



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, MARCH 13, 2024 - 6:00 P.M.
AGENDA**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. CONSENT AGENDA

1. **MINUTES** – Approval of: Regular Meeting – February 14, 2024 and Workshop Meeting — February 28, 2024.

E. APPEARANCES AND PRESENTATIONS

1. Chief Rick Swan, Indian Shores PD Update
2. Chief Clint Belk, Madeira Beach Fire Rescue Update
3. Chief Bill Schobel, Seminole Fire Rescue Update

F. OLD BUSINESS

1. Ordinance 2024-02 Amending the Animal Code – 2nd Reading
2. Resolution 02-2024 Establishing a Charter Review Committee
3. Resolution 03-2024 Authorizing an Amendment to the Statewide Division of Emergency Management Mutual Aid Agreement
4. Resolution 04-2024 Establishing a Policy for Issuing Proclamations

G. NEW BUSINESS

1. Board and Committee Reappointments
2. Ordinance 2024-03 Amending 12-22 of the Town Code Related to Electioneering – 1st Reading
3. Purchase of Generators for Town's Sewer Lift Stations

H. COMMISSION REPORTS

1. Mayor Hendrickson
2. Vice Mayor Commissioner Licata, District 4
3. Commissioner Schoos, District 3
4. Commissioner Hoyt, District 2
5. Commissioner Kapper, District 1
6. Town Attorney
7. Town Administrator
8. Public Works Department

I. MISCELLANEOUS

Workshop Meeting- Wednesday, March 27, 2024 – 6:00 P.M.
Regular Meeting- Wednesday, April 10, 2024 – 6:00 P.M.

J. PUBLIC COMMENT (Items not previously discussed on this agenda.)

K. ADJOURNMENT

Pursuant to Florida Statutes § 286.0105, if any person or entity decides to appeal any decision made on any matter considered at any meeting or hearing of any Redington Shores Board or Commission, he, she or it will need a record of the proceedings and, for such purpose, he, she or it may need to ensure that a verbatim record of the proceedings is made, which record includes the legal arguments, testimony, and evidence upon which the appeal is to be based.

ITEM D.1.



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, FEBRUARY 14, 2024 - 6:00 P.M.
MINUTES**

A **Regular Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:00 p.m.

Members Present: Mayor Commissioner Lisa Hendrickson, Vice Mayor Commissioner Joe Licata, Commissioner CJ Hoyt, Commissioner Tom Kapper, Commissioner Erin Schoos

Members Absent: none

Other Municipal Officials Present: Town Administrator Mike McGlothlin, Town Attorney Robert Eschenfelder, Town Clerk Margaret Carey, Major Glen Smith (Indian Shores PD), Fire Chief Clint Belk (Madeira Beach), and Fire Chief Bill Schobel (Seminole)

1. ROLL CALL BY THE TOWN CLERK

2. OATH OF OFFICE

Attorney Eschenfelder performed the Oath of Office for Tom Kapper to the office of Commissioner District 1 and for Erin Schoos to the office of Commissioner District 3.

3. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Board of Commissioners at a workshop meeting. They are intended to be acted upon in one motion.

Consent Agenda items included approval of the following meeting minutes: Regular Meeting – January 10, 2024, Special Meeting – January 24, 2024, and Workshop Meeting - January 24, 2024.

Commissioner Kapper motioned to approve the Consent Agenda, seconded by Commissioner Hoyt. Vote taken: All yay.

4. APPEARANCES AND PRESENTATIONS

- a. Administrator McGlothlin recognized Clerk Carey for earning her Master Municipal Clerk Certification from the International Association of Municipal Clerks.
- b. Major Glen Smith, Indian Shores PD – provided an update regarding the duck hunting issue and dogs on the beach.
- c. Chief Clint Belk, Madeira Beach Fire Rescue – provided a general update and an update about the new building.
- d. Chief Bill Schobel, Seminole Fire Rescue – provided an update and reminded to be aware of all the visitors in town and also said there have been a lot of false fire alarms.

5. OLD BUSINESS

a. AMENDMENT TO THE INTERLOCAL AGREEMENT WITH PINELLAS COUNTY REGARDING PARKMOBILE PARKING DEVICE UPGRADES TO THE COUNTY PARKING LOT

Town Administrator McGlothlin explained he is completing the transition from Flowbird to ParkMobile to manage the metered parking spaces in town. An amendment to the interlocal agreement with Pinellas County is required.

Commissioner Kapper moved to approve the First Amendment to the 2009 Interlocal Agreement with Pinellas County, seconded by Commissioner Hoyt.

Upon vote, the motion was carried unanimously all yay 5 to 0.

6. NEW BUSINESS

a. PUBLIC ENTITY RESOLUTION WITH VALLEY BANK

Town Administrator McGlothlin explained that the Town is moving all of its banking accounts to Valley Bank. A resolution is required to designate Valley Bank as a depository of the Town.

Vice Mayor Commissioner Licata moved to approve the resolution designating Valley Bank as the depository of the town, seconded by Commissioner Kapper. Vote taken: All yay 5 to 0.

b. ORDINANCE 2024-02 AMENDING THE ANIMAL CODE – 1ST READING

Attorney Eschenfelder read the ordinance.

Discussion: Commissioner Hoyt asked Attorney Eschenfelder to read the highlighted changes of the ordinance.

Public Comment: none

Commissioner Kapper moved to adopt Ordinance 2024-02 Amending the Animal Code, seconded by Commissioner Hoyt. Vote taken: All yay 5 to 0.

c. APPOINTMENTS TO THE PLANNING AND ZONING BOARD AND THE PARKS & RECREATION ADVISORY COMMITTEE

Clerk Carey explained that applications have been distributed to the Commissioners for open positions.

Commissioner Kapper motioned to appoint Andre Bourgeois to the position of Planning and Zoning District 1, seconded by Commissioner Hoyt. Vote taken: All yay 5 to 0.

Commissioner Hoyt motioned to appoint Chris Wood to the position of Planning and Zoning Alternate, seconded by Vice Mayor Commissioner Licata. Vote taken: All yay 5 to 0.

Commissioner Kapper motioned to appoint Mary Geist to the position of Parks & Recreation Advisory Committee Alternate, seconded by Mayor Hendrickson. Vote taken: All yay 5 to 0.

7. MISCELLANEOUS

Annual Flood Insurance Workshop – February 22, 2024 – 6:00P.M.

Workshop Meeting – Wednesday, February 28, 2024 – 6:00P.M.

Regular Meeting – Wednesday, March 13, 2024 – 6:00P.M.

8. COMMISSION REPORTS

a. Mayor Commissioner Hendrickson

The Grand reopening of the Gulf Beaches Library was well attended. \$2,300 was raised through the auction. \$1,600 was raised with donations at the door. It was a great event!

Mayor Hendrickson also attended the Indian Rocks Historical Museum. It was very interesting.

b. Vice Mayor Commissioner Licata, District 4

The seawall complaint has been fixed.

The buoy finally got moved back.

The street lights are fixed.

Received compliments from residents about the immediate feedback from Town Hall staff on complaints.

c. Commissioner Kapper District 1

Kudos to the Maintenance staff for their work on restoring the eagle and sign in front of Town Hall.

d. Commissioner Hoyt District 2

Congratulations to Clerk Carey on her Master Municipal Clerk certification. It was a lot of hard work. Thank you to Deputy Clerk Patterson for her hard work as CRS Coordinator. Our Town went from a rating of 6 to 5.

Attended the library open house. Staff did a great job.

Attended the Suncoast League of Cities meeting and learned about legislation affecting our municipality.

Parks & Recreation Update: We have a landscape company who will be replacing plants. We will also hang banners with QR codes that explain the project.

e. Commissioner Schoos District 3 - no report.

f. Town Attorney – Former Commissioner Jefferey Neal has sued the town. Our insurance company will fully cover the claim.

Attorney Eschenfelder is available to offer a group ethics training. Perhaps a date in April at 6pm.

g. Town Administrator McGlothlin – updated about code enforcement activity and building permits issued. He also commended our code enforcement officer Deputy Doherty for his attention to detail. He is a tremendous asset.

h. Public Works Department – Administrator McGlothlin provided the report.

9. PUBLIC COMMENT – Mr. Bourgois mentioned that the park bench near his home is broken. Mr. Taylor spoke about planting new grass.

10. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 7:05 pm.

Respectfully submitted,

Margaret Carey
Town Clerk

Date Approved by Board of Commissioners



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WORKSHOP MEETING
WEDNESDAY, FEBRUARY 28, 2024 - 6:00 P.M.
MINUTES**

A **Workshop Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:00 p.m.

Members Present: Mayor Commissioner Lisa Hendrickson, Vice Mayor Commissioner Joe Licata, Commissioner CJ Hoyt, Commissioner Tom Kapper, and Commissioner Erin Schoos

Members Absent: none

Other Municipal Officials Present: Mike McGlothlin, Town Administrator; Robert Eschenfelder, Town Attorney; Margaret Carey, Town Clerk, Major Glen Smith (Indian Shores PD).

1. ROLL CALL BY THE TOWN CLERK

2. APPEARANCES AND PRESENTATIONS - none

3. OLD BUSINESS - none

4. NEW BUSINESS

a. REPETITIVE LOSS AREA FLOOD MITIGATION PROJECT DISCUSSION

Town Administrator McGlothlin explained there are two grant programs available through FEMA to rebuild in a way that mitigates future disaster for properties that have experienced loss from flooding. Lisa Foster, who is a resident and a Floodplain Manager for Pinellas County, participated via Zoom to provide additional information. Ms. Foster explained the FEMA grant programs – HMGP (Hazard Mitigation Grant Program) and FMA Flood Mitigation. HMGP is available because of Hurricane Idalia. The application window is open now and the Town would need to submit an intent to apply. The prerequisite is County program participation, which we already have. The FMA program would be administered by the Town and would require more staff work. The application usually opens around July. The town would need to decide administrative fees which a portion are reimbursed by the grant. This is a slow moving grant process but it is possible to do it. The Town would have to identify Capital Projects to include for consideration. The Town could submit a grant request to do an analysis of potential projects. Resident grant opportunities include elevating homes or demolition. It is usually a 90 / 10% grant where the resident pays 10% of the cost of the project. Attorney Eschenfelder cautioned that he has been involved on the litigation side of the grant program – and the Town is liable if the property owner does not pay their portion. The Commissioners discussed and directed Administrator McGlothlin to continue research and update Commissioners. This item will be discussed at a future meeting.

b. GUNFIRE ASSOCIATED WITH HUNTING

Administrator Hoyt explained the concern of duck hunting and gunfire in the waterways of Redington Shores. Some of the gunfire occurred just 10 feet off the seawall. The concern was initially communicated to the Indian Shores PD and they responded to a call with the Pinellas County Sheriff's Office and confirmed hunters were hunting waterfowl in the waterway. However, they were within their legal rights and not doing anything illegal. Commissioner Hoyt contacted State Representative Linday Chaney for assistance with the matter. Commissioner Hoyt also contacted Florida Department of Fish and Wildlife. She was able to get a lot of background information and learned that the concern over duck hunting is not just isolated to Redington Shores. It is also an issue in Pinellas Counting – in various cities and towns, due to duck hunting becoming increasing in popularity. However, it is totally legal on our waterways.

Commissioner Hoyt explained the Town has a couple of options if we choose to pursue the matter.

We can create a restricted hunting area or we can establish a bird sanctuary. Major Smith said enforcement would be difficult due to the various jurisdictions involved. Commissioner Hoyt said she will continue to research the topic and communicate her findings with the Board.

c. SOLICITOR ORDINANCE

Clerk Carey explained it was reported that a door-to-door solicitor was operating in Town without a permit. She reached out to Attorney Eschenfelder to inquire if there was a solicitor permit process in the Town code. There was not a process in place so Attorney Eschenfelder prepared an Ordinance that establishes guidelines, but most importantly sets specific hours for soliciting. The Commissioners discussed the need for such an ordinance and decided not to move ahead with the matter.

d. CHARTER REVIEW COMMITTEE

Administrator McGlothlin explained the Town is required by Charter to appoint a Charter Review Committee (CRC) at least every 10 years. The purpose of the committee is to make recommendations on any amendments, additions, or deletions to the Town Charter. The last CRC was established on 4-11-2012. The Board must adopt a Resolution to establish the CRC. Upon Board approval, the Resolution can be ready for approval at the next Regular meeting on March 13, 2024. Once the Resolution is adopted, Commissioners can appoint residents to the CRC. The Board approved moving forward on this matter.

e. VARIANCE COSTS

Administrator McGlothlin explained that at the request of Commissioner Hoyt, he and his staff completed a survey of variance costs in our neighboring communities. The results of the survey indicate that Redington Shores' fee is much higher than the other communities in the survey. Mayor Hendrickson provided a history of fee adjustments and justification for raising the fees. The primary reason for raising fees was to cover the costs of processing a variance request. The Board discussed the issue and directed Administrator McGlothlin to research the current costs of a typical request. Mr. McGlothlin said he can come up with a "ballpark" figure. This item will be continued for further consideration.

f. POLICY FOR ISSUING PROCLAMATIONS

Clerk Carey explained that the Town receives a variety of requests to issue Proclamations. Mayor Hendrickson asked that a policy be developed to clarify the types of Proclamations that are appropriate for our Town to support. After receiving input from Attorney Eschenfelder, it was decided the Town would support proclamations that focus on people, events, or groups which have a direct tie to the Town, the Gulf Beaches, or Pinellas County. Attorney Eschenfelder will prepare a Resolution for consideration at the next Regular Meeting.

g. TOWN ADMINISTRATOR PERFORMANCE REVIEW DISCUSSION

Administrator McGlothlin explained the current performance review process and discussed a survey that he and staff completed regarding evaluation procedures for surrounding communities. Mr. McGlothlin asked the Commissioners if they wanted to continue following the current process or adopt any other process, based on information collected in the survey. The Commissioners discussed options and decided to keep the current evaluation form. Administrator McGlothlin will complete a self-evaluation and submit it to the Board. Then he will meet individually with each Commissioner for a one-on-one evaluation. Finally, the Board will gather collectively to discuss Mr. McGlothlin's evaluation at a future meeting.

h. AMENDMENT TO THE STATEWIDE DIVISION OF EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT

Administrator McGlothlin explained this amendment is simple housekeeping in order to continue to receive funding and assistance in the event of a disaster or emergency. Attorney Eschenfelder will prepare a Resolution to authorize the agreement. The Resolution will be considered at the next Regular meeting.

i. RESIDENT PARKING PASS DISCUSSION

Clerk Carey explained the background. At the last Regular meeting, it was suggested the Town consider issuing residents 2 parking passes per year instead of 1. Businesses are eligible for 2

passes. Ms. Carey said the passes allow residents free parking at 3 metered lots in town. There are a total of 40 parking spaces available. 150 passes were issued in 2023. 4 of those passes were issued to businesses. The Board discussed the issue and decided to keep it at 1 pass per household.

5. MISCELLANEOUS

Regular Meeting- Wednesday, March 13, 2024 – 6:00 P.M.

Workshop Meeting – Wednesday, March 27, 2024 – 6:00P.M.

6. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 7:50 pm.

Respectfully submitted,

Margaret Carey
Town Clerk

Date Approved by Board of Commissioners

ITEM E.2.



CITY OF MADEIRA BEACH
250 MUNICIPAL DRIVE · MADEIRA BEACH, FLORIDA 33708

March 5, 2024

Mayor David Will
 Town of Redington Beach
 105 164th Ave.
 Redington Beach, FL 33708

Dear Mayor Will,

For your review and consideration is the monthly report for February 2024.

SINGLE DEPARTMENT CALLS

TYPE OF CALL	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TOTAL # OF SINGLE UNIT CALLS
Medical Incident Response	8	0	1	9
Fire Alarm	3	0	0	3
Support Fire	1	0	0	1
TOTAL				13

MULTI-DEPARTMENT CALLS

TYPE OF CALL	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TREASURE ISLAND	TOTAL # OF MULTI UNIT CALLS
Fire Alarm	No Multi-Department Calls				
Rescue Incident Response					
TOTAL					

GRAND TOTALS

	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TOTAL
TOTAL RESPONSES BY DEPARTMENT	12	0	1	13
TOTAL				13

If we may be of further assistance, please feel free to call our office.

Sincerely,
Trish Eaton
 Executive Assistant to the Fire Chief

ITEM E.3.



City of Seminole Fire Rescue

Achieving Service Through Dedication



Mike McGlothlin
Town Administrator
Town of Redington Shores
17425 Gulf Boulevard
Redington Shores, FL 33708

March 4th, 2024

Dear Town Administrator McGlothlin,

Attached are the lists of Fire and Emergency Medical Service (EMS) responses to your Town for the month of February 2024.

The report is self explanatory with the exception of the type of Fire or Medical call referred to as "code". Only the codes which are reflected in this month's summary report are listed below.

There were Twelve (12) **Emergency Fire** responses for this time period with an average response time of 5:33 minutes.

Code F52	Code for Fire Incident	Fire Alarm
Code FIS	Code for Fire Incident	Rescue
Code M72	Code for Water Rescue	
Code M69	Code for Structure Fire	

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- There were Eighteen (18) **Emergency EMS** responses for this time period with an average response time of 5:11 minutes.

Code ME	Code for Medical Incident
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Should you have any questions regarding this report, please feel free to contact me at (727) 393-8711 ext. 217.

Sincerely,
William Schobel
Fire Chief

Avg. Dispatch: 00:01:39 -- Avg. Response: 00:05:33 -- Avg. Turnout: 00:01:11 -- Avg. ALS Response: 00:05:11 -- Avg. BLS Response: 00:06:40 -- Avg. Involved: 00:34:51

Criteria Used

Date Range Searched: 02/01/2024 to 03/01/2024

Municipality: REDINGTON SHORES

Incident	Date	Response	Location	Code	Nature
4018779	02/02/2024 15:44:08	04:54		ME ·	26-SICK PERSON
4019380	02/03/2024 17:22:59	03:30		M72 ·	72M-WATER RESCUE (MARINE NEEDED)
4019504	02/03/2024 20:38:44	05:33		M69 ·	69M-STRUCTURE FIRE
4021318	02/07/2024 06:26:23	07:10		ME ·	32U-UNKNOWN PROBLEM
4021516	02/07/2024 12:43:19	04:12		ME ·	26-SICK PERSON
4021733	02/07/2024 18:50:19	03:38		ME ·	26-SICK PERSON
4022026	02/08/2024 10:08:28	05:13		MS ·	53M-CITIZEN ASSIST (MEDICAL)
4022112	02/08/2024 12:09:12	00:00		MS ·	53M-CITIZEN ASSIST (MEDICAL)
4022603	02/09/2024 09:41:28	04:58		F52 ·	52-FIRE ALARM
4023349	02/10/2024 13:25:19	03:59		ME ·	17-FALLS
4023547	02/10/2024 18:57:38	17:01		F52 ·	52-FIRE ALARM
4023988	02/11/2024 14:58:36	10:05		ME ·	17-FALLS
4024151	02/11/2024 20:45:18	03:25		ME ·	6-BREATHING PROBLEMS
4026104	02/15/2024 08:22:09	07:08		FIS ·	56-ELEVATOR (ESCALATOR) RESCUE
4026344	02/15/2024 15:39:46	06:07		ME ·	17-FALLS
4027520	02/17/2024 16:46:57	07:28		FIS ·	56-ELEVATOR (ESCALATOR) RESCUE
4027577	02/17/2024 18:28:21	04:48		F52 ·	52-FIRE ALARM
4028315	02/19/2024 05:20:11	04:00		ME ·	31-UNCONSCIOUS / FAINTING (NEAR)
4028722	02/19/2024 20:38:52	05:27		ME ·	17-FALLS
4028865	02/20/2024 08:14:52	08:28		FI ·	55O-ELECTRICAL HAZARD (OUTSIDE)
4029110	02/20/2024 15:42:20	04:32		ME ·	17-FALLS
4029269	02/20/2024 21:08:57	04:39		ME ·	30-TRAUMATIC INJURIES
4029713	02/21/2024 16:58:03	03:18		ME ·	17-FALLS
4030364	02/22/2024 19:36:18	02:20		FIS ·	56-ELEVATOR (ESCALATOR) RESCUE
4030441	02/23/2024 00:22:22	00:00		DS ·	73-LANDLINE DISP / WATERCRAFT
4030935	02/23/2024 19:39:05	06:30		ME ·	31-UNCONSCIOUS / FAINTING (NEAR)
4031664	02/25/2024 01:55:56	10:00		F52 ·	52-FIRE ALARM
4032326	02/26/2024 09:03:10	10:20		F52 ·	52-FIRE ALARM
4032510	02/26/2024 13:41:52	06:17		ME ·	9D-POSSIBLE DEATH
4033289	02/27/2024 19:52:54	03:34		M72 ·	72M-WATER RESCUE (MARINE NEEDED)
4033878	02/28/2024 20:44:51	03:34		ME ·	17-FALLS

ITEM F.1.



Date: March 13, 2024
To: Board of Commissioners
From: Margaret Carey, Town Clerk
Re: 2nd Reading - Ordinance 2024-02 Amending the Animal Code

At the February 14, 2024 Regular meeting, the Board approved the 2024-02 Ordinance amending the Animal Code. This is the 2nd Reading.

Highlights of changes:

Sec. 56-3. Prohibited on beaches.

A. It is unlawful for any person to bring or have or ride or allow on any beach in the town or in the water adjacent thereto any animal.

B. It shall be unlawful for any person to bring or have or ride or allow on town-owned parks or recreation areas any animal. The town shall post notice of the restriction in this section at the entranceway of each town park or recreation area, and, if there is no designated entranceway, at any other location convenient to public observation. Notwithstanding the foregoing, the town may, from time to time, permit leashed dogs to be present on certain portions of town-owned park or recreation areas. Such dog-friendly areas will be posted with appropriate signage.

C. Nothing herein shall preclude a person from using or training a service animal (defined by 28 C.F.R. § 35.104 as any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical sensory, psychiatric, intellectual or other mental disability) on the beach or in the open green spaces of town parks as provided for in F.S. § 413.08. Any person in possession of such animal is responsible for controlling the animal and cleaning up and properly disposing of any waste. At no time shall such animals be left unattended. Pursuant to F.S. § 413.08(9) any person who knowingly and willfully misrepresents herself or himself through conduct or verbal or written notice, as using a service animal and being qualified to use a service animal or as a trainer of a service animal, commits a misdemeanor of the second degree.

D. The prohibition regarding animals on town beaches shall be included in the vacation rental standards published by the town and posted for guests as required by § 90-116 D(2)(a) of the code.

****Please see attached Ordinance for all changes. ****

Previous discussion:

The amendment was originally discussed at the January 24, 2024 Workshop Meeting. The Board discussed concerns related to beach activities. Dogs on the beach was one of those concerns. Major Smith also attended the Workshop meeting and talked about education efforts for our citizens and visitors. Additionally, the Board sought clarification regarding service animals.

Attorney Eschenfelder prepared the attached ordinance to update the Town's current animal code to address and clarify the Board's concerns.

ORDINANCE NO. 2024-02

AN ORDINANCE OF THE TOWN OF REDINGTON SHORES, FLORIDA, AMENDING ARTICLE I OF CHAPTER 56 (ANIMALS) OF THE TOWN CODE; MAKING RELATED FINDINGS; PROVIDING FOR CODIFICATION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 56 of the Redington Shores Town Code addresses the subject of Animals; and

WHEREAS, § 56-3 of the Code prohibits dogs on the Town’s beach; and

WHEREAS, the Town continues to receive complaints regarding individuals who fail to abide by this prohibition; and

WHEREAS, the Town Police Department indicates that violators often assert they are permitted to bring their dog on the beach as it is a service dog; and

WHEREAS, the Commission wishes to provide greater specificity in the Code related to the issue of service animals on Town beaches, both to help educate residents and visitors, and to provide additional enforcement abilities for code enforcement efforts related to dogs on the beach; and

WHEREAS, the Town Attorney has advised that certain provisions of Chapter 56, which dates to 1977, are outdated or preempted, and has recommended removing such provisions from the Code; and

WHEREAS, the Commission finds that is in the best interest of the Town, its residents, and property owners, to approve the provisions set forth in this Ordinance.

NOW, THEREFORE BE IT ORDAINED by the Board of Commissioners of the Town of Redington Shores, Florida, that:

Section 1. Article I (Keeping and Care of Animals) of Chapter 56 (Animals) of the Redington Shores Town Code is hereby amended as follows:

ARTICLE I. – KEEPING AND CARE OF ANIMALS

Sec. 56-1. Definitions.

As used in this article, the following terms shall have the meanings indicated:

Public nuisance animal—Any animal or combination of animals that unreasonably annoys humans, endangers the life or health of other animals or persons or substantially interferes with the rights of citizens, other than their owners, to enjoyment of life or property. The term “public nuisance animal” shall include but not be limited to any animal that:

- A. Is repeatedly found at large.
- B. Damages the property of anyone other than its owner.
- C. Chases vehicles, bicycles, persons or other animals.
- D. Makes excessive noises, including but not limited to continued or repeated howling, barking, whining or other utterances.
- E. Causes fouling of the air by odor.
- F. Is offensive or dangerous to the public health, safety or welfare.
- G. Repeatedly defecates on the property of another.

Sec. 56-2. Leash required.

It shall be unlawful for any person owning or keeping any animal within the town to allow said animal to leave the owner's premises except on a leash in the company of the owner or agent who shall at all times retain possession of the leash so that the animal may not run loose, and further, it shall be unlawful for animal owners, whether or not a resident or property owner of the town, to allow any animal owned or kept by him or her to roam any place within the town except when on a leash. Leashes as herein provided shall not be in excess of eight feet in length.

Sec. 56-3. Prohibited on beaches.

A. It is unlawful for any person to bring or have or ride or allow on any beach in the town or in the water adjacent thereto any animal.

A.B. It shall be unlawful for any person to bring or have or ride or allow on town-owned parks or recreation areas any animal. The town shall post notice of the restriction in this section at the entranceway of each town park or recreation area, and, if there is no designated entranceway, at any other location convenient to public observation. Notwithstanding the foregoing, the town may, from time to time, permit leashed dogs to be present on certain portions of town-owned park or recreation areas. Such dog-friendly areas will be posted with appropriate signage.

C. Nothing herein shall preclude a person from using or training a service animal (defined by 28 C.F.R. § 35.104 as any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical sensory, psychiatric, intellectual or other mental disability) on the beach or in the open green spaces of town parks as provided for in F.S. § 413.08. Any person in possession of such animal is responsible for controlling the animal and cleaning up and properly disposing of any waste. At no time shall such animals be left unattended. Pursuant to F.S. § 413.08(9) any person who knowingly and willfully misrepresents herself or himself through conduct or verbal or written notice, as using a service animal and being qualified to use a service animal or as a trainer of a service animal, commits a misdemeanor of the second degree.

D. The prohibition regarding animals on town beaches shall be included in the vacation rental standards published by the town and posted for guests as required by § 90-116 D(2)(a) of the code.

~~It shall be unlawful for any person owning, keeping or maintaining any animal to permit the same, leashed or not, upon any beach within the town.~~

Sec. 56-4. Rabies vaccine required for dogs and cats; animal bites.

- A. Every person possessing, harboring, keeping or having control or custody of a dog or cat over the age of four months within the Town of Redington Shores shall secure on an annual basis a Pinellas County license from a licensed veterinarian or from the Pinellas County Animal Control Department and, as part of such license, shall have such dog or cat vaccinated against rabies with an approved vaccine on an annual basis. The vaccine shall be administered by or under the supervision of a licensed veterinarian.
- B. If an animal bites and causes injury to any human, the animal shall be immediately impounded for rabies observation and quarantine, if necessary, for the proper length of time, or held for ten days.

Sec. 56-5. Nuisances; destruction.

It shall be unlawful for any person to keep or maintain in the town any dangerous animal or one that becomes a nuisance in the town by barking excessively or creating any unreasonable disturbances whatsoever or which shall destroy or damage lawns, shrubbery, planting or property of any kind.

Sec. 56-6. Licenses and tags required.

It shall be unlawful for any person to maintain or keep any animal within the town without obtaining from the county a license and tag therefor.

Sec. 56-7. Impoundment of unlicensed animals; notification procedure.

- A. Any animal found in the town for which a current county license has not been issued or to which is not affixed a tag shall be impounded. The animal will be turned over to Pinellas County Animal Control unless the owner can be identified.

- B. ~~Disposition of impounded dogs shall be as provided for in Florida Statutes Chapter 767. Unless otherwise provided in this article, an impounded animal shall be held at least five days, including the day of impoundment, except that those dogs or cats impounded for the observation of rabies or those dogs or cats impounded which are licensed or which the owner thereof can otherwise be identified shall be held at least ten days. The depositing of a letter of notification by first class United States mail shall constitute adequate notification of impoundment. The owner shall also be notified by telephone, if possible. This section shall not apply to animals surrendered by the owner or an agent of the owner, in which case disposition may be made as provided in this article without notification or a holding period. At the expiration of the holding period, during which time a diligent attempt has been made to locate and contact the owner, the animal may be disposed of in the manner provided in this article.~~

Sec. 56-8. Impoundment of animals running at large.

Any animal found running at large contrary to the provisions of this article shall be impounded and turned over to Pinellas County Animal Control unless the owner can be identified.

Sec. 56-9. Removal of animal excrement.

Any person who, while walking with or escorting a dog on a leash, allows said dog to deposit excrement on public or private property, other than the property of the dog's owner or the property of the person walking or escorting the dog on a leash, shall immediately remove such excrement.

~~Sec. 56-10. Penalties for offenses; enforcement procedures.~~

- ~~A.—A violation of any provision of this article is a civil infraction.~~
- ~~B.—Any person convicted of a violation of any provision of this article shall be subject to a maximum civil penalty of not to exceed \$500.00.~~
- ~~C.—Any person convicted of a violation of any provision of this article who does not contest a citation shall be subject to a civil penalty of less than the maximum civil penalty of \$500.00.~~
- ~~D.—Any duly authorized officer of the Town of Redington Shores who has probable cause to believe that a person has committed an act in violation of this article is hereby authorized to issue a citation.~~
- ~~E.—Any person receiving a citation under the provisions of this article may contest such citation in any county court.~~
- ~~F.—If a person fails to pay the civil penalty, fails to appear in court to contest the citation or fails to appear in court as required by subsection E., the court may issue an order to show cause upon the request of the governing body of the county or municipality. This order shall require such persons to appear before the court to explain why action on the citation has not been taken. If any person who is issued such order fails to appear in response to the court's directive, that person may be held in contempt of court.~~

Section 2. Pursuant to Florida Statutes § 166.041(4)(a), prior to the date the public notice of the public hearing for this Ordinance was published, the Town prepared and posted on its website a business impact estimate which included: a) a summary of the Ordinance, a statement of the public purpose to be served by the Ordinance, b) an estimate of the direct economic impact of the Ordinance on private, for-profit businesses in the Town, c) an estimate of direct compliance costs that businesses may reasonably incur due to the Ordinance, d) identification of any new charge or fee on businesses created by the Ordinance or for which businesses will be financially responsible, e) an estimate of the Town's regulatory costs and of revenues from any new charges or fees imposed on businesses to cover such costs, and f) a good faith estimate of the number of businesses likely to be impacted by the Ordinance.

Section 3. For purposes of codification of any existing section of the Redington Shores Code herein amended, words **underlined** represent additions to original text, words **~~stricken~~** are deletions from the original text, and words neither underlined nor stricken remain unchanged.

Section 4. If any section, subsection, sentence, clause, provision or word of this Ordinance is held unconstitutional or otherwise legally invalid, same shall be severable and the remainder of this Ordinance shall not be affected by such invalidity, such that any remainder of the Ordinance shall withstand any severed provision, as the Board of Commissioners would have adopted the Ordinance and its regulatory scheme even absent the invalid part.

Section 5. The Codifier shall codify the substantive amendments to the Redington Shores Code contained in Section 1 of this Ordinance as provided for therein, and shall not codify the exordial clauses nor any other sections not designated for codification.

Section 6. Pursuant to Florida Statutes § 166.041(4), this Ordinance shall take effect immediately upon adoption.

ADOPTED ON FIRST READING on the 14th day of February, 2024, by the Board of Commissioners of the Town of Redington Shores, Florida.

ADOPTED ON SECOND AND FINAL READING on the 13th day of March, 2024, by the Board of Commissioners of the Town of Redington Shores, Florida.

Attest:

Lisa Hendrickson, Mayor Commissioner

Margaret Carey, Town Clerk

ITEM F.2.



Date: March 13, 2024
To: Board of Commissioners
From: Mike McGlothlin, Town Administrator
Re: Resolution 02-2024 - Charter Review Committee

At the February 28, 2024 Workshop meeting, the Board of Commissioners approved moving forward with establishing a Charter Review Committee. The first step is the adoption of a Resolution. Attorney Eschenfelder had previously prepared the Resolution which is attached.

Previous Discussion:

The Town Charter requires that at least once every five years, the Town Commission shall consider the necessity for the appointment of a Charter Review Committee, and at least once every 10 years, the Town Commission shall appoint a Charter Review Committee (CRC), for the purpose of reviewing the Charter of the Town of Redington Shores, and making recommendations to the Town Commission on any amendments, additions or deletions to the Town Charter.

The last Charter Review Committee was established on 4-11-2012. The Charter Review Committee will be effective with the adoption of the Resolution.

The CRC is made up of five residents appointed by the Commission, with one appointee designated by each District Commissioner from within that District, and with one appointee designated by the Mayor-Commissioner from the Town at large.

Additional duties and responsibilities are provided in the Resolution.

RESOLUTION 2-24

A RESOLUTION OF THE TOWN OF REDINGTON SHORES, FLORIDA, ESTABLISHING A CHARTER REVIEW COMMITTEE; PROVIDING FOR A MISSION AND FOR PROCEDURES FOR THE CHARTER REVIEW PROCESS; MAKING RELATED FINDINGS; PROVIDING FOR SEVERABILITY AND FOR AN EFFECTIVE DATE.

WHEREAS, § 16(F) of the Town Charter requires that, at least once every five years, the Town Commission shall consider the necessity for the appointment of a Charter Review Committee, and at least once every 10 years, the Town Commission shall appoint a Charter Review Committee (CRC), for the purpose of reviewing the Charter of the Town of Redington Shores, and making recommendations to the Town Commission on any amendments, additions or deletions to the Town Charter; and

WHEREAS, on April 11th 2012, the Town Commission established its last CRC; and

WHEREAS, that CRC conducted six meetings between April and June of 2012, and issued its final report to the Commission on June 20th 2012; and

WHEREAS, inasmuch as the Commission has not appointed a new CRC in over eleven years, and so as to abide by the Town Charter’s mandate, the Commission finds that a CRC must now be appointed; and

WHEREAS, the Commission finds that since Town elections are scheduled to occur in March of 2024, it will be in the Town’s best interests to allow the most recently elected/re-elected Commission members to make appointments to the CRC and to consider any recommendations the CRC may make; and

WHEREAS, the Commission finds that the adoption of this Resolution is in the best interests of the Town and its residents.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Town of Redington Shores, Florida, that:

Section 1: Pursuant to § 16(F) of the Town Charter, a 2024 Charter Review Committee (CRC) is hereby created.

Section 2: Pursuant to § 16(F) of the Town Charter, the CRC shall be made up of five residents appointed by the Commission, with one appointee designated by each District Commissioner from within that District, and with one appointee designated by the Mayor-Commissioner from the Town at large.

- Section 3:** The members of the CRC shall be appointed by the members of the Commission, in the manner set forth in Section 2, at its April 10th 2024 meeting, or as soon thereafter as practicable.
- Section 4:** Pursuant to § 5-4 of the Town Code, once appointed, the CRC members shall receive an orientation as to ethics, records and sunshine laws applicable to advisory board members, and shall receive available historical records from the Town’s prior CRC’s work.
- Section 5:** Pursuant to § 5-6 of the Town Code, at its first meeting, the CRC shall select a chair, a vice chair, and a secretary. Also at its first meeting, the CRC shall establish a schedule of meetings for it to conduct its business so as to produce a final report to the Commission within the deadline set forth in this Resolution.
- Section 6:** Pursuant to § 5-7 of the Town Code, the Town Administrator and Town Clerk shall provide administrative support to the CRC.
- Section 7:** Pursuant to § 11(D) of the Town Charter, the Town Attorney shall serve as legal advisor to the CRC.
- Section 8:** The duty of the CRC shall be to carefully review the current Town Charter, to conduct no less than four meetings at which Town residents, property owners, and business owners may attend and offer comments and recommendations regarding the Town Charter, and to thereafter develop a final report to the Town Commission making recommendations as to any amendments, additions or deletions to the Town Charter.
- Section 9:** The CRC shall schedule its meetings and conduct its business so as to finish its deliberations and vote on a final report and recommendation to the Town Commission by no later than Friday, June 28th 2024. The Commission may extend this deadline at the request of the CRC if good cause exists to grant such extension.
- Section 10:** After the Commission receives the CRC’s report and recommendation, it shall consider which if any of the CRC-proposed Charter amendments to submit to the Town’s electors at a referendum to be scheduled by the Commission.

BE IT FURTHER RESOLVED that if any section, subsection, sentence, clause, provision or word of this Resolution is held unconstitutional or otherwise legally invalid, same shall be severable and the remainder of this Resolution shall not be affected by such invalidity, such that any remainder of the Resolution shall withstand any severed provision, as the Board of Commissioners would have adopted the Resolution even absent the invalid part.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

DULY ADOPTED with a quorum present and voting this 13th day
of March, 2024

Lisa Hendrickson, Mayor

Attest:

Margaret Carey, Town Clerk

ITEM F.3.



Date: March 13, 2024
To: Board of Commissioners
From: Mike McGlothlin, Town Administrator
Re: Resolution 03-2024 - Amendment to the Statewide Division of Emergency Management Mutual Aid Agreement – 2023

At the February 28, 2024, Workshop meeting, Attorney Eschenfelder was directed to prepare a Resolution authorizing the Amendment.

Previous Discussion:

Through the State of Florida Emergency Management Act, the State and its political subdivisions provide emergency aid and assistance in the event of a disaster or emergency. This agreement and Resolution authorize the request, provision, and receipt of interjurisdictional mutual assistance for the Town of Redington Shores.

Attached is the Mutual Aid Agreement with the State of Florida Division of Emergency Management and example Resolutions.

RESOLUTION NO. 03-2024

A RESOLUTION OF THE TOWN OF REDINGTON SHORES, FLORIDA, ADOPTING THE STATEWIDE MUTUAL AID AGREEMENT; PROVIDING FOR INCORPORATION OF FINDINGS AND RECITALS; PROVIDING FOR SEVERABILITY AND FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Redington Shores, Florida, is a Florida municipal corporation located in Pinellas County; and

WHEREAS, the State of Florida Emergency Management Act, Chapter 252, Florida Statutes, authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon the request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Chapter 252, Florida Statutes, among political subdivisions within the State; and

WHEREAS, the Board of Commissioners deems entering into this agreement to be in the best interests of the health, safety, and welfare of the community, and for the preservation of life and property during or after a disaster or emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON SHORES, FLORIDA, AS FOLLOWS:

Section 1. The Board of Commissioners hereby finds the above statements to be true and correct, and incorporated as a material part of this Resolution.

Section 2. In order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster, the Board of Commissioners does hereby adopt the Statewide

Mutual Aid Agreement which is attached hereto and incorporated herein by reference.

Section 3. The Town Administrator is authorized to take all action necessary to comply with applicable budgeting, accounting, contracting, reporting, and other compliances requirements set forth in the Agreement.

Section 4. This Resolution, 2024-01, shall become effective immediately upon its adoption.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON SHORES, FLORIDA, IN REGULAR SESSION THIS 13th day of March, 2024.

Lisa Hendrickson, Mayor

Attest:

By: _____
Margaret Carey, Town Clerk



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

STATEWIDE MUTUAL AID AGREEMENT - 2023

This Agreement is an acknowledgment of receipt by the Florida Division of Emergency Management (“the Division”) and the local government (“Participating Party”) signing this Agreement. Execution of this agreement replaces all previous iterations and is active until a new agreement is drafted and requested by The Division.

This Agreement is based on the existence of the following conditions:

- A. The State of Florida is vulnerable to a wide range of emergencies and disasters that are likely to cause the disruption of essential services and the destruction of the infrastructure needed to deliver those services.
- B. Such emergencies and disasters often exceed the emergency response and recovery capabilities of any one county or local government.
- C. Such incidents may also give rise to unusual and unanticipated physical and technical needs which a local government cannot meet with existing resources, but that other local governments within the State of Florida may be able to provide.
- D. The Emergency Management Act, chapter 252, *Florida Statutes*, provides each local government of the state the authority to develop and enter into mutual aid agreements within the state for reciprocal emergency aid in case of emergencies too extensive to be dealt with unassisted, and through such agreements ensure the timely reimbursement of costs incurred by the local governments which render such assistance.
- E. Pursuant to chapter 252.32, *Florida Statutes*, the Division renders mutual aid among the political subdivisions of the state to carry out emergency management functions and responsibilities.
- F. Pursuant to chapter 252, *Florida Statutes*, the Division has the authority to coordinate and direct emergency management assistance between local governments and concentrate available resources where needed.

Based on the existence of the foregoing conditions, the Parties agree to the following articles:

ARTICLE I: DEFINITIONS

As used in this Agreement, the following expressions shall have the following meanings:

- A. The “Agreement” is this Agreement, which shall be referred to as the Statewide Mutual Aid Agreement (“SMAA”).



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Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- B. The “Division” is the Florida Division of Emergency Management.
- C. A “Requesting Party” to this Agreement is a Participating Party who requests assistance under this agreement.
- D. An “Assisting Party” to this Agreement is a Participating Party who provides assistance to a Requesting Party under this agreement.
- E. The “Period of Assistance” is the time during which an Assisting Party renders assistance to a Requesting Party under this agreement and includes the time necessary for the resources and personnel of the Assisting Party to travel to the place specified by the Requesting Party and the time necessary to return to their place of origin.
- F. A “Mission” is a documented emergency response activity performed during a Period of Assistance, usually in reference to one operational function or activity.
- G. A “local government” is any educational district, special district, or any entity that is a “local governmental entity” within the meaning of section 11.45(1)(g), *Florida Statutes*.
- H. An “educational district” is any school district within the meaning of section 1001.30, *Florida Statutes*, and any Florida College System Institution or State University within the meaning of section 1000.21, *Florida Statutes*.
- I. A “special district” is any local or regional governmental entity which is an independent special district within the meaning of section 189.012(3), *Florida Statutes*, established by local, special, or general act, or by rule, ordinance, resolution, or interlocal agreement.
- J. A “tribal council” is the respective governing bodies of the Seminole Tribe of Florida and Miccosukee Tribe of Indians recognized as special improvement district by section 285.18(1), *Florida Statutes*.
- K. An “interlocal agreement” is any agreement between local governments within the meaning of section 163.01(3)(a), *Florida Statutes*.
- L. A “Resource Support Agreement” as used in this Agreement refers to a supplemental agreement of support between a Requesting Party and an Assisting Party.
- M. “Proof of work” as used in this Agreement refers to original and authentic documentation of a single individual or group of individuals’ emergency response activity at a tactical level.



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Kevin Guthrie, Executive Director

- N. "Proof of payment" as used in this Agreement refers to original and authentic documentation of an emergency response expenditure made by an Assisting Party.
- O. A "Reimbursement Package" as used in this Agreement refers to a full account of mission response documentation supported by proof of work and proof of payment.
- P. Any expressions not assigned definitions elsewhere in this Agreement shall have the definitions assigned them by the Emergency Management Act, Chapter 252, *Florida Statutes*.

ARTICLE II: APPLICABILITY OF THE AGREEMENT

Any Participating Party, including the Division, may request assistance under this Agreement for a "major disaster" or "catastrophic disaster" as defined in section 252.34, *Florida Statutes*, minor disasters, and other such emergencies as lawfully determined by a Participating Party.

ARTICLE III: INVOCATION OF THE AGREEMENT

In the event of an emergency or anticipated emergency, a Participating Party may request assistance under this Agreement from any other Participating Party or the Division if, in the judgement of the Requesting Party, its own resources are inadequate to meet the needs of the emergency or disaster.

- A. Any request for assistance under this Agreement may be oral, but within five (5) calendar days must be confirmed in writing by the Requesting Party. All requests for assistance under this Agreement shall be transmitted by the Requesting Party to another Participating Party or the Division. If the Requesting Party transmits its request for Assistance directly to a Participating Party other than the Division, the Requesting Party and Assisting Party shall keep the Division advised of their activities.
- B. The Division shall relay any requests for assistance under this Agreement to such other Participating Parties as it may deem appropriate and coordinate the activities of the Assisting Parties to ensure timely assistance to the Requesting Party. All such activities shall be carried out in accordance with the State's Comprehensive Emergency Management Plan.

ARTICLE IV: RESPONSIBILITIES OF REQUESTING PARTIES

To the extent practicable, all Requesting Parties shall provide the following information to their respective county emergency management agency, the Division, and the intended Assisting Party or Parties. In providing such information, Requesting Parties should utilize Section I of the



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Resource Support Agreement (RSA) Form, available via the [Division approved documents SharePoint site](#)¹.

- A. A description of the Mission to be performed by the Assisting Party;
- B. A description of the resources and capabilities needed to complete the Mission successfully;
- C. The location, date, and time personnel and resources from the Assisting Party should arrive at the incident site, staging area, facility, or other location designated by the Requesting Party;
- D. A description of the health, safety, and working conditions expected for deploying personnel;
- E. Lodging and meal availability;
- F. Any logistical requirements;
- G. A description of any location or facility outside the territorial jurisdiction of the Requesting Party needed to stage incoming resources and personnel;
- H. The location date, and time for personnel of the Requesting Party to meet and receive the personnel and equipment of the Assisting Party; and
- I. A technical description of any communications equipment needed to ensure effective information sharing between the Requesting Party, any Assisting Parties, and all relevant responding entities.

ARTICLE V: RESPONSIBILITIES OF ASSISTING PARTIES

Each Party shall render assistance under this Agreement to any Requesting Party to the extent practicable that its personnel, equipment, resources, and capabilities can render assistance. If upon receiving a request for assistance under this Agreement a Party determines that it has the capacity to render some or all of such assistance, it shall provide the following information without delay to the Requesting Party, the Division, and the Assisting Party's County emergency management agency. In providing such information, the Assisting Party should utilize the Section II of the Resource Support Agreement (RSA) Form, available via the [Division approved documents SharePoint site](#).

¹ FDEM approved documents such as activity logs and mutual aid forms can be found at:
https://portal.floridadisaster.org/projects/FROC/FROC_Documents/Forms/AllItems.aspx?View=%7B6F3CF7BD%2DC0A4%2D4BE2%2DB809%2DC8009D7D0686%7D



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- A. A description of the personnel, equipment, supplies, services and capabilities it has available, together with a description of the qualifications of any skilled personnel;
- B. An estimate of the time such personnel, equipment, supplies, and services will continue to be available;
- C. An estimate of the time it will take to deliver such personnel, equipment, supplies, and services to the location(s) specified by the Requesting Party;
- D. A technical description of any communications and telecommunications equipment available for timely communications with the Requesting Party and other Assisting Parties;
- E. The names and contact information of all personnel whom the Assisting Party has designated as team leaders or supervisors; and
- F. An estimated cost for the provision of assistance.

ARTICLE VI: RENDITION OF ASSISTANCE

The Requesting Party shall afford the emergency response personnel of all Assisting Parties, while operating within the jurisdictional boundaries of the Requesting Party, the same powers, duties, rights, and privileges, except that of arrest unless specifically authorized by the Requesting Party, as are afforded the equivalent emergency response personnel of the Requesting Party. Emergency response personnel of the Assisting Party will remain under the command and control of the Assisting Party, but during the Period of Assistance, the resources and responding personnel of the Assisting Party will perform response activities under the operational and tactical control of the Requesting Party.

- A. Unless otherwise agreed upon between the Requesting and Assisting Party, the Requesting Party shall be responsible for providing food, water, and shelter to the personnel of the Assisting Party. For Missions performed in areas where there are insufficient resources to support responding personnel and equipment throughout the Period of Assistance, the Assisting Party shall, to the fullest extent practicable, provide their emergency response personnel with the equipment, fuel, supplies, and technical resources necessary to make them self-sufficient throughout the Period of Assistance. When requesting assistance, the Requesting Party may specify that Assisting Parties send only self-sufficient personnel and resources but must specify the length of time self-sufficiency should be maintained.



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- B. Unless the Requesting Party has specified the contrary, it shall, to the fullest extent practicable, coordinate all communications between its personnel and the responding personnel of the Assisting Parties, and shall determine and share the frequencies and other technical specifications of all communications equipment to be used, as appropriate, with the deployed personnel of the Assisting Parties.
- C. Personnel of the Assisting Party who render assistance under this Agreement shall receive the usual wages, salaries, and other compensation as are normally afforded to personnel for emergency response activities within their home jurisdiction, and shall have all the immunities, rights, interests, and privileges applicable to their normal employment. If personnel of the Assisting Party hold local licenses or certifications limited to the jurisdiction of issue, then the Requesting Party shall recognize and honor those licenses or certifications for the duration of the Period of Assistance.

ARTICLE VII: REIMBURSEMENT

After the Period of Assistance has ended, the Assisting Party shall have 45 days to develop a full reimbursement package for services rendered and resources supplied during the Period of Assistance. All expenses claimed to the Requesting Party must have been incurred in direct response to the emergency as requested by the Requesting Party and must be supported by proof of work and proof of payment.

To guide the proper documentation and accountability of expenses, the Assisting Party should utilize the Claim Summary Form, available via the [Division approved documents SharePoint site](#) as a guide and summary of expense to collect information to then be formally submitted for review by the Requesting Party.

To receive reimbursement for assistance provided under this agreement, the Assisting Party shall provide, at a minimum, the following supporting documentation to the Requesting Party unless otherwise agreed upon between the Requesting and Assisting Parties:

- A. A complete and authentic description of expenses incurred by the Assisting Party during the Period of Assistance;
- B. Copy of a current and valid Internal Revenue Service W-9 Form;
- C. Copies of all relevant payment and travel policies in effect during the Period of Assistance;
- D. Daily personnel activity logs demonstrating emergency response activities performed for all time claimed (for FDEM reimbursement Division approved activity logs will be required for personnel activity claims);



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Ron DeSantis, *Governor*

Kevin Guthrie, *Executive Director*

- E. Official payroll and travel reimbursement records for all claimed personnel expenses;
- F. Neat and comprehensive fringe benefit calculations for each position class or category of claimed personnel;
- G. Written justification for all additional expenses/purchases incurred during the Period of Assistance;
- H. Proof of payment for additional/miscellaneous expenses incurred during the Period of Assistance
- I. Equipment activity logs demonstrating equipment use and operation in support of emergency response activities for all time claimed (for FDEM reimbursement Division approved forms will be required for equipment activity claims);
- J. Proof of reimbursement to all employees who incurred emergency response expenses with personal money;
- K. Justification for equipment repair expenses; and
- L. Copies of any applicable supporting agreements or contracts with justification.

If a dispute or disagreement regarding the eligibility of any expense arises, the Requesting Party, Assisting Party, or the Division may elect binding arbitration. If binding arbitration is elected, the Parties must select as an arbitrator any elected official of another Participating Party, or any other official of another Participating Party whose normal duties include emergency management, and the other Participating Party shall also select such an official as an arbitrator, and the arbitrators thus chosen shall select another such official as a third arbitrator.

The three (3) arbitrators shall convene by teleconference or videoconference within thirty (30) calendar days to consider any documents and any statements or arguments by the Division, the Requesting Party, or the Assisting Party concerning the protest, and shall render a decision in writing not later than ten (10) business days after the close of the hearing. The decision of a majority of the arbitrators shall bind the parties and shall be final.

If the Participating Parties do not elect binding arbitration, this agreement and any disputes arising thereunder shall be governed by the laws of the State of Florida and venue shall be in Leon County, Florida. Nothing in this Agreement shall be construed to create an employer-employee relationship or a partnership or joint venture between the participating parties. Furthermore, nothing contained herein shall constitute a waiver by either Party of its sovereign immunity or the provisions of section 768.28, Florida Statutes. Nothing herein shall be construed as consent by either Party to be sued by third parties.



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ARTICLE VIII: COST ELIGIBLE FOR REIMBURSEMENT

The costs incurred by the Assisting Party under this Agreement shall be reimbursed as needed to make the Assisting Party whole to the fullest extent practicable.

- A. Employees of the Assisting Party who render assistance under this Agreement shall be entitled to receive from the Assisting Party all their usual wages, salaries, and any and all other compensation for mobilization, hours worked, and demobilization. Such compensation shall include any and all contributions for insurance and retirement, and such employees shall continue to accumulate seniority at the usual rate. As between the employees and the Assisting Party, the employees shall have all the duties, responsibilities, immunities, rights, interests, and privileges incident to their usual employment. The Requesting Party shall reimburse the Assisting Party for these costs of employment.
- B. The costs of equipment supplied by the Assisting Party shall be reimbursed at the rental rate established in FEMA's Schedule of Equipment, or at any other rental rate agreed to by the Requesting Party. In order to be eligible for reimbursement, equipment must be in actual operation performing eligible work. The labor costs of the operator are not included in the rates and should be approved separately from equipment costs. The Assisting Party shall pay for fuels, other consumable supplies, and repairs to its equipment as needed to keep the equipment in a state of operational readiness. Rent for the equipment shall be deemed to include the cost of fuel and other consumable supplies, maintenance, service, repairs, and ordinary wear and tear. With the consent of the Assisting Party, the Requesting Party may provide fuels, consumable supplies, maintenance, and repair services for such equipment at the site. In that event, the Requesting Party may deduct the actual costs of such fuels, consumable supplies, maintenance, and services from the total costs otherwise payable to the Assisting Party. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract of insurance, the Requesting Party may deduct such payment from any item or items billed by the Assisting Party for any of the costs for such damage that may otherwise be payable.
- C. The Requesting Party shall pay the total costs for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the Requesting Party under this Agreement. In the case of perishable supplies, consumption shall be deemed to include normal deterioration, spoilage, and damage notwithstanding the exercise of reasonable care in its storage and use. Supplies remaining unused shall be returned to the Assisting Party in usable condition upon the close of the Period of Assistance, and the Requesting Party may deduct the cost of such returned supplies from the total costs billed by the Assisting Party for such supplies. If the Assisting Party agrees, the Requesting Party may also replace any and all used consumable supplies with like



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supplies in usable condition and of like grade, quality and quantity within the time allowed for reimbursement under this Agreement.

- D. The Assisting Party shall keep records to document all assistance rendered under this Agreement. Such records shall present information sufficient to meet the audit requirements specified in the regulations of FEMA and any applicable circulars issued by the State of Florida. Upon reasonable notice, the Assisting Party shall make its records available the Requesting Party for inspection or duplication between 8:00 a.m. and 5:00 p.m. on all weekdays, except for official holidays.

ARTICLE IX: INSURANCE

Each Participating Party shall determine for itself what insurance to procure, if any. With the exceptions in this Article, nothing in this Agreement shall be construed to require any Participating Party to procure insurance.

- A. Each Participating Party shall procure employers' insurance meeting the requirements of the Workers' Compensation Act, as amended, affording coverage for any of its employees who may be injured while performing any activities under the authority of this Agreement, and shall be provided to each Participating Party.
- B. Participating Parties may elects additional insurance affording liability coverage for any activities that may be performed under the authority of this Agreement .
- C. Subject to the limits of such liability insurance as any Participating Party may elect to procure, nothing in this Agreement shall be construed to waive, in whole or in part, any immunity any Participating Party may have in any judicial or quasi-judicial proceeding.
- D. Each Participating Party which renders assistance under this Agreement shall be deemed to stand in the relation of an independent contractor to all other Participating Parties and shall not be deemed to be the agent of any other Participating Party.
- E. Nothing in this Agreement shall be construed to relieve any Participating Party of liability for its own conduct and that of its employees.
- F. Nothing in this Agreement shall be construed to obligate any Participating Party to indemnify any other Participating Party from liability to third parties.



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Ron DeSantis, Governor

Kevin Guthrie, Executive Director

ARTICLE X: GENERAL REQUIREMENTS

Notwithstanding anything to the contrary elsewhere in this Agreement, all Participating Parties shall be subject to the following requirements in the performance of this Agreement:

- A. All Participating Parties shall allow public access to all documents, papers, letters, or other materials subject to the requirements of the Public Records Act, as amended, and made or received by any Participating Party in conjunction with this Agreement.
- B. No Participating Party may hire employees in violation of the employment restrictions in the Immigration and Nationality Act, as amended.
- C. No costs reimbursed under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Legislature of the State of Florida or any of its agencies.
- D. Any communication to the Division under this Agreement shall be sent via either email, the Division of Emergency Managements Enterprise System (DEMES), or mail to the Response Bureau, Florida Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100.
- E. Any communication to a Participating Party shall be sent to the official or officials specified by that Participating Party. For the purpose of this section, any such communication may be sent by the U.S. Mail, e-mail, or other electronic platforms.

ARTICLE XI: EFFECTS OF AGREEMENT

Upon its execution by a Participating Party, this Agreement shall have the following effect with respect to that Participating Party:

- A. The execution of this Agreement by any Participating Party which is a signatory to the Statewide Mutual Aid Agreement of 1994 shall terminate the rights, interests, duties, responsibilities, and obligations of that Participating Party under the Statewide Mutual Aid Agreement of 1994, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under the Statewide Mutual Aid Agreement of 1994, regardless of whether such costs are billed or unbilled.
- B. The execution of this Agreement by any Participating Party which is a signatory to the Public Works Mutual Aid Agreement shall terminate the rights, interests, duties, responsibilities and obligations of that Participating Party under the Public Works Mutual Aid Agreement, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under the Public Works Mutual Aid Agreement,



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

regardless of whether such costs are billed or unbilled.

- C. Upon the activation of this Agreement by the Requesting Party, this Agreement shall supersede any other existing agreement between it and any Assisting Party to the extent that the former may be inconsistent with the latter.
- D. Upon its execution by any Participating Party, this Agreement will continue in effect for one (1) year from its date of execution by that Participating Party, and it shall automatically renew each year after its execution, unless within sixty (60) calendar days before the renewal date the Participating Party notifies the Division, in writing, of its intent to withdraw from the Agreement.
- E. The Division shall transmit any amendment to this Agreement by sending the amendment to all Participating Parties not later than five (5) business days after its execution by the Division. Such amendment shall take effect not later than sixty (60) calendar days after the date of its execution by the Division and shall then be binding on all Participating Parties. Notwithstanding the preceding sentence, any Participating Party who objects to the amendment may withdraw from the Agreement by notifying the Division in writing of its intent to do so within that time in accordance with section E of this Article.
- F. A Participating Party may rescind this Agreement at will after providing the other Participating Party a written SMAA withdrawal notice. Such notice shall be provided at least 30 days prior to the date of withdrawal. This 30-day withdrawal notice must be: written, signed by an appropriate authority, duly authorized on the official letterhead of the Participating Party, and must be sent via email, the Division of Emergency Managements Enterprise System (DEMES), or certified mail.

ARTICLE XII: INTERPRETATION AND APPLICATION OF AGREEMENT

The interpretation and application of this Agreement shall be governed by the following conditions:

- A. The obligations and conditions resting upon the Participating Parties under this Agreement are not independent, but dependent.
- B. Time shall be of the essence of this Agreement, and of the performance of all conditions, obligations, duties, responsibilities, and promises under it.
- C. This Agreement states all the conditions, obligations, duties, responsibilities, and promises of the Participating Parties with respect to the subject of this Agreement, and there are no conditions, obligations, duties, responsibilities, or promises other than those expressed in this Agreement.



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- D. If any sentence, clause, phrase, or other portion of this Agreement is ruled unenforceable or invalid, every other sentence, clause, phrase, or other portion of the Agreement shall remain in full force and effect, it being the intent of the Division and the other Participating Parties that every portion of the Agreement shall be severable from every other portion to the fullest extent practicable. The Division reserves the right, at its sole and absolute discretion, to change, modify, add, or remove portions of any sentence, clause, phrase, or other portion of this Agreement that conflicts with state law, regulation, or policy. If the change is minor, the Division will notify the Participating Party of the change and such changes will become effective immediately; therefore, please check these terms periodically for changes. If the change is substantive, the Participating Parties may be required to execute the Agreement with the adopted changes. Any continued or subsequent use of this Agreement following the posting of minor changes to this Agreement shall signify implied acceptance of such changes.
- E. The waiver of any obligation or condition in this Agreement by a Participating Party shall not be construed as a waiver of any other obligation or condition in this Agreement.

NOTE: This iteration of the State of Florida Statewide Mutual Aid Agreement will replace all previous versions.

The Division shall provide reimbursement to Assisting Parties in accordance with the terms and conditions set forth in this Article for missions performed at the direct request of the Division. Division reimbursement eligible expenses must be in direct response to the emergency as requested by the State of Florida. All required cost estimations and claims must be executed through the DEMES Mutual Aid Portal and assisting agencies must use all required [FDEM forms](#) for documentation and cost verification. If a Requesting Party has not forwarded a request through the Division, or if an Assisting Party has rendered assistance without being requested to do so by the Division, the Division shall not be liable for the costs of any such assistance.

FDEM reserves the right to deny individual reimbursement requests if deemed to not be in direct response to the incident for which asset was requested.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement on the date specified below:



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

FOR ADOPTION BY A TOWN

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____ Date: _____

Kevin Guthrie, Executive Director or
Ian Guidicelli, Authorized Designee

ATTEST:
CITY CLERK

TOWN OF REDINGTON SHORES
STATE OF FLORIDA

By: _____

By: _____

Title: Margaret Carey, Town Clerk

Title: Lisa Hendrickson, Mayor

Date: 03/13/2024

Approved as to Form:

By: _____

Robert Eschenfelder, Town Attorney

ITEM F.4.



Date: March 13, 2024
To: Board of Commissioners
From: Margaret Carey, Town Clerk
Re: Resolution 04-2024 - Proclamation Policy

At the February 28, 2024 Workshop meeting, Attorney Eschenfelder was directed prepare a Resolution establishing a policy for issuing proclamations.

Previous discussion:

The Town receives requests for the issuance of proclamations. These requests cover varying topics and causes – and not all pertaining to our Town specifically. At the advice of Attorney Eschenfelder and the input of Mayor Hendrickson, it is suggested that the Town establish an internal policy that provides guidelines for proclamations the Town will support. Specifically, it is suggested that our policy will allow for the support of proclamations that focus on people, events, or groups which have a direct tie to the Town, the Gulf Beaches, or Pinellas County.

RESOLUTION 04-2024

A RESOLUTION OF THE TOWN OF REDINGTON SHORES, FLORIDA, ESTABLISHING A POLICY REGARDING COMMISSION APPROVED PROCLAMATIONS; MAKING RELATED FINDINGS; PROVIDING FOR SEVERABILITY AND FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission regularly receives a variety of requests for it to issue proclamations in support of a broad range of persons, entities, events, topics, and initiatives; and

WHEREAS, the law does not compel a municipal governing board to issue any proclamations, which by their nature are expressions of the governing board itself, which has the sole authority to determine which subjects are worthy of a proclamation; and

WHEREAS, in light of the many requests received each year, and the need to articulate why certain requests are not granted, the Commission has determined that the Town should formalize a policy related to which topics are appropriate for the issuance of a proclamation of the Commission; and

WHEREAS, the Commission finds that the adoption of this Resolution is in the best interests of the Town's residents and businesses.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Town of Redington Shores, Florida, that:

Section 1. The following policies apply to requests for proclamations from the Board of Commissioners:

- A. Proclamations must be specific to the Town of Redington Shores, Florida. Persons or entities requesting proclamations must be clearly associated with the person, entity, event, topic or initiative being honored or addressed in the proclamation.
- B. The person, entity, event, topic or initiative which is to be the subject of a proclamation must be of specific significance, interest or relevance to Redington Shores residents, businesses, initiatives or programs. While the interest can also be applicable to other communities (such as to the Town's fellow beachfront communities or to residents of Pinellas County but with particular interest to beachfront communities), regional, statewide, or national subjects are generally not eligible to receive proclamations.
- C. Proclamations may be requested from the Commission for or related to:
 - Persons, entities, events, topics, and initiatives with specific significance, interest or relevance to Redington Shores residents, businesses, initiatives or programs, or to the Town government,

- Matters directly related to the culture or history of the Town of Redington Shores,
- A commemoration of a specific accomplishment, point in time, or event that impacts the Town's residents, businesses, or Town government in a manner different from similar impacts on broader society,
- Commemoration of significant one-time individual milestones such as a Town resident's centennial birthday, a Town employee's attainment of a significant professional designation, a resident's attainment of Eagle Scout status, a Town employee's retirement, a Town business's 50th anniversary, and similar milestone events where the person or entity being honored is a Town resident or business, or is directly related to the Town,
- Recognition of a special event within the Town which is being sponsored or co-sponsored by the Town,
- Recognition of an act of heroism, bravery or ethical integrity which occurred within the Town, or which directly benefitted the Town or one or more residents of the Town.

D. Proclamation requests may not be approved:

- To advertise or promote a business, except where that business is being recognized for a special contribution it has made to the Town or the Town's community,
- Events or organizations with no direct relationship to Redington Shores,
- Campaigns or events contrary to Redington Shores policies, the adopted positions of the Commission, or the wellbeing of its citizens,
- Anything that may suggest an official Town position on a matter under legislative consideration by the Legislature or United States Congress,
- Recognition of common individual milestones (birthdays, graduations, etc.), with the exceptions of significant one-time individual milestones such as a Town resident's centennial birthday, a Town employee's attainment of a significant professional designation, a resident's attainment of Eagle Scout status, a Town employee's retirement, a Town business's 50th anniversary, and similar milestone events where the person or entity being honored is a Town resident or business, or is directly related to the Town,

E. Nothing herein shall preclude the authority of the Commission to determine, on its own, to issue a proclamation on any subject it determines is in the Town's best interests.

Section 2. The Town Administrator and Town Clerk are authorized to directly respond to persons or entities seeking proclamations to inform them that their request does not fall within the subjects which are authorized to receive proclamations under this policy.

Section 3. If the Administrator determines, after consulting with the Town Attorney, Mayor, or a Commissioner of a district impacted by or related to the resolution, that a proclamation request appears to satisfy the criteria set forth in Section 1 above for the granting of a proclamation, the Administrator or Clerk shall draft a suitable proclamation for placement on a future Commission agenda. The ultimate decision to adopt a proclamation shall be the sole discretionary decision of the Commission.

Section 4. The Town Administrator shall ensure the proclamation criteria set forth in Section 1 above are posted on the Town’s website such that those who may wish to request a proclamation may be able to easily review the criteria.

BE IT FURTHER RESOLVED that if any section, subsection, sentence, clause, provision or word of this Resolution is held unconstitutional or otherwise legally invalid, same shall be severable and the remainder of this Resolution shall not be affected by such invalidity, such that any remainder of the Resolution shall withstand any severed provision, as the Board of Commissioners would have adopted the Resolution even absent the invalid part.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

DULY ADOPTED with a quorum present and voting this 13th day of March, 2024.

Lisa Hendrickson, Mayor

Attest:

Margaret Carey, Town Clerk

ITEM G.1.



Date: March 13, 2024
To: Board of Commissioners
From: Margaret Carey, Town Clerk
Re: Board and Committee Reappointments

The following positions are expiring in April 2024 and are eligible for reappointment:

PLANNING AND ZONING BOARD (2-year term)

- Merv Dickerson – District 4

PARKS & RECREATION ADVISORY COMMITTEE (2-year term)

- Marie Palena – District 1
- Loretta Fricks – District 2

ITEM G.2.



Date: March 13, 2024
To: Board of Commissioners
From: Margaret Carey, Town Clerk
Re: Ordinance 2024-03 Amending 12-22 of the Town Code Related to Electioneering on Town Property

At the request of Attorney Eschenfelder, the attached Ordinance is submitted for consideration.

ORDINANCE NO. 2024-03

AN ORDINANCE OF THE TOWN OF REDINGTON SHORES, FLORIDA, AMENDING § 12-22 OF THE TOWN CODE RELATED TO ELECTIONEERING ON TOWN PROPERTY; MAKING RELATED FINDINGS; PROVIDING FOR CODIFICATION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 12 of the Town Code relates to elections; and

WHEREAS, § 12-22 of the Code, which was adopted on October 9th 1979 and not revised since, addresses certain “electioneering” activities on Town property; and

WHEREAS, Florida Statutes § 104.31, entitled Political activities of state, county, and municipal officers and employees, addresses the topic of electioneering activities on public property; and

WHEREAS, the Town Attorney has advised that the current Code provision is not fully consistent with the state law, and has recommended revising the Code in the manner set forth in this Ordinance to make it consistent with the state law; and

WHEREAS, the Board of Commissioners has determined that it is in the interest of the Town’s residents to adopt the amendment to the Town Code set forth in this Ordinance.

NOW, THEREFORE BE IT ORDAINED by the Board of Commissioners of the Town of Redington Shores, Florida, that:

Section 1. Section 12-22 of the Town Code of the Town of Redington Shores is hereby amended to read as follows:

Sec. 12-22. – Electioneering restricted.

(a) —No ~~officer elected official~~ or employee of the town, except as exempted by Florida Statutes § 104.31, shall:

(1) Use his or her official authority or influence for the purpose of interfering with an election or a nomination of office or coercing or influencing another person’s vote or affecting the result thereof.

(2) Directly or indirectly coerce or attempt to coerce, command, or advise any other officer or employee to pay, lend, or contribute any part of his or her salary, or any money, or anything else of value to any party, committee, organization, agency, or person for political purposes. Nothing in this paragraph or in any county or municipal charter or ordinance shall prohibit an employee from suggesting to another employee in a noncoercive manner that he or she may voluntarily contribute to a fund which is

administered by a party, committee, organization, agency, person, labor union or other employee organization for political purposes.

(3) Directly or indirectly coerce or attempt to coerce, command, and advise any such officer or employee as to where he or she might purchase commodities or to interfere in any other way with the personal right of said officer or employee.

(b) An employee of the town may not participate in any political campaign for an elective office while on duty.

(c) Nothing contained herein shall be deemed to prohibit any town employee from expressing his or her opinions on any candidate or issue or from participating in any political campaign during the employee's off-duty hours.

~~use the Town Hall or other publicly owned facilities of any kind for the purpose of electioneering or for the purpose of affecting in any way the outcome of a municipal election. Business conducted on town property or with town paid facilities shall be only for the overall municipal purpose and in no case for partisan gain. It shall, however, be proper for citizens' organizations to request and obtain the use of the Town Hall for a "meet the candidates" session or other genuine interpellation of candidates, provided that such session includes an open invitation to all professed candidates to attend, speak and be questioned.~~

Section 2. For purposes of codification of any existing section of the Redington Shores Code herein amended, words **underlined** represent additions to original text, words **~~stricken~~** are deletions from the original text, and words neither underlined nor stricken remain unchanged.

Section 3. If any section, subsection, sentence, clause, provision or word of this Ordinance is held unconstitutional or otherwise legally invalid, same shall be severable and the remainder of this Ordinance shall not be affected by such invalidity, such that any remainder of the Ordinance shall withstand any severed provision, as the Board of Commissioners would have adopted the Ordinance and its regulatory scheme even absent the invalid part.

Section 4. The Codifier shall codify the substantive amendments to the Redington Shores Town Code contained in Section 1 of this Ordinance as provided for therein, and shall not codify the exordial clauses nor any other sections not designated for codification.

Section 5. Pursuant to Florida Statutes § 166.041(4)(a), prior to the date the public notice of the public hearing for this Ordinance was published, the Town prepared and posted on its website a business impact estimate which included: a) a summary of the Ordinance, a statement of the public purpose to be served by the Ordinance, b) an estimate of the direct economic impact of the Ordinance on private, for-profit businesses in the Town, c) an estimate of direct compliance costs that businesses may reasonably incur due to the Ordinance, d) identification of any new charge or fee on businesses created by the Ordinance or for which businesses will be financially responsible, e) an estimate of the Town’s regulatory costs and of revenues from any new charges or fees imposed on businesses to cover such costs, and f) a good faith estimate of the number of businesses likely to be impacted by the Ordinance.

Section 6. Pursuant to Florida Statutes § 166.041(4), this Ordinance shall take effect immediately upon adoption.

ADOPTED ON FIRST READING on the 13th day of March, 2024, by the Board of Commissioners of the Town of Redington Shores, Florida.

ADOPTED ON SECOND AND FINAL READING on the 10th day of April, 2024, by the Board of Commissioners of the Town of Redington Shores, Florida.

Lisa Hendrickson, Mayor Commissioner

Attest:

Margaret Carey, Town Clerk

ITEM G.3.



March 6, 2024

Memorandum to: Redington Shores Board of Commissioners

From: Town Administrator Mike McGlothlin

Subject: Purchase of Generators for Town's Sewer Lift Stations

As we are quickly approaching the next hurricane season, I am bringing this purchase request to you for your consideration. As each of you well know, in times of emergency when the power to our town is compromised due to a natural or man-made disaster, we must still be able to power our sewer lift stations so that this vital service continues for the health and safety of our community.

Past practice has been to rent and pre-stage four (4) generators from our service provider to meet these potential demands. However, due to this costing us approximately \$20,000.00 per event, and that the renting and staging of this equipment is not reimbursable by FEMA unless it is required to be used for event response, we are at the point where the purchase of this equipment will save us revenue in the long-term. Accordingly, this request is before you for your review, discussion, and approval.

Attached you will find a series of quotes that I have received for this proposed purchase. Also, I have spoken with our staff accountant and have ensured that we have the funds necessary within our budget, within both the Sewer Fund as well as ARPA 2021 funding, to procure this equipment.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mike McGlothlin", is written over the typed name.

Mike McGlothlin
Town Administrator



QUOTE ONLY

Quote date: 3/5/2024
 Valid for 30 days
 Proposal: 001-00-9307743
 Project: Redington Shores - Gen Pricing
 Contact: Mike Pafumi
 Maintenance@redshoresfl.com

To:
 Town of Redington Shores
 17425 Gulf Blvd
 Redington Shores, FL 33708

Delivery:
 Town of Redington Shores
 17425 Gulf Blvd
 Redington Shores, FL 33708

Dear Mike Pafumi,

Thank you for the opportunity to present Mobile Air & Power Rental as your partner for temporary climate control and power. Below for your consideration you will find our proposal for equipment and services. Thank you for the opportunity to earn your business!

Period Pricing

Equipment Description	Rental Term	# Periods	Quantity	Unit Price	Extended
-----------------------	-------------	-----------	----------	------------	----------

Sub-Total:

One-Time Pricing

	Rental Term	# Periods	Quantity	Unit Price	Extended
MAANCIL TecnoGen 20kva/16kw prime w/ trailer PRIME (KW) 17 STANDBY (KW) 18 RPM 1800 VOLTAGE 1PH 240/120V VOLTAGE 3PH 480/277V 208/120V FREQUENCY (Hz) 60 AMPS SINGLE PHASE 120V zz (P.F. 0,8) 63 x 2 zz SINGLE PHASE 240V (P.F. 0,8) 63 THREE PHASE 208V (P.F. 0,8) 51 THREE PHASE 240V (P.F. 0,8) 44 THREE PHASE 480V (P.F. 0,8) 22 ENGINE SPECS MAKE Kohler MODEL KDI1903M EPA LEVEL Tier 4F No. Cylinders 3 Gross HP 24.7 EXTERNAL FUEL VALVE YES FUEL CONTAINMENT 110% FUEL CONSUMPTION FUEL CAPACITY (Gallons) 44 75% 1.00 gal/h RUN TIME @ 75% 44 WEIGHTS AND DIMENSIONS SKID W/O TRAILER Dry WEIGHT (lbs.) 1345 Wet WEIGHT (lbs.) 1487 LENGTH (in.) 69 WIDTH (in.) 39 HEIGHT (in.) 59			4	\$26,350.00	\$105,400.00

Sub-Total:	\$105,400.00
Delivery/Freight:	\$3,200.00
Estimated Tax:	\$0.00
Grand Total:	<u>\$108,600.00</u>

Currency: USD

STANDARD TERMS AND CONDITIONS OF SALE

1. **ACCEPTANCE.** This sales order form constitutes an acceptance of buyer's purchase order by the seller. Acceptance is conditioned upon buyer's consent to the exact terms and conditions set forth in this order form and in any invoice issued in connection with this order form. Any different, additional or conflicting terms or conditions of any purchase order, specifications or other document issued by buyer or seller either before or after issuance of this sales order form are expressly objected to by the seller and are not to be binding upon the seller. Any waiver or amendment of any of the terms and conditions of this order form is not binding on the seller unless it is in writing and signed by an authorized employee of seller. Seller is not obligated to perform the work covered by this form or to ship the goods until seller has approved buyer's credit. Seller may at any time in seller's sole discretion decline to make any shipments, or perform any work if buyer's credit is not satisfactory.
2. **TERMS OF PAYMENT, GRANT OF SECURITY INTEREST.** All payments are due and payable in accordance with the terms shown on the invoice issued in connection with this order form. If all goods and services covered by this order form are not delivered or performed at one time, buyer shall pay the price applicable to those goods delivered or services performed. Buyer shall give seller a purchase money security interest in the goods covered by this order form to secure payment of the purchase price. At the time of delivery of the goods, buyer shall execute a Security Agreement in such form as seller requires.
3. **TAXES.** The customer shall pay all custom duties, sales, use, excise or other taxes applicable to the sale of goods or performance of services unless the buyer furnishes seller with an appropriate tax exemption certificate.
4. **SHIPMENT AND RISK OF LOSS.** All shipments covered by this sales order form are F.O.B. shipping point. Title and risk of loss or damage to the goods pass to buyer upon delivery to carrier. Any claim by buyer for any shortage or damage to the goods must be reported in writing to seller within thirty (30) days of receipt of the goods. If no report is received within the thirty (30) day period, it shall be conclusively deemed that buyer received the quantity of goods shown on seller's shipping documentation in good condition. Buyer agrees to file, at buyer's expense, any claims for shortages or damage with the carrier.
5. **LIMITED WARRANTY OF SELLER.** Seller warrants, to the original buyer only, against defects in material and workmanship for a period of twelve (12) months from the date of delivery. Seller will be liable under this limited warranty only if the buyer, at the time of delivery, provides seller with written notice that a defect exists if a reasonable inspection of the equipment would have put the buyer on notice as to the defect. Silent acceptance of the goods by the buyer will constitute a waiver by the buyer of the limited warranty. This warranty shall only be effective if the seller has had a reasonable opportunity to investigate the alleged defect. If seller determines, upon examination at one of its factories or in the field, that the equipment or any part of it alleged to be defective is not defective or was not defective at the time of sale or delivery, the buyer shall be entitled to no remedy under this warranty. Buyer may ship goods to seller's factory only if written shipping instructions have been received from seller. Any modifications or alterations made to the goods without the authorization of the seller will void this limited warranty. This limited warranty will not apply where damages are caused by misuse, abuse, neglect, accidental faulty installation or improper application of the equipment. Any machinery, equipment, component or accessory furnished by the seller as part of the goods, but manufactured by others, is warranted only to the extent of the original manufacturer's warranty to the seller. Seller hereby disclaims all other warranties not described directly above, including but not limited to any implied warranty of merchantability, implied warranty of fitness for a particular purpose or any other express or implied warranties and any warranty created by statute or by operation of law. There are no other warranties except as specifically included above. This warranty does not apply to parts or components designed for replacement in less than one (1) year.
6. **LIMITED REMEDIES.** In the event the seller has breached the limited warranty described above and buyer has complied with all the terms and requirements to effectuate the warranty, buyer shall be entitled to the following limited remedies: seller shall have the option to replace a defective product or component, refund to the buyer the price of the product or make a fair allowance for any variance in the product standard, quality of material or workmanship. In any event, the remedy granted to buyer shall never exceed the purchase price of the product. Buyer agrees that no other remedy shall under any circumstances be available to buyer. Buyer shall not be entitled to incidental or consequential damage for lost profits, lost sales, injury to persons or property or any other incidental or consequential loss.
7. **SPECIFICATIONS.** At any time for any reason, seller may modify the specifications of goods covered by this sales order provided the modifications do not adversely affect the performance of the goods.
8. **LIMITATIONS.** Seller shall not be liable for any failure to deliver or delay in the delivery of any goods or services due to any cause beyond its control, including but not limited to acts of God, acts of civil or military authority, fires, epidemics, floods, riots, wars, sabotage, labor disputes, governmental actions, or inability to obtain materials, components, energy, manufacturing facilities, or transportation. In the event of any such delay, the date of delivery or performance shall be extended by a period equal to the time lost of reason of such delay. In the event seller's production is curtailed for any of the above reasons, seller may allocate its production among its various buyers. Such allocation shall be made in a commercially fair and reasonable manner. Nothing contained in this paragraph shall be construed as relieving the buyer from accepting delivery at the agreed price, but only as deferring delivery and payment in the event and to the extent provided.
9. **ASSIGNMENT.** Neither party may assign its rights or obligations under this sales order without the prior written consent of the other party. Any attempted assignment shall be void for all purposes unless made in conformity with this paragraph.
10. **DELIVERY.** Seller will make every reasonable effort to meet shipping dates promised and to maintain production schedules. Seller is not liable for claims for damages due to failure, for any reason, to meet such scheduled shipping dates, and such failure to meet scheduled shipping dates shall not be sufficient cause for cancellation of seller's obligation under this order form. This order may not be cancelled by buyer without the express written consent of seller. Buyer shall be liable to seller for all losses, costs, and expenses incurred in connection with any cancellation.
11. **PRODUCT SAFETY AND SAFETY DEVICES.** Our products are capable of being used in a safe manner. Buyer must install and use the products in a safe and lawful manner in compliance with applicable health and safety regulations and laws and general standards of reasonable care and with any operations manuals supplied by seller. It is the responsibility of the buyer to furnish appropriate safety devices for machinery parts in compliance with OSHA standards as well as any other safety devices desired by buyer and/or required by law.
12. **ENTIRE AGREEMENT.** This sales order form contains the entire agreement between buyer and seller for the purchase of the goods. Any waiver by seller or buyer of any provision of this sales order shall not be deemed to be a continuing waiver of such default or a waiver of default of any of the other terms or conditions of this sales order. No waiver of any provisions of this form shall be binding on the seller unless made in writing expressly stating that it is such a waiver and is signed by an authorized representative of the seller.

Work Authorization and Proposal Acceptance

STEP 1: Complete Purchase Order Information (If Company to use Purchase Order to Lease Equipment)

Purchase Order #: _____

Purchase Order Amount: _____ (If amount unknown, write 'Per Invoice' or "To Advise")

_____ Initial here if a Purchase Order is "not required" for payment

Is order exempt from sales tax? Yes ___ No X

Accounts Payable Contact:	Mike Pafumi	Maintenance@redshoresfl.com	
	Contact Name	Contact E-mail	Contact Phone

Bill To Address: _____
17425 Gulf Blvd, Redington Shores, FL 33708

STEP 2: Read the following statement and sign below (Must complete and sign as Lessee of equipment)

By executing this Acknowledgement, I certify that I am authorized to enter into this agreement on behalf of Lessee and accept the Mobile Air, LLC Terms and Agreement. Additionally, I acknowledge that since the Purchase Order Amount (or Credit Card amount) identified on this Work Authorization and Proposal Acceptance may not reflect the cost of services to be determined after the commencement of the work (i.e. additional rental term, labor, repair etc.) any amount so stated shall not be deemed a restriction on Mobile Air's right to charge customer for continued obligations identified in this proposal.

Signature	Date	Printed Name	Title

STEP 3: Complete the following information (Must complete)

Requested Delivery Date: 01/25/2024 _____

Delivery Contact: Mike Pafumi _____

Delivery Contact Phone: _____

Ship To Address: Town of Redington Shores _____
17425 Gulf Blvd, Redington Shores, FL 33708 _____

STEP 4: Return this entire signed proposal along with a hard copy of:

- Purchase Order
- Sales Tax Exempt Certificate (if applicable)



Last:	First:	Middle Initial:	Title
Name of Business:			Tax I D Number
Address:			
City:	State:	ZIP	
Phone:		Fax:	

Company Information

Type of Business:	In Business Since:		
Legal Form Under Which Business Operates:			
Corporation <input type="checkbox"/>	Partnership <input type="checkbox"/>	Proprietorship <input type="checkbox"/>	
If Division/Subsidiary, Name of Parent Company:		In Business Since:	
Name of Company Principal Responsible for Business Transactions:		Title:	Email:
Address	City:	State:	ZIP Phone:
Name of Accounts Payable Contact		Phone:	Email:
Bill To Address:	City:	State:	ZIP

Bank References

Institution Name:	Institution Name:
Checking Account #:	Savings Account #:
Address:	Address:
Phone/Contact:	Phone/Contact:

Trade References

We cannot process credit application without fax # or email address

Company Name:	Company Name:	Company Name:
Contact Name:	Contact Name:	Contact Name:
Address:	Address:	Address:
Phone:	Phone:	Phone:
Fax Number:	Fax Number:	Fax Number:

I hereby certify that the information contained herein is accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein. All invoices are to be paid within 30 days. The customer hereby agrees to pay all reasonable collection, and/or attorney fees and court cost in the event of default, whether or not suit is filed.

Signature Title Date

CREDIT APPLICATION

Within this Agreement, the words "we", "us", "Seller" and "our" shall refer individually to the company extending credit, named in the header of the credit application ("Application"). The words "you" and "your" refer to each customer ("Applicant") for which we have approved an Application for a Commercial Charge Account ("Account"), any person who signed the Application on behalf of such customer, and each other person authorized to make purchases under the Account.

1. **ACCOUNT WITH SELLER.** All parties to this Agreement acknowledge that any credit account established for you or for your benefit will be with the Seller at which you charge purchases to your Account. The terms of this Agreement shall inure to the benefit of Seller. It is agreed that Seller or any of its successors or assigns may bring any action for recourse or remedy sought by Seller.
2. **ACCOUNT FOR BUSINESS PURPOSES ONLY.** Purchases under the Account may be made only for commercial, industrial or other business purposes. They may not be made for personal, family, house- hold, or other consumer purposes. Because the Account is for business purposes only, important legal duties and obligations that apply to consumer credit accounts are not applicable
3. **AUTHORIZED PURCHASERS.** You agree that we may rely upon all reasonable representations of persons representing themselves to be your authorized agents with authority to make purchases against your Account unless you have provided to the supplier's a list of authorized purchasers in writing. Purchases and/or deliveries are authorized to be made without signature.
4. **BILLING TERMS.** You agree to pay all amounts charged to the Account on or before their due date. You accept our billing terms as they may be set forth in the sales invoices and/or statements for all purchases under the Account. We will try to reflect your purchase order numbers on our invoices. However, the presence or absence of a purchase order number on our invoices shall in no way affect your obligation to pay the invoices.
5. **FINANCE CHARGE.** If we do not receive payment in full in a timely manner, we will assess a finance charge until all amounts due on the Account are paid in full. The Finance Charge may be the greater of (a) the maximum amount permitted by applicable law or (b) 1.5% per month, or 18% per annum, of the total of the Balance Due and all other amounts past due on the Account, adjusted for any payments and credit.
6. **RETURNED CHECK CHARGE.** We may impose a charge up to the maximum allowed by law for each check received in payment on the Account which is returned to us as unpaid ("Returned Check Charge").
7. **PAYMENT APPLICATION.** Customer agrees to furnish remittance detail with payment. In the event the customer fails to furnish remittance detail with a payment, we may apply the payment first to any Finance Charge, Returned Check Charge, or other charge excluding purchases and then to all unpaid purchases on the Account in the order which
8. **SECURITY INTERESTS/LIENS.** Applicant grants the following Security Interests: purchase money security interest in all goods purchased on the Account until paid in full. You agree to execute such documents and take such other actions as we may request in connection with the perfection or enforcement of our Security Interests.
9. **IN THE EVENT OF DEFAULT.** You agree to pay our costs of collection whether or not suit is filed, including but not limited to, reasonable attorney's fees and expenses. In jurisdictions where a stated rate is required, reasonable attorneys' fees will be 25%.
10. **CREDIT INFORMATION.** Unless and until the Account is canceled and paid in full, you agree to provide us with periodic financial statements, and you authorize us to investigate and obtain credit information about you, each principal (i.e., owner, officer or partner) of the customer with the Account, and each Personal Guarantor of the Account, including information from commercial credit reporting companies, consumer credit reporting companies, the bank, construction lender and trade credit references identified on your Application for the Account, and such other sources of credit information about this Account to credit reporting companies and others which we believe may lawfully receive such information.
11. **ASSIGNMENT.** We may sell, assign, transfer any or all of your Account or any balances due there- under without prior notice to you. You may not sell, assign, or transfer your Account or any of your obligations under this Agreement.
12. **TERMS AND CONDITIONS OF SALE:** You have reviewed and read the terms and conditions of sale fully agree with them.
13. **ENTIRE AGREEMENT.** The Application, the Terms & Conditions of Sale and this Agreement constitute the entire agreement between you and us regarding the Account and supersede all of our prior written and oral agreements and understandings relating to the subject. We may at any time, and subject to applicable law, change or add to the terms and conditions stated herein governing the Account. Unless prohibited by applicable law, we may apply any changed or additional term to the outstanding balance on your Account on the effective date of such term and to any future balances thereafter. When required by applicable law, we will provide you with notice of any such changed or additional term.



PROPOSAL

TAW POWER SYSTEMS, INC.

6312 78th street
Riverview, Florida 33578
www.tawinc.com

TOTAL NET VALUE **\$131,387.88**

Town of Redington Shores

Proposal #	TAW-30573
Proposal Date	02.14.2024
Project	Redington Shores
Contact	David Adams
Expires	03.14.2024
Email	david.adams@ips.us
Mobile Number :	(813)-394-1141
Branch	Riverview

Attention: Mike McGlothlin

ITEM & DESCRIPTION	AMOUNT
ATLAS Copco Mobile Generator QAS 25 ID T4F NB RS	\$131,387.88 131,387.88
(Qty 4 Units) 20kW / 25KVA Prime Rating 0.8PF, 277/480 Volt Voltage selector switch (4 positions) Heavy Duty alternator with AREP excitation and marine grade protection Sound-Attenuated Enclosure Camlock Panel Coolant Heater Solar Charger Emergency Stop	
75 Gallon Fuel Tank Dimensions (including trailer) 129x54x66 (inches)	
1 Year Standard / 3000-hour Warranty	
Quote includes freight (offloading by others), start-up No sales tax included, no fuel included	
Lead Time: 1 to 2 Weeks	
Offer Based Upon: Sourcewell Pricing breakout below	
TOTAL MOBILE GENERATOR GEN LIST PRICE: \$189,480.00	
Sourcewell MEMBER DISCOUNT: \$66,316.00	
Sourcewell MEMBER PRICE: \$123,164.00	



ITEM & DESCRIPTION

AMOUNT

Atlas Copco Power Technique Contract: 020923-PWT
Contract Maturity Date: 4/20/2027

FREIGHT TO JOBSITE LIST PRICE: \$3,582.09
Sourcewell MEMBER DISCOUNT: 5%
Sourcewell MEMBER PRICE: \$3,402.99

STARTUP AND SITE TESTING LIST PRICE: \$5,074.63
Sourcewell MEMBER DISCOUNT: 5%
Sourcewell MEMBER PRICE: \$4,820.90

Total Sourcewell Member Price: \$131,387.88

Note:

Delivery, Start up, and Load testing are quoted as during normal business hours. If after hours, weekend, or holiday work hours are required, the Contractor will be responsible for the overtime differential unless otherwise noted

Total Net Value

\$131,387.88

F.O.B. Factory
Freight Allowed To Job Site
Sales Tax Not Included

****ADDITIONAL EXCEPTIONS & NOTES:**

Terms & Conditions

TAW Power Systems, Inc. STANDARD TERMS and CONDITIONS apply to all offers for purchase and any purchase orders accepted by TAW Power Systems, Inc. You may find a copy under the terms and conditions section at tawinc.com or please contact our office at 800-456-9449 and we will forward you a copy. TAW Power Systems, Inc. will transmit a written delivery schedule based on the manufacturer's confirmation, approximately fifteen (15) days after product release. Also included will be the related progress invoice values based on material shipments.

All TAW Power Systems, Inc. offers, plans, specifications, and technical drawings are copyrighted works and contain proprietary know-how of TAW Power Systems, Inc. and Buyer has no right to reproduce, distribute or publish copies of TAW Power Systems, Inc's copyrighted works or to create derivative works of TAW Power Systems, Inc. copyrighted works without the express written permission of an authorized representative of TAW Power Systems, Inc.

Offer Acceptance Signature _____



ITEM H.7.



**TOWN ADMINISTRATORS REPORT
(02/09/2024 – 03/07/2024)**

To: Mayor and Commissioners

Please find below, in bullet statement format, the activities that I have been focusing on during the above referenced reporting period.

- Attended GoGov virtual Marketing meeting, on 02/09/2024, with Deputy Clerk Patterson and GoGov Marketing Representative Izzy Caruso.
- Led bi-weekly organizational staff meeting, on 02/12/2024, with team members from the Administration Department, Building Department, Public Works Department, and our Code Enforcement Deputy.
- Attended GoGov Employee Virtual Training meeting, on 02/13/2024, with organizational team members and GoGov representative Sarah Pitfick.
- Attended operational and communication meeting, on 02/13/2024, at the Indian Shores Police Department with Clerk Carey, Deputy Clerk Patterson, and ISPD representatives.
- Attended Indian Shores Town Manager Selection Committee meeting, on 02/16/2024, to serve as a committee member in assisting the Town of Indian Shores with their Town Manager search process.
- Attended Pinellas County Emergency Management meeting, on 02/20/2024, at the Indian Shores Municipal Complex with county and departmental representatives.
- Attended meeting with PAR Advisory Committee members, Loretta Fricks and Marie Palena, on 02/22/2024.
- Attended Town Flood Insurance Workshop on 02/22/2024.
- GoGov go live date, for community reporting and emergency messaging modules, took place on 02/23/2024.
- Led bi-weekly organizational staff meeting, on 02/26/2024, with team members from the Administration Department, Building Department, Public Works Department, the Seminole Fire Department, and our Code Enforcement Deputy.
- Met with Mayor Hendrickson and Code Enforcement Deputy Doherty, on 02/26/2024, regarding code enforcement issues.
- Met with Mayor Hendrickson and Accountant Guadagnoli, on 02/26/2024, regarding utility billing activities for the Town.
- Attended coordination conference call meeting, on 02/27/2024, with Attorney Eschenfelder and Building Official Vasquez regarding Building Department activities.
- Met with PAR Advisory Committee member Loretta Fricks and Public Works Technician Orlando, on 02/27/2024, regarding signage and maintenance issues.

- Represented the Town at the monthly “Big C” meeting on 02/28/2024 at the Maderia Beach Town Hall.
- Attended organizational IT meeting, on 02/28/2024, with Town Clerk Carey and contracted service provider, Adrian Wylie.
- Attended coordination meeting, on 02/28/2024, with Building Official Vasquez and contracted Town Planner Serna regarding land use and Building Department activities.
- Completed required 2024 Cybersecurity Awareness Training on 03/04/2024.
- Participated in the Indian Shores Town Manager Selection Committee process, on 03/06/2024, with additional appointed committee members. This effort is in aiding the Indian Shores community in hiring their next Town Administrator.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael S. McGlothlin". The signature is fluid and cursive, with a prominent loop at the end.

Michael S. McGlothlin
Town Administrator