



**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
REGULAR MEETING  
WEDNESDAY, JUNE 11, 2025  
MINUTES**

A Regular Meeting of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:00 p.m.

**Members Present:** Mayor Commissioner Tom Kapper, Commissioner CJ Hoyt, Commissioner Douglas Harr, Vice Mayor Erin Schoos, Commissioner Larry Maynard

**Members Absent:** none

**Other Municipal Officials Present:** Interim Town Administrator/Town Clerk Margaret Carey, Deputy Clerk Melissa Fultz, Town Attorney Rob Eschenfelder (via Zoom), Chief Rick Swann (ISPD), Captain Lee Ann Holroyd (ISPD), Lieutenant Dan Doherty (ISPD), Chief Clint Belk (Madeira FD), Building Official Rob Peebles, Public Works Supervisor Mike Pafumi

**A. ROLE CALL**

**B. CONSENT AGENDA**

- MINUTES** – Commissioner Harr made a motion to approve the minutes from the May 14, 2025, Regular Meeting as well as the May 28, 2025, Budget Meeting and Workshop. Vice Mayor Schoos seconded the motion. No discussion ensued. All were in favor.

**C. APPEARANCES AND PRESENTATIONS**

- Recognition of Chief Swann's Retirement – With sincere gratitude, Chief Swann was presented with a gift for his six years of leadership and service to the Town of Redington Shores.
- Chief Clint Belk, Madeira Beach Fire Rescue Update – Chief Belk reported having 35 service calls for the previous month. The groundbreaking for the Pinellas County Public Works building for the Maderia Beach Fire Department will be held on June 27, at 9:00A.
- Chief Bill Schobel, Seminole Fire Rescue Update – Absent. Report was included in the packet.
- Chief Rick Swann, Indian Shores PD Update – Chief Swann thanked the Town staff and residents for their support and gave his final update. He announced Captain Holroyd will be his successor.
- Rob Peebles, Building Department Update – 1,721 permit applications received since October 2024, with 92% a completion rate.

**D. OLD BUSINESS**

- ORD 2025-01 Amending the Code Regarding Permit Fees – 2<sup>nd</sup> Reading

Attorney Eschenfelder read the ordinance regarding permit fees. Commissioner Maynard made a motion to approve the ordinance, and Vice Mayor Schoos seconded the motion to approve. No discussion ensued. All were in favor. The ordinance passed.

**PUBLIC COMMENT**

Rich Cariello	As a member of Redington Beach Commission, he would like to be included in the upcoming workshop discussion for the Building Department. He believed the agreement with SafeBuilt benefitted both towns. He did not agree with making changes without Redington Beach.
Vito	As a resident of Redington Beach, he has concerns with the ordinances for building codes and SafeBuilt.
Rich Carielle	He is concerned that Redington Beach will not be involved in the decision-making process.
Jennie Blackburn	She does not believe that Redington Beach is being excluded from the discussions about SafeBuilt.

**2. Town Administrator Position**

At the May 28, 2025, Workshop, it was requested to update the Town Administrator job description. Interim Administrator Carey gathered three comparable job descriptions for similar roles within other towns and provided them to the Commissioners. Discussion as to the job description and advertisement ensued. Commissioner Maynard requested removal of previous experience requirements. Attorney Eschenfelder confirmed that at the previous meeting it was requested to include other job descriptions at the request of the mayor to compare. Commissioner Hoyt requested the description to include adhering to ICCMA code of ethics. Notating a history of progressive experience in municipal government was a suggested addition by Commissioner Harr and Attorney Eschenfelder.

Discussion of salary requirements concluded with requesting salary requirements to be included on all applicant's resumes. All commissioners agreed.

Commissioners discussed the posting of the position to multiple forums. Commissioner Hoyt noted that Interim Administrator Carey is doing a phenomenal job as Town Administrator as are her staff including Deputy Clerk Melissa Fultz and Town Intern Rafael Soto. Commissioner Harr agreed that all Commissioners have been very pleased with the work of Interim Administrator Carey and her team.

Discussion as to the duration of posting the position ensued and it was decided that the position would be posted as soon as possible to multiple forums and would remain open until it is filled.

**PUBLIC COMMENT**

Michelle Mower	She suggested hiring Interim Administrator Carey as the permanent Town Administrator as she was already demonstrating the abilities to do it well.
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**3. Building Department Management Discussion**

Administrator Carey was asked to place this item on the agenda by Mayor Kapper. It was noted that this discussion will take place at the next workshop meeting. No commissioner discussion.

**4. Tidal Basin Contract 90-Day Renewal**

Discussion as to the Tidal Basin contract for Permit Technicians ensued. Vice Mayor Schoos made a motion to extend the Tidal Basin Contract, and Commissioner Harr seconded. In discussion, Commissioner Hoyt noted the contract costs were higher than the previous in-house building department staff, though it was under emergency circumstances. Further discussion ensued and it was decided to approve the renewal. All Commissioners were in favor. The motion passed unanimously.

**E. NEW BUSINESS**

**1. RES 02-2025 Public Entity Resolution with Valley Bank – Updating Authorized Signers**

Vice Mayor Schoos made a motion to approve the updating of authorized signers, Commissioner Maynard seconded. All were in favor. The motion passed.

**2. ORD 2025-02 Amending the Curfew Ordinance – 1<sup>st</sup> Reading**

Attorney Eschenfelder read the ordinance. Interim Administrator Carey informed of the history of unsupervised juveniles causing damage to town parks during Beach Week. She also noted that the curfew for Indians Shores is 10pm and Redington Shores 11pm, so juveniles end up moving from one town to another. Capt. Holroyd thanked Administrator Carey for being proactive in providing continuity in consistent policing. A motion was made by Vice Mayor Schoos, and Commissioner Harr seconded. All were in favor. The motion passed.

**3. Sewer Projects and Potential Committee**

Administrator Carey spoke about the sewer and stormwater project plans. Projects will require multiple contracts for approval. Administrator Carey informed of the contract process and identified the steps needed to be taken. A thorough review of the necessary repairs will be conducted and presented to the Commission. Commissioner Maynard discussed the possibility of a volunteer advisor for sewer projects. Discussion ensued. Administrator Carey noted that an additional resident is interested in the advisory role. An advisory committee was discussed. A job description for the committee role and process was discussed. Administrator Carey will work with Attorney Eschenfelder to develop a committee outline.

**F. COMMISSION REPORTS**

**1. Commissioner Harr – District 1**

Commissioner Harr informed he attended SPC St Petersburg and Duke Energy Hurricane Expo that was very informative. He believed a future similar event for the town would be informative. He also discussed options he learned about for solar.

**2. Commissioner Hoyt – District 2**

Commissioner Hoyt discussed the continued issue of residents in need to repair their homes and the tough choices they face. She believes the condemnation letters being sent to residents are a disservice. She also

shared information HUD grants through Pinellas County. She shared her appreciation for Administrator Carey and Public Works Supervisor Pafumi for attending the FDEM training for town staff.

3. Commissioner Maynard – District 4  
Commissioner Maynard thanked law enforcement ahead of the July 4<sup>th</sup> holiday. He also informed the Flood Insurance Expo held by the town was great. And lastly, he noted that there are several restaurants throughout the town that need help to recover economically.
4. Vice Mayor Commissioner Schoos – District 3  
Vice Mayor Schoos informed more tourists are frequenting the beaches and digging holes continues to be an issue. She informed black skimmers and sea turtle nests have returned to the beaches. She noted Administrator Carey and Creative Pinellas are working to brand signage for all beach locations for informative signage.
5. Mayor Kapper  
Mayor Kapper informed that residents have been thanking him for assistance with permits.
6. Town Attorney  
No updates.
7. Public Works Department  
Public Works Supervisor Pafumi read the details of his report that are available in the packet.
8. Town Administrator  
The next date for meetings will hold three: adoption of curfew for the Fourth of July, the Budget, and Workshop meeting.

#### **G. MISCELLANEOUS**

Special Meeting, Budget Workshop **and** Regular Workshop – Wednesday, June 25, 2025 – 6:00 P.M.  
Regular Meeting – Wednesday, July 9, 2025 – 6:00 P.M.

#### **H. PUBLIC COMMENT (Items not previously discussed on this agenda. Limited to 3 minutes.)**

Gail Conroy	She had complaints about the amount of code enforcement fines in her neighborhood.
Jennie Blackburn	She noted that the Town of Redington Shores has the contract with SafeBuilt, not Redington Beach. She was opposed to having a citizen volunteer involved with the sewers, noting a methodical plan is needed. She also noted this is a commission form of government.
Michelle Mower	She would like a position to be written for a permit technician volunteer.

#### **I. ADJOURNMENT**

With no further business, the meeting was adjourned at 8:01 PM.

Respectfully submitted,

  
Melissa Fultz  
Deputy Town Clerk

7.9.25  
Date Approved by Board of Commissioners

