

Town of Redington Shores, Florida
PROCEDURES FOR SUBMITTING AND PROCESSING APPLICATIONS FOR REZONING

(Please retain this sheet for reference)

1. Applications must be completed in full and submitted to the Town with filing fee and affidavit of ownership. Attach copy of survey if available. Applications will be processed and scheduled for the next available meeting.

NON-REFUNDABLE FILING FEE

Rezone (Only)	\$1,500.00+Advertising Fee
Rezone (As part of a Land Use Plan Map Amendment - LUPA)	\$2,500.00 **

**Added to the above fees will be the actual costs plus a 15% administrative fee for any advertising, consultants or other charges incurred by the Town for any of the above-referenced submittals other than those submittals initiated by the Town.

** Please call Town Clerk at (727) 3397-5538 for Advertising Fees quote**

2. Planning and Zoning Board - QUASI-JUDICIAL HEARING: Applications must be submitted and reviewed for efficiency and fees prior to scheduling a meeting with the Planning and Zoning Board. Property owners within 300 feet of the subject property will be notified by the Town by mail and the subject property will be posted with a sign stating the date of the public hearing. A legal advertisement will appear in a local newspaper at least fifteen (15) days prior to the meeting. The Planning and Zoning Board will recommend to the Town Commission an action on the application (approve or deny). *Sec-90.124*
3. Town Commission Action - QUASI-JUDICIAL HEARING: An Ordinance will be drafted and submitted for Town Commission agenda. Another legal advertisement will appear in a local newspaper and surrounding property owners will be re-notified. Allow thirty-five (35) days after Planning and Zoning Board action before the first reading of the Ordinance. The Town Commission meets the second Wednesday of each month. The second and final reading will be held approximately two weeks after the first reading, at which time the Commission will make a decision to approve or deny the application. *Sec-90-124*
4. The applicant and/or agent **MUST** be present at ALL Public Hearings before the Planning and Zoning Board AND Town Commission.
5. If the application is denied, an application cannot be resubmitted for one (1) year.
6. Applications must be submitted to the Town Clerk:

Town of Redington Shores
17425 Gulf Blvd.
Redington Shores, FL 33708
(727) 397-5538

The applicant understands that this application must be complete and accurate before a public hearing will be scheduled or advertised. Proof of ownership from a title company or licensed Florida attorney, or a deed, may be required upon request.

MINIMUM REQUIREMENTS FOR APPLICATION

1. Completed Application Form
2. Affidavit of Ownership
3. Application Fee paid by cash, check or money order to Town of Redington Shores, **NON-REFUNDABLE**
4. Advertising Fee** (Call for quote)

Town of Redington Shores, Florida
APPLICATION FOR REZONING

FOR OFFICE USE ONLY

CASE #: Z PZ MEETING: _____ TC/CRA MEETING: _____

PLAT SHEET: _____ RELATED CASES: _____ DATE RECEIVED: _____

ZONING DISTRICT: _____ LAND USE DESIGNATION: _____ RECEIPT NUMBER: _____

REQUEST AND PROPERTY INFORMATION

REQUEST: _____

GENERAL LOCATION OF PROPERTY OR ADDRESS: _____

PROPERTY SIZE (Acreage or Square Feet): _____

CURRENT USE, NUMBER AND TYPE OF BUILDINGS: _____

PARCEL NUMBER(S): _____

LEGAL DESCRIPTION: LOT _____, BLOCK _____, SUBDIVISION _____

OR METES AND BOUNDS DESCRIPTION (attach if lengthy):

OWNER / APPLICANT INFORMATION

PROPERTY OWNER: _____ PHONE: (_____) _____

ADDRESS/CITY/ZIP: _____

AUTHORIZED AGENT: _____ PHONE: (_____) _____

ADDRESS/CITY/ZIP: _____

OTHER REPRESENTATIVE: _____ PHONE: (_____) _____

ADDRESS/CITY/ZIP: _____

AFFIDAVIT OF OWNERSHIP

STATE OF FLORIDA - COUNTY OF PINELLAS:

NAME OF ALL PROPERTY OWNERS, being first duly sworn, depose(s) and say(s):

1. That (I am/we are) the owner(s) and record title holder(s) of the following described property, to wit:

ADDRESS OR GENERAL LOCATION:

LEGAL DESCRIPTION OF PROPERTY. Type legal directly on this sheet. If too lengthy, type on separate sheet titled "Exhibit A" and attach:

2. That this property constitutes the property for which an application is being made to the Town of Redington Shores, Florida (NATURE OF REQUEST):

3. That the undersigned (has/have) appointed and (does/do) appoint _____ as (his/their) agent(s) to execute any petitions or other documents necessary to affect such application.

4. That this affidavit has been executed to induce the Town of Redington Shores, Florida, to consider and act on the above described property; to include Town representatives to enter upon property to make inspections as are necessary to visualize site conditions and/or determine compatibility.

SIGNED (PROPERTY OWNER)

SIGNED (PROPERTY OWNER)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____
(Date)

By _____,
(Name of person acknowledging and title of position)

who is personally known to me or who has produced _____
(Type of identification)

as identification and who did (did not) take an oath.

Notary Public, Commission No. _____

(SEAL ABOVE)

Name of Notary typed, printed or stamped)