



Position Announcement Town Administrator

Welcome to the Town of Redington Shores

Located on a barrier island in Pinellas County Florida, Redington Shores was incorporated in 1955 and covers approx. 220 acres with just under 1.2 miles of Gulf Beach. Redington Shores is located midway between Clearwater and St. Pete Beach, is within 30 minutes of the Tampa International Airport and has World Class Sports teams and entertainment readily available; including the Tampa Bay Buccaneers NFL franchise, Tampa Bay Rays, one of the hottest teams in Major League Baseball (along with several minor league teams that call the area home), as well as the Tampa Bay Lightning (NHL). Busch Gardens Tampa Theme Park and the Orlando Theme Parks are just a short drive. There are abundant educational opportunities, with the University of South Florida in nearby Tampa and the University of Central Florida in Orlando, along with several regional public and private colleges.



GOVERNMENT

The Town operates under a Charter providing for a five-member Commission. The Town is divided into 4 districts represented by elected Commissioners who serve two year staggered terms and a Mayor-Commissioner elected at large and serving a 3-year term. The current Mayor is the longest serving member, originally elected to the Commission in 2014, one member is in their second term, and the remaining being newly elected (one of the newly elected members served a term previously in the 1990's).

Services provided by the Town include Building, Park Maintenance, Administration, Sanitation (contracted with 3rd Party), Stormwater, Wastewater (Town owned infrastructure, processing contracted to the County), Police protection is contracted with neighboring Indian Shores, Fire Protection is contracted with the City of Seminole and Madeira Beach, and Code Enforcement is provided by the Pinellas County Sheriff's Office.

CHALLENGES AND OPPORTUNITIES

Redington Shores is a beautiful Town that is in a sound financial position. The Town is generally built out with most building activity centered on redevelopment and remodeling. Some immediate challenges that will face the incoming Administrator are aging wastewater infrastructure, upgrading the Town financial software, and acting on recommendations from the 20 year stormwater master plan once it is complete (currently underway). Work has begun on the sewer and some areas are completed, such as mainlining. However, there is still much to be done with the system as a whole, including upgrades to lift stations and updating laterals. Additionally, the Town Commission has charged the advisory Beautification Committee to present a unified plan to update the various Town parks and public spaces. Perhaps the largest challenge is assisting the Town in developing a vision for the future. Currently the Town is split between full-time residents, seasonal residents, and vacation rental properties and the Town needs to find a balance that is amenable to all.

THE IDEAL CANDIDATE

Redington Shores is seeking an exceptional Administrator and leader who has a passion for his/her community and is eager to help take it to the next level. While he/she works for the Commission, the individual will be more of a partner and advisor. The Administrator will understand politics, but not be involved in them. He/she will have unimpeachable integrity, believe strongly in transparency, and be technically competent. The individual will be achievement oriented and a strategic thinker—someone who is

always working diligently to identify and capitalize on improving Town services.

The ideal candidate will have at least a bachelor's degree in business or public administration, or another area related to city management. The best candidates will have at least five years of experience as a city manager or assistant city manager with expertise in local government, finance and budgeting, and process development. Preference for candidates with Florida coastal experience.

COMPENSATION

The salary range is \$90,000 to \$130,000 and will depend upon qualifications and experience. Medical, Dental, and Vision are currently paid 100% by the Town with a 25% Town contribution for dependent coverage. The Town of Redington Shores participates in the Florida Retirement System (FRS).

RESIDENCY

Residency within Town limits is not required, but elected officials prefer residency within close proximity as negotiated with the Commission.

TO APPLY

Submit your Cover letter, a detailed resume, and 5 professional references to: TownClerk@RedShoresFL.com by 12:00 P.M. May 19th 2023.

