



**CHARTER REVIEW COMMITTEE  
TOWN OF REDINGTON SHORES  
REGULAR MEETING  
MONDAY, MAY 13, 2024 - 6:00 P.M.  
AGENDA**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF MINUTES**

**D. OLD BUSINESS**

**E. NEW BUSINESS**

**F. MISCELLANEOUS**

1. Next meeting dates: May 20, June 4, June 10 at 6:00 p.m.

**G. PUBLIC COMMENT**

**H. ADJOURNMENT**

Pursuant to Florida Statutes § 286.0105, if any person or entity decides to appeal any decision made on any matter considered at any meeting or hearing of any Redington Shores Board or Commission, he, she or it will need a record of the proceedings and, for such purpose, he, she or it may need to ensure that a verbatim record of the proceedings is made, which record includes the legal arguments, testimony, and evidence upon which the appeal is to be based.



**CHARTER REVIEW COMMITTEE**  
**TOWN OF REDINGTON SHORES**  
**REGULAR MEETING**  
**WEDNESDAY, APRIL 30, 2024 - 6:00 P.M.**  
**MINUTES**

A **Regular Meeting** of the Charter Review Committee of the Town of Redington Shores, Florida was convened at 6:00 p.m.

**Members Present:** Lisa Foster (District 4), Jim Everett (At Large), Marie Palena (District 1), Christy Herig (District 2), Ginger McQuigg (District 3)

**Members Absent:** none

**Other Municipal Officials Present:** Town Administrator Mike McGlothlin, Town Attorney Robert Eschenfelder, Town Clerk Margaret Carey

1. **ROLL CALL BY THE TOWN CLERK**
2. **PRESENTATION BY THE TOWN ATTORNEY**

Attorney Eschenfelder welcomed the group and explained the purpose of the Charter Review Committee. He also highlighted the general rules of the "Sunshine" Law, explaining about public records (including emails and text messages) and open meetings. He also encouraged members to return all documents to the Clerk at the conclusion of the Charter Review process, so that documents could be retained properly.

3. **SELECTION OF CHAIR, VICE CHAIR, SECRETARY**

According to RES-02-2024, Section 5, the CRC shall select a Chair, Vice Chair, and Secretary.

Jim Everett motioned to approve Lisa Foster as the Chair, seconded by Christy Herig. Upon vote, the motion was carried unanimously all yay 5 to 0.

Marie Palena motioned to approve Jim Everett as the Vice Chair, seconded by Ginger McQuigg. Upon vote, the motion was carried unanimously all yay 5 to 0.

Christy Herig motioned to approve Marie Palena as the Secretary, seconded by Jim Everett. Upon vote, the motion was carried unanimously all yay 5 to 0.

4. **TIMELINE AND SCHEDULE**

Clerk Carey previously distributed a binder to each member of the CRC. Included in the binder is historical information, the current Charter and a draft timeline for completion of the charter review. She explained that all charter amendments will be included in a proposed Ordinance that will be considered by the Board of Commissioners. Once approved, the amendments will be submitted to the Pinellas County Supervisor of Elections for inclusion in the General Election ballot. There is a strict deadline for submission of ballot language. The deadline is August 9, 2024 for the November, 2024 Election and December 31, 2024 for the March, 2025 Election.

The CRC discussed the 2 deadlines and decided to aim for the November, 2024 election. The CRC selected 4 future meeting dates: May 13, May 20, June 4, and June 10. This will allow time for the Board of Commissioners to vote on the 1<sup>st</sup> and 2<sup>nd</sup> reading of the proposed Ordinance in July. Attorney Eschenfelder noted that a Special Meeting of the Board would be required to meet the ballot language deadline.

**5. INITIAL REVIEW OF THE CHARTER**

Attorney Eschenfelder discussed the charter, section-by-section, noting areas with outdated language and areas that he suggests further review and discussion. He explained that his role is primarily as a legal advisor and charter amendment changes should come from the CRC and residents.

Attorney Eschenfelder will prepare a Word document with "track changes" so the CRC can keep track of all updates as they progress with the review process. Eschenfelder also encouraged Committee members to talk to other residents and invite them to attend meetings. The CRC also discussed various ways for the Town to advertise the upcoming meetings.

**6. PUBLIC COMMENT - none**

**7. MISCELLANEOUS**

Next meeting dates: May 13, May 20, June 4, and June 10

**8. ADJOURNMENT**

There being no further business before the Committee, the meeting adjourned at 7:11 p.m.

Respectfully submitted,

  
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Margaret Carey  
Town Clerk

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Date Approved by CRC



**CHARTER REVIEW COMMITTEE  
TOWN OF REDINGTON SHORES  
2024**

**TIMELINE**

	<b>MEETING NUMBER</b>	<b>DATE</b>	<b>TASK</b>
✓	1	4-30-24	<ul style="list-style-type: none"> <li>• Select Chair, Vice Chair, Secretary</li> <li>• Orientation by Town Attorney</li> <li>• Establish Schedule of Meetings</li> </ul>
	2	5-13-24	REVIEW CHARTER
	3	5-20-24	REVIEW CHARTER
	4	6-4-24	REVIEW CHARTER
	5	6-10-24	FINAL REPORT AND RECOMMENDATIONS
		7-10-24	<b>PRESENT TO BOARD OF COMMISSIONERS AT THE JULY REG MTG – ORD 1<sup>ST</sup> READING</b>
		TBD	BOARD OF COMMISSIONERS SPECIAL MEETING – ORD 2 <sup>ND</sup> READING

**Deadlines for Ballot Language:**

November 2024 Election – 8/9/2024

March 2025 Election – 12/31/2024