

**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, MARCH 8, 2023 - 6:00 P.M.
AGENDA**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA

APPROVAL OF MINUTES –Regular Meeting February 8; Special Workshop Meeting February 22; Regular Workshop Meeting February 22

APPEARANCES AND PRESENTATIONS

None

OLD BUSINESS

1. Establishing Town Administrator performance objectives

NEW BUSINESS

1. Audit RFP 2023-01
2. Discussion of Del Bello Park exercise equipment replacement

MISCELLANEOUS

Special Meeting – Monday, March 20, 2023 – 12:30 p.m.
Workshop Meeting- Wednesday, March 29, 2023- 2:00 p.m.
Regular Meeting- Wednesday, April 12, 2023- 6:00 p.m.

COMMISSION REPORTS

- (1) Mayor Henderson
- (2) Vice Mayor Krouk, Commissioner District No 2
- (3) Commissioner Blackburn, District No 1
- (4) Commissioner Later, District No 3
- (5) Commissioner Krajewski, Commissioner District No 4
- (6) Town Attorney
- (7) Town Administrator

PUBLIC COMMENTS (Items not previously discussed on this Agenda)

ADJOURNMENT

“Persons are advised that, if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

“The Town maintains a tape recorder for all public hearings. In the event that you wish to appeal a decision, the tape may or may not adequately ensure a verbatim record of the proceedings. Therefore, you may wish to provide a court reporter at your expense.”

**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 8, 2023 - 6:00 P.M.**

Call to Order: 6:00 P.M. Pledge of Allegiance.

Attendance: Mayor Commissioner Henderson, Vice Mayor Commissioner Krouk, Commissioner Later, Commissioner Krajewski, Commissioner Blackburn, Town Administrator Shoobridge, Attorney Robert Eschenfelder. Quorum present.

Consent Agenda

Commissioner Blackburn moved to approve the consent agenda. Commissioner Krajewski 2nd. Vote taken: All yay.

Appearances & Presentations

1. *Beautification Committee Presentation:* Maria Palena, Spokesperson for the Beautification Committee, shared that the Committee is currently working on a five-year goal. Part of that goal is creating consistency throughout the town in areas like signage, foliage, and structures. Commission discussed. Committee will produce a list of items for the town to be considered for the next budget year. No Public Comment.

2. *Florida League of Cities- Training Recognition for Commissioner Later:* Administrator Shoobridge presented an IMEO Certificate to Commissioner Later.

OLD BUSINESS

1. *Resolution 01-23 - Commission Rules and Procedures-* Attorney Eschenfelder reads Resolution No. 01-23 by title. Vice Mayor Commissioner Krouk moves to approve the Resolution, Commissioner Blackburn 2nd. Commission discussed. Public Comment Heard:

1. Jim Parker- 233 174th Ave E, Redington Shores, FL 33708

Vote taken: All yay.

Commissioner Krouk motions to amend her motions to approve the Resolution with the changes:

1) 3.1 to say Clerk/Treasurer and include the clerk's duties.

2) Add a section 3.5 entitled Departmental Oversight, with the responsibilities list.

Blackburn 2nd. No further Commission discussion. Public Comment Heard:

1. Jim Parker- 233 174th Ave E, Redington Shores, FL 33708

Vote taken: All yay.

Action Item: Three new Resolutions produced by the March 8th, 2023, Regular Commission Meeting: Town Hall Rental, Time Capsule, and Constitution Park.

Person Responsible: Attorney Eschenfelder.

2. *Resolution 02-23 - Commission Travel Expense-* Attorney Eschenfelder reads Resolution No. 02-23 by title. Vice Mayor Commissioner Krouk moves to approve the Resolution, Commissioner Krajewski 2nd. Commission discussed. No public comment. Vote taken: All yay.

3. *Resolution 03-23 – Reestablishing Personnel Advisory Committee-* Attorney Eschenfelder reads Resolution No. 03-23 by title. Vice Mayor Commissioner Krouk moves to approve the Resolution, Commissioner Blackburn 2nd. No further Commission discussion. No public comment. Vote taken: All yay.

4. Updated Personnel Policy Manual- Administrator Shoobridge requested to speak on the vacation time cap in the manual. In his contract he was preloaded with 120 hours. He currently has 107 hours of vacation time accrued and asked that his hours be carried over in order not to lose them. Attorney Eschenfelder stated that the request is not necessary because what was given by contract, he is entitled to by contract. Commission discussed. Further edits were requested by the Commission:

(Referring to the red-lined edited copy of the Personnel Policy Manual)

1. Page 12, paragraph 4 add the word "work" in front of "schedule".
2. Page 19, paragraph 2, last two lines, change "Or Attorney" to "And Attorney".
3. Page 37, define and add who would take over if Administrator is incapacitated.
4. Page 69, Such Clothing Section
5. Page 76 and page 25 (H), Compensatory Time-Off, to be removed completely

Public comment:

1. Jim Parker- 233 174th Ave E, Redington Shores, FL 33708

Action Item: Edits to be made to the manual.

Person Responsible: Attorney Eschenfelder.

The motion for item 4, Updated Personnel Policy Manual, was made after New Business, Item 2, Nomination of Jim Parker to Audit Selection Committee, when it was brought to the Commissions attention by the Town Clerk that a motion was not made previously on this item at the time it was discussed. Commissioner Krajewski motions to adopt the Personnel Policy Manual as revised, Commissioner Later 2nd. No further Commission discussion. No further public comment. Vote taken: All yay.

Agenda Revision:

Town Administrator requested the Meeting Agenda order be revised as follows:

New Business Items 5 and 6 moved to New Business Items 1 and 2:

Item 1: FDEP notice of submerged land lease application discussion

Item 2: Nomination of Jim Parker to Audit Selection Committee

NEW BUSINESS

1. FDEP notice of submerged land lease application discussion- Administrator Shoobridge states that the town received a FDEP notice of submerged land lease application for the property address of 17985 Gulf Blvd, Redington Shores. There have been no applications submitted to the town at this time regarding this. The request is for 6 dock slips to be built. Attorney Eschenfelder noted that the town administration and residents can reach out to the FDEP via the address provided in the letter to share their comments and concerns. Commission discussed. Public comment heard:

Kathleen Shuckert-309 180th Ave E, Redington Shores, FL 33708

John Garret- 17750 Wall Circle, Redington Shores, FL 33708

Michael Osborne- 201 182nd Ave E, Redington Shores, FL 33708

John Kaleel- 303 180th Ave E, Redington Shores, FL 33708

Barry Taylor- 300 182nd Ave E, Redington Shores, FL 33708

Amir Dabiri- 845 180th Ave E, Redington Shores, FL 33708

Motion by Vice Mayor Commissioner Krouk that Administrator Shoobridge submit a formal letter opposing the submerged land lease. Commissioner Krajewski 2nd. No further Commission discussion. Vote taken: All yay.

2. Nomination of Jim Parker to Audit Selection Committee- Commissioner Blackburn motions to nominate Jim Parker to the Audit Selection Committee on behalf of District 1. Commissioner Krajewski 2nd. No Commission discussion. No public comment.
3. Administrator appraisal timeline/scheduling- Administrator Shoobridge explained that he completed and distributed his self-evaluation this evening to the Commission as requested for review. The Commission set a date of Friday, February 17th, to have their appraisals completed. A Special Meeting will be scheduled for Wednesday, February 22nd, at 2pm, Regular Workshop Meeting to follow.
4. Contribution to TIMB Chamber for a table at the luncheon-Commissioner Krajewski asked the Commission to consider sponsoring a table at the luncheon. Commission discussed. Consensus was to participate individually, self-funded, if desired. No public comment.
5. Council direction on Peddling- Administrator Shoobridge discusses an inquiry by a resident to obtain a Business Tax Receipt for an ice cream cart. This specific business is not addressed in our Town Code. Commission discussed. Major Smith from Indian Shores Police Department spoke on this subject and shared that Indian Shores does not allow peddling. One of the reasons for this is commercial business competition. Commission consensus is that Chapter 111 should be updated to address Peddling.

Action Item: Add a section or draft an Ordinance on "Peddling" to add to the town code.

Person Responsible: Attorney Eschenfelder.

6. Gulf Blvd turtle friendly lighting- Commissioner Blackburn received a lighting proposal from Duke Energy that would provide turtle friendly bulbs for the lights on Gulf Blvd at a cost of \$2400 more per year. She will be revisiting the condo associations on Gulf Blvd with turtle disorientation reports and Spectrometer readings. Administrator Shoobridge spoke about the Del Bello Park pavers coming in under budget allowing for funds to cover the turtle bulb costs. Commission also discussed resident lighting. Motion by Commissioner Blackburn to have Duke Energy replace the bulbs and have Administrator Shoobridge sign the proposal for converting the Duke Energy light poles at an additional cost of \$2400 per year going forward. 2nd by Commissioner Later. No further Commissioner comments. Public comment heard:

Chris Cook- 17920 Gulf Blvd, Redington Shores, FL 33708

CJ Hoyt- 247 176th Terrace Dr E

Vote taken: All yay

Motion made by Vice Mayor Commissioner Krouk to also convert our town owned street lights on Gulf Blvd to turtle friendly lighting. Commissioner Krajewski 2nd. Tabled by Vice Mayor Commissioner Krouk for further research.

MISCELLANEOUS

Special Workshop Meeting- Wednesday, February 22, 2023- 2:00 p.m. with Regular Workshop Meeting to immediately follow.

Regular Meeting- Wednesday, March 8, 2023- 6:00 p.m.

COMMISSION REPORTS

Mayor Henderson, Vice Mayor/Commissioner Krouk, Commissioner Blackburn, Commissioner Krajewski, Commissioner Later presented reports. Major Smith and Town Administrator Shoobridge presented reports.

Mayor Commissioner Henderson attended a Beach Renourishment Meeting. She has a meeting with the Pinellas County Administrator to discuss the possibility of having the county assess where our worst erosion is so that we can address those areas as best we can.

Vice Mayor Commissioner Krouk gave an update in the following areas: CRS, Administrator Shoobridge currently working towards the March 28th due date. Continued progress on implementing the permitting software, records retention is underway and having the need to initiate our expired permit letters. February 15th is our Community Flood Insurance Workshop. Vice Mayor Commissioner Krouk asked to appoint Ken Kelly to the Finance Committee. Commissioner Blackburn 2nd. Vote taken: All yay.

Commissioner Blackburn-Del Bello pavers are currently being replaced. Roots have been dug up. The landscaper still has to dig trenches in order to put down a plastic barrier.

Commissioner Later- Looking ahead at the holidays, residents and business owners are requesting Fireworks for the Fourth of July. Still in need of a District 3 Finance Committee member.

Commissioner Krajewski- Gave a stormwater schedule update on the point repairs. The Master Plan is still in progress. Regarding the sewers, Seabreeze is still having issues. The library had its audit, we are waiting on a copy of the report.

Administrator Shoobridge- Scheduled to meet with Fema regarding Hurricane Ian reimbursement update, the sunshade is reimbursable. Currently getting multiple quotes. Seabreeze repairs are tentatively scheduled for the week of February 20th, 2023, pending pipe concerns. Undergrounding update, North Redington received a report showing costs are up by 60%. Fire Station update, costs increased, and they are reevaluating the design of the building.

Major Smith presented a flyer "Join the Team" for recruitment to the Indian Shores Police Department. He gave an update on our flashing speed signs, they are up for approval next month.

PUBLIC COMMENTS

ADJOURNMENT 8:38 p.m.

Respectfully Submitted,

Tracy Campbell

Tracy Campbell
Town Clerk

**SPECIAL MEETING
BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WEDNESDAY, FEBRUARY 22, 2022 – 3:30 P.M.
MINUTES**

Call to Order: 3:30 P.M. Pledge of Allegiance

Attendance:

In person, Mayor Commissioner Henderson, Commissioner Blackburn, Commissioner Later, Commissioner Krajewski (by phone), Town Administrator Shoobridge, Attorney Eschenfelder.

Absent: Vice Mayor Commissioner Krouk

Quorum present.

APPEARANCES AND PRESENTATIONS

None

OLD BUSINESS

None

NEW BUSINESS

1. Administrator Appraisal- Commission discussed the submitted reviews for Administrator Shoobridge and what the next steps are in the review process. The average score of all five reviews is 3.1. Commission to continue discussion of Administrator appraisal at a Special Meeting on March 1, 2023, at 4:00pm. No public comment.

Action Item: Commission requesting a list of project priorities and target dates to be submitted to them by 12pm on February 28, 2023.

Person Responsible: Administrator Shoobridge

MISCELLANEOUS

Special Meeting- Wednesday, March 1, 2023 – 4:00 p.m.

Regular Meeting – Wednesday, March 8, 2023 – 6:00 p.m.

Workshop Meeting- Wednesday, March 29, 2023 – 2:00 p.m.

PUBLIC COMMENTS (Items not previously discussed on this Agenda)

Christy Herig- 17609 1st St E

ADJOURNMENT 4:14 p.m.

Respectfully submitted,

Tracy Campbell

Tracy Campbell
Town Clerk

**WORKSHOP MEETING
BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WEDNESDAY, FEBRUARY 22, 2023 – IMMEDIATELY FOLLOWING THE SPECIAL MEETING
MINUTES**

Call to Order: 4:19 P.M. Pledge of Allegiance and Attendance previously recorded at Special Meeting.

APPEARANCES AND PRESENTATIONS

None

OLD BUSINESS

None

NEW BUSINESS

1. **FEMA 50% Rule-** Mayor Henderson spoke on the item. Mayor Henderson opens the floor to CJ Hoyt, 247 176th Terr. Dr. E., to speak on the 50% rule. Christy Herig, 17960 1st St. E., spoke. Bennett Walling, 17746 Wall Circle, spoke. Collene Woodburn, 231 176th Terr. Dr. E., spoke. Chief Swann spoke. Jim Everett, 17404 2nd St. E., spoke. Chris Wood, 235 176th Terr. Dr. E., spoke. Jeanette Demarco, 17723 Gulf Blvd., spoke. Rob Thatcher, 248 176th Terr. Dr. E., spoke. Bill Cooner, 332 176th Ave Cir., spoke.
Next Steps: Mayor Henderson to lobby to get an exception from FEMA. Administrator Shoobridge to post FEMA information to the town website and present options to the Commission on possible guideline changes.
Person Responsible: Mayor Henderson, Administrator Shoobridge

2. **Verbiage Clarification on the Commissioner Policy Manual-** Commissioner Blackburn spoke on the item. Administrator Shoobridge requests a 3-minute recess. Mayor Henderson accepts. Commission breaks for 3-minute recess. Commission reconvened at 3:52 p.m. Commissioner Blackburn spoke on the item. Commissioner Blackburn asks for Attorney Eschenfelder to amend verbiage in Section 3.5 of the Commission Policy Manual with approval of the Commission. Marie Palena, 201 176th Terr. Dr. E., spoke.
Next Steps: Attorney Eschenfelder to make changes and provide the final version of the policy manual for Commission approval at the Special Meeting on March 1, 2023. Meeting dates and times to be posted on the front sign of Town Hall.
Person Responsible: Attorney Eschenfelder. Clerk's office.

MISCELLANEOUS

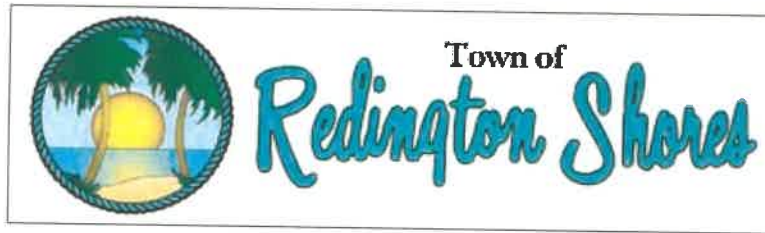
Special Meeting – Wednesday, March 1, 2023 – 4:00 p.m.
Regular Meeting- Wednesday, March 8, 2023 – 6:00 p.m.
Workshop Meeting – Wednesday, March 29, 2023 – 2:00 p.m.

ADJOURNMENT: 5:45 p.m.

Respectfully submitted,

Jolie Patterson

Jolie Patterson
Deputy Town Clerk



MEMORANDUM

To: Mayor & Commissioners, Town of Redington Shores
From: Jeff Shoobridge / Heather Guadagnoli
Date: March 8, 2023 – Regular Commission Meeting
Re: Financial Statement Audit

The Town must issue a Request for Proposals (RFP) for Independent Audit Services for the Town's annual financial statement audit. However, prior to doing so, the Town must comply with the procedural steps outlined in Florida Statutes § 218.391.

The first step in that process requires the Town to establish an Auditor Selection Committee (ASC) by Resolution. At my request, the Town Attorney has drafted Resolution 08-2022 (attached to this memo) to establish the ASC and provide for its membership and function.

Once established and once members are appointed, I will ensure the ASC members receive an orientation outlining their obligations under the state's ethics, records and sunshine laws, as I am required to do by Town Code § 5-4(B).

The ASC will then commence its work as outlined by the statute and Resolution 08-2022, including the important task of auditor selection, as outlined below.

Auditor Selection Process:

The statute divides the auditor selection process into two phases. The first is overseen by the ASC, while the second is within the purview of the Commission.

As required by the statute, the auditor selection committee shall:

- (a) Establish factors to use for the evaluation of audit services to be provided by a certified public accounting firm duly licensed under chapter 473 and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy. Such factors shall include, but are not limited to, ability of personnel, experience, ability to furnish the required services, and such other factors as may be determined by the committee to be applicable to its particular requirements.

- (b) Publicly announce requests for proposals. Public announcements must include, at a minimum, a brief description of the audit and indicate how interested firms can apply for consideration.
- (c) Provide interested firms with a request for proposal. The request for proposal shall include information on how proposals are to be evaluated and such other information the committee determines is necessary for the firm to prepare a proposal.
- (d) Evaluate proposals provided by qualified firms. If compensation is one of the factors established pursuant to paragraph (a), it shall not be the sole or predominant factor used to evaluate proposals.
- (e) Rank and recommend in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services after considering the factors established pursuant to paragraph
- (f) If fewer than three firms respond to the request for proposal, the committee shall recommend such firms as it deems to be the most highly qualified.

While the statute places the development and publication of the RFP under the ASC, my staff and I will assist the ASC in developing an RFP document which complies with the Town's procurement code and solicitation best practices.

Once the ASC solicitation and ranking process described above is complete, the final negotiation and selection process will be finalized by Town administration and the Commission. Specifically, for this part of the process, the statute provides that the governing body shall inquire of qualified firms as to the basis of compensation, select one of the firms recommended by the auditor selection committee, and negotiate a contract, using one of the following methods:

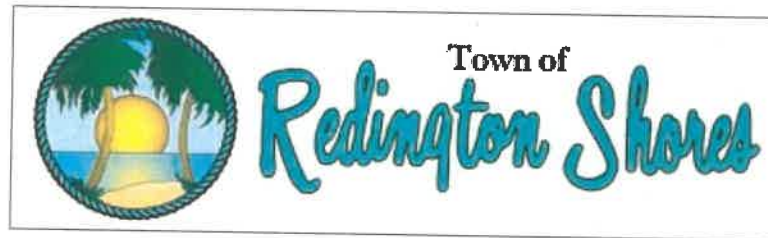
- (a) If compensation is not one of the factors established pursuant to paragraph (3)(a) and not used to evaluate firms pursuant to paragraph (3)(e), the governing body shall negotiate a contract with the firm ranked first. If the governing body is unable to negotiate a satisfactory contract with that firm, negotiations with that firm shall be formally terminated, and the governing body shall then undertake negotiations with the second-ranked firm. Failing accord with the second-ranked firm, negotiations shall then be terminated with that firm and undertaken with the third-ranked firm. Negotiations with the other ranked firms shall be undertaken in the same manner. The governing body, in negotiating with firms, may reopen formal negotiations with any one of the three top-ranked firms, but it may not negotiate with more than one firm at a time.
- (b) If compensation is one of the factors established pursuant to paragraph (3)(a) and used in the evaluation of proposals pursuant to paragraph (3)(d), the governing body shall select the highest-ranked qualified firm or must document in its public records the reason for not selecting the highest-ranked qualified firm.
- (c) The governing body may select a firm recommended by the audit committee and negotiate a contract with one of the recommended firms using an appropriate alternative negotiation method for which compensation is not the sole or predominant factor used to select the firm.
- (d) In negotiations with firms under this section, the governing body may allow a designee to conduct negotiations on its behalf.

The statute provides that the method used by the governing body to select a firm recommended by the audit committee, and to negotiate a contract with such firm, must ensure that the agreed-upon compensation is reasonable to satisfy the requirements of Florida Statutes § 218.39 and the needs of the governing body.

Finally, the statute requires that every procurement of audit services shall be evidenced by a written contract embodying all provisions and conditions of the procurement of such services. For purposes of the statute, an engagement letter signed and executed by both parties shall constitute a written contract. The written contract shall, at a minimum, include the following:

- (a) A provision specifying the services to be provided and fees or other compensation for such services.
- (b) A provision requiring that invoices for fees or other compensation be submitted in sufficient detail to demonstrate compliance with the terms of the contract.
- (c) A provision specifying the contract period, including renewals, and conditions under which the contract may be terminated or renewed.

Please do not hesitate to contact us with any questions throughout this process.



17425 Gulf Boulevard
Redington Shores, FL 33708
(727) 397-5538

**Request for Proposals:
Professional Auditing Services
RFP # 2023-01**

DRAFT
FOR COMMISSION CONSIDERATION AND APPROVAL
MARCH 8, 2023 REGULAR MEETING

Town of Redington Shores, Florida
17425 Gulf Boulevard
Redington Shores, FL 33708

Subject: Independent Audit Services

RFP Issue Date: April 3, 2023

Proposal Deadline: June 1, 2023

Mail or Deliver Proposals to: Jeff Shoobridge, Town Administrator
17425 Gulf Boulevard
Redington Shores, FL 33708

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FOR COMMISSION CONSIDERATION AND APPROVAL
MARCH 8, 2023 REGULAR MEETING

INSTRUCTIONS AND GENERAL PROVISIONS

The Town of Redington Shores, Florida (Town) is seeking proposals from qualified firms of independent Certified Public Accountants to conduct an audit the financial statements of the Town for the fiscal years ending September 30, 2021, 2022, and 2023 with an option for two, one-year renewals.

Questions:

All written questions should be submitted to townadmin@redshoresfl.com, no later than May 15, 2023 and will be answered at the discretion of the Town. Oral questions will not be answered.

Sealed Proposals:

To be considered, please provide one (1) bound original, one (1) unbound copy, and (1) digital copy. Proposals should be submitted in a sealed package and clearly identified as “Sealed Proposal – Independent Audit Services” and delivered to:

RFP #2023-01 – Audit Services
Jeff Shoobridge, Town Administrator
Town of Redington Shores, Florida
17425 Gulf Boulevard
Redington Shores, FL 33708

The proposal package must include a sealed submission of the fee proposal form in an envelope identifying the following:

RFP #2023-01 – Audit Services
Fee Proposal Form
Name of Proposing Firm
Firm Contact Person

Responses:

All responses must be presented in the same order as specified in this bid. Supporting material may be provided. However, the Town’s decision will primarily be based upon an evaluation of the information specifically requested. The Town reserves the right to accept or reject any proposals and to waive rejection for any minor irregularities and technicalities. There is no obligation on the part of the Town to award the contract to the respondent with the lowest cost proposal. The Town will award the contract for audit services to the firm that is most advantageous for, and in the best interest of, the Town of Redington Shores.

Proposals shall clearly indicate the legal name, address, and telephone number of the company, firm, partnership or individual. Proposals shall be signed and the signer shall have the authority to bind the Proposer to the submitted proposal. All expenses for making proposals to the Town

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MARCH 8, 2023 REGULAR MEETING

are to be assumed by the Proposer. Proposals received after the deadline will not be accepted. The Town reserves the right to reject any or all proposals. The Town reserves the right to award the contract to the next most qualified offeror if the successful offeror fails to execute a contract within two weeks after the award. The Town reserves the right to terminate the contract at any time before the execution of such contract by all parties without any liability to the Town.

Selection Process and Calendar:

The selection process shall be as follows:

- The Audit Committee shall rank and recommend in order of preference the firms deemed to be the most highly qualified to perform the required services. This determination shall be made based on the evaluation criteria set forth in this RFP.
- The Town Commission shall then select one of the firms.
- The Town Commission, or its designee, shall negotiate a contract with the highest-ranked qualified firm unless it documents in its public records the reason for not selecting the highest-ranked qualified firm.

April 3, 2023	Request for proposals issued
June 1, 2023	Proposal submission deadline and request for proposals opening – 12:00 P.M. – Town Hall
June 7, 2023	Audit Committee Proposal Ranking
June 9, 2023 – June 13, 2023	Oral presentations by three (3) top-ranked firms if deemed necessary by the Audit Committee
June 14, 2023	Town Commission awards contract for audit services

Evaluation Process:

Proposals will be reviewed by an Auditor Selection Committee pursuant to Chapter 218.391, Florida Statutes. One member of the Town Commission and members of the Auditor Selection Committee will function as the Audit Committee and the Town Commission shall be the final authority regarding the proposals. The resulting negotiated agreement for audit services shall be final.

The Town staff may use discretion to exchange information with proposers and any communication would be for clarification purposes only.

The criteria being used by the Audit Committee to evaluate proposals include the following:

Evaluation Criteria	Maximum Possible Points
Qualifications, Experience, Expertise	45
Audit Approach	20
References	25
Cost Proposal	10

General Information:

The Town intends to pursue the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting during the period of this agreement. The Town has an ongoing contract with the firm Andrew Tess CPA, LLC to provide the necessary functions within the Finance department as an alternative to employing an in-house Finance Director. Andrew Tess or a designated representative will coordinate with the Town's auditor each year and be the principal contact person(s). The Town does not have an internal audit function. The accounting system currently being used by the Town is Fund Balance by Tyler Technologies.

Elected officials include the Town's Mayor, Vice Mayor and three Commission Members. The Town employed a Town Administrator beginning in fiscal year 2021. The Town had previously operated under a Commissioner-Mayor form of government since incorporation in 1955.

A budget is prepared for all funds. The total budgeted expenditures for all Town funds for fiscal year 2023 are approximately \$7.9 million.

The Town's governmental funds include the General Fund and the Capital Projects Fund. The Town maintains one enterprise fund to account for sewer service.

Police protection is provided by the Town of Indian Shores Police Department and fire services are through the City of Seminole and the City of Madeira Beach. The Town participates in the Florida Retirement System. No post-employment benefits other than COBRA are offered, and health insurance premiums are age-adjusted so there is no OPEB valuation currently required. Neither a Federal or State Single Audit has been performed historically but, as the recipient of over \$1.14 million in State and Local Fiscal Recovery Funds, the Town does anticipate being subject to examination pursuant to the provisions of the Uniform Guidance during the term of this contract.

Scope of Work:

The scope of the audit shall be in accordance with Generally Accepted Auditing Standards; Government Auditing Standards; all applicable Florida Statutes; all guidelines and requirements promulgated by the Office of the Auditor General and any other applicable federal, state and local laws, regulations, or professional guidance not specifically described above as well as any additional requirements which may be adopted by these organizations during the period of this contract.

- A draft, if not the final version, of the Annual Comprehensive Financial Report (ACFR) is expected to be presented at the March Town Commission meeting following each year end.

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FOR COMMISSION CONSIDERATION AND APPROVAL
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- A completed report shall be submitted to allow for the timely submission for the GFOA certificate, which is currently due by the end of March following each year end.
- The auditors will prepare a draft of the financial statements, related note disclosures, required and other supplementary information and provide any audit adjusting entries and supporting schedules to the Town.
- Auditors will assist the Town in implementing and complying with any changes in reporting requirements remain in conformity with accounting principles generally accepted in the United States of America.
- Conduct an examination of financial statements to express an opinion on the fairness of presentation of financial position, results of operations, and changes in financial position in conformity with generally accepted accounting principles and requirements of the State of Florida and other applicable laws, rules and guidelines.
- An examination of any additional activities necessary to establish compliance with the term “financial audit” as defined and used in Government Auditing Standards and any amendments thereto.
- Utilize financial condition assessment procedures to assist in the detection of deteriorating financial conditions pursuant to Section 218.39(5), Florida Statutes. The auditor may use financial condition assessment procedures developed by the Auditor General or an alternative method. The financial condition assessment shall be done as of the fiscal year end. However, the auditor shall give consideration to subsequent events, through the date of the audit report that could significantly impact the local governmental entity’s financial condition. This assessment is expected to be presented at the same time each ACFR is presented.
- Provide an Independent Accountant’s Report as required by the Florida Auditor General.
- Provide a Management Letter as required by Section 10.554(1)(i) of the Rules of the Auditor General of the State of Florida including all required disclosures.
- Provide a report on internal controls over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards.
- If applicable, provide a report on compliance with requirements applicable to each major Federal program and state financial assistance project and on internal control over compliance required by Title 2, U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) including the Compliance Supplement, and Chapter 10.550, Rules of the Auditor General and the Florida Single Audit Act.
- If applicable, provide a schedule of findings and questioned costs as mandated by Title 2, U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), and the Florida Single Audit Act.
- If applicable, provide any other reports required by the Uniform Guidance and the Florida Single Audit Act.
- Workpapers are the property of the audit firm and shall be retained no less than five (5) years after the completion of this agreement.

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FOR COMMISSION CONSIDERATION AND APPROVAL
MARCH 8, 2023 REGULAR MEETING

Assistance to be Provided to the Auditors:

- The Town will ensure that the Town Administrator, Finance representative and other necessary employees will be made available to assist the auditors as needed.
- The Town will coordinate with the auditors to provide accounting records and supporting documentation as deemed necessary to prepare the Town's financial statements.
- The auditors will be provided with a reasonable workspace, computer access to examine transactions within the accounting software, photocopying facilities and access to original and/or electronic documentation.
- The Town will prepare the Letter of Transmittal, Management Discussion and Analysis, and portions of the Statistical Section. The Town reserves the right to review a draft of the ACFR prior to presentation and/or distribution.

Proposal Requirements:

Eligibility:

The following minimum requirements must be met:

1. The firm must have been established as a legal entity in the State of Florida and have performed continuous CPA services for a minimum of five (5) years.
2. Proposer meets the Government Auditing Standards independence requirements.
3. The CPA in charge of the audit has completed, within the immediately preceding two (2) years, at least twenty-four (24) hours of continuing professional education that directly relate to government auditing.
4. The firm adheres to the instructions, terms and conditions outlined in this RFP.

Response Elements:

Every response received by the Town will be considered a public record pursuant to Chapter 119, Florida Statutes.

1. Title Page
2. Table of Contents
3. Profile of Firm
 - a. Affirmation that the elements described above under "eligibility" have been met
 - b. Location of the office where the work will be done and the number of partners, managers, supervisors and other professional staff employed at that office. If a remote working environment is being utilized, please indicate the necessary personnel details as it pertains to this audit.
 - c. Describe the range of activities performed by the local office, or the audit team if geographically distributed, such as the amount of audit, accounting, tax and/or other consulting services.
 - d. The firm must submit a copy of their most recent external quality control review report (per 119.07) and the firm successfully demonstrates a record of quality work.

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4. Qualifications, Experience, Expertise
- a. Identify the current partners, managers and/or supervisors that will work on the audit. Include any aspects of the audit that will be performed by specialists, other consultants, or subcontractors.
 - b. For any specialists, other consultants or subcontractors, provide details regarding any applicable professional credentials.
 - c. For each partner or supervisor, provide the following information as applicable:
 - Formal education
 - Supplemental education
 - Experience in public accounting, private business or government
 - Experience in auditing governmental entities
 - Memberships to any organizations pertinent to governmental accounting or auditing
 - Professional recognition
 - d. Describe current and/or past local government auditing experience, including familiarity with obtaining the Certificate of Achievement for Excellence in Financial Reporting and the performance of Single Audits.

5. Audit Approach

- a. Describe the overall audit approach including the method for ensuring that pending GASB pronouncements will be appropriately communicated to the Town and subsequently audited
- b. Level of firm staff to be assigned to aspects of the audit work
- c. Type and extent of procedures used for analytical review, statistical sampling, and understanding internal controls
- d. Expected timing of interim and year-end field work
- e. Method of audit field work, such as in-person, virtual or combination
- f. Describe the firm's expectation of Town staff regarding involvement in the audit

6. References

- a. Provide a minimum of three (3) references, preferably from other public entities within the State of Florida, for whom you have provided similar services.
 - Include the name of the entity, contact person's name, phone number and email address
 - Type of services provided
 - Dates of services provided

7. Cost Proposal

- a. Cost proposals should be submitted in a sealed package and clearly identified as "Sealed Proposal – Independent Audit Services"
- b. Prepare annual pricing information relative to performing the audit engagement as described in this request for proposals. The total, all-inclusive price is to contain all direct and indirect costs. Prices should be determined for each year of the contract and proposed price increases for the possible extension periods.
- c. Separate each annual audit fee to distinguish the price with and without a Single Audit.

8. Insurance Documentation and Representations

The auditor shall, at its own cost and expense, acquire and maintain (and cause any subcontractors, representatives or agents to acquire and maintain) during the term with the Town, sufficient insurance to adequately protect the respective interest of the parties. Respondents may offer exceptions to the terms of the insurance coverages if adequate alternatives or explanations are offered. The Town is under no obligation to accept any exceptions.

The following appendices shall be signed and returned with each proposal.

- Appendix 1 – Minimum Insurance Requirements
- Appendix 2 – Hold Harmless Agreement
- Appendix 3 – Offeror’s Representation and Certification Form

APPENDIX 1 - MINIMUM INSURANCE REQUIREMENTS

REGARDLESS OF WHETHER THE RESPONDENT HAS THE POLICIES AND LIMITS AS STIPULATED BELOW, THE RESPONDENT IS TO SUBMIT A COPY OF THEIR CERTIFICATE(S) OF INSURANCE EVIDENCING POLICIES AND LIMITS OF INSURANCE THAT THEY CURRENTLY HAVE IN FORCE.

If, upon Notice of Intent to Award, the Successful Offeror ("Contractor") does not currently have the policies and limits specified below, they shall have ten (10) calendar days to provide the Town with certificate(s) of insurance evidencing that they have procured such and policies and limits.

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or sub-contractors. The coverage's, limits or endorsements required herein protect the primary interests of the Town, and these coverage's, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Contractor against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as the Town's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under this contract.

COMMERCIAL GENERAL LIABILITY

Coverage must be afforded under a per occurrence form policy for limits not less than \$1,000,000 each occurrence, \$1,000,000 products / completed operations each occurrence, \$1,000,000 personal and advertising injury liability, \$1,000,000 each occurrence, \$50,000 fire damage liability and \$5,000 medical expense.

Town of Redington Shores, its officials, employees and volunteers are to be covered as an additional insured with a CG 2014 Additional Insured – Owners, Lessees, or Contractors, or CG 2026 Additional Insured – Owners, Lessees, or Contractors – Scheduled Person or Organization endorsement, or similar endorsement providing equal or broader Additional Insured coverage in respects to: Liability arising out of activities performed by or on behalf of Contractor; products and completed operations of Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitation on the scope of protection afforded to Town, its officials, employees or volunteers.

Contractor's insurance coverage shall be primary insurance as respects Town, its officials, employees and volunteers. Any insurance or self-insurance maintained by Town, its officials, employees or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

Contractor, and its insurance carrier, waives all subrogation rights against the Town of Redington Shores for all losses or damages which occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not.

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AUTOMOBILE LIABILITY

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than \$1,000,000 combined single limit each accident. In the event Contractor does not own vehicles, Contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Town of Redington Shores, its officials, employees and volunteers are to be covered as an additional insured in respects to: Liability arising out of activities performed by or on behalf of Contractor; products and completed operations of Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitation on the scope of protection afforded to Town, its officials, employees or volunteers.

Contractor's insurance coverage shall be primary insurance as respects Town, its officials, employees and volunteers. Any insurance or self-insurance maintained by Town, its officials, employees or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

Contractor, and its insurance carrier, waives all subrogation rights against the Town of Redington Shores for all losses or damages which occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not.

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

Coverage to apply for all employees at STATUTORY limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than \$100,000 each accident \$500,000 disease policy limit and \$100,000 disease each employee must be included.

Contractor, and its insurance carrier, waives all subrogation rights against the Town of Redington Shores for all losses or damages which occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not.

For any contractor/employer/owner who has exempt status as an individual, Town requires proof of workers' compensation insurance coverage for that contractor/employer/owner's employees. If the contractor/employer/owner or individual has applied for a workers' compensation exemption, Town does not recognize this exemption to extend to the employees of the contractor/employer/owner. The contractor/employer/owner is required to provide proof of coverage for their employees. This applies to all contractors/employers/owners including but not limited to the construction industry.

The purpose of this section is to ensure that all contractors, subcontractors, sole proprietors, or business entities of any kind who contract with Town for provision of goods or Services, provide workers' compensation coverage for all employees, and principles of subcontractors, subcontractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

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PROFESSIONAL LIABILITY and/or ERRORS AND OMISSIONS LIABILITY

Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than \$1,000,000 each claim, \$1,000,000 policy aggregate.

The contractor, and its insurance carrier, waives all subrogation rights against the Town of Redington Shores for all losses or damages which occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not.

OTHER INSURANCE PROVISIONS

- a) The Contractor shall provide a Certificate of Insurance to the Town with a thirty (30) day notice of cancellation, ten (10) days notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "per occurrence" form. If any coverage is provided under a claims made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.
- b) RFP for Audit Services shall be noted on the certificate.
- c) The Contractor has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed \$10,000, the Contractor shall maintain a Commercial Surety Bond in an amount equal to said deductible or self-insured retention.
- d) All required insurance policies must be maintained until the contract work has been accepted by the Town. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.
- e) The Certificate Holder should read as follows: Town of Redington Shores, 17425 Gulf Boulevard, Redington Shores, FL 33708.
- f) It is the Contractor's responsibility to insure that all sub-Contractors comply with these insurance requirements. Contractors shall include all sub-contractors as insured under its policies or shall furnish separate certificates and endorsements for each sub-contractor. All coverages for sub-contractors shall be subject to all of the requirements stated herein.
- g) All required insurance policies must be written with a carrier having a minimum A.M. Best rating of A-.

Acknowledgement of Insurance Coverage:

Offeror's Firm Name: _____
Signature: _____
Name: _____
Title: _____

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APPENDIX 2 - HOLD HARMLESS AGREEMENT

CONTRACTOR shall, at all times hereafter indemnify, hold harmless and, at the Town Attorney's option, defend or pay for an attorney selected by the Town Attorney to defend TOWN, its officers, agents, servants, and employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any kind, including attorney fees, court costs, and expenses, caused or alleged to be caused by intentional or negligent act of, or omission of,

CONTRACTOR, its employees, agents, servants, or officers, or accruing, resulting from, or related to the subject matter of this Contract including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. In the event any lawsuit or other proceeding is brought against TOWN by reason of any such claim, cause of action or demand,

CONTRACTOR shall, upon written notice from TOWN, resist and defend such lawsuit or proceeding by counsel satisfactory to TOWN or, at TOWN's option, pay for an attorney selected by Town Attorney to defend TOWN. The provisions and obligations of this section shall survive the expiration or earlier termination of this Contract. To the extent considered necessary by the Contract Administrator and the Town Attorney, any sums due CONTRACTOR under this Contract may be retained by TOWN until all of TOWN's claims for indemnification pursuant to this Contract have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by TOWN. Nothing herein shall be deemed a waiver or limitation of any sovereign immunity provided by law or any limitation of the Town's liability in any statute or as otherwise provided by law.

Failure to submit this executed statement as part of the Offeror's Proposal may make their Proposal nonresponsive and not eligible for award consideration.

Acknowledgement of Hold Harmless Agreement:

Offeror's Firm Name: _____
Signature: _____
Name: _____
Title: _____

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APPENDIX 3 - OFFEROR'S REPRESENTATION AND CERTIFICATION FORM

In submitting a Proposal, Offeror understands, represents, and certifies the following (if the Offeror cannot so certify to any of following, the Offeror shall submit with its Proposal a written explanation of why it cannot do so). If Town finds, before or after award that Offeror was not truthful concerning any of the following, Town shall have the right to terminate the award without liability and, at its discretion, to seek damages from Offeror, if damages result to Town from such act, in any way whatsoever.

Lobbying: In accordance with Title 49 CFR Part 20, Offeror certifies that they have not paid any person or lobbied any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, the Legislature or a State Agency in connection with the awarding of a contract for the Project covered under this solicitation.

Initial _____

Non-Segregated Facilities: Offeror certifies that they do not maintain or provide, for their employees, any segregated facilities at any of their establishments and that they do not permit their employees to perform their services at any location, under their control, where segregated facilities are maintained. Offeror agrees that a breach of this certification is a violation of the Equal Opportunity Clause of any awarded Contract. As used in this certification, the term segregated facilities, means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directives or are in fact segregated on the basis of race, color, religion, or national origin because of habit, local custom, or any other reason. The only exception to this is for the disabled when the demands for accessibility override (e.g. disabled parking).

Initial _____

Public Entity Crime: Offeror certifies that they are not subject to Section 287.133(2)(a) which specifies that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Proposal on a contract to provide any goods or services to a public entity, may not submit a Proposal on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity, and may not transact business with public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for a Category Two, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

Initial _____

Discriminatory Vendor: Offeror certifies that they are not subject to Section 287.134 (2)(a) of the Florida Statutes which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a Proposal on a contract to provide any goods or services to a public entity, may not submit a Proposal on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity, and may not transact business with public entity.

Initial _____

Compliance with Laws: Offeror affirms that they will comply with all laws, regulations, executive orders, policies, guidelines, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of local, State and Federal agencies having jurisdiction and authority, to include, but not be limited to, the following: Immigration and Nationalization Act; United States Occupational Safety and Health Act; Section 306 of the Clean Air Act (42 USC 1857(h)); Section 508 of

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the Clean Water Act (33 USC 1368); Executive order 11738; Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000); Title VI of the Civil Rights Act of 1968 (42 U.S.C. 3601); Florida Civil Rights Act of 1992; Americans with Disabilities Act of 1990 (42 U.S.C. 12102); Federal Fair Labor Standards Act (29 U.S.C. 201); Age Discrimination Act of 1975 (42 U.S.C. 6101).

Initial _____

Drug Free Workplace: Offeror certifies that they have a Drug-Free Workplace Program that is in accordance with the Drug-Free Workplace Act of 1988.

Initial _____

Non-Collusion: Offeror being duly sworn, solemnly swears (or affirms) that neither they, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with any response or contract, and that Offeror intends to do the work with his own bona fide employees or sub-contractors and will not provide a response for the benefit of another consultant. By signing below, Offeror is certifying his status under penalty of perjury under the laws of the United States and the State of Florida. Furthermore, Offeror certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a response on any public contract.

Initial _____

Conflict of Interest: Offeror certifies that they have not employed or retained any company or person, other than a bona fide employee working solely for the Offeror to solicit or secure an Award of this Contract and that the Offeror has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Offeror, any fee, commission, percentage, gift or other consideration contingent upon or resulting from an Award or making of an Agreement. Furthermore, Offeror certifies that 1) they are submitting only one Proposal to this Invitation to Proposal and that they have no financial interest in other entities submitting Proposals to this Invitation to Proposal, 2) they, nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for the Services covered under this Invitation to Proposal, 3) no member of the Offeror's ownership, management or staff has a vested interest in any aspect of or department of Town, 4) no member of the Offeror's ownership, management or staff is presently applying for employment with Town or actively seeking an elected position with Town, and 5) in the event that a conflict of interest is identified during the provision of Services under any Agreement with Town, Offeror will immediately notify Town of such in writing.

Initial _____

Debarment: Offeror certifies to the best of their knowledge and belief, that they and their principals (1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any State or Federal department or agency; and (2) have not, within a three-year period preceding this Invitation to Proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property; and (3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2 of this certification; and (4) have not within a three-year period preceding this Invitation to Proposal had one or more public transactions (Federal, State or local) terminated for cause or default; and (5) will submit a revised Debarment Certification immediately if their status changes and will provide an explanation for the change in status.

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If Offeror cannot certify that they are not debarred, they shall provide an explanation with this submittal. An explanation will not necessarily result in denial of participation in a contract.

Initial _____

Convictions: Offeror has fully informed Town of all convictions of the firm, its affiliates (as defined in section 287.133(1) (a) of the Florida Statutes), and all directors, officers, and employees of the firm and its affiliates for violation of state or federal antitrust laws with respect to a public contract for violation of any state or federal law involving fraud, bribery, collusion, conspiracy or material misrepresentation with respect to a public contract. This includes disclosure of the names of current employees who were convicted of contract crimes while in the employ of another company.

Initial _____

Prohibited Interests: Offeror, and its sub-contractors at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the project covered under this Invitation to Proposal, or of any property included or planned to be included in the project, in which any member, officer, or employee of the Offeror or its sub-contractors, during its tenure, or for two years thereafter, has any interest, direct or indirect.

Initial _____

Equal Employment Opportunity: Offeror shall not discriminate on the basis of race, color, sex, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 *et seq.*), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 *et seq.*), Florida Civil Rights Act of 1992 (§ 760.10 *et seq.*), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, *et seq.*), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, *et. seq.*), Federal Fair Labor Standards Act (29 U.S.C. § 201, *et seq.*), and any other Federal and State discrimination statutes.

Initial _____

Offeror certifies that they comply (or will comply) with the above statements concerning: Lobbying, Non-Segregated Facilities, Public Entity Crime, Conflict of Interest, Compliance With Laws, Discriminatory Vendor, Debarment, Non-Collusion, Prohibited Interests, Convictions, Drug Free Workplace, Equal Employment Opportunity, as noted on pages one through two.

Failure to submit this executed statement as part of the Offeror's Proposal may make their Proposal nonresponsive and not eligible for award consideration.

Acknowledgement of Offeror's Representation and Certification Form

Offeror's Firm Name: _____
Signature: _____
Name: _____
Title: _____

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LABELS

(Affix to the front of your response)

Sealed Proposal – Independent Audit Services

**RFP #2023-01 - Audit Services
Jeff Shoobridge, Town Administrator
17425 Gulf Boulevard
Redington Shores, FL 33708**

Sealed Cost Proposal – Independent Audit Services

**RFP #2023-01 –
Audit Services Fee Proposal
Form**

Name of Proposing Firm: _____

Firm Contact Person: _____

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Monthly Financial Report – January 2023



Overview

This financial overview reflects the Town's overall unaudited financial condition through January 2023. Except as noted below, revenues and expenditures are generally on target considering the Town is 33.33% through the fiscal year. The Town's fiscal year begins on October 1st.

Summary

This monthly financial summary is based on detailed revenue and expense reports that are produced by the Town's finance department. If you would like additional information or have any questions about the report, please contact the Town of Redington Shores at (727) 397-5538.

Cash and Investments

Approximately 75% of the Town's funds are being held in investment accounts with the State Board of Administration (SBA). The interest rate earned during this month was 4.55% on these funds. The remaining balance is held in South State Bank checking and money market accounts valued at \$3,877,776.

Fund	Bank Accounts	SBA	Total
General Fund (Checking Account)	2,676,975	6,515,214	9,192,189
Capital Projects (Money Market)	1,127,822	2,250,519	3,378,341
Sewer Fund (Money Market)	72,979	1,125,625	1,198,604
	3,877,776	9,891,358	13,769,134

General Fund Revenue

Revenue	Budget	YTD Actual	Current Month	YTD %
Ad Valorem	1,562,040	1,361,233	54,901	87%
Intergovt.	321,900	70,097	25,498	22%
Bldg. Dept.	281,215	72,561	16,188	26%
Parking Fees	135,000	22,593	5,081	17%
Business Taxes	12,000	12,550	656	105%
Other	871,250	310,187	93,659	36%
Inter-Fund	40,000	-	-	0%
	3,223,405	1,849,221	195,983	57%

General Fund Expenditures

Function	Budget	YTD Actual	Current Month	YTD %
General Government	1,077,985	320,436	66,097	30%
Public Safety	1,143,490	424,847	116,030	37%
Physical Environment	752,430	227,021	59,715	30%
Culture & Recreation	249,500	82,269	17,308	33%
	3,223,405	1,054,573	259,150	33%

General Fund

The General Fund is the governments' primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

Ad valorem taxes are the largest source of revenue and accounts for approximately 60% of the total revenues received and is collected early in the fiscal year. Other major sources of revenue include state and local funding which includes passed through charges for utility services, building permits and related fees, parking meter collections, business tax receipts, and other miscellaneous fees.

Through this month, General Fund revenues are on pace with current year projections and prior year trends. The Town has collected a total of \$1,849,221, or 57% of projected revenues. For this same period, the General Fund has expended \$1,054,573 or 33% of budgeted expenditures.

Capital Improvement Fund Revenue

Revenue	Budget	YTD Actual	Current Month	YTD %
Infrastructure	295,000	21,458	-	7%
Stormwater	43,000	14,191	5,326	33%
Other	5,000	31,168	9,140	623%
Reserves	1,745,300	-	-	0%
	2,088,300	66,817	14,466	3%

Capital Improvement Fund

The Capital Improvements Fund accounts for capital projects that are primarily funded by the infrastructure sales surtax (one cent tax), grants, land dedication and stormwater fees.

Through this month, the Town has collected a total of \$66,817 or 3% of projected revenues. For this same period, the Capital Improvement Fund has expended \$160,853, or 8% of budgeted expenditures.

Capital Improvement Fund Expenditures

Function	Budget	YTD Actual	Current Month	YTD %
Engineering / NPDES	55,000	2,563	563	5%
Grant Writing	25,000	-	-	0%
Stormwater Improvements	541,000	-	-	0%
Other Capital Improvements	1,158,000	6,000	6,000	1%
Debt Payments	307,800	149,365	-	49%
Other	1,500	2,925	2,924	195%
	2,088,300	160,853	9,487	8%

Sewer Fund Revenue

Revenue	Budget	YTD Actual	Current Month	YTD %
ARPA Funding	1,148,458	-	-	0%
Sewer Service	967,402	329,098	138,946	34%
Interest	1,700	15,011	4,343	883%
Reserves	478,110	-	-	0%
	2,595,670	344,109	143,289	13%

Sewer Fund

The Sewer Fund accounts for the assets, operation, and maintenance of the Town's sewage collection system.

Through this month, the Town has collected a total of \$344,109 or 13% of projected revenues. For this same period, the Sewer Fund has expended \$322,422 or 12% of budgeted expenditures.

Sewer Fund Expenses

Function	Budget	YTD Actual	Current Month	YTD %
Grant Writing	25,000	-	-	0%
Communications	3,350	1,260	69	38%
Utility Service	95,430	176,566	82,155	185%
Repairs & Maintenance	90,280	62,077	11,476	69%
Treatment	662,060	75,072	-	11%
Capital Improvements	1,675,400	7,128	7,128	0%
Other	4,150	319	80	8%
Transfers	40,000	-	-	0%
	2,595,670	322,422	100,908	12%

BALANCE SHEET

Town of Redington Shores

As of: 1/31/2023

Fund: 001 - GENERAL FUND

Assets

101.225 CASH IN BANK	2,628,256.96
101.240 JEFFERSON PARK PARKING	48,618.08
102.100 PETTY CASH	100.00
111.530 UNBILLED RECEIVABLES - PCU	62,262.85
113.100 TO AND FROM SEWER	47,488.08
115.100 SBA FUND A	6,515,213.72
115.200 PREPAID EXPENSES	1,796.21
142.000 INVENTORY	1,581.50

Total Assets

9,305,317.40

Liabilities

202.000 ACCOUNTS PAYABLE	61,647.43
220.221 FAMILY INSURANCE COVERAGE	1,098.20
221.730 RETIREMENT PAYABLE	854.88
223.000 REVENUE RECEIVED IN ADVANCE	1,148,457.00
247.200 ESCROW JULY FOURTH	400.00
247.300 DEPT OF REVENUE	728.39
247.400 DBPR SURCHARGES	202.63
247.600 PARKING METERS COUNTY	3,536.33

Total Liabilities

1,216,924.86

Reserves/Balances

300.000 Fund Balance	7,293,744.60
398.000 Change In Fund Balance	794,647.94

Total Reserves/Balances

8,088,392.54

Total Liabilities & Balances

9,305,317.40

BALANCE SHEET

Town of Redington Shores

As of: 1/31/2023

Balances

Fund: 301 - CAPITAL IMPROVEMENTS FUND

Assets

101.230 MONEY MARKET	1,127,821.68
111.510 ACCOUNTS RECEIVABLE - PCU	18.05
111.530 UNBILLED RECEIVABLES - PCU	6,825.65
115.100 SBA FUND A	2,250,519.32

Total Assets

3,385,184.70

Liabilities

202.000 ACCOUNTS PAYABLE	6,678.40
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Total Liabilities

6,678.40

Reserves/Balances

300.000 Fund Balance	2,215,863.72
301.000 Designated/Rsv. Fund Balance	1,256,679.22
398.000 Change In Fund Balance	-94,036.64

Total Reserves/Balances

3,378,506.30

Total Liabilities & Balances

3,385,184.70

BALANCE SHEET

Town of Redington Shores

As of: 1/31/2023

Balances

Fund: 401 - SEWER FUND

Assets

101.230 MONEY MARKET	72,979.23
111.530 UNBILLED RECEIVABLES - PCU	144,519.51
113.100 TO AND FROM SEWER	-47,488.08
115.100 SBA FUND A	1,125,625.00
116.190 LAND	8,091.25
116.490 INVESTMENT IN SEWERS	2,364,366.48
116.690 EQUIPMENT	83,002.95
116.691 FLOW METERS	8,750.00
116.790 ALLOWANCE FOR DEPRECIATION	-1,375,406.04

Total Assets

2,384,440.30

Liabilities

202.000 ACCOUNTS PAYABLE	130.23
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Total Liabilities

130.23

Reserves/Balances

300.000 Fund Balance	2,065,600.84
324.800 RESERVE FOR RENEW/REPLACE	297,021.61
398.000 Change In Fund Balance	21,687.62

Total Reserves/Balances

2,384,310.07

Total Liabilities & Balances

2,384,440.30

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

For the Period: 10/1/2022 to 1/31/2023

	Original Budget	Amended Budget	YTD Actual	Current Month	% Budget
Fund: 001 - GENERAL FUND					
Revenues					
431.100 AD VALOREM TAXES	1,562,040.00	1,562,040.00	1,361,232.52	54,900.54	87.1
431.235 COMMUNICATION SERVICE TAX	77,000.00	77,000.00	14,360.20	5,190.50	18.6
431.240 LOCAL OPTION GAS TAX	25,000.00	25,000.00	2,398.13	0.00	9.6
431.310 ELECTRIC FRANCHISE FEE	222,000.00	222,000.00	73,474.33	16,071.08	33.1
431.330 CLEARWATER GAS FRANCHISE FEE	8,000.00	8,000.00	4,492.23	2,528.36	56.2
431.900 PROPERTY TRANSFER TAX	3,050.00	3,050.00	575.00	150.00	18.9
432.110 ANNUAL OCCUPATIONAL LICENSE	12,000.00	12,000.00	12,549.63	655.97	104.6
432.200 BUILDING PERMIT FEES	162,580.00	162,580.00	43,845.49	6,198.84	27.0
432.210 PLAN REVIEW FEES	48,100.00	48,100.00	10,094.57	1,457.00	21.0
432.220 FIRE SAFETY	575.00	575.00	0.00	0.00	0.0
432.230 ELECTRICAL FEES AND REFUNDS	24,735.00	24,735.00	5,100.11	739.21	20.6
432.240 PLUMBING FEES AND REFUNDS	18,550.00	18,550.00	3,532.00	570.88	19.0
432.250 MECHANICAL FEES AND REFUNDS	18,935.00	18,935.00	3,717.18	1,115.00	19.6
432.290 DBPR SURCHARGES	240.00	240.00	271.23	107.16	113.0
432.990 ZONING/BD ADJ FEES	7,500.00	7,500.00	6,000.00	6,000.00	80.0
433.512 STATE REVENUE SHARING	57,500.00	57,500.00	21,206.98	5,301.75	36.9
433.515 ALCOHOLIC BEVERAGE LICENSES	2,400.00	2,400.00	3,328.19	832.05	138.7
433.518 1/2 CENT SALES TAX FUND	160,000.00	160,000.00	28,803.71	14,174.19	18.0
433.519 COUNTY PARKING METERS	103,000.00	103,000.00	16,827.19	3,536.32	16.3
433.520 TOWN PARKING METERS	32,000.00	32,000.00	5,766.45	1,544.72	18.0
434.341 GARBAGE AND TRASH	387,800.00	387,800.00	131,628.95	48,963.68	33.9
434.344 CREDIT CARD FEES	0.00	0.00	957.66	302.66	0.0
434.726 PARK RENTAL	4,500.00	4,500.00	400.00	0.00	8.9
434.900 SUPERVISOR OF ELECTIONS	200.00	200.00	270.00	0.00	135.0
435.110 COURT FINE	0.00	0.00	226.79	149.38	0.0
435.115 IND SHORES PARKING FINES	1,500.00	1,500.00	661.00	96.00	44.1
435.130 POLICE EDUCATION	100.00	100.00	30.00	16.00	30.0
436.120 GENERAL INTEREST	7,940.00	7,940.00	86,776.19	25,101.19	1092.9
436.200 SALE OF PROMOTIONAL ITEMS	0.00	0.00	1,666.81	66.96	0.0
436.210 TOWN HALL RENTAL	3,100.00	3,100.00	700.00	200.00	22.6
436.900 MISCELLANEOUS INCOME	0.00	0.00	8,328.50	13.18	0.0
438.210 TRANSFERS FROM SEWER FUND	40,000.00	40,000.00	0.00	0.00	0.0
447.004 UTILIZATION OF RESERVES	233,060.00	233,060.00	0.00	0.00	0.0
Revenues	3,223,405.00	3,223,405.00	1,849,221.04	195,982.62	57.4
Expenditures					
Dept: 511 LEGISLATIVE					
511.000 EXECUTIVE SALARIES	40,800.00	40,800.00	13,600.00	3,400.00	33.3
521.000 SOCIAL SECURITY TAXES	2,530.00	2,530.00	843.20	210.80	33.3
521.100 MEDICARE TAXES	595.00	595.00	197.20	49.30	33.1
522.000 RETIRMENT CONTRIBUTIONS	5,500.00	5,500.00	5,928.00	1,482.00	107.8
523.000 HEALTH INSURANCE	41,500.00	41,500.00	14,927.88	3,803.70	36.0
523.100 LIFE INSURANCE	600.00	600.00	0.00	0.00	0.0
524.000 WORKERS' COMPENSATION	250.00	250.00	0.00	0.00	0.0
540.000 TRAVEL AND TRAINING	7,500.00	7,500.00	0.00	0.00	0.0
554.000 DUES & SUBSCRIPTIONS	1,500.00	1,500.00	350.00	0.00	23.3
LEGISLATIVE	100,775.00	100,775.00	35,846.28	8,945.80	35.6
Dept: 512 EXECUTIVE					
512.000 REGULAR SALARIES AND WAGES	308,100.00	308,100.00	89,523.96	22,594.81	29.1
521.000 SOCIAL SECURITY TAXES	19,100.00	19,100.00	5,550.56	1,400.87	29.1
521.100 MEDICARE TAXES	4,465.00	4,465.00	1,298.11	327.63	29.1
522.000 RETIRMENT CONTRIBUTIONS	36,000.00	36,000.00	9,488.84	1,804.23	26.4
523.000 HEALTH INSURANCE	42,500.00	42,500.00	11,238.67	3,003.91	26.4
523.100 LIFE INSURANCE	600.00	600.00	0.00	0.00	0.0
524.000 WORKERS' COMPENSATION	550.00	550.00	1,400.00	0.00	254.5
540.000 TRAVEL AND TRAINING	7,500.00	7,500.00	1,086.49	75.00	14.5
554.000 DUES & SUBSCRIPTIONS	4,500.00	4,500.00	0.00	0.00	0.0
EXECUTIVE	423,315.00	423,315.00	119,586.63	29,206.45	28.3

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

For the Period: 10/1/2022 to 1/31/2023

	Original Budget	Amended Budget	YTD Actual	Current Month	% Budget
Dept: 513 FINANCIAL AND ADMINISTRATIVE					
531.100 ATTORNEY FEES	85,000.00	85,000.00	10,529.49	1,664.49	12.4
532.000 ACCOUNTING AND AUDITING	27,000.00	27,000.00	0.00	0.00	0.0
533.000 OTHER ACCOUNTING	50,000.00	50,000.00	28,914.35	7,606.01	57.8
568.000 COMPUTER EQUIPMENT	18,000.00	18,000.00	0.00	0.00	0.0
FINANCIAL AND ADMINISTRATIVE	180,000.00	180,000.00	39,443.84	9,270.50	21.9
Dept: 515 COMPREHENSIVE PLANNING					
531.200 ENGINEERING FEES	20,000.00	20,000.00	0.00	0.00	0.0
534.150 SPECIAL MAGISTRATE	9,300.00	9,300.00	3,900.00	0.00	41.9
COMPREHENSIVE PLANNING	29,300.00	29,300.00	3,900.00	0.00	13.3
Dept: 519 OTHER GENERAL					
534.000 OTHER CONTRACTUAL SERVICES	18,000.00	18,000.00	2,628.30	661.91	14.6
534.200 JANITOR SERVICES	0.00	0.00	1,820.00	390.00	0.0
534.300 ELECTION EXPENSES	5,000.00	5,000.00	4,677.68	0.00	93.6
534.400 ADVERTISING	4,500.00	4,500.00	1,302.98	488.72	29.0
534.500 GENERAL CODE	10,000.00	10,000.00	4,528.68	1,365.00	45.3
534.600 RECORDS RETENTION	12,000.00	12,000.00	1,058.46	159.97	8.8
540.000 TRAVEL AND TRAINING	0.00	0.00	30.63	0.00	0.0
541.000 COMMUNICATIONS	7,000.00	7,000.00	3,349.60	1,379.84	47.9
541.100 POSTAGE	3,500.00	3,500.00	1,131.78	0.00	32.3
543.000 UTILITY SERVICES	24,750.00	24,750.00	13,957.76	3,936.39	56.4
545.000 INSURANCE	75,000.00	75,000.00	47,637.50	0.00	63.5
546.000 REPAIR AND MAINTENANCE SERVICE	0.00	0.00	1,982.87	1,318.03	0.0
546.100 REPAIR/MAINTENANCE TOWN HALL	20,000.00	20,000.00	2,508.50	0.00	12.5
547.000 PRINTING AND BINDING	1,500.00	1,500.00	210.97	210.97	14.1
549.400 BANK AND MERCHANT FEES	0.00	0.00	1,590.70	0.00	0.0
551.000 OFFICE SUPPLIES	4,600.00	4,600.00	2,154.29	234.14	46.8
552.000 OPERATING SUPPLIES	4,600.00	4,600.00	4,572.80	636.09	99.4
552.100 FUEL	0.00	0.00	64.61	0.00	0.0
554.000 DUES & SUBSCRIPTIONS	0.00	0.00	1,348.00	0.00	0.0
562.000 IMPROVEMENTS	83,300.00	83,300.00	0.00	0.00	0.0
564.000 MACHINERY AND EQUIPMENT	0.00	0.00	143.07	0.00	0.0
564.100 COUNTY PARKING EXPENSES	37,995.00	37,995.00	14,582.15	4,595.25	38.4
564.110 TOWN PARKING EXPENSES	9,850.00	9,850.00	0.00	0.00	0.0
564.300 TECHNOLOGY MAINTENANCE	23,000.00	23,000.00	8,028.48	949.39	34.9
564.301 TECHNOLOGY CAPITAL OUTLAY	0.00	0.00	2,348.99	2,348.99	0.0
OTHER GENERAL	344,595.00	344,595.00	121,658.80	18,674.69	35.3
Dept: 521 LAW ENFORCEMENT					
534.700 POLICE PROTECTION	543,480.00	543,480.00	181,159.68	45,289.92	33.3
534.750 POLICE EDUCATION	250.00	250.00	20.00	6.00	8.0
LAW ENFORCEMENT	543,730.00	543,730.00	181,179.68	45,295.92	33.3
Dept: 522 FIRE CONTROL					
534.800 FIRE CONTROL	262,680.00	262,680.00	131,339.24	32,834.81	50.0
FIRE CONTROL	262,680.00	262,680.00	131,339.24	32,834.81	50.0
Dept: 524 PROTECTIVE INSPECTIONS					
512.000 REGULAR SALARIES AND WAGES	170,000.00	170,000.00	14,323.83	3,196.60	8.4
521.000 SOCIAL SECURITY TAXES	10,540.00	10,540.00	888.07	198.19	8.4
521.100 MEDICARE TAXES	2,465.00	2,465.00	207.70	46.35	8.4
522.000 RETIREMENT CONTRIBUTIONS	20,245.00	20,245.00	2,975.28	421.20	14.7

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

For the Period: 10/1/2022 to 1/31/2023

	Original Budget	Amended Budget	YTD Actual	Current Month	% Budget
523.000 HEALTH INSURANCE	27,500.00	27,500.00	6,987.58	1,480.87	25.4
523.100 LIFE INSURANCE	400.00	400.00	0.00	0.00	0.0
524.000 WORKERS' COMPENSATION	3,000.00	3,000.00	700.00	0.00	23.3
524.310 CODE ENFORCEMENT SO	17,500.00	17,500.00	10,025.90	2,693.60	57.3
531.100 ATTORNEY FEES	10,000.00	10,000.00	0.00	0.00	0.0
534.000 OTHER CONTRACTUAL SERVICES	3,500.00	3,500.00	72,789.88	29,525.00	2079.7
535.000 BUILDING DEPT EXPENSES	8,000.00	8,000.00	1,790.35	0.00	22.4
540.000 TRAVEL AND TRAINING	5,000.00	5,000.00	0.00	0.00	0.0
547.000 PRINTING AND BINDING	1,080.00	1,080.00	620.27	337.08	57.4
552.300 SAFETY EQUIPMENT	350.00	350.00	0.00	0.00	0.0
554.000 DUES & SUBSCRIPTIONS	1,500.00	1,500.00	0.00	0.00	0.0
564.000 MACHINERY AND EQUIPMENT	35,000.00	35,000.00	0.00	0.00	0.0
564.301 TECHNOLOGY CAPITAL OUTLAY	11,000.00	11,000.00	0.00	0.00	0.0
PROTECTIVE INSPECTIONS	327,080.00	327,080.00	111,308.86	37,898.89	34.0
Dept: 525 EMERGENCY & DISASTER RELIEF					
549.200 EMERGENCY MANAGEMENT	10,000.00	10,000.00	1,019.43	0.00	10.2
EMERGENCY & DISASTER RELIEF	10,000.00	10,000.00	1,019.43	0.00	10.2
Dept: 534 GARBAGE/SOLID WASTE CONTROL					
534.900 GARBAGE AND TRASH	419,075.00	419,075.00	144,136.23	35,782.99	34.4
549.300 COUNTY BILLING COLLECTION FEES	6,500.00	6,500.00	0.00	0.00	0.0
GARBAGE/SOLID WASTE CONTROL	425,575.00	425,575.00	144,136.23	35,782.99	33.9
Dept: 539 OTHER PHYSICAL ENVIRONMENT					
512.000 REGULAR SALARIES AND WAGES	131,935.00	131,935.00	33,237.12	7,464.96	25.2
521.000 SOCIAL SECURITY TAXES	8,180.00	8,180.00	2,060.72	462.84	25.2
521.100 MEDICARE TAXES	1,915.00	1,915.00	481.91	108.23	25.2
522.000 RETIRMENT CONTRIBUTIONS	15,715.00	15,715.00	3,555.06	1,330.71	22.6
523.000 HEALTH INSURANCE	19,500.00	19,500.00	1,169.51	22.84	6.0
523.100 LIFE INSURANCE	600.00	600.00	0.00	0.00	0.0
524.000 WORKERS' COMPENSATION	11,005.00	11,005.00	4,902.00	0.00	44.5
540.000 TRAVEL AND TRAINING	4,000.00	4,000.00	0.00	0.00	0.0
552.100 FUEL	5,000.00	5,000.00	2,928.69	577.61	58.6
554.000 DUES & SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	0.0
564.000 MACHINERY AND EQUIPMENT	35,000.00	35,000.00	0.00	0.00	0.0
OTHER PHYSICAL ENVIRONMENT	233,850.00	233,850.00	48,335.01	9,967.19	20.7
Dept: 541 ROAD & STREET FACILITIES					
543.100 STREET LIGHTING	83,005.00	83,005.00	34,549.66	13,965.01	41.6
552.200 ST & HWY MAINT. & REPAIR	10,000.00	10,000.00	0.00	0.00	0.0
ROAD & STREET FACILITIES	93,005.00	93,005.00	34,549.66	13,965.01	37.1
Dept: 571 LIBRARY					
534.850 PUBLIC LIBRARY	39,000.00	39,000.00	19,083.00	9,541.50	48.9
LIBRARY	39,000.00	39,000.00	19,083.00	9,541.50	48.9
Dept: 572 PARKS AND RECREATIONS					
546.200 PARKS GENERAL MAINTENANCE	45,000.00	45,000.00	23,294.31	2,721.20	51.8
562.000 IMPROVEMENTS	113,000.00	113,000.00	0.00	0.00	0.0
PARKS AND RECREATIONS	158,000.00	158,000.00	23,294.31	2,721.20	14.7
Dept: 579 OTHER CULTURE/RECREATION					
548.100 SPECIAL EVENTS	15,000.00	15,000.00	8,208.06	1,319.94	54.7
548.200 HOLIDAY MISCELLANEOUS	35,000.00	35,000.00	29,063.07	3,725.17	83.0
583.000 CIVIC/YOUTH DONATIONS	2,500.00	2,500.00	2,621.00	0.00	104.8
OTHER CULTURE/RECREATION	52,500.00	52,500.00	39,892.13	5,045.11	76.0
Expenditures	3,223,405.00	3,223,405.00	1,054,573.10	259,150.06	32.7

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

For the Period: 10/1/2022 to 1/31/2023

Fund: 301 - CAPITAL IMPROVEMENTS FUND

	Original Budget	Amended Budget	YTD Actual	Current Month	% Budget
Revenues					
Dept: 000					
431.230 ONE CENT SALES TAX	295,000.00	295,000.00	21,457.55	0.00	7.3
434.392 STORMWATER USER FEE	43,000.00	43,000.00	14,190.76	5,326.25	33.0
436.120 GENERAL INTEREST	5,000.00	5,000.00	31,168.29	9,140.09	614.0
447.004 UTILIZATION OF RESERVES	1,745,300.00	1,745,300.00	0.00	0.00	0.0
Revenues	2,088,300.00	2,088,300.00	66,816.60	14,466.34	3.2
Expenditures					
Dept: 000					
551.531 ENG.FEES/NPDES	30,000.00	30,000.00	2,563.11	563.11	8.5
Dept: 000					
Dept: 519 OTHER GENERAL					
531.300 GRANT WRITING	25,000.00	25,000.00	0.00	0.00	0.0
538.000 STORMWATER ANNUAL FILING	25,000.00	25,000.00	0.00	0.00	0.0
538.100 GRATE MARKERS	1,500.00	1,500.00	0.00	0.00	0.0
538.600 STORMWATER SYSTEM	541,000.00	541,000.00	0.00	0.00	0.0
549.100 MISC. EXPENSES	0.00	0.00	1.28	0.00	0.0
563.000 IMPROVEMENTS OTHER THAN BLDGS	1,158,000.00	1,158,000.00	0.00	0.00	0.0
563.101 BEACH ACCESS	0.00	0.00	118.87	118.87	0.0
563.106 TOWN HALL	0.00	0.00	2,720.27	2,720.27	0.0
563.108 TOWN PARKING LOT	0.00	0.00	68.64	68.64	0.0
571.000 DEBT SERVICE PRINCIPAL	256,410.00	256,410.00	128,205.13	0.00	50.0
571.100 DEBT SERVICE INTEREST	51,390.00	51,390.00	21,160.05	0.00	41.2
OTHER GENERAL	2,058,300.00	2,058,300.00	152,274.24	2,907.78	7.4
Dept: 572 PARKS AND RECREATIONS					
546.000 REPAIR AND MAINTENANCE SERVICE	0.00	0.00	15.89	15.89	0.0
546.201 DEL BELLO PARK	0.00	0.00	6,000.00	6,000.00	0.0
PARKS AND RECREATIONS	0.00	0.00	6,015.89	6,015.89	0.0
Expenditures	2,088,300.00	2,088,300.00	160,853.24	9,486.78	7.7

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

For the Period: 10/1/2022 to 1/31/2023

Fund: 401 - SEWER FUND

Revenues

Dept: 000

	Original Budget	Amended Budget	YTD Actual	Current Month	% Budget
433.350 ARPA - SLFRF FUNDING	1,148,458.00	1,148,458.00	0.00	0.00	0.0
434.351 SEWER SERVICE	967,402.00	967,402.00	329,098.34	138,946.01	34.0
436.110 INTEREST	1,700.00	1,700.00	15,011.34	4,342.78	882.7
477.005 TRANSFER FROM SURPLUS	478,110.00	478,110.00	0.00	0.00	0.0

Revenues	2,595,670.00	2,595,670.00	344,109.68	143,288.79	13.3
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Expenditures

Dept: 519 OTHER GENERAL

531.300 GRANT WRITING	25,000.00	25,000.00	0.00	0.00	0.0
541.000 COMMUNICATIONS	3,350.00	3,350.00	1,259.68	69.22	37.6
543.000 UTILITY SERVICES	95,430.00	95,430.00	176,565.81	82,154.69	185.0
546.000 REPAIR AND MAINTENANCE SERVICE	90,280.00	90,280.00	62,076.50	11,476.00	68.8
549.300 COUNTY BILLING COLLECTION FEES	2,975.00	2,975.00	0.00	0.00	0.0
549.400 BANK AND MERCHANT FEES	1,175.00	1,175.00	319.50	80.50	27.2
563.000 IMPROVEMENTS OTHER THAN BLDGS	1,675,400.00	1,675,400.00	0.00	0.00	0.0
564.005 CAPITAL IMPROV. MAJOR REHAB	0.00	0.00	7,128.00	7,128.00	0.0
591.000 INTERFUND TRANSFER	40,000.00	40,000.00	0.00	0.00	0.0

OTHER GENERAL	1,933,610.00	1,933,610.00	247,349.49	100,908.41	12.8
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Dept: 535 SEWER SERVICES

534.950 TREATMENT COUNTY	662,060.00	662,060.00	75,072.57	0.00	11.3
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SEWER SERVICES	662,060.00	662,060.00	75,072.57	0.00	11.3
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Expenditures	2,595,670.00	2,595,670.00	322,422.06	100,908.41	12.4
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REVENUE / EXPENDITURE REPORT

Town of Redington Shores

* Monthly budget amount is based on 1/12 months and YTD budget is based on 33.33% of fiscal year complete
 CY MTD: 1/1/2023 to 1/31/2023
 CY YTD: 10/1/2022 to 1/31/2023

	MTD Actual	Monthly Budget	MTD Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget
Fund: 001 - GENERAL FUND							
Revenues							
431.100 AD VALOREM TAXES	54,900.54	130,170.00	-75,269.46	1,361,232.52	520,680.00	840,552.52	1,562,040.00
431.235 COMMUNICATION SERVICE TAX	5,190.50	6,416.67	-1,226.17	14,360.20	25,666.67	-11,306.47	77,000.00
431.240 LOCAL OPTION GAS TAX	0.00	2,083.33	-2,083.33	2,396.13	8,333.33	-5,937.20	25,000.00
431.310 ELECTRIC FRANCHISE FEE	16,071.08	18,500.00	-2,428.92	73,474.33	74,000.00	-525.67	222,000.00
431.330 CLEARWATER GAS FRANCHISE FEE	2,528.36	668.67	1,861.69	4,482.23	2,666.67	1,825.56	8,000.00
431.900 PROPERTY TRANSFER TAX	150.00	254.17	-104.17	575.00	1,016.67	-441.67	3,050.00
432.110 ANNUAL OCCUPATIONAL LICENSE	655.97	1,000.00	-344.03	12,549.63	4,000.00	8,549.63	12,000.00
432.200 BUILDING PERMIT FEES	6,198.84	13,548.33	-7,349.49	43,845.49	54,193.33	-10,347.84	162,580.00
432.210 PLAN REVIEW FEES	1,457.00	4,008.33	-2,551.33	10,094.57	16,033.33	-5,938.76	48,100.00
432.220 FIRE SAFETY	0.00	47.92	-47.92	0.00	191.67	-191.67	575.00
432.230 ELECTRICAL FEES AND REFUNDS	739.21	2,061.25	-1,322.04	5,100.11	8,245.00	-3,144.89	24,735.00
432.240 PLUMBING FEES AND REFUNDS	570.88	1,545.83	-974.95	3,532.00	6,183.33	-2,651.33	18,550.00
432.250 MECHANICAL FEES AND REFUNDS	1,115.00	1,577.92	-462.92	3,717.18	6,311.67	-2,594.49	18,935.00
432.290 DBPR SURCHARGES	107.16	20.00	87.16	271.23	80.00	191.23	240.00
432.990 ZONING/BD ADJ FEES	6,000.00	625.00	5,375.00	6,000.00	2,500.00	3,500.00	7,500.00
433.512 STATE REVENUE SHARING	5,301.75	4,791.67	510.08	21,206.98	19,166.67	2,040.31	57,500.00
433.515 ALCOHOLIC BEVERAGE LICENSES	832.05	200.00	632.05	3,328.19	800.00	2,528.19	2,400.00
433.518 1/2 CENT SALES TAX FUND	14,174.19	13,333.33	840.86	28,803.71	53,333.33	-24,529.62	160,000.00
433.519 COUNTY PARKING METERS	3,536.32	8,583.33	-5,047.01	16,827.19	34,333.33	-17,506.14	103,000.00
433.520 TOWN PARKING METERS	1,544.72	2,666.67	-1,121.95	5,786.45	10,666.67	-4,880.22	32,000.00
434.341 GARBAGE AND TRASH	48,963.68	32,316.67	16,647.01	131,628.95	129,266.67	2,362.28	387,800.00
434.344 CREDIT CARD FEES	302.86	0.00	302.86	957.66	0.00	957.66	0.00
434.726 PARK RENTAL	0.00	375.00	-375.00	400.00	1,500.00	-1,100.00	4,500.00
434.900 SUPERVISOR OF ELECTIONS	0.00	16.67	-16.67	270.00	66.67	203.33	200.00
435.110 COURT FINE	149.38	0.00	149.38	226.79	0.00	226.79	0.00
435.115 IND SHORES PARKING FINES	96.00	125.00	-29.00	661.00	500.00	161.00	1,500.00
435.130 POLICE EDUCATION	16.00	8.33	7.67	30.00	33.33	-3.33	100.00
436.120 GENERAL INTEREST	25,101.19	661.67	24,439.52	86,776.19	2,646.67	84,129.52	7,940.00
436.200 SALE OF PROMOTIONAL ITEMS	66.96	0.00	66.96	1,666.81	0.00	1,666.81	0.00
436.210 TOWN HALL RENTAL	200.00	258.33	-58.33	700.00	1,033.33	-333.33	3,100.00
436.900 MISCELLANEOUS INCOME	13.18	0.00	13.18	8,328.50	0.00	8,328.50	0.00
438.210 TRANSFERS FROM SEWER FUND	0.00	3,333.33	-3,333.33	0.00	13,333.33	-13,333.33	40,000.00
447.004 UTILIZATION OF RESERVES	0.00	19,421.67	-19,421.67	0.00	77,686.67	-77,686.67	233,060.00
Revenues	195,982.62	268,617.08	-72,634.46	1,849,221.04	1,074,468.33	774,752.71	3,223,405.00
Expenditures							
Dept 511 LEGISLATIVE							
511.000 EXECUTIVE SALARIES	3,400.00	3,400.00	0.00	13,600.00	13,600.00	0.00	40,800.00
521.000 SOCIAL SECURITY TAXES	210.80	210.83	0.03	843.20	843.33	0.13	2,530.00
521.100 MEDICARE TAXES	49.30	49.58	0.28	197.20	198.33	1.13	595.00
522.000 RETIREMENT CONTRIBUTIONS	1,482.00	458.33	-1,023.67	5,928.00	1,833.33	-4,094.67	5,500.00
523.000 HEALTH INSURANCE	3,803.70	3,458.33	-345.37	14,927.88	13,833.33	-1,094.55	41,500.00
523.100 LIFE INSURANCE	0.00	50.00	50.00	0.00	200.00	200.00	600.00
524.000 WORKERS' COMPENSATION	0.00	20.83	20.83	0.00	83.33	83.33	250.00
540.000 TRAVEL AND TRAINING	0.00	625.00	625.00	0.00	2,500.00	2,500.00	7,500.00
554.000 DUES & SUBSCRIPTIONS	0.00	125.00	125.00	350.00	500.00	150.00	1,500.00
LEGISLATIVE	8,945.80	8,397.92	-547.88	35,846.28	33,591.67	-2,254.61	100,775.00
Dept 512 EXECUTIVE							
512.000 REGULAR SALARIES AND WAGES	22,594.81	25,675.00	3,080.19	89,523.96	102,700.00	13,176.04	308,100.00
521.000 SOCIAL SECURITY TAXES	1,400.87	1,591.67	190.80	5,550.58	6,366.67	816.11	19,100.00
521.100 MEDICARE TAXES	327.63	372.08	44.45	1,298.11	1,488.33	190.22	4,485.00
522.000 RETIREMENT CONTRIBUTIONS	1,804.23	3,000.00	1,195.77	9,488.84	12,000.00	2,511.16	36,000.00
523.000 HEALTH INSURANCE	3,003.91	3,541.67	537.76	11,238.67	14,166.67	2,928.00	42,500.00
523.100 LIFE INSURANCE	0.00	50.00	50.00	0.00	200.00	200.00	600.00
524.000 WORKERS' COMPENSATION	0.00	45.83	45.83	1,400.00	183.33	-1,216.67	550.00
540.000 TRAVEL AND TRAINING	75.00	625.00	550.00	1,088.49	2,500.00	1,413.51	7,500.00
554.000 DUES & SUBSCRIPTIONS	0.00	375.00	375.00	0.00	1,500.00	1,500.00	4,500.00
EXECUTIVE	29,206.45	35,278.25	6,069.80	119,586.63	141,105.00	21,518.37	423,315.00

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

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 CY MTD: 1/1/2023 to 1/31/2023
 CY YTD: 10/1/2022 to 1/31/2023

	MTD Actual	Monthly Budget	MTD Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget
Dept 513 FINANCIAL AND ADMINISTRATIVE							
531.100 ATTORNEY FEES	1,664.49	7,083.33	5,418.84	10,529.49	28,333.33	17,803.84	85,000.00
532.000 ACCOUNTING AND AUDITING	0.00	2,250.00	2,250.00	0.00	9,000.00	9,000.00	27,000.00
533.000 OTHER ACCOUNTING	7,606.01	4,166.67	-3,439.34	28,914.35	16,866.67	-12,247.68	50,000.00
568.000 COMPUTER EQUIPMENT	0.00	1,500.00	1,500.00	0.00	6,000.00	6,000.00	18,000.00
FINANCIAL AND ADMINISTRATIVE	9,270.50	15,000.00	5,729.50	39,443.84	60,000.00	20,556.16	180,000.00
Dept 515 COMPREHENSIVE PLANNING							
531.200 ENGINEERING FEES	0.00	1,666.67	1,666.67	0.00	6,666.67	6,666.67	20,000.00
534.150 SPECIAL MAGISTRATE	0.00	775.00	775.00	3,900.00	3,100.00	-800.00	9,300.00
COMPREHENSIVE PLANNING	0.00	2,441.67	2,441.67	3,900.00	9,766.67	5,866.67	29,300.00
Dept 519 OTHER GENERAL							
534.000 OTHER CONTRACTUAL SERVICES	661.91	1,500.00	838.09	2,628.30	6,000.00	3,371.70	18,000.00
534.200 JANITOR SERVICES	390.00	0.00	-390.00	1,820.00	0.00	-1,820.00	0.00
534.300 ELECTION EXPENSES	0.00	416.67	416.67	4,677.68	1,666.67	-3,011.01	5,000.00
534.400 ADVERTISING	488.72	375.00	-113.72	1,302.98	1,500.00	197.02	4,500.00
534.500 GENERAL CODE	1,365.00	833.33	-531.67	4,528.68	3,333.33	-1,195.35	10,000.00
534.600 RECORDS RETENTION	159.97	1,000.00	840.03	1,058.46	4,000.00	2,941.54	12,000.00
540.000 TRAVEL AND TRAINING	0.00	0.00	0.00	30.63	0.00	-30.63	0.00
541.000 COMMUNICATIONS	1,379.84	583.33	-796.51	3,349.60	2,333.33	-1,016.27	7,000.00
541.100 POSTAGE	0.00	291.67	291.67	1,131.76	1,166.67	34.89	3,500.00
543.000 UTILITY SERVICES	3,936.39	2,062.50	-1,873.89	13,957.76	8,250.00	-5,707.76	24,750.00
545.000 INSURANCE	0.00	6,250.00	6,250.00	47,637.50	25,000.00	-22,637.50	75,000.00
546.000 REPAIR AND MAINTENANCE SERVICE	1,318.03	0.00	-1,318.03	1,982.87	0.00	-1,982.87	0.00
546.100 REPAIR/MAINTENANCE TOWN HALL	0.00	1,666.67	1,666.67	2,508.50	6,666.67	4,158.17	20,000.00
547.000 PRINTING AND BINDING	210.97	125.00	-85.97	210.97	500.00	289.03	1,500.00
549.100 MISC. EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
549.400 BANK AND MERCHANT FEES	0.00	0.00	0.00	1,590.70	0.00	-1,590.70	0.00
551.000 OFFICE SUPPLIES	234.14	383.33	149.19	2,154.29	1,533.33	-620.96	4,600.00
552.000 OPERATING SUPPLIES	636.09	383.33	-252.76	4,572.80	1,533.33	-3,039.47	4,800.00
552.100 FUEL	0.00	0.00	0.00	64.61	0.00	-64.61	0.00
554.000 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	1,348.00	0.00	-1,348.00	0.00
562.000 IMPROVEMENTS	0.00	6,941.67	6,941.67	0.00	27,766.67	27,766.67	63,300.00
564.000 MACHINERY AND EQUIPMENT	0.00	0.00	0.00	143.07	0.00	-143.07	0.00
564.100 COUNTY PARKING EXPENSES	4,595.25	3,166.25	-1,429.00	14,582.15	12,685.00	-1,917.15	37,995.00
564.110 TOWN PARKING EXPENSES	0.00	820.83	820.83	0.00	3,283.33	3,283.33	9,850.00
564.300 TECHNOLOGY MAINTENANCE	949.39	1,916.67	967.28	8,028.48	7,666.67	-361.81	23,000.00
564.301 TECHNOLOGY CAPITAL OUTLAY	2,348.99	0.00	-2,348.99	2,348.99	0.00	-2,348.99	0.00
OTHER GENERAL	18,674.69	28,716.25	10,041.56	121,658.80	114,865.00	-6,793.80	344,595.00
Dept 521 LAW ENFORCEMENT							
534.700 POLICE PROTECTION	45,289.92	45,280.00	0.08	181,159.68	181,180.00	0.32	543,480.00
534.750 POLICE EDUCATION	6.00	20.83	14.83	20.00	83.33	63.33	250.00
LAW ENFORCEMENT	45,295.92	45,310.83	14.91	181,179.68	181,243.33	63.65	543,730.00
Dept 522 FIRE CONTROL							
534.800 FIRE CONTROL	32,834.81	21,890.00	-10,944.81	131,339.24	87,560.00	-43,779.24	282,680.00
FIRE CONTROL	32,834.81	21,890.00	-10,944.81	131,339.24	87,560.00	-43,779.24	282,680.00
Dept 524 PROTECTIVE INSPECTIONS							
512.000 REGULAR SALARIES AND WAGES	3,196.60	14,166.67	10,970.07	14,323.83	56,666.67	42,342.84	170,000.00
521.000 SOCIAL SECURITY TAXES	198.19	878.33	680.14	888.07	3,513.33	2,625.26	10,540.00
521.100 MEDICARE TAXES	46.35	205.42	159.07	207.70	821.67	613.97	2,465.00
522.000 RETIREMENT CONTRIBUTIONS	421.20	1,887.08	1,265.88	2,975.28	6,748.33	3,773.05	20,245.00
523.000 HEALTH INSURANCE	1,480.87	2,291.67	810.80	6,987.58	9,166.67	2,179.09	27,500.00
523.100 LIFE INSURANCE	0.00	33.33	33.33	0.00	133.33	133.33	400.00
524.000 WORKERS' COMPENSATION	0.00	250.00	250.00	700.00	1,000.00	300.00	3,000.00

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

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	MTD Actual	Monthly Budget	MTD Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget
524.310 CODE ENFORCEMENT SO	2,693.80	1,458.33	-1,235.27	10,025.90	5,833.33	-4,192.57	17,500.00
531.100 ATTORNEY FEES	0.00	833.33	833.33	0.00	3,333.33	3,333.33	10,000.00
534.000 OTHER CONTRACTUAL SERVICES	29,525.00	291.67	-29,233.33	72,789.88	1,166.67	-71,623.21	3,500.00
535.000 BUILDING DEPT EXPENSES	0.00	868.67	868.67	1,790.35	2,666.67	876.32	8,000.00
540.000 TRAVEL AND TRAINING	0.00	416.67	416.67	0.00	1,666.67	1,666.67	5,000.00
547.000 PRINTING AND BINDING	337.08	90.00	-247.08	620.27	390.00	-260.27	1,080.00
552.300 SAFETY EQUIPMENT	0.00	29.17	29.17	0.00	116.67	116.67	350.00
554.000 DUES & SUBSCRIPTIONS	0.00	125.00	125.00	0.00	500.00	500.00	1,500.00
564.000 MACHINERY AND EQUIPMENT	0.00	2,916.67	2,916.67	0.00	11,666.67	11,666.67	35,000.00
564.301 TECHNOLOGY CAPITAL OUTLAY	0.00	916.67	916.67	0.00	3,666.67	3,666.67	11,000.00
PROTECTIVE INSPECTIONS	37,898.89	27,258.67	-10,642.22	111,308.86	109,026.67	-2,282.19	327,080.00
Dept 525 EMERGENCY & DISASTER RELIEF							
549.200 EMERGENCY MANAGEMENT	0.00	833.33	833.33	1,019.43	3,333.33	2,313.90	10,000.00
EMERGENCY & DISASTER RELIEF	0.00	833.33	833.33	1,019.43	3,333.33	2,313.90	10,000.00
Dept 534 GARBAGE/SOLID WASTE CONTROL							
534.900 GARBAGE AND TRASH	35,782.99	34,922.92	-860.07	144,138.23	139,691.67	-4,444.56	419,075.00
549.300 COUNTY BILLING COLLECTION FEES	0.00	541.67	541.67	0.00	2,166.67	2,166.67	6,500.00
GARBAGE/SOLID WASTE CONTROL	35,782.99	35,464.58	-318.41	144,138.23	141,858.33	-2,277.90	425,575.00
Dept 539 OTHER PHYSICAL ENVIRONMENT							
512.000 REGULAR SALARIES AND WAGES	7,464.96	10,994.58	3,529.62	33,237.12	43,978.33	10,741.21	131,935.00
521.000 SOCIAL SECURITY TAXES	482.84	681.67	218.83	2,060.72	2,728.67	665.95	8,180.00
521.100 MEDICARE TAXES	108.23	159.58	51.35	481.91	638.33	156.42	1,915.00
522.000 RETIREMENT CONTRIBUTIONS	1,330.71	1,309.58	-21.13	3,555.06	5,238.33	1,683.27	15,715.00
523.000 HEALTH INSURANCE	22.84	1,625.00	1,602.16	1,169.51	8,500.00	5,330.49	19,500.00
523.100 LIFE INSURANCE	0.00	50.00	50.00	0.00	200.00	200.00	600.00
524.000 WORKERS' COMPENSATION	0.00	917.08	917.08	4,902.00	3,688.33	-1,233.67	11,005.00
540.000 TRAVEL AND TRAINING	0.00	333.33	333.33	0.00	1,333.33	1,333.33	4,000.00
552.100 FUEL	577.81	416.67	-160.94	2,928.69	1,666.67	-1,262.02	5,000.00
554.000 DUES & SUBSCRIPTIONS	0.00	83.33	83.33	0.00	333.33	333.33	1,000.00
564.000 MACHINERY AND EQUIPMENT	0.00	2,916.67	2,916.67	0.00	11,666.67	11,666.67	35,000.00
OTHER PHYSICAL ENVIRONMENT	9,967.19	19,487.50	9,520.31	48,335.01	77,950.00	29,614.99	233,850.00
Dept 541 ROAD & STREET FACILITIES							
543.100 STREET LIGHTING	13,965.01	6,917.08	-7,047.93	34,549.66	27,668.33	-6,881.33	83,005.00
552.200 ST & HWY MAINT. & REPAIR	0.00	833.33	833.33	0.00	3,333.33	3,333.33	10,000.00
ROAD & STREET FACILITIES	13,965.01	7,750.42	-6,214.59	34,549.66	31,001.67	-3,547.99	93,005.00
Dept 571 LIBRARY							
534.850 PUBLIC LIBRARY	9,541.50	3,250.00	-6,291.50	19,083.00	13,000.00	-6,083.00	39,000.00
LIBRARY	9,541.50	3,250.00	-6,291.50	19,083.00	13,000.00	-6,083.00	39,000.00
Dept 572 PARKS AND RECREATIONS							
546.200 PARKS GENERAL MAINTENANCE	2,721.20	3,750.00	1,028.80	23,294.31	15,000.00	-8,294.31	45,000.00
562.000 IMPROVEMENTS	0.00	9,416.67	9,416.67	0.00	37,666.67	37,666.67	113,000.00
PARKS AND RECREATIONS	2,721.20	13,166.67	10,445.47	23,294.31	52,666.67	29,372.36	158,000.00
Dept 579 OTHER CULTURE/RECREATION							
548.100 SPECIAL EVENTS	1,319.94	1,250.00	-69.94	8,208.06	5,000.00	-3,208.06	15,000.00
548.200 HOLIDAY MISCELLANEOUS	3,725.17	2,916.67	-808.50	29,063.07	11,666.67	-17,396.40	35,000.00
583.000 CIVIC/YOUTH DONATIONS	0.00	208.33	208.33	2,621.00	833.33	-1,787.67	2,500.00
OTHER CULTURE/RECREATION	5,045.11	4,375.00	-670.11	39,892.13	17,500.00	-22,392.13	52,500.00
Expenditures	259,150.06	288,617.08	9,467.02	1,054,573.10	1,074,468.33	19,895.23	3,223,405.00

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

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 CY YTD: 10/1/2022 to 1/31/2023

	MTD Actual	Monthly Budget	MTD Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget
Fund: 301 - CAPITAL IMPROVEMENTS FUND							
Revenues							
431.230 ONE CENT SALES TAX	0.00	24,583.33	-24,583.33	21,457.55	98,333.33	-76,875.78	295,000.00
434.392 STORMWATER USER FEE	5,326.25	3,583.33	1,742.92	14,190.76	14,333.33	-142.57	43,000.00
438.110 INTEREST	489.50	0.00	489.50	489.50	0.00	489.50	0.00
436.120 GENERAL INTEREST	8,670.59	416.67	8,253.92	30,698.79	1,666.67	29,032.12	5,000.00
447.004 UTILIZATION OF RESERVES	0.00	145,441.67	-145,441.67	0.00	581,766.67	-581,766.67	1,745,300.00
Revenues	14,466.34	174,025.00	-159,558.66	68,816.60	696,100.00	-629,283.40	2,088,300.00
Expenditures							
551.531 ENG.FEES/NPDES	563.11	2,500.00	1,936.89	2,563.11	10,000.00	7,436.89	30,000.00
Dept 519 OTHER GENERAL							
531.300 GRANT WRITING	0.00	2,083.33	2,083.33	0.00	8,333.33	8,333.33	25,000.00
538.000 STORMWATER ANNUAL FILING	0.00	2,083.33	2,083.33	0.00	8,333.33	8,333.33	25,000.00
538.100 GRATE MARKERS	0.00	125.00	125.00	0.00	500.00	500.00	1,500.00
538.600 STORMWATER SYSTEM	0.00	45,083.33	45,083.33	0.00	180,333.33	180,333.33	541,000.00
549.100 MISC. EXPENSES	0.00	0.00	0.00	1.28	0.00	-1.28	0.00
563.000 IMPROVEMENTS OTHER THAN BLDGS	0.00	96,500.00	96,500.00	0.00	386,000.00	386,000.00	1,158,000.00
563.101 BEACH ACCESS	118.87	0.00	-118.87	118.87	0.00	-118.87	0.00
563.106 TOWN HALL	2,720.27	0.00	-2,720.27	2,720.27	0.00	-2,720.27	0.00
563.108 TOWN PARKING LOT	88.64	0.00	-88.64	88.64	0.00	-88.64	0.00
571.000 DEBT SERVICE PRINCIPAL	0.00	21,367.50	21,367.50	128,205.13	85,470.00	-42,735.13	256,410.00
571.100 DEBT SERVICE INTEREST	0.00	4,282.50	4,282.50	21,160.05	17,130.00	-4,030.05	51,390.00
OTHER GENERAL	2,907.78	171,525.00	168,617.22	152,274.24	686,100.00	533,825.76	2,058,300.00
Dept 572 PARKS AND RECREATIONS							
546.000 REPAIR AND MAINTENANCE SERVICE	15.89	0.00	-15.89	15.89	0.00	-15.89	0.00
546.201 DEL BELLO PARK	6,000.00	0.00	-6,000.00	6,000.00	0.00	-6,000.00	0.00
PARKS AND RECREATIONS	6,015.89	0.00	-6,015.89	6,015.89	0.00	-6,015.89	0.00
Expenditures	9,486.78	174,025.00	164,538.22	160,853.24	696,100.00	535,246.76	2,088,300.00

REVENUE / EXPENDITURE REPORT

Town of Redington Shores

* Monthly budget amount is based on 1/12 months and YTD budget is based on 33.33% of fiscal year complete
 CY MTD: 1/1/2023 to 1/31/2023
 CY YTD: 10/1/2022 to 1/31/2023

	MTD Actual	Monthly Budget	MTD Variance	YTD Actual	YTD Budget	YTD Variance	Annual Budget
Fund: 401 - SEWER FUND							
Revenues							
433.350 ARPA - SLFRF FUNDING	0.00	95,704.83	-95,704.83	0.00	382,819.33	-382,819.33	1,148,458.00
434.351 SEWER SERVICE	138,846.01	80,616.83	58,329.18	329,098.34	322,467.33	6,631.01	987,402.00
436.110 INTEREST	4,336.70	141.67	4,195.03	15,005.26	566.67	14,438.59	1,700.00
436.120 GENERAL INTEREST	6.08	0.00	6.08	6.08	0.00	6.08	0.00
477.005 TRANSFER FROM SURPLUS	0.00	39,842.50	-39,842.50	0.00	159,370.00	-159,370.00	478,110.00
Revenues	143,288.79	216,305.83	-73,017.04	344,109.68	865,223.33	-521,113.65	2,595,670.00
Expenditures							
Dept: 519 OTHER GENERAL							
531.300 GRANT WRITING	0.00	2,083.33	2,083.33	0.00	8,333.33	8,333.33	25,000.00
541.000 COMMUNICATIONS	69.22	279.17	209.95	1,259.68	1,116.67	-143.01	3,350.00
543.000 UTILITY SERVICES	82,154.69	7,952.50	-74,202.19	178,565.81	31,810.00	-144,755.81	95,430.00
546.000 REPAIR AND MAINTENANCE SERVICE	11,476.00	7,523.33	-3,952.67	62,076.50	30,093.33	-31,983.17	90,280.00
549.300 COUNTY BILLING COLLECTION FEES	0.00	247.92	247.92	0.00	991.67	991.67	2,975.00
549.400 BANK AND MERCHANT FEES	80.50	97.92	17.42	319.50	391.67	72.17	1,175.00
563.000 IMPROVEMENTS OTHER THAN BLDGS	0.00	139,816.67	139,816.67	0.00	558,466.67	558,466.67	1,875,400.00
564.005 CAPITAL IMPROV. MAJOR REHAB	7,128.00	0.00	-7,128.00	7,128.00	0.00	-7,128.00	0.00
591.000 INTERFUND TRANSFER	0.00	3,333.33	3,333.33	0.00	13,333.33	13,333.33	40,000.00
OTHER GENERAL	100,908.41	161,134.17	60,225.76	247,349.49	644,536.67	397,187.18	1,933,810.00
Dept: 535 SEWER SERVICES							
534.950 TREATMENT COUNTY	0.00	55,171.67	55,171.67	75,072.57	220,688.67	145,614.10	662,080.00
SEWER SERVICES	0.00	55,171.67	55,171.67	75,072.57	220,898.67	145,614.10	662,080.00
Expenditures	100,908.41	216,305.83	115,397.42	322,422.06	865,223.33	542,801.27	2,595,670.00