrator McGlothlin.

5. Committee Appointments – Deputy Clerk Patterson presented an updated listing of Committees, including members, appointment dates, and vacancies. The Audit Selection Committee, Financial Advisory Committee, and Personnel Committees were ad hoc committees. The Commissioners agreed those committees can be abolished. Attorney Eschenfelder will prepare a Resolution to make the dissolution official. Administrator McGlothlin noted that the Town might consider a Budget Committee. Commissioners directed staff to reach out to the corresponding District Commissioners to assist recruiting for vacancies.

Action Item: Work on recruiting to fill vacancies.

Person Responsible: Administrator McGlothlin

Action Item: Prepare a Resolution dissolving the Audit Selection Committee, Financial Advisory Committee, and the Personnel Committee.

Person Responsible: Attorney Eschenfelder

6. Administrator Performance Objectives – Commissioners discussed the 30/60/90 objectives for Administrator McGlothlin. Commissioner Herig suggested that McGlothlin provide target dates for his specific objectives. He agreed and will format into a timeline.

McGlothlin provided an update regarding financial software. He discussed with our accountant and they agreed the Town definitely needs a new system, but does not require a complex product, as we would likely not use all of the features. McGlothlin will continue to research software.

Vice Mayor Commissioner Hendrickson suggested in regard to Administrator evaluations, each Commissioner could complete an individual performance evaluation and deliver it on a one-on-one basis. Attorney Eschenfelder added that the Board of Commissioners could then meet collectively to prepare one evaluation from the BOC.

Action Item: Continue to work on completion of Performance Objectives and prepare a progress timeline.

Person Responsible: Administrator McGlothlin

7. Building Official Position Update – Administrator McGlothlin said the position has been posted and is currently advertised in the Beach Beacon for the next 2 weeks. The position is open until filled. The Town of Redington Beach is interested in merging Building Departments. McGlothlin researched the number of permits processed by Redington Beach and that number of permits is equal to our own Town. This increased volume on our Building Department would require the hire of 1 additional Permit Technician. Vice Mayor Commissioner Hendrickson asked if Redington Beach has considered sharing only the Building Official, but hiring their own Permit Technician. Administrator McGlothlin will research. He also discussed options for creating new office space and a service window for the Building Department.

Action Item: Research permit income from Redington Beach and compare versus the cost of hiring a new Permit Technician. Email the update to the Board of Commissioners with “no reply.”

Person Responsible: Administrator McGlothlin

Action Item: Continue to recruit for a Building Official

Person Responsible: Administrator McGlothlin

8. GoGov App Update – Administrator McGlothlin said he attended a demonstration for the GoGov App and was impressed. It gives citizens a way to report problems, but also allows the Town to push out information to citizens. The product also provides a method of tracking service assignments and report back to citizens. The cost is: \$4,800/year for Go Request and \$3,900/year for Go Notify. The total annual cost is \$8,700.

McGlothlin added that he reached out to 2 other companies to compare products, but they did not respond. He will try to reach out again to Civic Plus.

Action Item: Continue to research GoGov and Civic Plus Apps

Person Responsible: Administrator McGlothlin

9. Brick Update – Commissioner Herig presented an update about the Brick program. She suggested #126 Turtle design for the bricks. Commissioner Herig said she only received 1 landscaping bid. The Parks and Recreation Committee will bring their proposal to the Commission at the next meeting.

Action Item: None.

MISCELLANEOUS

Regular Meeting- Wednesday, January 10, 2024 – 6:00 P.M.

Workshop Meeting- Wednesday, January 31, 2024 – 6:00 P.M.

ADJOURNMENT 7:05 P.M.

Respectfully submitted,

Margaret E. Carey

Margaret E. Carey
Town Clerk

ITEM E.2.



CITY OF MADEIRA BEACH
250 MUNICIPAL DRIVE · MADEIRA BEACH, FLORIDA 33708

November 9, 2023

Mayor MaryBeth Henderson
 Town of Redington Shores
 17425 Gulf Blvd.
 Redington Shores, FL 33708

Dear Mayor Henderson,

For your review and consideration is the monthly report for November 2023.

SINGLE DEPARTMENT CALLS

TYPE OF CALL	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TOTAL # OF SINGLE UNIT CALLS
Medical Incident	0	2	14	16
Fire Incident Response	0	1	0	1
Rescue Incident	0	0	2	2
TOTAL				19

MULTI-DEPARTMENT CALLS

TYPE OF CALL	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TREASURE ISLAND	TOTAL # OF MULTI UNIT CALLS
Fire Alarm	0	1	1	0	1
Structure Fire	2	2	2	1	2
Rescue Incident	1	1	0	0	1
TOTAL					4

GRAND TOTALS

	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TREASURE ISLAND	TOTAL
TOTAL RESPONSES BY DEPARTMENT	3	7	19	1	30
TOTAL EMERGENCY CALLS					23

If we may be of further assistance, please feel free to call our office.

Sincerely,
Trish Eaton
 Assistant to the Fire Chief

ITEM F.1.

ORDINANCE NO. 2023-13

AN ORDINANCE OF THE TOWN OF REDINGTON SHORES, FLORIDA, CREATING ARTICLE III OF CHAPTER 56 OF THE TOWN CODE RELATED TO SHARK FISHING; REPEALING § 56-10 OF THE TOWN CODE RELATED TO PENALTIES; MAKING RELATED FINDINGS; PROVIDING FOR CODIFICATION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 56 of the Redington Shores Town Code addresses the subject of Animals; and

WHEREAS, earlier in 2023, a deceased tiger shark washed ashore in the neighboring Town of Indian Shores, and its death was attributed to shore-based shark fishing; and

WHEREAS, shore-based shark fishing is commonly performed by luring sharks close to the shore by chumming the waters near the beach where people are often located, thus increasing the chance for shark bites; and

WHEREAS, while properly-regulated off-shore/deep sea shark fishing may lawfully occur, the taking of smaller, younger sharks on-shore, such as the endangered tiger shark which, when killed, was pregnant, is environmentally irresponsible; and

WHEREAS, Part 635 (Atlantic Highly Migratory Species) of Title 50 (Wildlife and Fisheries) of the United States Code of Federal Regulations provides, at 50 C.F.R. § 635.4, for the issuance for certain Atlantic tuna, swordfish, or shark fishing permits by the National Marine Fisheries Service; and

WHEREAS, Florida Administrative Code § 68B-44.009(3) allows the Florida Fish and Wildlife Conservation Commission to issue a shore-based shark fishing permit; and

WHEREAS, the Commission has reviewed an ordinance from Delray Beach, Florida, which ordinance has also been adopted by the Town of Indian Shores, and has determined that a similar ordinance should be adopted by the Town; and

WHEREAS, the Commission determines that it would be in the best interests of the Town, and its residents and aquatic environment, to adopt a prohibition of on-shore shark fishing.

NOW, THEREFORE BE IT ORDAINED by the Board of Commissioners of the Town of Redington Shores, Florida, that:

Section 1. A new Article III (SHARK FISHING) of Chapter 56 (ANIMALS) of the Redington Shores Town Code is hereby created as follows:

ARTICLE III. – SHARK FISHING

Sec. 56-30. Shore-based shark fishing prohibited.

- A. Notwithstanding the possession of a permit issued pursuant to Florida Administrative Code § 68B-44.009(3) or 50 C.F.R. § 635.4, a person may not participate in shore-based shark fishing in the jurisdictional waters of the town.
- B. For purposes of this article, the term “shark” shall have the same meaning as is set forth in § 68B-44.002(2).
- C. For purposes of this article, the term “shore-based shark fishing” shall mean the targeting or harvesting any species of shark when fishing from shore, wade fishing, or fishing from any structure attached to shore, including but not limited to bridges, piers, docks, and jetties. Fishing from shore or any structure attached to shore by or with any of the following gear or methods shall constitute shore-based shark fishing regardless of the species targeted or harvested.
 - (1) Fishing with a metal leader greater than 4 feet in length.
 - (2) Using a fighting belt, fighting harness, or similar device used in conjunction with a fishing rod to give the angler a mechanical advantage when reeling in a fish.
 - (3) Deploying bait by any means other than casting from shore or casting while wade fishing, including but not limited to transporting or dropping the bait by or from a vessel, surfboard, drone, or by swimming.
 - (4) Deploying bait by means other than casting shall not constitute shore-based shark fishing if the bait is attached to a hook for which the maximum distance measured between two points inside the curve created by the hook does not exceed 1.5 inches, when measured at the widest dimension.

Sec. 56-31. – Accidental catches.

A person who accidentally catches a shark in violation of § 56-30 while fishing from shore must release such shark immediately at the site of capture, without unnecessary harm. Delaying the release of a shark for any period of time longer than necessary to remove the hook or other fishing tackle is prohibited. If the hook cannot be removed quickly, either the hook must be cut or the leader must be cut as close to the hook as possible in order to remove as much fishing tackle as possible without delaying release.

Section 2. Section § 56-10 of the Redington Shores Town Code is hereby repealed in its entirety.

Section 3. Pursuant to Florida Statutes § 166.041(4)(a), prior to the date the public notice of the public hearing for this Ordinance was published, the Town prepared and posted on its website a business impact estimate which included: a) a summary of the Ordinance, a statement of the public purpose to be served by the Ordinance, b) an estimate of the direct economic impact of the Ordinance on private, for-profit businesses in the Town, c) an estimate of direct compliance costs that businesses may reasonably incur due to the Ordinance, d) identification of any new charge or fee on businesses created by the Ordinance or for which businesses will be financially responsible, e) an estimate of the Town's regulatory costs and of revenues from any new charges or fees imposed on businesses to cover such costs, and f) a good faith estimate of the number of businesses likely to be impacted by the Ordinance.

Section 4. For purposes of codification of any existing section of the Redington Shores Code herein amended, words **underlined** represent additions to original text, words **~~stricken~~** are deletions from the original text, and words neither underlined nor stricken remain unchanged.

Section 5. If any section, subsection, sentence, clause, provision or word of this Ordinance is held unconstitutional or otherwise legally invalid, same shall be severable and the remainder of this Ordinance shall not be affected by such invalidity, such that any remainder of the Ordinance shall withstand any severed provision, as the Board of Commissioners would have adopted the Ordinance and its regulatory scheme even absent the invalid part.

Section 6. The Codifier shall codify the substantive amendments to the Redington Shores Code contained in Sections 1 through 2 of this Ordinance as provided for therein, and shall not codify the exordial clauses nor any other sections not designated for codification.

Section 7. Pursuant to Florida Statutes § 166.041(4), this Ordinance shall take effect immediately upon adoption.

ADOPTED ON FIRST READING on the 8th day of November, 2023, by the Board of Commissioners of the Town of Redington Shores, Florida.

ADOPTED ON SECOND AND FINAL READING on the 13th day of December, 2023, by the Board of Commissioners of the Town of Redington Shores, Florida.

Attest:

MaryBeth Henderson, Mayor

Margaret Carey, Town Clerk

ITEM G.1.

Pinellas County Government Holidays and Closures

Pinellas County Government offices will be closed on the following days.

2024

Holiday	Date
New Year's Day	Monday, January 1
Martin Luther King's Birthday	Monday, January 15
President's Day <i>Employee In-Service Day</i> <i>Pinellas County Tax Collector office will remain open</i>	Monday, February 19
Memorial Day	Monday, May 27
Juneteenth County Closure <i>Pinellas County Clerk of the Court will remain open</i>	Wednesday, June 19
Independence Day	Thursday, July 4
Labor Day	Monday, September 2
Veterans Day	Monday, November 11
Thanksgiving Day	Thursday and Friday, November 28 and 29
Christmas Holiday	Wednesday, December 25
New Year's Day	Wednesday, January 1, 2025

ITEM G.2.



Julie Marcus, Pinellas County Supervisor of Elections

13001 Starkey Rd. (Starkey Lakes Corp. Ctr.), Largo, Florida 33773 • 727 464 6108 • VotePinellas.gov

Agreement for Conducting In-Conjunction Municipal Election

Town of Redington Shores

Presidential Preference Primary and Municipal Elections – March 19, 2024

WHEREAS, the City/Town has requested the assistance of the Office of the County Supervisor of Elections (Supervisor) in conducting its General Election; and

WHEREAS, the Supervisor is agreeable to providing such assistance to the City/Town subject to the following conditions, considerations and agreements arrived at between the parties;

IT IS HEREBY AGREED AS FOLLOWS:

GENERAL PROVISIONS

The election is to be conducted under any applicable ordinances of the City/Town and all sections of Chapters 97-106, Florida Statutes (the State Election Code). It is understood that the Supervisor is in charge of the election, and that the County Canvassing Board is responsible for canvassing the election (no cost to the City/Town). The City/Town may have a designated representative in the canvassing board room. This designee may only serve in an “observer” capacity and may not participate in the canvassing of the election. The County Canvassing Board will determine whether a recount is required and advise the City/Town. However, the Supervisor is unable to support any type of runoff election.

The County Canvassing Board will certify the election results and will provide a Certificate of Election to the City/Town (ONE Certificate of Election will include all elections held on the same day). The Certificate of Election will be provided to the City/Town after the County Canvassing Board certifies the official election results no sooner than 10 days after the election (F.S. 101.6952 states: “A vote-by-mail ballot from an overseas voter in any presidential preference primary or general election which is postmarked or dated no later than the date of the election and is received by the supervisor of elections ... no later than 10 days after the date of the election shall be counted as long as the vote-by-mail ballot is otherwise proper.” “A vote-by-mail ballot” as indicated in F.S. 101.6952, includes ALL federal, state, multi-county, county and municipal races and questions.

The post-election automated audit may not begin until the Canvassing Board has certified the official election results.

The City/Town is responsible for the costs associated with conducting an annexation election (mapping annexation areas, reassigning addresses, and mailing new voter information cards). The City/Town is responsible for the costs associated with any legal action or contest of election arising from its election. The City/Town, the Supervisor of Elections and the County Canvassing Board agree that the County Attorney’s Office will represent the Supervisor of Elections and County Canvassing Board in any legal action concerning the canvass or certification of the election.

Agreement for Conducting In-Conjunction Municipal Election

It is understood that the provisions of this contract are based on current state law, and if any changes in election law should occur during the period of this agreement, those changes will supersede the terms of this contract where applicable.

The City/Town will provide the Supervisor with the current City/Town definition/boundaries and include a list of ALL annexations (actual list of addresses) since your last election, no later than 5:00 p.m., December 19, 2023. It is the responsibility of the City/Town to ensure the Supervisor has the current definition/boundary information so all eligible voters can participate in the City/Town's election. The City/Town agrees that NO changes to the City/Town definition/boundaries will be made effective between 5:00 p.m., December 19, 2023, and Midnight, March 19, 2024. Contact the IT Department at (727) 464-4958 or SOEIT@VotePinellas.gov for all questions concerning annexations and for providing annexation information (City/Town definition/boundary changes).

This contract must be signed by the City/Town and received by the Supervisor no later than the **ballot language deadline of 5:00 p.m., December 19, 2023**.

Upon request, the Supervisor may provide to the City/Town with the number of registered voters for this election.

ELECTION INFORMATION

Election Title: **Presidential Preference Primary and Municipal Elections**
Election Date: **March 19, 2024**
Voter Registration Deadline: **February 20, 2024**

SPECIAL PROVISIONS

City/Town Clerk: **Jolie Patterson**
*Election Day Cell Phone: **(864) 580-0886**
Alternate Phone: **(727) 397-5538**
Email: **depclerk@redshoresfl.com**
Mailing Address: **17425 Gulf Blvd., Redington Shores, FL 33708**
*The City/Town Clerk MUST be available by phone from 5:00 a.m. to 10:00 p.m. on Election Day.

TRANSLATION (Spanish – Section 203, Voting Rights Act) (Matt Smith – 464-5751)

- a. Pinellas County is a jurisdiction covered by Section 203 of the Voting Rights Act and must provide language assistance (Spanish). ALL municipalities within Pinellas County are also covered by Section 203 of the Voting Rights Act.
- b. Full compliance is a requirement for all jurisdictions (County and Municipal). This means that all information directed to voters or otherwise concerning voting-connected activities must be provided in both English and Spanish. This includes, but is not limited to, voter registration, legal advertisements and/or other notices, forms, voting instructions and procedures at the polls or otherwise, polling place signage, any printed voter information guides or website information concerning elections, communication assistance

Agreement for Conducting In-Conjunction Municipal Election

at the polls and election offices and communication with the jurisdiction's minority language community. The obligations and requirements apply to all elections conducted by the City/Town.

- c. Questions concerning your legal obligations/requirements to comply with Section 203, Voting Rights Act should be directed to your legal counsel.

BALLOT INFORMATION (Wendy Grimes – 464-4987)

- a. Final Ballot Language is due no later than **5:00 p.m., December 19, 2023** and must include all qualified opposed candidates and resolutions and/or ordinances with ballot questions (English/Spanish).
- b. All ballot language must comply with Florida Statutes 101.161(1) and the Uniform Ballot Rule (1S-2.032).
- c. Using the Ballot Language Submittal Forms – Complete required information. Include information and Candidate Oaths for ONLY qualified opposed candidates in ballot order. All Charter Amendments and/or Referendum Questions with SIGNED/APPROVED Ordinances/Resolutions must include numbering for ballot order and English and Spanish translated text.
- d. Email ballot language to Wendy Grimes at **wgrimes@votepinellas.gov** by the final ballot language deadline.

BALLOT LAYOUT/PRINTING (David Wise – 464-4958)

- a. The Supervisor is responsible for creating the ballot (ballot layout will comply with Florida Statutes and the Uniform Ballot Rule).
- b. The City/Town is responsible for approving the City/Town's portion of ballot.
- c. Precinct ballots will be printed by the Supervisor. The City/Town will not be billed for ballot cards containing Presidential Nominees.
- d. If the City/Town requires a ballot change after ballots are printed, the City/Town is responsible for additional costs.
- e. If the City/Town ballot language creates a 2-card ballot, the City/Town is responsible for additional costs.

CANDIDATE AUDIO RECORDING (Nicole Sokolowski/David Wise – 464-4958)

The deadline for candidates to record their names and office titles for the audio ballot is **5:00 p.m., December 26, 2023**. It is the responsibility of the City/Town to notify City/Town candidates of this deadline. Candidates must call (727) 453-3293; a voice message will prompt the candidate to record his/her name as indicated on the Candidate Oath and the office for which the candidate is running.

MAIL BALLOTS (Esther Weston – 464-6788)

- a. **The deadline for mailing military/overseas mail ballots is February 3, 2024 [F.S. 101.62(4)(a)]. Tentative Mailing Schedule for military/overseas ballots: The week of January 29, 2024, no later than February 3, 2024.**
- b. **Domestic ballots must be mailed no earlier than February 8, 2024 and no later than February 15, 2024 [F.S. 101.62(4)(b)].**
- c. After the initial mailings, ballots will be mailed daily up to the tenth day prior to the election. The deadline to request a ballot be mailed is **5:00 p.m., March 7, 2024**, twelve days prior to the election [F.S. 101.62].
- d. If the City/Town ballot language creates a 2-card ballot, the City/Town is responsible for additional costs.

Agreement for Conducting In-Conjunction Municipal Election

LEGAL NOTICES (Ashley McKnight-Taylor – 453-7553)

- a. The Supervisor is responsible for publishing the canvassing board meeting schedule.
- b. The Supervisor is responsible for creating the Sample Ballot and publishing it in a newspaper of general circulation. The City/Town is responsible for the advertising costs associated with publishing their portion of the sample ballot advertisement. The Supervisor will bill the City/Town for the City/Town's portion of the sample ballot advertisement.
- c. The Supervisor is responsible for mailing any necessary polling place change notices and publishing the list in a newspaper of general circulation.
- d. If the City/Town is conducting a special election or special referendum election, the City/Town is responsible for any additional notices required by Florida law. The City/Town is responsible for any notices required in its charter or by ordinance.

TESTING BALLOT COUNTING EQUIPMENT (David Wise – 464-4958)

The County Canvassing Board will certify test results of the ballot counting equipment and file the election parameters with the Division of Elections. All tests will be performed at the Election Service Center, 13001 Starkey Road, Largo.

CANVASSING BOARD MEETING SCHEDULE (Ashley McKnight-Taylor – 453-7553)

- a. **The Supervisor will publish the Canvassing Board Meeting/Testing Schedule at no cost to the City/Town.**
- b. All Canvassing Board Meetings will take place at the Election Service Center, 13001 Starkey Rd., Largo.
- c. A Canvassing Board Schedule will be emailed to the City/Town Clerk as part of this contract.
 - i. The Canvassing Board/testing schedule reflects ALL possible meeting days.
 - ii. The Canvassing Board will modify the schedule as needed based on the number of mail ballots received. Updates to the canvassing board schedule will be posted to the Supervisor's website (VotePinellas.gov).

EARLY VOTING (Tim Closterman – 642-2919)

- a. The Supervisor will provide early voting locations. Locations, dates and times will be included in each mail ballot kit and posted to the Supervisor's website (VotePinellas.gov).
- b. Early Voting ballots will be printed by the Supervisor; if the City/Town ballot language creates a 2-card ballot, the City/Town is responsible for additional early voting ballot costs.

SECURE BALLOT RETURN LOCATIONS (Tim Closterman – 642-2919)

The Supervisor will provide secure ballot return locations. Locations, dates and times will be included in each mail ballot kit and posted to the Supervisor's website (VotePinellas.gov).

Agreement for Conducting In-Conjunction Municipal Election

POLL WATCHERS (Wendy Grimes – 464-4987)

- a. Early Voting poll watcher designations for municipal candidates/committees must be submitted to the City/Town **prior to Noon, February 24, 2024** [F.S. 101.131(2)].
- b. The City/Town must submit Early Voting poll watcher designations to the Supervisor **prior to 5:00 p.m., February 26, 2024**.
- c. Election Day poll watcher designations for municipal candidates/committees must be submitted to the City/Town **prior to Noon, March 5, 2024** [F.S. 101.131(2)].
- d. The City/Town must submit Election Day poll watcher designations to the Supervisor **prior to 5:00 p.m., March 5, 2024**.
- e. Poll watchers shall produce identification to the early voting site manager or precinct clerk upon entering the early voting site or polling place (this information will be verified against a list of designated poll watchers compiled prior to election day).
- f. The Supervisor of Elections shall provide to each designated poll watcher a poll watcher identification badge that identifies the poll watcher by name. Each poll watcher must wear his or her identification badge while in the early voting area or polling room. [F.S. 101.131(5)].

OVER-THE-COUNTER BALLOT PICKUP AND DROP-OFF (Esther Weston – 464-6788)

In-office ballot pickup will be available in each of the Supervisor of Elections locations during the following dates and times:

*Only permitted in cases of emergency, pursuant to F.S. 101.62(4)(c).5

- February 5 - March 8: Monday - Friday, 8:00 a.m. - 5:00 p.m. (Closed weekends and holidays)
- *March 9 - March 17: Monday - Friday, 8:00 a.m. - 6:00 p.m.: Saturdays and Sunday 8:00 a.m. - 5:00 p.m.
- March 18: 8:00 a.m. - 5:00 p.m.
- *March 19: 7:00 a.m. - 7:00 p.m.

VOTING EQUIPMENT AND SUPPLIES (Tim Closterman – 642-2919)

- a. The Supervisor will contract with a moving company to transport the voting equipment and supplies to and from polling locations.
- b. Supplies not transported by the moving company will be picked up by the precinct clerks after Clerks' Class at the Election Service Center.

POLL WORKERS AND POLLING PLACES (Tim Closterman – 642-2919)

- a. The Supervisor will recruit, assign, train, and compensate ALL poll workers.
- b. A Deputy Sheriff will deputize the poll deputies.
- c. The Supervisor will bill the City/Town for additional poll workers needed to support voters eligible to vote only in City/Town's election.
- d. The Supervisor will select, contract with and compensate polling places [F.S. 101.71, 101.715].

Agreement for Conducting In-Conjunction Municipal Election

CANVASSING MAIL BALLOTS (Carriane McQuay – 464-6788)

The Supervisor, in the presence of the County Canvassing Board will open and prepare mail ballots for tabulation at the Election Service Center. Questionable ballots will be presented to the County Canvassing Board for decision. The Canvassing Board/testing schedule reflects ALL possible meeting days. The Canvassing Board will modify the schedule as needed based on the number of mail ballots received. Updates to the canvassing board schedule will be posted to the Supervisor's website (VotePinellas.gov).

PROVISIONAL BALLOTS (Carriane McQuay – 464-6788)

The Supervisor will research each provisional ballot to determine the voter's eligibility and will present the provisional ballots to the County Canvassing Board for decision. Voters casting a provisional ballot have two days after Election Day to provide written proof of eligibility to the County Canvassing Board. The deadline for this election is **5:00 p.m., March 21, 2024** [F.S. 101.048]. All provisional ballots will be canvassed at the Election Service Center.

ELECTION NIGHT PROCEDURES (Dustin Chase – 464-4988)

- a. The Supervisor will have unofficial election results modemed from the polling places to the Election Service Center.
- b. The Supervisor will have the precinct scanner memory sticks, voted precinct and provisional ballots, and election supplies transported to the Election Service Center.
- c. Results will be released throughout the night and posted to the Supervisor's website (VotePinellas.gov). The Supervisor will provide unofficial results on election night.
- d. Campaign Signs – If candidates wish to reuse their campaign signs left at the polls on Election Day, the signs must be collected by campaign staff prior to poll workers removing and disposing of them after the polls close.

AFTER ELECTION DAY (Dustin Chase – 464-4988)

- a. Provisional ballots will be canvassed. All ballots accepted by the County Canvassing Board will be processed and added to the election night results to produce Official Election Results. Provisional ballots cannot be rejected until after the deadline for provisional ballot voters to provide written proof of eligibility [F.S. 101.048].
- b. The County Canvassing Board will certify the election results and will provide a certificate of election to the City/Town (One Certificate of Election will include all elections held on the same day). This document will be provided to the City/Town via email after the County Canvassing Board certifies the official election results.
- c. The County Canvassing Board will conduct a post-election manual audit in accordance with F.S. 101.591 and Division of Elections Administrative Rule 1S-5.026. The Supervisor will post the required post-election audit notices to the Supervisor's website (VotePinellas.gov) and at each election office. The Supervisor will post the final post-election audit report to the Supervisor's website (VotePinellas.gov) after the County Canvassing Board completes the audit.
- d. The Supervisor of Elections in accordance with F.S. 98.0981(2) will report precinct-level results to the Department of State within 30 days following the election.

Agreement for Conducting In-Conjunction Municipal Election

DATA PROCESSING ORDERS (Nicole Sokolowski – 464-4958)

The City/Town is to place data orders directly with an IT staff member by contacting (727) 464-4958 or SOEIT@VotePinellas.gov.

VOTER HISTORY (David Wise/Nicole Sokolowski – 464-4958)

When voter history is completed, the City/Town may request the names of those who voted by contacting (727) 464-4958 or SOEIT@VotePinellas.gov.

ELECTION COSTS (Susan Morse – 464-6108)

- a. There will be a 10-cent election administration fee per registered voter.
- b. The City/Town will be provided an invoice based on election cost estimates. Payment must be received no later than **5:00 p.m., December 19, 2023**. After the election, based on actual election costs, the Supervisor will reimburse the City/Town for unused funds or provide the City/Town with an invoice for additional costs incurred.
- c. In the event the election is cancelled or otherwise not conducted after the ballot language deadline, the City/Town is responsible for all costs associated with preparations and/or conduct of this election.

By affixing their signatures hereto, the parties acknowledge each to the other that they have full authority to enter into this Contract.

APPROVED:

OFFICE OF THE SUPERVISOR OF ELECTIONS

Print Name: _____

Dated: _____

APPROVED AS TO FORM:

OFFICE OF THE COUNTY ATTORNEY

Print Name: _____

Dated: _____

APPROVED:

 CITY/TOWN MANAGER OR MUNICIPAL CLERK (CHECK BOX)

Print Name: _____

Dated: _____

REVIEWED AND APPROVED:

CITY/TOWN ATTORNEY

Print Name: _____

Dated: _____

ATTEST TO:

 MUNICIPAL CLERK OR CITY/TOWN MANAGER (CHECK BOX)

Print Name: _____

Dated: _____

ITEM G.5.

Suttrich Landscape Services
3007 47th Ave N
St. Petersburg, FL 33714
www.suttrichlandscaping.com
drew@suttrichlandscaping.com
727-564-6498

Town of Redington Shores
c/o Mike McGlothlin, Town Administrator
17425 Gulf Blvd
Redington Shores, FL 33708

Landscape Proposal

Suttrich Landscape Services hereby submits estimates and specifications for the following landscape design and installation:

Site Preparation:

- *Remove the existing Indian Hawthorn from all the beds.
- *Haul away, and dispose of, debris.

Landscape:

- *Deliver and install 120 three-gallon Fire Bush.
- *Deliver and install 59 three-gallon Muhly Grass.
- *Deliver and install 27 seven-gallon Silver Buttonwood shrubs.
- *Deliver and install three 45-gallon Weeping Yaupon Hollies.
- *Deliver and install 50 yards of cocoa brown mulch.

All trees, shrubs, and ground covers will be grade number-one. Mulch will be installed at a minimum of three inches in depth. All groundcovers are warranted for 90 days (1 year for trees) from installation, providing they have received adequate watering, care, fertilization, pest control and disease control by a licensed pest control operator. We are not responsible for freezes, floods, fires, or natural disasters.

The contractor will carry liability amounts and workman's compensation coverage required by law on his operators, and will provide proof of same to client upon request. All work will be done in a workmanlike manner according to standard practice. Any alteration or deviation from the above proposal will be executed only upon written agreement.

Suttrich Landscape Services hereby proposes to furnish all material and labor in accordance with the above specifications **for the total sum of \$17,500.00 if paid with cash or check. A fee of 5% will be added to the total if paid by credit card or debit card. All prices quoted are valid until December 11, 2023.**

ACCEPTANCE OF PROPOSAL-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified and amended. **A deposit of one-third of the total sum is required upon acceptance of the proposal, another third upon the start of the project, and the remaining third immediately upon completion of the project.** If any invoice is not paid when due, interest will be added to and payable on all overdue amounts at five percent per year, or the maximum percentage allowed under applicable laws, whichever is less. Client shall pay all costs of collection, including without limitation, reasonable attorney fees.

Customer Signature

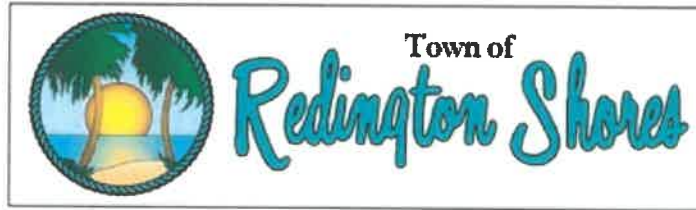
Date

Thank you for allowing Suttrich Landscape Services to propose a landscape design and installation for you.

From: drew suttrich <dsuttrich@yahoo.com>
Sent: Monday, December 11, 2023 12:17 PM
To: Town Administrator <townadmin@redshoresfl.com>
Cc: Commissioner Dist. 2 <comdist2@redshoresfl.com>
Subject: Revised Landscape Design



ITEM 1.7.



**TOWN ADMINISTRATORS REPORT
(11/03/2023 – 12/07/2023)**

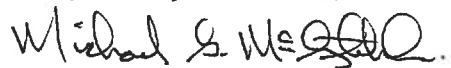
To: Mayor and Commissioners

Please find below, in bullet statement format, the activities that I have been focusing on during the above referenced reporting period.

- Attended Exploratory Call (EC) meeting, on 11/02/2023, with Consultant Palmer, FEMA Mitigation, and the Florida Department of Emergency Management representatives regarding Hurricane Idalia. On site Recovery Scoping Meeting scheduled for 11/16/2023 at 1:00 pm to discuss damage inventory, relevant documentation requirements, the scheduling of site inspections, and the development of a program delivery plan.
- Attended virtual meeting, on 11/02/2023, with the Pinellas County Clerk of Courts Office, Interim Clerk Patterson, and Account Heather Guadagnoli regarding the Town's parking ticket program.
- Completed initial coordination and research regarding streetlight installation/upgrade for the Undergrounding Project of the western side of Gulf Blvd. This was needed to complete the photometric design of the area affected by this project, utilizing the preferred amber/"turtle light" LED's.
- Attended virtual meeting, on 11/03/2023, with Pinellas County representatives regarding the sand dune restoration project in Redington Shores.
- Continued efforts to secure easements from property owners regarding the Pinellas County Post-Hurricane Idalia Sand Dune Restoration Project.
- Assisted with the onboarding and welcome of new Town Clerk Margaret Carey.
- Assisted with the Town's annual independent financial audit during the week of 11/13/2023.
- Attended virtual meeting, on 11/13/2023 with FMIT Asset ID Manager Patrick Daub regarding the insurance for the Town's fixed assets.
- Attended Recovery Scope Meeting (RSM) on 11/16/2023, with Consultant Mary Palmer, Florida Department of Emergency Management and FEMA representatives regarding Hurricane Idalia recovery operations.
- Attended Recovery Scope Meeting (RSM) on 11/27/2023, with Consultant Mary Palmer and FEMA representatives regarding Hurricane Idalia recovery operations.
- Attended Recovery Transition Meeting (RTM) on 11/29/2023 with Deputy Clerk Jolie Patterson and FEMA representative Kirsten Rucker regarding Hurricane Ian.
- Assisted with and attended the annual Town Christmas Tree Lighting, on 12/03/2023, at Nature Park.

- Attended Parkmobile virtual onboarding meeting, on 12/04/2023, with Deputy Clerk Patterson and Town Clerk Carey.
- Attended Boxcast operational training virtual meeting, on 12/05/2023, with Deputy Clerk Patterson and Town Clerk Carey regarding the Town's audiovisual system for the Commission's Chambers.
- Attended Big C monthly meeting, on 12/06/2023, at the Indian Shores Municipal Complex.
- Attended multi-use building meeting, on 12/06/2023, with Pinellas County, Madeira Beach Fire Department, and North Redington Shores representatives.
- Attended FEMA coordination meeting regarding post-Hurricane Idalia activities, on 12/07/2023, with Consultant Palmer and FEMA representative Shirley Martinez at the Redington Shores Town Hall.

Respectfully submitted,



Michael S. McGlothlin
Town Administrator