

**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, DECEMBER 8, 2021 – 6:00 P.M.
MINUTES**

Present upon roll call: Commissioner Blackburn, Commissioner Krouk, Commissioner Krajewski, Vice Mayor Robinson, Mayor Henderson, and Attorney Eschenfelder

APPROVAL OF MINUTES – Regular Meeting, November 10, 2021

The minutes for November 10th have not been completed. Commissioner Blackburn moved her correction to the minutes of the workshop on October 27th, was that Mayor Henderson stated the building official spends too much time talking to people (residents) and Vice Mayor Robinson's statement was that he was not intending to just be critical and whatever works best for the building official to get the work done, seconded by Commissioner Krouk. Mayor Henderson stated her comment was referring to the building official conversing with contractors/residents for a lengthy time and the conversations having nothing to do with building business. There being no further discussion, roll call: Commissioner Blackburn, yes; Commissioner Krouk, yes; Commissioner Krajewski, yes; Vice Mayor Robinson, no and Mayor Henderson, no.

RATIFICATION OF BILLS – November/December 2021

Vice Mayor Robinson moved to ratify the bills, seconded by Commissioner Krouk. Roll call: all yes.

COMMISSION REPORTS

Mayor Henderson

Mayor Henderson thanked the town staff and volunteers for their help with the success of the Tree Lighting and mentioned there seemed to be more in attendance than ever before. Mayor Henderson announced the Santa Parade will be Saturday, December 11th, leaving town hall at approximately 2:30, the Boat Parade is December 19th, and the House Decorating has moved to December 14th.

Mayor Henderson reported the HR department is in the process of putting together a new hire packet. Mayor Henderson gave the Commission an update on the EMS/Fire building, stating she had sent all of them an email with the plans, etc. Mayor Henderson stated resumes and applications are being received for the Town Administrator position, she will be going through them and also all Commission has received copies of them. Mayor Henderson wished everyone Happy Holidays and a Happy New Year.

Fire/EMS – Chief Burford addressed the Commission with November's stats. There were zero non-emergency fire calls and five emergency fire calls with an average response time of six minutes and thirty-two seconds. There were six non-emergency EMS calls with an average response time of six minutes and six seconds and fourteen emergency calls with an average response time of four minutes and twenty-two seconds.

Indian Shores Police Department – Chief Swann addressed the Commission stating they have been very busy with events in both towns. There has been vandalism in the parks and patrol is stepping up in those areas. No Shave November, Captain Smith won grey beard category and Officer Andrews won in the younger category. The Police Department collected \$6,888.00, which surpassed our goal.

Commissioner Krajewski would like to go on record thanking them all for the work you all are doing as far as patrolling and the patrol on Sunday that noticed something and pursued. Commissioner Blackburn acknowledged the reports that are being sent out from Captain Smith, and also thanked Chief Swann with helping to get the boat off the beach.

Vice Mayor Robinson, Commissioner District No 3

Vice Mayor Robinson thanked Commissioner Krajewski for getting the information for the LMS projects in a timely fashion, to be able to submit to the LMS group. The LMS group rated our project second. Formal application to the state needs to be submitted by December 21st. The approximate cost of the project is \$425,000.00 our share will be \$107,000.00

Commissioner Krouk, Commissioner District No 2

Building Department – November 2021 – sixty-five permits were issued, and one hundred inspections completed. \$38,082.00 was collected in revenue. Commissioner Krouk stated building official Curtis will be out on vacation for the rest of this week and next week. Commissioner Krouk has arranged for Joe Payne, Inc. to perform the inspections services while Luke is out. I am asking your authorization tonight to use this company and did attach information on the company along with their contract. Commissioner Krouk moved to accept the services of Joe Payne at \$75.00 per hour for inspection services, we do have the ability to use Safe Built as a backup at \$100.00 per hour, I wanted to try a different company and this company are supposed to do excellent inspections, seconded by Commissioner Krajewski. Vice Mayor Robinson stated your intent is to use this company to fill while Luke is on vacation. Commissioner Krouk stated yes, this was a pre-planned vacation prior to hire. Vice Mayor Robinson asked if Luke will be paid for his vacation, Commissioner Krouk indicated, no. Vice Mayor Robinson stated I support this notion, I would have liked to have discussed this earlier. Mayor Henderson asked if they will only be providing inspection services with no permits being issued while Luke is gone. Commissioner Krouk stated that is correct, but we can issue emergency permits. Commissioner Krouk stated she also has them scheduled for two days after Luke gets back to help while Luke is catching up. Attorney Eschenfelder commented, he does not see in procurement code that exempts out for inspection services. The code states over \$2,500 go out for bid. Commissioner Krouk stated it should be approximately \$1,200 while Luke is out. Attorney Eschenfelder stated part of the motion should state not to exceed \$2,500.00. Attorney Eschenfelder asked about the contract. Vice Mayor Robinson stated if this turns into a long-term need and this is the company we decide to contract with, we need to follow our code and go out for bid. Commissioner Krouk stated she understands and mentioned other times we have secured services without going out for bid. Attorney Eschenfelder commented on the one-page contract, stating this is not the form of contract I would use for the town, there is a lot of things that need to go into a contract. Commissioner Krouk amended her motion to accept the services of Joe Payne, Inc. at the rate of \$75.00 per hour for inspection services while Luke is on vacation and not to exceed \$2,500.00, seconded by Commissioner Krajewski. There being no further discussion or comments, roll call: all yes.

Commissioner Krouk stated there has been no second reading on the parking stickers ordinance and would like to have the second reading on December 20th at the Special Meeting. Commissioner Krouk moved that, if possible, to move the second reading to the special meeting on December 20th, if not able to advertise ask the Commission to ask the Clerk to act as if the new ordinance was in place until we have a meeting, seconded by Commissioner Krajewski. Mayor Henderson asked for any discussion or comments, there being none: roll call: all yes.

Commissioner Krouk reported she is still working on the amendments to our trash ordinance and working on updates to the dock ordinance.

Commissioner Krouk reported PSTA will have two autonomous vehicles running on Clearwater Beach on a pilot program.

Commissioner Krouk referred to the discussion at the workshop meeting regarding obtaining a structural engineer to look at the integrity of the town hall building and is asking if this is something the Commission does want to pursue. Attorney Eschenfelder, stated under Consultants Competitive Negotiation Act, (CCNA) for design professionals, Chapter 287.055 must be followed. After discussion Commissioner Krouk moved get an RFP following the regulations Attorney Eschenfelder listed for us and develop a scope of service and have a structural engineer look at our building for safety. Town Clerk Palmer asked who will create the scope of

services, Commissioner Krouk stated the building official. Commissioner Krouk amended her motion to go out for bid for an RFP that meets all the legal requirement for professional services and the building official will develop the scope of services, seconded by Vice Mayor Robinson. Mayor Henderson asked for any more discussion or comments, there being none: roll call: all yes.

Commissioner Blackburn, District No 1

Commissioner Blackburn reported staff is continuing to clean out the shop. They are working hard on holiday decorations. They were able to remove all the graffiti at Constitution Park. They have put in the new grills and are now in use.

Commissioner Blackburn reported the Parks and Recreation Committee had previously recommended to hire a landscape architect for a long-term plan for the park's development. Commissioner Blackburn stated she did interview two local companies one was John, who lives in town and Phil Graham, very accomplished and we have two proposals and would like to discuss at the next workshop meeting and vote on this at the next Commission meeting. Vice Mayor Robinson stated he thinks there is a real problem, as this is something that needs to go out for a formal bid and talking to potential bidders could cause an issue, as there are others you have not talked to that might want to bid on this. Vice Mayor Robinson stated he would like this process stopped until there is some formal scope of work and with a formal RFP. Commissioner Blackburn stated she did not know how much it was going to be, until I received the quotes. Vice Mayor Robinson stated he supports the notion, just wants to see it done correctly. Mayor Henderson asked if this falls into the same actions as the structural engineer. Attorney Eschenfelder stated it does need to follow the same bidding process. First submission you will see are the procurement rules. Discussion ensued on who would create the scope of work. Attorney Eschenfelder spoke to the Commission on what needs to be in the scope of work. There being no further discussion, Commissioner Blackburn moved to have Attorney Eschenfelder, I will give him what I have, but I move that he develop an RFP for the town to obtain landscape architect services, seconded by Commissioner Krajewski. Mayor Henderson stated since this is our Parks and Recreation Committees' recommendation they should be involved. Attorney Eschenfelder stated since they are involved, once I create the RFP, it can be reviewed by the committee and then the Commission before it goes out for bid. Mayor Henderson asked for any more discussion or comments, there being none: roll call: all yes.

Commissioner Blackburn stated she discussed at the workshop a Beautification Advisory Committee and reviewed with the Commission reasons for having the Committee. Commissioner Blackburn moved to establish a new committee for the purpose of advising the Commission on the aesthetic improvement of Redington Shores calling it the Beautification Advisory Committee, since Vice Mayor Robinson was not at the last meeting and Commissioner Blackburn stated this is not just for the parks, it is for easements, signage, medians, flags, etc., but I move to establish the committee, and each Commissioner submit one appointment for the committee via the existing committee application form and also keeping with our charter Mayor Henderson assign one commissioner to oversee the committee, second Commissioner Krajewski. Vice Mayor Robinson asked why we cannot just expand the responsibilities of the Parks and Recreation Committee, as it appears there will be an overlap. Attorney Eschenfelder stated our current boards and committee have been established by code but is going to recommend at a future meeting that those come out of the code and establish by resolution, detailing what their charge is and we can start with this committee by resolution. It is better to have the resolution in advance so everyone can review and discuss. Commissioner Krouk stated she is in favor of two separate committees, because it really addresses the look on Gulf Blvd, which is not park and rec, curb appeal, which is not parks and rec. Vice Mayor Robinson and Mayor Henderson both stated it could be their responsibility. Commissioner Krajewski stated after discussing at the workshop, he looked around and noticed we have different color signs, etc., we need a theme for us as a Town. Vice Mayor Robinson stated he has no problem with creating a committee but does have a problem with a separate committee from Parks and Recreation. If you want this Beautification Committee to be the umbrella committee and have a subcommittee to deal with parks and rec, that is fine. My bigger issue is how this and other things appear on the agenda. We are having a discussion on creating a committee, an important discussion, but it does not appear on the agenda, it is something you are bringing up as a commissioner report, and residents who look at a publish agenda and do

not see those items that come up. Commissioner Blackburn stated she agrees, she missed the deadline, as Mary was out on vacation. Vice Mayor Robinson stated it is not just this meeting, it is becoming consistent. Commissioner Blackburn commented it is not against the charter, we don't have to have it on the agenda to discuss or make a motion on it, so, I make a motion to direct the attorney to work with me to come up with a resolution and I like the idea of a making the beautification committee an umbrella committee with the parks and recreation underneath them, seconded by Commissioner Krajewski. After further discussion on the resolution, Mayor Henderson asked for any more discussion or comments from the audience, there being none: roll call: all yes.

Commissioner Krajewski, Commissioner District No 4

Sewers - Miller Pipeline and s still on Gulf Blvd., still doing I&I, still have not addressed the lift stations. One of the distractions was a challenge at the Sea Oats and will be discussing later in the meeting.

Commissioner Krajewski thanked the chief and staff for responding to an issue at Constitution Park and to the maintenance staff and Commissioner Blackburn.

Financial Advisory Committee Update – FY 2021 Budget

Chris Henderson, reviewed with the Commission each individual fund, highlighting some of the line items in each fund, for income and expenses. Overall, it was a good year. Vice Mayor Robinson asked where the discussions are at with the County purchasing the town's sewer system. Chair Henderson stated they have hired a professional finance company to analyze, so they are still interested. Chair Henderson not going to take place in the next 12-months and recommends to the Commission continuing to limp along the best you can. Commissioner Krajewski stated there is money in the budget for repairs that are urgent in need. Chair Henderson stated the County has a vested interest, as with us, with heavy rain there is infiltration and they cannot process it, and they have discharge problems. Commissioner Krajewski thanked Chair Henderson and the FAC members and would like to ask the Commission, to have quarterly workshops to discuss where we are at with the finances.

OLD BUSINESS

First Reading Ordinance 21-12 – Amending Section 90-05 Fence Construction; Renaming Chapter 63 as Building Code and Construction Regulations

Attorney Eschenfelder read Ordinance 21-12 by title. Commissioner Krouk moved to adopt Ordinance 21-12, seconded by Vice Mayor Robinson. Mayor Henderson asked for any more discussion or comments from the audience, there being none: roll call: all yes.

Awarding Contract for Land Development Chapter 90 Review

Commissioner Krouk stated she contacted five organizations to provide bids, Dave Healy, Chad Minor, Tammy Vrana, Forward Pinellas, and Lou Serna (Calvin, Giordano & Assoc., Inc. They were all interviewed, only one has offered a bid. I have attached the quote form Calvin, Giordano & Assoc., Inc. Commissioner Krouk moved approve Calvin, Giordano & Assoc. Inc, in the amount of \$13,416.00, seconded by Commissioner Blackburn. Mayor Henderson asked Attorney Eschenfelder if we are following the correct procedure. Attorney Eschenfelder did consult with Commissioner Krouk, and it is unfortunate that not more than one response was received. My recommendation is to make sure you comply with code Section 36-11, which states, by supermajority vote of the commission present and voting, the commission can waive any of the provisions of this article when it finds that sufficient factors exist such that the obtaining of bids is not practical. Commissioner Krouk amended her motion to comply with Sec. 36-11 of the code, waiving the bidding requirement, seconded by Vice Mayor Robinson. Vice Mayor Robinson stated \$8,000.00 was placed in the budget, so a budget amendment will need to be made. Attorney Eschenfelder stated he will be working closely with the consultants. Mayor Henderson asked for any more discussion or comments from the audience, there being none: roll call: all yes.

Salary Adjustment Building Official – Luke Curtis

Commissioner Krouk stated she placed on the dais the paperwork referring to the Building Official salary adjustment. Commissioner Krouk moved to adjust the salary of our Building Official so that his compensation reflects our good faith employment offer, this adjustment is going to bridge the gap created by two changes in compensation, what it boils down to is from October 1, 2021, through December 31, 2021, \$111.59 weekly, then starting January 1, 2022, when the new retirement contribution starts the adjustment will be \$220.94 weekly. I had a CPA help me figure this out and would like to do a not to exceed and have Andy to review with me to make sure correct, seconded by Commissioner Blackburn. Discussion ensued between the Commission regarding the adjustment. Commissioner Krouk amended her motion stating the annual increase is \$11,488.67, seconded by Commissioner Blackburn. Mayor Henderson asked for any other discussion or comments from the audience. There being none, roll call: Commissioner Blackburn, yes; Commissioner Krouk, yes; Commissioner Krajewski, yes; Vice Mayor Robinson, no; Mayor Henderson, no.

NEW BUSINESSAppointment of an Alternate Board Member to the Gulf Beaches Library Board of Trustees

Commissioner Krajewski moved to appoint Commissioner Blackburn as alternate, seconded by Commissioner Krouk. Mayor Henderson asked for any other discussion or comments from the audience. There being none, roll call: all yes.

Ratification of Emergency Sewer Line Repair at 17500 Gulf Blvd. – Sea Oats

Commissioner Krajewski stated the repair was necessary. Commissioner Krajewski moved to approve the ratification of the emergency sewer line repair, seconded by Commissioner Blackburn. Attorney Eschenfelder asked what exactly is being ratified. Commissioner Krajewski stated the work that was completed. After discussion, it was decided that Commissioner Krajewski will come back to the Commission when he has a figure for the repair, then it can be ratified.

Merit Increase – Brian Stees – Ending Probationary Period

Commissioner Blackburn moved to increase Brian's hourly rate by .35, seconded by Vice Mayor Robinson. Mayor Henderson asked for any other discussion or comments from the audience. There being none, roll call: all yes.

PUBLIC COMMENTS

Resident Bill Blackburn commented to the Commission regarding the attendance at the meetings.

MISCELLANEOUS

Special Meeting – Monday, December 20, 2021 – 10:00 a.m.

Workshop Meeting – Wednesday, December 29, 2021 – 2:00 p.m.

Regular Meeting – Wednesday, January 12, 2022 – 6:00 p.m.

Respectfully submitted,

Mary F. Palmer, MMC
Town Clerk