

**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, MAY 8, 2019 – 6:00 P.M.
MINUTES**

Present upon roll call: Commissioner Drumm, Commissioner Robinson, Commissioner Neal, Vice Mayor Kapper, Mayor Henderson and Attorney Denhardt.

APPROVAL OF MINUTES – Regular Meeting, April 10, 2019; Workshop Meeting, April 24, 2019

Vice Mayor Kapper moved to approve the minutes as stated, seconded by Commissioner Neal. Roll call: all yes.

RATIFICATION OF BILLS – March/April 2019

Vice Mayor Kapper moved to ratify the bills as submitted, seconded by Commissioner Robinson. Roll call: all yes.

COMMISSION REPORTS

Mayor Henderson

Gulf Blvd. Undergrounding – the project is now moving ahead of schedule and should be completed by the end of summer.

Mayor Henderson reported that new outside cameras have been installed at town hall. The town has been approached a few times by the police department asking if we had outside cameras. Chief Swan stated he is happy to hear this, as outside cameras mounted on a building in Indian Shores just helped with solving a hit-and-run.

Personnel Committee – has met twice so far. There will be an update later in the meeting.

Indian Shores Police Department – Chief Swann addressed the Commission updating them on the activities of the Police Department. He has seen a marked up increase on patrols in Redington Shores and warnings are being given for parking violations. Arrests have been made on the recent home invasion and two more are pending.

Mayor Henderson announced the Hurricane and Flood Awareness Meeting is May 16th at 7:00 p.m. and pizza will be served.

Town Hall will be closed May 27th for Memorial Day.

Vice Mayor Kapper, Commissioner District No 1

Building Department – for the month of April 2019, 67 permits were issued with a total of \$12,190.00 in permit fees collected and \$3,397.00 in late fees collected.

Vice Mayor Kapper thanked former Mayor Adams for his work on the Gulf Boulevard Beautification Project.

Vice Mayor Kapper reported he had new LED lights installed at Constitution Park.

Commissioner Neal, Commissioner District No2

Sewers – relining of all the main lines have been complete. The lateral project on the West Side is suspended at this time as this project is not in the original contract. Commissioner Neal has sent over a contract from Lee County to Attorney Denhardt to review and the town may be able to piggyback off this contract. Updates to follow.

Commissioner Robinson, Commissioner District No 3

Emergency Management – Deputy Clerk McCraney and himself have been engaged this last week in exercises with Pinellas County Emergency Management. At the meeting one issue that came up as it did last year was discussion regarding the reentry tags, one being is we could do a better job with communications between all agencies.

The Hurricane and Flood Awareness meeting is next Thursday, May 16th at 7:00 p.m. and one of the panelists will be from Pinellas County Sheriff's Office who will discuss the reentry program. There will also be a table set up after the meeting to help residents to check their new elevation since the new maps are out.

FY 19/20 Budget – the commission is to have their requested expenses and revenue figures to the Town Clerk by May 24th and if any commission desires any help from the Financial Advisory Committee, they are ready to help.

Refuse Bids – three bids have been received and appreciates if the Commission review the bids for discussion at a later meeting. Any questions or concerns please contact Town Clerk Palmer.

Commissioner Drumm, Commissioner District No 4

Commissioner Drumm reported the Wapro Valves will arrive a week from today. The seawall area where one of the valves are to be placed still needs to be repaired.

Commissioner Dumm asked if ceiling fans could be installed at Constitution Park. Vice Mayor Kapper will investigate this.

OLD BUSINESSFirst Reading and Advertised Public Hearing – Ordinance 19-02 – Amending Sign Code

Attorney Denhardt read Ordinance 19-02 by title. Vice Mayor Kapper moved to adopt Ordinance 19-02 on first reading, seconded by Commissioner Robinson. Mayor Henderson opened the Public Hearing for any comments. A resident asked what the amendment is changing. It was explained that the amendment is now going to allow businesses to have sandwich board signs on their property with conditions. There being no further discussion, Mayor Henderson closed the Public Hearing. Roll call on the motion and second, all yes.

First Reading Ordinance 19-03 – Amending Parking Ordinance

Attorney Denhardt read Ordinance 19-03 by title. Vice Mayor Kapper moved to adopt Ordinance 19-03 on first reading, seconded by Commissioner Neal. Commissioner Drumm read the amendments to the ordinance. Roll call on motion and second, all yes.

Personnel Committee Update – Lisa Hendrickson

Lisa Hendrickson, Chairperson of the Committee addressed the Commission and introduced the other members of the Committee. Ms. Hendrickson reported the committee has met twice and has completed the final draft of the Building Code/Floodplain Administrators job description update, which the Commission has a copy of. The Committee will create an RFP for the Building Code/Floodplain Administrator search once final approval is given. Other task the committee will complete is the other job descriptions needed to be updated. The committee will then review and update evaluations for employees and review the current Employee Manual. The base shell of the Building Code Administrator was already established, the committee basically did a cleanup of the current description and added the Floodplain Administrator duties. Vice Mayor Kapper stated he would like more time to review the document and discuss at the workshop. Commissioner Neal would like more time to review also. Commissioner Robinson stated he appreciates the work the committee has put into this effort.

Ratify New Contract for July 4th Fireworks Display

Mayor Henderson explained the current company the Town has used in the past pulled out at the last minute. Town Clerk Palmer reached out to some companies with no luck. Mayor Henderson then got on the phone herself for over two hours, finally securing a contractor, which happens to be the same company St. Pete Beach uses. Commissioner Robinson moved to ratify the new contract with Creative Pyrotechnics/Angry Unicorn Displays in the amount of \$15,000.00, seconded by Commissioner Drumm. Roll call: all yes. Former Mayor Bert Adams thanked Mayor Henderson for keeping the show going.

NEW BUSINESSApproval of Bid for Roof over Picnic Tables at Spitzer Park

Two bids were received, AM Exterior Aluminum, Co., for \$14,850.00 and TNT Aluminum Vinyl Inc. for, \$16,400.00. Commissioner Neal moved to approve AM Exterior Aluminum, Co. in the amount of \$14,850.00, seconded by Vice Mayor Kapper. Commissioner Robinson asked what fund from the budget this money will come from. Town Clerk Palmer stated from the LDU fund. Roll call: all yes.

PROCLAMATION – Proclaiming May 2019 as Older Americans Month

Mayor Henderson Proclaimed May 2019 as Older Americans Month.

PUBLIC COMMENTS

Chief Swann wanted to make sure there is some formal process in notifying the police department when residents request extra parking during events. Town Clerk Palmer will set a policy that an email with the information is sent to Chief Swann.

MISCELLANEOUS

The Commission discussed moving the workshop meeting to June 12th prior to the regular meeting, all concurred.

Workshop Meeting – Wednesday, June 12, 2019 – 6:00 p.m.

Regular Meeting – Wednesday, June 12, 2019 following the workshop meeting.

Respectfully submitted,

Mary F. Palmer, MMC
Town Clerk