

**WORKSHOP MEETING
BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WEDNESDAY, JULY 29, 2020 – 6:00 P.M.
VIA ZOOM
MINUTES**

ROLL CALL: Commissioner Neal, Commissioner Drumm, Commissioner Blackburn, Vice Mayor Robinson, Mayor Henderson

OLD BUSINESS

1. Town of Redington Shores Disaster Plan

Vice Mayor Robinson started by speaking about Tropical Cyclone #9. It was noted that if the storm were to stick together it would hit the area by Sunday evening. A report was sent to the Commissioners with a status update from the EOC ROC call from earlier in the day about the storm possibly reaching a category 1 hurricane. It was further noted that a decision for sandbags had not been reached yet.

Vice Mayor Robinson spoke about the importance of being prepared for storms and having a personal disaster plan set in place. This plan is the same that Commissioner Drumm created in 2016, the differences were the restructuring of the plan and clarifying items that were listed under duties of the employees. A copy of the special needs form for the county was added to the plan, along with language being added for the Damage Assessment Collector which was stated under the Deputy Town Clerk position.

Vice Mayor Robinson spoke about the legal authority the town has in regard to how the town acts in an emergency management capacity. Vice Mayor Robinson stated there are two documents that outline the town's authority during an event, they are (1) the town charter, specifically chapter C15 of the charter, and (2) Ordinance 06-06 that covers the roles of the commission when a Mayor is not available to declare a state of emergency. The declaration of a state of emergency is for the town when the town needs funding in the recovery after the disaster, this declaration should be done after the county and state declare. Vice Mayor Robinson stated the town hall is the primary EOC unless it is affected by the storm than the Seminole Fire Department is the secondary location. In the case of a major disaster when the town hall is no longer available the town can operate from the secondary location. Discussion took place with Commissioner Blackburn stating there were some typos throughout the document.

Chief Swann stated that the police department will embed an officer with the town when using the secondary EOC. The officer assigned to the town will be dedicated only to the town during the whole event. Mayor Henderson asked Chief Swann if there would be room for the town to move to Indian Shores in the case that the town hall is destroyed. Chief Swann stated it is possible to make room for the town on the fourth floor. Mayor Henderson stated she would get with Chief Swann on contracting with Indian Shores to utilize the fourth floor when town hall is not available. Chief Swann further stated that the town could use the dais on the fourth floor to hold meetings, and that there would be no issues to do so since the towns hold their meetings on separate days. Discussion ensued about the length of time it would take for the county to allow residents and workers back onto the island after a storm and how to proceed with normal town hall functions. Vice Mayor Robinson stated he would make the recommended changes that were brought forth but suggested it be voted on at the next Commission meeting.

NEW BUSINESS

1. Discussion - Request for Interim/Temporary Use Parking Code, Zoning and Enforcement for Future

Mayor Henderson stated the company 717 Parking contacted the town hall about being placed on the agenda regarding the interim/temporary use for parking lots. Mayor Henderson asked if there was a representative to speak to the commission. Cinda Krouk, attendee monitor, stated a hand was raised, but the party could not connect or be heard. Mayor Henderson came back to this discussion after speaking about the rental for Safebuilt to allow the representative time to reconnect to the meeting. Cinda Krouk stated she did try to reach out to the number that showed, but the number was invalid. Commissioner Blackburn gave Cinda Krouk the corporate office number which Cinda tried but stated that it went straight to voicemail. Discussion took place with many residents expressing their disapproval of placing a park lot in front of the Redington Shores Yacht and Tennis Club. Commissioner Blackburn gave a brief background on how the parking lot and the conversations that took place with 717 Parking about the zoning issues, the lack of the business tax receipt they needed, and lastly the issue of not following the sign ordinance. Commissioner Blackburn stated Attorney Denhardt was in the process of filing an injunction, but the company quickly took down the signs and the company requested to be placed on the agenda.

2. Discussion - Temporary Rental of Community Room

Mayor Henderson began by stating that our Building Official is with the company Safebuilt, who is moving to the bank building as soon as Chad Lubke is finished with construction. Mayor Henderson stated that Safebuilt needs to move from their current building quickly due to health hazards. Bruce Cooper, Building Official, approached Mayor Henderson about the idea of placing a trailer on the property of the bank where they would move to. Mayor Henderson and Attorney Denhardt disagreed with the idea of placing a trailer on the property, they did however speak about renting out the community room at town hall. Safebuilt would be charged for the rental of the area, there would be a desk for Amber and a copier machine. Mayor Henderson stated the length of time would be dependent on the construction timeframe of the bank. Mayor Henderson suggested \$1,500 a month while they rent the space, even though it would not be used for the whole 30 days. Mayor Henderson stated it would not be an exclusively used room for them, the town will still have access to the back area. Discussion ensued about the pricing of the back room and how it should be aligned with the price of square footage. Commissioner Drumm stated he had no problem renting the space and the extra money will be helpful to have. Commissioner Drumm read over the agreement from Attorney Denhardt that read two desks and a copier, Mayor Henderson stated it would be one desk and a copier. Vice Mayor Robinson asked about the foot traffic that Safebuilt has due to town hall being closed from COVID and his concern for the amount of people coming in and out for their business.

Tom Walsh, Safebuilt, approached the Commission stating that the area will only be for Amber and her laptop, she will have her own cell phone and hot spot, the foot traffic is very little and the area will only be for the employee. Tom Walsh stated on section 8, of the agreement, he would like to change the hours from 8:30am to 8:00am, as well as section 13, of the agreement, with working with the Leadership team on getting the insurance over to the town. Chief Swann added it would be suggested that the town secure their side from Safebuilt's side due to unwanted visitors that could come and be confused on the separation. Tom Walsh went over the protocol for contractors submitting in their permit applications via a drop box outside of the building. Mayor Henderson asked about the square footage needed, Tom Walsh stated he would need two 10x10 spaces. Vice Mayor Robinson stated his agreement with Commissioner Drumm on being consistent on the commercial office space rental. Tom Walsh stated he had 3200-4500 square feet with a monthly charge of \$4,800, which breaks down to about \$100.00 a square foot. Mayor Henderson stated she came up with \$1,500.00 based on the fact that they would not be using it on the weekends. Commissioner Blackburn expressed her approval of the renting. Commissioner Drumm asked about placing up partitions versus having Amber out in the open, Tom Walsh stated Amber would be out in the open.

Mayor Henderson stated during the period of renting the Supervisor of Elections will need to use the space for the August 18th election. Tom Walsh stated it would not be a problem to pack up Amber for that day and move her elsewhere. Mayor Henderson stated there was a consensus to move forward. Bruce Cooper, Building Official, stated the current building office is 2,200 square feet. Bruce Cooper stated the trailer request came from upper management and the conversation between him and the Mayor was against setting up the trailer. Vice Mayor Robinson stated he was fine with the \$1,500.00 charge for the back room since they are going to be operating minimal in the space. Mayor Henderson received consensus for the \$1,500.00 fee.

MISCELLANEOUS

Regular Meeting – Wednesday, August 12, 2020 – 6:00 p.m.

Workshop Meeting – Wednesday, August 26, 2020 – 6:00 p.m.

Respectfully Submitted,

Sarah Mauter
Deputy Town Clerk