

# WINDOW / DOOR / SHUTTER WORKSHEET FORM - (FBC 8<sup>th</sup> Edition 2023)

SITE ADDRESS: \_\_\_\_\_

SELECT ALL THAT APPLY:

- Windows                       Doors (Swinging, Sliding)  
 Accordion Shutters    Doors (Overhead, Garage)  
 Hurricane Panels

Window/Door Types:	
• SH – Single Hung	• FD – French Door
• DH – Double Hung	• CAS – Casement
• FIX – Fixed	• AW – Awning
• HR – Horizontal Roller	• OH – Overhead
• SGD – Sliding Glass Door	

REQUIRED DESIGN PRESSURES:

**\*\*\*DESIGN PRESSURES EITHER TO MATCH THIS TABLE -OR- BY SEPARATE CALCULATIONS.\*\*\***

WINDOWS, DOORS & SHUTTERS (EXCLUDING OVERHEAD/GARAGE DOORS)				ONLY OVERHEAD (GARAGE) DOORS			
Interior Wind Zone - 4		Corner Wind Zone - 5		9' Wide X 7' High		16' Wide X 7' High	
Pos.	Neg.	Pos.	Neg.	Pos.	Neg.	Pos.	Neg.
+ 43.68	- 47.32	+ 43.68	- 58.52	+ 38.6	- 43.7	+ 37.0	- 41.2

FOR BUILDING WITH MEAN ROOF HEIGHT (h) UP TO 30 FEET (EXPOSURE C @ 170 MPH).

VARIATIONS TO THESE PRESSURES TO BE BY SEPARATE CALCULATIONS.

Opening # <small>(Numerical ONLY)</small>	Wind Zone	Window & Door Type	Opening Dimensions (W x H)	Bedroom Egress Required	Required Design Pressures		Pressures listed on Product Approval		Product Approval #
					+	-	+	-	
1	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
2	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
3	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
4	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
5	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
6	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
7	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
8	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
9	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
10	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					

Additional Openings Needed on Continued Pages

**Applicant's Affidavit: I hereby certify that I have read, understood and accepted the material on ALL pages of this document including "Policies & Procedures" on Page 4 and "Egress Requirements" on Page 5 and have FULLY provided ALL the information requested on this form.**

\_\_\_\_\_  
Qualifier Name

\_\_\_\_\_  
Qualifier Signature

\_\_\_\_\_  
Date

## WINDOW / DOOR / SHUTTER WORKSHEET FORM – (CONTINUED)

Opening # <small>(Numerical ONLY)</small>	Wind Zone	Window & Door Type	Opening Dimensions (W x H)	Bedroom Egress Required	Required Design Pressures		Pressures listed on Product Approval		Product Approval #
					+	-	+	-	
11	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
12	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
13	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
14	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
15	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
16	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
17	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
18	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
19	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
20	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
21	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
22	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
23	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
24	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
25	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
26	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
27	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
28	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
29	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
30	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
31	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
32	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
33	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
34	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
35	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					

Additional Openings Needed on Continued Pages

## WINDOW / DOOR / SHUTTER WORKSHEET FORM – (CONTINUED)

Opening # <small>(Numerical ONLY)</small>	Wind Zone	Window & Door Type	Opening Dimensions (W x H)	Bedroom Egress Required	Required Design Pressures		Pressures listed on Product Approval		Product Approval #
					+	-	+	-	
36	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
37	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
38	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
39	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
40	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
41	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
42	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
43	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
44	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
45	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
46	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
47	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
48	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
49	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
50	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
51	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
52	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
53	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
54	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
55	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
56	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
57	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
58	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
59	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
60	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					

Additional Openings Needed on Continued Pages

# **POLICIES & PROCEDURES FOR WINDOWS, DOORS AND SHUTTERS**

The information provided herein serves to assist permit holders in understanding building code and building division policies effecting building permits. Please contact the building division before commencing work if there are questions regarding code requirements.

## **REPLACEMENT WINDOW/DOOR INSPECTION PROCESS**

Effective July 1, 2013

Upon receipt of the permit for Window and/or Door replacement, the following steps must be followed:

1. On the day of intended installation, schedule a "Window Buck" inspection. The morning of the scheduled inspection, contact the building department, between 7:00 and 7:30 am to obtain an approximate time to meet the inspector at the site.
2. Have at least one (1) window/door and sill removed from the opening for the inspector to perform an "in-progress" buck installation. The inspector will determine if the existing bucks and sills are sufficient or if new bucks and sill fill is required to meet the requirements of the respective Notices of Acceptance/Product Approval. The inspector will also determine and advise, depending on the size and scope of the project, if additional inspections will be required prior to final inspection.
3. Proceed with the installation of the window(s)/door(s), including replacement of bucks and filling of sills (as required). **Do not install any snap-on type covers, if fasteners will be hidden from view, until final inspection has been approved.**
4. Take DETAILED photographs of each opening, numbered per the approved plan layout. The photos should clearly show the installed bucks will meet the requirements of the Notice of Acceptance/Product Approval. Photos should also clearly show the sills have been sufficiently filled to fully support the frames and provide protection from air infiltration and wind driven rain.
5. Schedule the final inspection and provide photos and signed "Window/Door Buck Affidavit."

**Photos that are not sufficient in number and detail will not be accepted and may result in the Windows/Doors being removed in order to complete the buck inspection.**

**\*\*\*ENGINEER LETTERS WILL NOT BE ACCEPTED  
WITHOUT PRIOR APPROVAL OF THE BUILDING OFFICIAL. \*\*\***