

# Single Family and Duplexes: New Construction and Additions to Structures

## Construction Plans

- \_\_\_\_\_ Three (3) complete sets including:
- \_\_\_\_\_ Approval from the Fire District (if Required)
- \_\_\_\_\_ Foundation Plan
- \_\_\_\_\_ Floor Plan
- \_\_\_\_\_ Floor/roof framing plan
- \_\_\_\_\_ Square footage breakdown
- \_\_\_\_\_ Typical wall section (s)
- \_\_\_\_\_ Roof Plan
- \_\_\_\_\_ All exterior elevations
- \_\_\_\_\_ Electric Plan
- \_\_\_\_\_ Mechanical Plan
- \_\_\_\_\_ Detail (as necessary)
- \_\_\_\_\_ Wind load information per Sec. 1606.1.7
- \_\_\_\_\_ FBC
- \_\_\_\_\_ Pile foundation & investigation report (west of Gulf Blvd. only)

## Surveys

### Three (3) copies signed and sealed by a Professional surveyor including:

- \_\_\_\_\_ Lot elevations (all four corners and center of parcel, and crown of adjacent roadways)
- \_\_\_\_\_ Roads indicated as improved or unimproved
- \_\_\_\_\_ All easements, alleys, adjoining lot designations, etc. indicated
- \_\_\_\_\_ FEMA flood zone and base flood elevation (BFE) indicated
- \_\_\_\_\_ Mean high water and FDEP jurisdiction line/CCCL shown (properties along shore line only)

## Site/Plot Plans

### Three (3) copies including:

- \_\_\_\_\_ Location of proposed building or addition shown
- \_\_\_\_\_ Proposed front, rear and side yard setbacks indicated
- \_\_\_\_\_ Location of proposed driveways and sidewalks shown
- \_\_\_\_\_ Proposed drainage plan indicated (drainage flow arrows)

- \_\_\_\_\_ Proposed lowest floor elevations (LFE) of building or addition indicated

## Tree Removal

### Tree survey (new construction only)

- \_\_\_\_\_ Tree removal permit application
- \_\_\_\_\_ Mark Trees that are to be removed using ribbon, string, paint, etc.
- \_\_\_\_\_ Barricade trees that are to remain

## Sedimentation Control Devices

- \_\_\_\_\_ Silt screen, hay bails, etc. installed

## Energy Efficiency Code Forms

- \_\_\_\_\_ Appropriate State Forms completed and signed

## Notice Of Commencement

- \_\_\_\_\_ Certified copy of the recorded NOC

## Approval from Federal, State, and County Agencies; and other Town Departments

- \_\_\_\_\_ Copy of SWFWMD approved permit or permit exemption for storm water management facilities
- \_\_\_\_\_ Copy of right-of-way utilization permit (s) from Pinellas County, FDOT, or the Town
- \_\_\_\_\_ Department for all driveways or sidewalks on County, State or Town right-of-way

## Valuation of Construction

- \_\_\_\_\_ Project valuation based on SBCCI's Build Valuation Data, or
- \_\_\_\_\_ Copy of a signed contract or proposal for the project

## Owner/Builders Disclosure Statement

- \_\_\_\_\_ Only needed if owner acts as their own contractor