

**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, NOVEMBER 10, 2021 – 6:00 P.M.
MINUTES**

Present upon roll call: Commissioner Blackburn, Commissioner Krouk, Commissioner Krajewski, Vice Mayor Robinson and Attorney Eschenfelder. Absent, Mayor Henderson.

APPROVAL OF MINUTES – Workshop Meeting, September 29, 2021; Special Meeting, September 29, 2021; Workshop Meeting October 27, 2021

Commissioner Krouk made the following corrections to the October 27, 2021, Workshop minutes. Second page, where the building official compensation, I would like the first sentence to be corrected to say Commissioner Krouk states this is not her agenda item and she is not prepared to speak and the second part of that, that says ask the town clerk palmer what the status of the retirement for employees were, that came after the next sentence, where the town clerk explained what the item agenda was up for. Then the next sentence says at that point Commissioner Krouk asked about the status of the FRS. Then I would like to change the sentence toward the end probably two sentences up from the end, Commissioner Krouk stated that he is not meeting her expectations at this time, this was not in reference to the building official but was really in reference to the slowness of the building permits not his performance, I do not want this to be in the record. Commissioner Blackburn, stated, all I see here is one sentence here, I have not listened to the tape, but I think there was a lot more input, that were missing a section here that had more input, from Mayor Henderson and maybe even Vice Mayor Robinson. Commissioner Blackburn was asked what minutes. Commissioner Blackburn stated October 27th, building official compensation section. Commissioner Blackburn stated it states Mayor Henderson states two days for appointments, but I remember more sentences than that from Mayor Henderson. Town Clerk Palmer asked Commissioner Blackburn to listen to the tape and bring her corrections back to the Commission. Vice Mayor Robinson would like a motion to approve the minutes including the corrections that Commissioner Krouk made and Commissioner Blackburn to bring her corrections back. After discussion Commissioner Krouk moved to approve the Workshop Meeting September 29, 2021, and Special Meeting, September 29, 2021, and delay the approval of workshop dated 10/27 till next meeting, seconded by Commissioner Krajewski. Roll call: all yes.

RATIFICATION OF BILLS – October/November 2021

Commissioner Blackburn moved to ratify the bills for October/November 2021, seconded by Commissioner Krajewski. Roll call: all yes. Vice Mayor Robinson commented that Attorney Eckenfelder's bill for last month was a little more than we expect. I realize he is catching up on things and cleaning up issues. Vice Mayor Robinson would like to reiterate the fact that we are not on a retainer but are now build hourly. Vice Mayor Robinson recommends for the Commissions to talk to Town Clerk Palmer as she has a lot of history and experience. Vice Mayor Robinson thanked Attorney Eschenfelder and stated he appreciates his timely responses asked by the Commission and his complete and full responses. Attorney Eschenfelder stated we talked about this before and if the Commission would like to go to a retainer, please approach our firm. There being no further discussion, Commissioner Blackburn moved to ratify the October/November 2021 bills, seconded by Commissioner Krajewski. Roll call: all yes.

COMMISSION REPORTS

Vice Mayor Robinson, Commissioner District No 3

Mayor Henderson is not here tonight as she had an unavoidable conflict.

Hurricane Season ends November 30th, but severe weather can strike at any time, so please keep your plans in place, keep storm drains clear and if you are out of town for a length of time ask your neighbor to help with brining in any items necessary to keep from flying around.

Last month provided preliminary revenue/expense report to the Commission and often there will be changes at the end of the year when closing out the fiscal year. Vice Mayor Robinson stated he will have a spreadsheet at next meeting with the budget amount, amendments, actuals, and variances. Commissioner Krajewski asked to have on a quarterly basis a workshop or part of a workshop a discussion on the financial status of the town. Vice Mayor Robinson stated we should be able to accomplish this.

Vice Mayor Robinson referred to the Hazard Mitigation Grant Program, administered by FEMA and IS generally for reimbursement, to municipalities and communities from natural disaster occurrences. We did receive some from Irma. Now they have created a grant program within for covid relief, always understood it was for first responders, hospitals, etc. Vice Mayor Robinson stated on call today, he learned it has opened up for broader categories, such as sewer and stormwater. Vice Mayor Robinson is bringing this up tonight to Commissioner Krajewski, since we are going out for RPF for our stormwater system, this project could qualify. Vice Mayor Robinson will get with Comm Krajewski for what needs to be submitted.

Vice Mayor Robinson reported to the Commission, Indian Shores P.D. is again sponsoring two or three foster children and two other charities. Last night at the Indian Shores met our \$1,100 donation we made last year for the Santa Angles the Police Department sponsors and this year they donated \$1,200.00. Captain Smith addressed the Commission explaining they sponsor two to three foster children and two other charities. Vice Mayor Robinson stated it is very well worth the money. Vice Mayor Robinson moved to donate 1,201.00, seconded by Commissioner Krajewski. No other discussion, roll call: all yes.

Vice Mayor Robinson reminded everyone tomorrow is Veterans Day asking all to thank those who served in the Armed Forces.

Commissioner Krouk, Commissioner District No 2

Commissioner Krouk reported there were 54 permits issued, one being for a new build and 131 inspections completed. Total revenue of \$48,964.53 was collected, which \$18,066.00 was for the LDU fund, which is collected for our parks and green space.

Commissioner Krouk reported she did contact Forward Pinellas and they will not be able to help with the Land Development review. Vice Mayor Robinson asked if there were other options. Attorney Eschenfelder stated there are several professional firms who can help, and his firm will provide three contacts if desired. Town Clerk Palmer mentioned the email that was sent regarding the element that needs to be added to our Comprehensive Plan and if this also could be completed with the review. Commissioner Krouk stated this refers to house bill 59, and it sounded like there are some items we could adopt and possibly could do at our next regular cycle for plan amendments. Commissioner Krouk asked Town Clerk Palmer when the town's next review of the Comprehensive Plan is. Town Clerk Palmer will investigate and report back.

Commissioner Krouk would like if the Commission desires to discuss our dock ordinance at the next workshop including moving the exception request to variance hearings, rather than Commission addressing the exceptions. Also, would like to update ordinance 90-142, which conflicts with Pinellas County involvement with our tree removal, and we were unaware they were issuing permits for our tree removals which conflicts with our current code. As Attorney Eschenfelder pointed out our landscape ordinance only deals with property development and does not address existing property landscaping.

Commissioner Krouk would also like to workshop the town waste disposal ordinance and contract.

Commissioner Blackburn, District No 1

Commissioner Blackburn reported the grills are in and public works will be installing them. The flags have been put up, there was a delay due to not have access to a bucket truck. It does look spotty, and Commissioner Blackburn will address. The radar sign that was going to be returned is now working, it appears if there is no sun out at all, the device needs to be rebooted. Commissioner Blackburn gave statistics on the data collected it

appears 80% obey the speed limit, 20% do not. GPS navigation system in our vehicles are wrong, there is process to correct and might take two years. Commissioner Blackburn will continue to investigate. Public Works staff are now starting to do the sewer locates and Commissioner Blackburn thanked former employee Steve Jordan for coming in to teach the guys how to read the map and complete the locates. At the last meeting there was discussion regarding careless operation of watercrafts. Commissioner Blackburn will be going out on the water to investigate the cove to see where we might put signs and contact DEP on where they were placed before. Residents, David, and Emily Grimes have been very diligent amending the Sea Turtle Lighting ordinance and how to make it enforceable but also not an undue burden on residents. Commissioner Blackburn will give the amended ordinance to Attorney Eschenfelder for review. The Christmas decorations will be going up next Tuesday.

Commissioner Krajewski, Commissioner District No 4

Commissioner Krajewski reported Seminole Septic will be cleaning the lift stations of debris and sediment so the I&I on the lift stations can be completed. The stormwater RFP/RFQ draft was received today and hopes by the end of the week to get this document to Attorney Eschenfelder for review. The information received prior from Seminole Septic on the stormwater will be able to be used for the grant application.

Miller Pipeline and Shenandoah started last week, but a piece of equipment broke down, once fixed they will continue with their assessment. The report will hopefully be given in January, due to the holidays.

Commissioner Krajewski reported he participated on a webinar, regarding ARPA money. Hosted by a group, in Maryland and they were relaying how successful they were on how they were using the money and how they sorted public participation. Commissioner Krajewski stated he does not know where the town is with the ARPA money. Vice Mayor Robinson stated the town did receive the first installment and at a prior meeting the Commission made a commitment that the money would be used towards stormwater.

Fire/EMS – Chief Burford addressed the Commission that call volume is leveling off. No new information on the new station at this time. COVID calls are down.

Indian Shores P.D. – Captain Smith reported they are gearing up for the holiday events. The new truck will be delivered next week. The Humvee will be operating soon. We are waiting on parts for the siren system. We will have our first preliminary meeting for accreditation. All officers have been recertified in CPR.

OLD BUSINESS

Second Reading Ordinance 21-08 – Establishing Position for Town Administrator

Attorney Eschenfelder read Ordinance 21-08 by title. Commissioner Krajewski moved to adopt Ordinance 21-08. Commissioner Krouk stated Sections D and F would need to be corrected as the Commission wanted the Town Administrator to be responsible for the work of the Town Clerk. Commissioner Krajewski withdrew his motion. Attorney Eschenfelder stated he was looking at the charter, but the Commission can certainly put the town clerk under the town administrator. Commissioner Krajewski moved to accept the ordinance with minor change of Town Administrator responsible for the Town Clerk. Commissioner Blackburn referred to Section G, if this is needed, as it appears it is saying the administrator is responsible, but the Commission can shoot down their decisions. After discussion it was the consensus to leave it in. There being no further comments or discussion, Commissioner Krajewski moved to accept Ordinance 21-08 with the minor changes, seconded by Commissioner Krouk. Roll call: all yes.

First Reading Ordinance 21-09 – Amending Section 140-14 – Resident Parking Stickers

Attorney Eschenfelder read Ordinance 21-09 by title. Commissioner Krouk, spoke referencing item C, regarding commercial parcels obtaining two parking permits. Commissioner Krouk suggested using the verbiage each business. After discussion, Attorney Eschenfelder will back out the condition of make, model of car, add, two for each business, however a cap of “fill in the blank” to be established at second reading. There

being no further discussion, roll call: all yes.

Approval of Town Administrator Job Description

Commissioner Krouk moved to approve the job description, seconded by Vice Mayor Robinson. Commissioner Blackburn referenced the fifth bullet from the top on page 3, using the term Mayor Commissioner instead of Mayor, conclusion after discussion is to use Board of Commission. After further discussion amongst the commission with questions to clarify some verbiage, Commissioner Krouk amended her motion to accept the job description with one adjustment, Mayor and District Commissioners to Board of Commissioners, seconded by Vice Mayor Robinson. Roll call: all yes.

4. Motion to Ratify the following Approvals:

1. CARDNO to Prepare RFP
2. Resolution 12-21 Appointment of Special Magistrate
3. Resolution 13-21 Rejoining FRS
4. Resolution 14-21 Designating Luke Curtis as Building Official
5. Selection of Software Vendor for Town Information System
6. Mayor signing Audit and Attorney Contracts

Commissioner Krajewski moved to ratify the actions related to the six items under item number 4, seconded by Commissioner Krouk. Roll call: all yes.

NEW BUSINESS

Request for Exception of Town Code Sec. 90-12(B) Docks, Boat Lifts Center One-Third

Commissioner Krouk asked Building Official (BO) Curtis to address the Commission on this item. BO Curtis explained town code 90-12, setback requirements for docks. After further discussion amongst the Commission, Commissioner Krouk moved to accept this request for exception, seconded by Commissioner Blackburn. There being no further discussion, roll call: all yes.

Approve Quote for Tennis Court and Basketball Court Repairs

Commissioner Blackburn stated these projects are piggybacked from Sarasota Board of Education, under State Contract with Stewart Tennis Courts and Fencing, Inc. Commissioner Blackburn moved to approve the Tennis Court repairs at \$5,745.00 and the Basketball Court repairs at \$2,180.00, seconded by Commissioner Krajewski. Commissioner Krajewski mentioned the backboard at the basketball court and pole is very unstable. Commissioner Blackburn stated she will investigate this. There being no further discussion, roll call: all yes.

Approve Quote for Tree Trimming and Cleaning County Beach Access Park

Commissioner Blackburn stated she has received three quotes; one from Acorn, Prime-scape has done our palm tree trimming for many years and also other trimmings that are needed throughout the year. They have already completed the tree trimming for the town this year. Prime-scape quote is for \$6,126.00, Silversone, \$23,200.00 and Acorn Tree Service & Landscaping, Inc., \$5,350.00. Commissioner Blackburn moved to approve Prime-scape for trimming all palms at county park and maintenance per our contract for \$6,126.00, seconded by Commissioner Krajewski. Roll call: all yes.

PUBLIC COMMENTS

None

MISCELLANEOUS

Vice Mayor Robinson stated the workshop is scheduled for the day before Thanksgiving. Commissioner Krajewski moved to cancel the workshop. After discussion it was agreed to have the Workshop Meeting on December 1, 2021, at 2:00 p.m.

Regular Meeting – Wednesday, December 8, 2021 – 6:00 p.m.

Vice Mayor Robinson mentioned the following events and times:

Tree Lighting – Sunday, December 5th at Del Bello Park – 5:00 – 7:00 p.m.

Santa Parade – Saturday, December 11, 2021- shoving off at Town Hall at 2:30

Boat Parade – Sunday, December 19, 2021

Respectfully submitted

Mary F. Palmer, MMC
Town Clerk