

**WORKSHOP MEETING
BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WEDNESDAY, MAY 25, 2016 – 7:00 P.M.**

MINUTES

Present upon roll call: Commissioner Henderson, Commissioner Kapper, Vice Mayor Holmes and Mayor Adams. Absent, Commissioner Branch.

Mayor Adams moved the item number one under New Business to the top of the agenda.

Discussion – Sharing Public Works Equipment with North Redington Beach

Mayor Adams introduced Mayor Queen from North Redington Beach. Mayor Adams explained both Mayor's have been discussing sharing equipment, specifically the beach raking machine. Redington Shores rakes the beach once a week on a normal basis, and uses the machine when necessary for red tide cleanup, etc. The town will sell half of the tractor to North Redington Beach, but the rake itself is in need of repair and it was discussed to purchase a new one between the towns. There will be a trade in for the rake at about \$10,000.00. The towns will share the maintenance of the equipment. After much discussion of the monies involved it was decided to have the Mayor's work out the plan with an Interlocal Agreement to be drawn up by Attorney Denhardt.

OLD BUSINESS

Discussion - Web Site Re-Design

Commissioner Henderson reported there was approximately 15 responses to the RFP for the town's website redesign. Commissioner Henderson and Town Clerk Palmer have narrowed the responses down to two companies; Digital Eel Inc. and Dabiri Designs. Commissioner Henderson invited Steve Schwalb from Digital Eel Inc. and Amir DaBiri from Dabiri Designs to the workshop to address the Commission on their proposals.

Steve Schwalb from Digital Eel Inc., addressed the Commission. Mr. Schwalb explained 14 years ago Digital took over the town's website. The shelf life of a website is two to five years, still performs well with over 20 thousand visitors in the past year. Our site at this time is not mobile friendly. Digital Eel's proposal cost is \$8,200.00 to meet requirements of the RFP and produce a 100 percent custom site that is fully responsive. The site will use word press. Current hosting is \$263.40 per year, plus \$95.00 hour for updates, which is less than two hundred a year, plus domain name at \$60.00 every two years. Town staff will be trained to make changes. Digital Eel is on call 24/7.

Amir DaBiri addressed the Commission on his proposal. The most important is to create a website that is mobile friendly. DaBiri will also be using word press and staff will be able to complete updates. Training will also be provided to staff for updating the website. As a smaller and newer company the proposal is capped at \$5,000.00. Suggest using Go Daddy for hosting, they have 24/7 coverage, but all concerns will go through DaBiri. Cost to town will be hosting at \$95.88 a year, \$275.00 a year for unlimited email, \$50.00 hour for updates and the domain name at \$15.00 a year.

Vice Mayor Holmes asked that Commissioner Henderson and Town Clerk Palmer make a recommendation to the Commission. A recommendation will be given at the next regular meeting.

The Town Commission thanked both Mr. Schwalb and Mr. DaBiri for their presentations.

Discussion – New Playground Structure and Shade System – Constitution Park

Commissioner Henderson explained the Parks and Recreation Committee has met several times. The Committee has made a decision recycled – three companies have been contacted for their recycled catalogs and all three sent the same catalog. Korkat is less than the three companies, and we can piggyback off the Palm Beach Government Contract. The other companies offer 5% off the price and zero percent off installation. Korkat offers 12 percent off the price and 12 percent off installation. The surfacing will be changed to a turf grass with crushed stone and a pad underneath. This surfacing has been placed at the new park in Madeira Beach and it appears to be fine with the children. The shade selected for the area is easy for two men to take down when needed. This item will be on the next agenda for approval. From start to finish it is approximately two-month process. This item will be on the next agenda for approval.

NEW BUSINESSDiscussion – FY 2016/2017 Proposed Budget

Mayor Adams reviewed the proposed budget with the Commission. Mayor Adams pointed out that administrative salaries are down; as at this time the Administrative Secretary position at 20 hours a week may be eliminated. The library budget has increased and the police budget has decreased. Mayor Adams explained we are still waiting on revenue estimates from the state and some expense figures from some of the staff. Mayor Adams has a meeting scheduled with the Finance Committee on June 1, 2016 to review the budget.

MISCELLANEOUS

Mayor Adams announced the following meeting dates:

Regular Meeting – Wednesday, June 8, 2016 – 7:00 p.m.

Workshop Meeting – Wednesday, June 29, 2016 – 7:00 p.m.

Respectfully submitted,

Mary F. Palmer, MMC
Town Clerk