



**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
REGULAR MEETING  
WEDNESDAY, AUGUST 14, 2024 - 6:00 P.M.  
AGENDA**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. CONSENT AGENDA**

1. **MINUTES** – Approval of: Regular Meeting – July 10, 2024, Special Budget Meeting – July 24, 2024, and Workshop Meeting — July 31, 2024

**E. APPEARANCES AND PRESENTATIONS**

1. Chief Clint Belk, Madeira Beach Fire Rescue Update
2. Chief Bill Schobel, Seminole Fire Rescue Update
3. Chief Rick Swan, Indian Shores PD Update
4. Introduction of new Code Enforcement Officer, Steve Klapka

**F. OLD BUSINESS**

1. Utility Undergrounding Project – Consultant Contract
2. FMA Grant Program – Consultant Status Update

**G. NEW BUSINESS**

1. Attorney Contract Renewal
2. Pinellas County Sheriff FY25 Law Enforcement Ancillary Services Contract for Code Enforcement
3. Memorandum of Agreement with Florida Division of Emergency Management – Everbridge

**H. COMMISSION REPORTS**

1. Mayor Hendrickson
2. Vice Mayor Commissioner Licata, District 4
3. Commissioner Schoos, District 3
4. Commissioner Hoyt, District 2
5. Commissioner Kapper, District 1
6. Town Attorney
7. Town Administrator
8. Building Department
9. Public Works Department

**I. MISCELLANEOUS**

Budget Workshop Meeting- Wednesday, August 21, 2024 – 6:00 P.M.  
Workshop Meeting- Wednesday, August 28, 2024 – 6:00 P.M.  
First Budget Public Hearing - Wednesday, September 4, 2024 – 6:00 P.M.  
Regular Meeting- Wednesday, September 11, 2024 – 6:00 P.M.  
Final Budget Public Hearing – Monday, September 16, 2024 – 6:00 P.M

**J. PUBLIC COMMENT (Items not previously discussed on this agenda.)**

**K. ADJOURNMENT**

Pursuant to Florida Statutes § 286.0105, if any person or entity decides to appeal any decision made on any matter considered at any meeting or hearing of any Redington Shores Board or Commission, he, she or it will need a record of the proceedings and, for such purpose, he, she or it may need to ensure that a verbatim record of the proceedings is made, which record includes the legal arguments, testimony, and evidence upon which the appeal is to be based.

# **ITEM D.1.**



**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
REGULAR MEETING  
WEDNESDAY, JULY 10, 2024 - 6:00 P.M.  
MINUTES**

A **Regular Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:00 p.m.

**Members Present:** Mayor Commissioner Lisa Hendrickson, Commissioner CJ Hoyt, Commissioner Tom Kapper, Commissioner Erin Schoos

**Members Absent:** Vice Mayor Commissioner Licata

**Other Municipal Officials Present:** Town Clerk Margaret Carey, Town Attorney Eschenfelder, Fire Chief Clint Belk (Madeira Beach), and Fire Chief Williams (Seminole)

**1. ROLL CALL BY THE TOWN CLERK**

**2. CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the Board of Commissioners at a workshop meeting. They are intended to be acted upon in one motion.

Consent Agenda items included approval of the following meeting minutes: Regular Meeting – June 12, 2024 and Workshop Meeting – June 26, 2024.

Commissioner Schoos motioned to approve the Consent Agenda, seconded by Commissioner Kapper. Vote taken: All yay.

**3. APPEARANCES AND PRESENTATIONS**

- a. Chief Clint Belk, Madeira Beach Fire Rescue – provided a general update. Also met with the architect for the new building. We expect the drawings in September and can then go out to bid.
- b. Chief Swan, Indian Shores Police Department – not in attendance. Chief Swan previously provided a report for the Commission.
- c. Chief Williams, Seminole Fire Rescue – provided a general update.
- d. Doris Heitzman, Florida Friendly Landscaping Program Manager at the University of Florida, presented about practices pertinent to Redington Shores and its parks.
- e. Comprehensive Beach Information Sign – Parks & Recreation Advisory Committee presented sign options to create 1 comprehensive sign that replaces multiple signs.

**4. OLD BUSINESS**

**A. RESOLUTION 07-2024 REQUESTING THE ESTABLISHMENT OF A BIRD SANCTUARY WITHIN THE JURISDICTIONAL BOUNDARIES**

Attorney Eschenfelder read the resolution.

Commissioner Hoyt motioned to approve RES 07-2024 requesting the establishment of a bird sanctuary within the jurisdictional boundaries.

There was no second. Motion failed.

**PUBLIC COMMENT: SEE END OF MINUTES FOR ATTACHMENTS.**

**5. NEW BUSINESS**

**a. APPROVAL OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT**

Mayor Hendrickson presented the annual comprehensive Financial Report for the year ended September 30, 2023.

Public Comment: None.

Commission Discussion: None.

Commissioner Kapper moved to approve the Annual Comprehensive Report for year ended September 30, 2023 with auditor's recommendations, seconded by Commissioner Schoos. Vote taken: All yay 4 to 0.

**b. APPROVAL OF THE GULF BEACHES LIBRARY SERVICE CONTRACT**

Mayor Hendrickson explained that as part of our interlocal agreement with the Gulf Beaches Public Library, the Commission must approve the annual service contract. This year's contract fee is \$55,541.00.

Commissioner Kapper moved to approve the FY25 Gulf Beaches Service Contract, seconded by Commissioner Schoos. Vote taken: All yay 4 to 0.

**6. MISCELLANEOUS**

Workshop Meeting – Wednesday, July 31, 2024 – 6:00P.M.

Regular Meeting – Wednesday, August 14, 2024 – 6:00P.M.

**7. COMMISSION REPORTS**

**a. Mayor Commissioner Hendrickson**

Jeff Fuller is hosting a Hurricane Preparedness event at Indian Shores town hall on July 22<sup>nd</sup> at 6:30pm..

**b. Vice Mayor Commissioner Licata, District 4 - none**

**c. Commissioner Kapper District 1**

Thank you to the police and fire departments. Fireworks activity was down compared to previous years.

**d. Commissioner Hoyt District 2**

Thank you to the Indian Shores PD and the Fire Departments for their assistance on July 4<sup>th</sup>.

Jeff Fuller's hurricane workshop is phenomenal.

Attended the BIG-C meeting. Linda Cheney is working on the FEMA 550% rule and the look back.

**e. Commissioner Schoos District 3**

Thank you to Indian Shores PD for keeping our town safe over the July 4<sup>th</sup> holiday. Next year it would be a good idea to provide fireworks information ahead of time to inform our residents.

**f. Town Attorney**

The Governor vetoed SB-280. Good job on your part and the citizens. Local government should have some role in regulating vacation rentals.

**g. Town Administrator McGlothlin**

Update was included in the agenda packet.

**h. Public Works Department**

Update was included in the agenda packet.

**8. PUBLIC COMMENT**

NAME	ADDRESS	
Jennie Blackburn	17717 Gulf Blvd.	Would like to see actual data to back up proposed initiatives before they go to vote.

**9. ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 7:01 pm.

Respectfully submitted,

  
\_\_\_\_\_  
Margaret Carey  
Town Clerk

\_\_\_\_\_  
Date Approved by Board of Commissioners

# **PUBLIC COMMENTS RECEIVED**

## Town Clerk

---

**From:** Peter Stueckemann <pstueckemann@yahoo.com>  
**Sent:** Wednesday, July 10, 2024 1:11 PM  
**To:** Town Clerk; Town Administrator  
**Subject:** Weighing in on tonight's Town Mtg

Good afternoon. Please note that my wife and I are NOT in support this motion to now create a wildlife sanctuary along the ICW within the town. As it is, continued expansion of bird & turtle nesting areas within the Gulf beach areas continues to consume ever-widening parts of our beaches. And none of these restrictions was ever put out to a vote of the residents. Enough is enough. Please put the two of us down as firm NO's.

The Town of Redington Shores has major sewer issues, outstanding projects to finish undergrounding utility lines on the W side of Gulf Blvd, and major issues with property owners neglecting proper upkeep and storage of vehicles & trailers. Let's spend our energies on these items and stop the restriction of our open spaces.

You may read this email aloud at tonight's meeting if you so choose. Thank you.

Respectfully,

Peter Stueckemann  
106 Wall St  
Redington Shores, FL  
E: pstueckemann@yahoo.com  
C: 727-655-0503

## Town Clerk

---

**From:** Peter Stueckemann <pstueckemann@yahoo.com>  
**Sent:** Wednesday, July 10, 2024 4:27 PM  
**To:** Town Administrator; Town Clerk; Commissioner Dist. 2  
**Cc:** Bennett Walling; Bduso@bellsouth.net  
**Subject:** Clarifying Jan Duck Hunting Incident

There seems to be a belief circulating that this past January, duck hunters were “wading as close as 2 feet from residents’ seawalls”. I want to state for the record that **this is absolutely not true**. The hunters (following state law) had a duck blind on the spoil island circled in the attached image below. They would then wade out to retrieve their fowl as this area is a large, shallow grass flat. If they HAD been wading West toward Redington Shores, they would have had to walk over a quarter mile and navigate the 13+ foot deep ICW main channel in order to be close to any Redington Shores property owner’s seawall. Reports from multiple neighbors who live on Wall Circle overlooking this area can confirm this account. I believe several of them have submitted similar documentation for tonight’s meeting.

Let me re-state my position from earlier today: this proposal **is not warranted, should not be approved tonight**, and **needs to be permanently set aside**. We have significant issues in this town that demand our leaders’ attention. Let’s not be wasting further time and energies restricting open spaces and spending money and resources to do so.



Peter Stueckemann  
106 Wall St  
Redington Shores, FL  
C: 727-655-0503  
E: pstueckemann@yahoo.com

On Jul 10, 2024, at 1:18 PM, Town Administrator <townadmin@redshoresfl.com> wrote:

Thank you Mr. Stueckemann for providing your input for tonight’s meeting.  
Town Clerk Carey will ensure that it is both disseminated to each of the Board of Commissioners as well as entered into the public record.

Best regards,  
Mike McGlothlin  
Town Administrator

Sent from my iPhone

On Jul 10, 2024, at 1:11 PM, Peter Stueckemann  
<pstueckemann@yahoo.com> wrote:



Dear Members of the City Council,

I write to you today to express my strong opposition to the pending vote on establishing a bird sanctuary because of one or two instances of legal duck hunting earlier this year. Being among the closest of the Redington Shores residence to where the duck hunting occurred, there are several critical points that we urge you to consider before making a final decision.

Firstly, the misinformation that has been disseminated regarding the proximity and impact of duck hunting on our community. The statement claiming that duck hunters were firing shotguns "just a few feet off homes in District 2, where residents and visitors regularly kayak, paddleboard, and engage in other water and nature pastimes," is misleading. Many residents are under the impression that the duck hunters were immediately off our sea walls. The reality is that they were about 1250' away and way outside our city boundaries; further it was very early in the morning, during winter; a time we rarely if ever see paddleboarders or kayakers. While the sound of shotguns was audible, the distance was much, much farther than what has been well documented as a safe distance. Additionally, are we to assume that paddle boarding and kayaking as a form of recreation takes precedence over duck hunting as a form of recreation?

Furthermore, it is important to note that the proposed bird sanctuary does not even encompass the area where hunting took place; further it is understood that our emergency services indicated to the city that there was never any safety concern, and they could find no history of it ever being a concern. Despite this, there are plans to install numerous signs with only an estimate of the initial cost and no mention of ongoing annual maintenance expenses. I have personally spoken with a few (i.e. less than ten) property owners who reside on the intracoastal and closest to the hunting area, and they unanimously expressed that additional signage is unnecessary and unwanted. Of the ten or so residents spoken with, no one thought we needed to spend money on signs; most said we needed to spend it on the sewer system or roads and not waste our funds on unnecessary signs.

It is clear to that this agenda item is being driven by personal goals rather than a genuine assessment of community needs and desires. Our city already faces numerous issues that affect aesthetics and property values, and introducing unnecessary signage will only exacerbate these challenges.

Additionally, we are concerned about the unintended consequences of designating a significant portion of our city as a bird sanctuary. Can assurances be made confirming that there will be no new restrictions imposed such as pets, limitations on music, boating, fishing, and swimming within the sanctuary? Will private fireworks be prohibited? What other rights will we be giving up?

Due to the false and misleading information published and disseminated regarding this issue, we believe that a final vote on this issue should be postponed until factual data can be presented and additional input from affected residents can be gathered and a final true cost is established.

In conclusion, we urge you to base your decision on factual information and the genuine concerns of our community members. Let us prioritize transparency, accountability, and the well-being of our city.

Thank you for considering my perspective on this important matter.

Sincerely,



SOHAN DEMEJTER  
1779 WALL CIR. REDINGTON SHORES

Sign, print name and address if you agree with the above letter

---

---

Dear Members of the City Council,

July 10, 2024

I write to you today to express my strong opposition to the pending vote on establishing a bird sanctuary because of one or two instances of legal duck hunting earlier this year. Being among the closest of the Redington Shores residence to where the duck hunting occurred, there are several critical points that we urge you to consider before making a final decision.

Firstly, the misinformation that has been disseminated regarding the proximity and impact of duck hunting on our community. The statement claiming that duck hunters were firing shotguns "just a few feet off homes in District 2, where residents and visitors regularly kayak, paddleboard, and engage in other water and nature pastimes," is misleading. Many residents are under the impression that the duck hunters were immediately off our sea walls. The reality is that they were about 1250' away and way outside our city boundaries; further it was very early in the morning, during winter; a time we rarely if ever see paddleboarders or kayakers. While the sound of shotguns was audible, the distance was much, much farther than what has been well documented as a safe distance. Additionally, are we to assume that paddle boarding and kayaking as a form of recreation takes precedence over duck hunting as a form of recreation?

Furthermore, it is important to note that the proposed bird sanctuary does not even encompass the area where hunting took place; further it is understood that our emergency services indicated to the city that there was never any safety concern, and they could find no history of it ever being a concern. Despite this, there are plans to install numerous signs with only an estimate of the initial cost and no mention of ongoing annual maintenance expenses.

It is clear to that this agenda item is being driven by personal goals rather than a genuine assessment of community needs and desires. Our city already faces numerous issues that affect aesthetics and property values, and introducing unnecessary signage will only exacerbate these challenges.

Additionally, we are concerned about the unintended consequences of designating a significant portion of our city as a bird sanctuary. Can assurances be made confirming that there will be no new restrictions imposed such as pets, limitations on music, boating, fishing, and swimming within the sanctuary? Will private fireworks be prohibited? What other rights will we be giving up?

Due to the false and misleading information published and disseminated regarding this issue, we believe that a final vote on this issue should be postponed until factual data can be presented and additional input from affected residents can be gathered and a final true cost is established.

In conclusion, we urge you to base your decision on factual information and the genuine concerns of our community members. Let us prioritize transparency, accountability, and the well-being of our city.

Thank you for considering my perspective on this important matter.

Sincerely,



Jeffrey C. Ackerman

17740 Wall Circle

## Town Clerk

---

**From:** Yahoo! <bduso@bellsouth.net>  
**Sent:** Wednesday, July 10, 2024 4:52 PM  
**To:** Town Clerk  
**Cc:** pstrueckemann@yahoo.com  
**Subject:** Tonight's Agenda

Hello All,

I would like it noted that my wife and I are not in support of the Bird Sanctuary that is on the beach in front of the Towers or the proposed Sanctuary on the ICW in front of our home. I walk the beach very often for exercise and have enjoyed watching these birds move freely up and down the beach. Choosing the present area for their nesting and allowing it to grow out of control is a mess. The area has grown extensively and will continue to grow if the beach grooming does not continue to work this area. The bird guano is everywhere, all the way to the waters edge, it stinks, it sticks to my shoes and concerns me about bird flu from these migratory birds. The noise is also outrageous. I feel the property value in this area will soon decline. I would not like to see this happen on our side of the neighborhood. i also have concerns that my fishing or kayaking may eventually become limited. Unfortunately, I tend to head south on the beach now so i don't have to deal with the mess. There was actually a FWC Officer standing there on the beach watching the bird area! Are we actually paying him to stand on the beach overwatching these nest areas or are we now going to have to pay to oversee duck hunters in the legally designated area in the ICW.

I feel that any monies available for our community should be focused on improvement that affects the quality of life for the residents, such as the sewer system, storm drainage and sidewalks that are becoming a trip hazard and not for issues that have not been voted on by the residents who live here.

Respectfully,  
Brian and Mary Dusseau  
17732 Wall Ci904 540-0511

**From:** Ken Smith <ken.smith@highperftech.com>  
**Date:** July 10, 2024 at 11:27:50 AM EDT  
**To:** "Commissioner Dist. 3" <comdist3@redshoresfl.com>  
**Subject:** TONIGHTS COMMISSION MEETING

Commissioner Schoos,

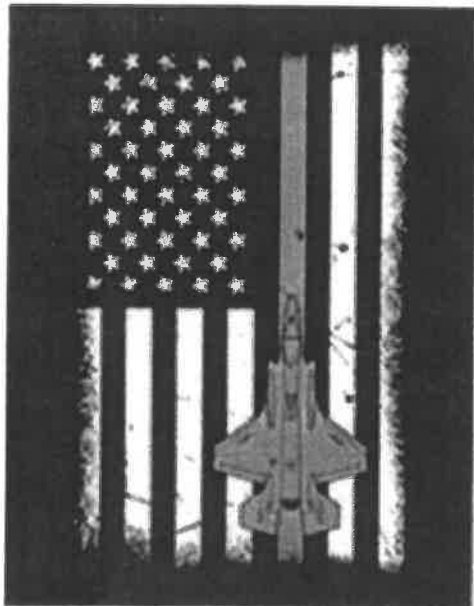
Unfortunately I'm unable to attend tonight's Commission Meeting and I see the ridiculous and frivolous Bird Sanctuary topic is on the agenda.

## **F. OLD BUSINESS**

1. Resolution 07-2024 Requesting the Establishment of a Bird Sanctuary Within the Jurisdictional Boundaries.

I cannot believe the investment in time that's already being spent on an overreaction to a single event and can't help but think there's an agenda behind it that hasn't shown it's ugly head yet. Please consider my input into your decision process for the vote. To execute this properly would mean even more sign pollution than we already have. This truly is a waste of time and the Town's financial resources.

Thanks,



**Ken Smith**

Dear Members of the City Council,

I write to you today to express my strong opposition to the pending vote on establishing a bird sanctuary because of one or two instances of legal duck hunting earlier this year. Being among the closest of the Redington Shores residence to where the duck hunting occurred, there are several critical points that we urge you to consider before making a final decision.

Firstly, the misinformation that has been disseminated regarding the proximity and impact of duck hunting on our community. The statement claiming that duck hunters were firing shotguns "just a **few feet off homes** in District 2, where residents and visitors regularly kayak, paddleboard, and engage in other water and nature pastimes," is misleading. Many residents are under the impression that the duck hunters were immediately off our sea walls. The reality is that they were about 1250' away and way outside our city boundaries; further it was very early in the morning, during winter; a time we rarely if ever see paddleboarders or kayakers. While the sound of shotguns was audible, the distance was much, much farther than what has been well documented as a safe distance. Additionally, are we to assume that paddle boarding and kayaking as a form of recreation takes precedence over duck hunting as a form of recreation?

Furthermore, it is important to note that the proposed bird sanctuary does not even encompass the area where hunting took place; further it is understood that our emergency services indicated to the city that there was never any safety concern, and they could find no history of it ever being a concern. Despite this, there are plans to install numerous signs with only an estimate of the initial cost and no mention of ongoing annual maintenance expenses. I have personally spoken with a few (i.e. less than ten) property owners who reside on the intracoastal and closest to the hunting area, and they unanimously expressed that additional signage is unnecessary and unwanted. Of the ten or so residents spoken with, no one thought we needed to spend money on signs; most said we needed to spend it on the sewer system or roads and not waste our funds on unnecessary signs.

It is clear to that this agenda item is being driven by personal goals rather than a genuine assessment of community needs and desires. Our city already faces numerous issues that affect aesthetics and property values, and introducing unnecessary signage will only exacerbate these challenges.

Additionally, we are concerned about the unintended consequences of designating a significant portion of our city as a bird sanctuary. Can assurances be made confirming that there will be no new restrictions imposed such as pets, limitations on music, boating, fishing, and swimming within the sanctuary? Will private fireworks be prohibited? What other rights will we be giving up?

Due to the false and misleading information published and disseminated regarding this issue, we believe that a final vote on this issue should be postponed until factual data can be presented and additional input from affected residents can be gathered and a final true cost is established.

In conclusion, we urge you to base your decision on factual information and the genuine concerns of our community members. Let us prioritize transparency, accountability, and the well-being of our city.

Thank you for considering my perspective on this important matter.

Sincerely,


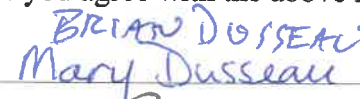


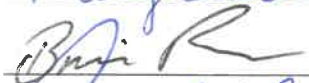
H. Bennett Walling  
17746 Wall Circle



Wendy A. Walling

Sign, print name and address if you agree with the above letter

  Mary Dusseau Brian Dusseau 17732 Wall Circle

 Brian Rusa 334 176<sup>th</sup> Ave. Cir.



 Daniel O'Connor 17796 Wall Circle

 Deborah E. O'Connor 17796 Wall Circle /RS/FL

 Curtis Ritter 340 176<sup>th</sup> Ave /RS/FL

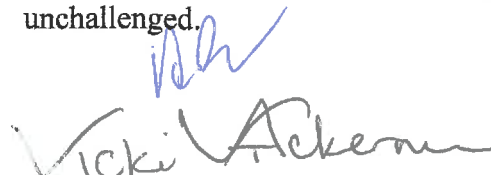
 Mark Henning 17726 Wall Cir

 Eileen Baker  Eileen Baker 17475 1st St E  
49 MAIN ST

 Robert Baker  Robert Baker u ))

 Jacquelyn M. Shannon 17750 Wall Circle

On a separate related note. A lot, if not the majority, of the present commission has been appointed and was not duly elected by the citizens of Redington Shores. Any legislation that is passed by this commission would likely be legislation without representation. I fear that the vast majority of the citizens are not presently being represented by the present board and I feel that they should be cautious. The dissemination of deceiving and false data by the city cannot go on unchallenged.

 Vicki Ackerman 17728 Wall Circle

 DC Ackerman 17728 Wall Circle

 Ronald Raver 107 Wall St.

Over

In conclusion, we urge you to base your decision on factual information and the genuine concerns of our community members. Let us prioritize transparency, accountability, and the well-being of our city.

Thank you for considering my perspective on this important matter.

Sincerely,

H. Bennett Walling  
17746 Wall Circle

Wendy A. Walling

Sign, print name and address if you agree with the above letter

Barbara Nachman, Barbara Nachman 17815 GULF Blvd

W. Butler, W. BUTLER 17709 LONG POINT DR.

Katie Nachman 17811 GULF Blvd.

Leonard Nachman Leonard Nachman 17815 GULF Blvd.

Luis Camacho 17816 Lee Ave

Marta Morales Terrace Drive East 33708

Jeanette Demarco 17723 Gulf Blvd Red Shores, FE

Ken Paul 17817 Lee Ave 33708

Susan Pruitt 17817 Lee Ave

On a separate related note. A lot, if not the majority, of the present commission has been appointed and was not duly elected by the citizens of Redington Shores. Any legislation that is passed by this commission would likely be legislation without representation. I fear that the vast majority of the citizens are not presently being represented by the present board and I feel that they should be cautious. The dissemination of deceiving and false data by the city cannot go on unchallenged.

In conclusion, we urge you to base your decision on factual information and the genuine concerns of our community members. Let us prioritize transparency, accountability, and the well-being of our city.

Thank you for considering my perspective on this important matter.

Sincerely,

\_\_\_\_\_  
H. Bennett Walling  
17746 Wall Circle

\_\_\_\_\_  
Wendy A. Walling

Sign, print name and address if you agree with the above letter

Barbara Nachman, Barbara Nachman 17815 Gulf Blvd

W. Butler, W. BUTLER 17709 LONG POINT DR.

Katie Nachman 17811 Gulf Blvd.

Leonard Nachman Leonard Nachman 17815 Gulf Blvd.

Liz's Camacho 17816 Lee Ave

Mitta Morales Terrace Drive East 33708

Jeanette Demarzo 17723 Gulf Blvd Red Shores, IE

Ken Paul 17817 Lee Ave

33708

Susan Proita 17817 Lee Ave

On a separate related note. A lot, if not the majority, of the present commission has been appointed and was not duly elected by the citizens of Redington Shores. Any legislation that is passed by this commission would likely be legislation without representation. I fear that the vast majority of the citizens are not presently being represented by the present board and I feel that they should be cautious. The dissemination of deceiving and false data by the city cannot go on unchallenged.



MATT LENTZ 17729 1st St. E.

~~MMAJ~~ 727-389-7400

Jalori Kew

17737 1st St E

Redington Shores, FL 33708

407 756-3829

~~Britt~~ Britt Cyrus

207 176th AVE E

Redington Shores 33708

Lori Cyr Lori Cyrus

207 176th Ave E

Redington Shores FL 33708

Jill

105 WALL STREET

REDINGTON SHORES, FL 33708

Gay B. Nuggett

210 176th Terrace Dr. E

Red Shores 33708

Lance E. Nuggett

210 176th Terr Dr E.

Redington Shores, FL 33708

In conclusion, we urge you to base your decision on factual information and the genuine concerns of our community members. Let us prioritize transparency, accountability, and the well-being of our city.

Thank you for considering my perspective on this important matter.

Sincerely,



Eric S. Abbey

Sign, print name and address if you agree with the above letter

17748 wall circle

Redington Shores, FL 33708

On a separate related note. A lot, if not the majority, of the present commission has been appointed and was not duly elected by the citizens of Redington Shores. Any legislation that is passed by this commission would likely be legislation without representation. I fear that the vast majority of the citizens are not presently being represented by the present board and I feel that they should be cautious. The dissemination of deceiving and false data by the city cannot go on unchallenged.



**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
SPECIAL BUDGET MEETING  
WEDNESDAY, JULY 24, 2024 - 6:00 P.M.  
MINUTES**

A **Special Budget Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:05 p.m.

**Members Present:** Mayor Commissioner Lisa Hendrickson, Vice Mayor Commissioner Joe Licata, Commissioner CJ Hoyt, Commissioner Tom Kapper, Commissioner Erin Schoos

**Members Absent:** None

**Other Municipal Officials Present:** Town Administrator Mike McGlothlin, Town Attorney Rob Eschenfelder (via Zoom), and Town Clerk Margaret Carey

1. **ROLL CALL BY THE TOWN CLERK**
2. **APPEARANCES AND PRESENTATIONS** – None.
3. **OLD BUSINESS** – None.
4. **NEW BUSINESS**

a. **ADOPTION OF TENTATIVE MILLAGE RATE**

Clerk Carey read the draft Resolution. Administrator McGlothlin explained that each year the Town is required to set an ad valorem millage rate, an important step in the budget process. The Town must also hold 2 public hearings for the millage rate and budget. Those dates are set for: September 4 and 16 at 6pm. The final millage rate cannot exceed the tentatively adopted millage rate, but can be lower. Staff recommends Town Commission to confirm the dates and times of the public hearings and set the proposed, tentative millage rate at 1.6896 mills.

Commissioner Kapper moved to approve the dates and times of the public hearings and to set the proposed, tentative Millage Rate at 1.6896 mills, seconded by Vice Mayor Commissioner Licata.

Discussion: Commissioner Hoyt asked for an explanation of how the hearing dates are established. Administrator McLaughlin and Attorney Eschenfelder explained the dates are determined by State Statute and reporting deadlines set by the property appraiser's office.

Vote taken: All yay 5 to 0.

5. **PUBLIC COMMENT** - None
6. **MISCELLANEOUS**  
Mayor Hendrickson said today is the 60<sup>th</sup> Anniversary of the Indian Shores Police Department. Staff recognized the event by delivering a cake to the police department.
7. **ADJOURNMENT**  
There being no further business before the Board, the meeting adjourned at 6:13 pm.

Respectfully submitted,

---

Margaret Carey  
Town Clerk

---

Date Approved by Board of Commissioners



**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
WORKSHOP MEETING  
WEDNESDAY, JULY 31, 2024 - 6:00 P.M.  
MINUTES**

A **Workshop Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:00 p.m.

**Members Present:** Mayor Commissioner Lisa Hendrickson, Vice Mayor Commissioner Joe Licata, Commissioner CJ Hoyt, Commissioner Tom Kapper, and Commissioner Erin Schoos

**Members Absent:** None

**Other Municipal Officials Present:** Mike McGlothlin, Town Administrator; Robert Eschenfelder, Town Attorney, Mark Vasquez, Building Official; and Margaret Carey, Town Clerk

**1. ROLL CALL BY THE TOWN CLERK**

**2. APPEARANCES AND PRESENTATIONS**

None

**3. OLD BUSINESS**

**a. UPDATED TOWN LOGO**

Administrator McGlothlin presented the updated draft logo for the Commissioners to consider. The Board was pleased with the updated version and decided on the Buena Park font, no clouds, with the blue ring. Staff will confirm with the graphic artist.

**4. NEW BUSINESS**

**a. CHARTER REVIEW COMMITTEE RECOMMENDATIONS**

Attorney Eschenfelder said the Committee did a good job and stayed on schedule. The next step is to bring forward an Ordinance with acceptable changes. Then it will go on a ballot to be voted on. The individual items need to conform with ballot language requirements.

**DISCUSSION:**

Commissioner Kapper said the Committee did a great job. No changes.

Commissioner Hoyt asked about offering ballot options for form of government versus just voting on one – with a yes or no vote. The ballot cannot be set up that way. Everything else was acceptable.

Commissioner Schoos had no changes.

Commissioner Licata asked the attorney for a further explanation of section C.5.E. Removal of Commissioners. Is this further explained anywhere else? Attorney Eschenfelder said the terms are in the State Statute. Other terms would apply the general definition. Commissioner Licata also asked about “excused absence.” Attorney Eschenfelder said this can be addressed in the Commissioners Policy & Procedures manual.

Mayor Hendrickson expressed concern with Section C-21-F regarding borrowing money. We already have guidelines in place to prevent irresponsible spending. \$1M is a low threshold. We need to think about emergency situations. The Board consensus recommendation is to deny that recommendation.

The Mayor also expressed concern with section C.22. – Tax Revenue Bonds. The Florida constitution already includes specific requirements. The Board consensus recommendation is to deny that recommendation.

**PUBLIC COMMENT:**

Jennie Blackburn	17717 Gulf Blvd. #202 Redington Shores, FL	Form of government. The past Commission wanted to try an Administrator first before committing to it. Mike McGlothlin has been great and it's a great idea.
------------------	---	---

**NEXT STEPS:**

Attorney Eschenfelder will prepare an ordinance to be considered at the next Regular meeting.

**b. HOLIDAY STREETLIGHT DECORATIONS FOR GULF BOULEVARD**

Loretta Fricks from the Parks & Recreation Advisory Committee (PAR) presented to the Board. She said she has heard a lot of “sad” comments about our decorations. PAR is requesting the Board to direct staff to research alternative decorations. Commissioners directed Administrator McGlothlin to research options that include: more “beachy” theme, solar-powered, tinsel – and to bring options to the next meeting. Administrator McGlothlin said he will begin with our current vendor to check updated options.

**c. FMA GRANT PARTICIPATION DISCUSSION**

Administrator McGlothlin presented an update regarding the Flood Mitigation Assistance (FMA) program. This is a competitive grant program where individual property owners apply for funding assistance to help with structural improvements. The Town acts as a “pass through” and would require the assistance of a consultant to manage the program. Current staff are already working on the HMGP (FEMA Hazard Mitigation Grant) program to shore up the town’s stormwater infrastructure. To date, all efforts to hire a consultant have been unsuccessful. Administrator McGlothlin said a decision whether to proceed with the FMA program will need to be made by the next regular meeting on August 14 to make the August 30 deadline.

**DISCUSSION:**

The Board directed Administrator McGlothlin to follow the procurement process and submit a Request for Proposal through DemandStar. Attorney Eschenfelder said DemandStar is a good product. These types of consultants are usually engineers. Managing the program is very difficult; similar to that of a construction project manager. He also suggested contacting FDEM to see what other communities have already hired a consultant. Mayor Hendrickson suggested contacting the FLC grant department.

**PUBLIC COMMENT:**

Chris French	17611 1 <sup>st</sup> Street E Redington Shores, FL	Spoke in favor of FMA. Stated benefits. It is really important.
--------------	--	---

**d. TOWN NEWSLETTER RESOLUTION DISCUSSION**

Mayor Hendrickson spoke about the need for guidelines for the content, deadlines, and production of the Town newsletter. She distributed a list of suggested guidelines for discussion.

**DISCUSSION:**

Frequency – must be distributed to the community a minimum of 2 times per year because it includes flood outreach information that must be disseminated at that minimum to receive our CRS credits.  
Editorial Guidelines – Commissioner Schoos can share guidelines followed by her law firm just to provide an example.

**PUBLIC COMMENT:**

Ryan Kiehn	247 176 <sup>th</sup> Terr Dr. E Redington Shores, FL	He appreciates the content of the newsletter.
Jennie Blackburn	17717 Gulf Blvd. #202 Redington Shores, FL	Glad there will be guidelines. Also suggested adding a QR code that links to minutes.

**NEXT STEPS:**

Attorney Eschenfelder will start preparing a draft Resolution that can be discussed at the September workshop.

**e. ATTORNEY CONTRACT RENEWAL**

Administrator McGlothlin explained the agreement with Trask Daigneault, LLP will expire on September 8, 2024. The new agreement would be effective until terminated by either party – on 30 days written notice.

**DISCUSSION:**

Commissioner Kapper asked about the hourly rate of \$225/hour. Commissioner Schoos said that as a paralegal, \$225/hour attorney billing rate is quite reasonable. Commissioner Kapper also expressed concern about commissioners calling the attorney with questions that can be answered by staff.

**NEXT STEPS:**

Commissioners agreed to forward the agreement to the Aug. 14 regular meeting for consideration. Internal process changes regarding contacting the attorney, etc. will be discussed at a future workshop meeting with other items relating to updating the Commissioners Policy & Procedures manual.

**4. MISCELLANEOUS**

Regular Meeting- Wednesday, August 14, 2024 – 6:00 P.M.

Budget Workshop Meeting- Wednesday, August 21, 2024 – 6:00 P.M.

Workshop Meeting – Wednesday, August 28, 2024 – 6:00 P.M.

**5. ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 8:11 pm.

Respectfully submitted,

---

Margaret Carey  
Town Clerk

---

Date Approved by Board of Commissioners

# **ITEM E.1.**



**CITY OF MADEIRA BEACH**  
**250 MUNICIPAL DRIVE · MADEIRA BEACH, FLORIDA 33708**

---

August 8, 2024

Mayor Lisa Hendrickson  
 Town of Redington Shores  
 17425 Gulf Blvd.  
 Redington Shores, FL 33708

Dear Mayor Hendrickson,

For your review and consideration is the monthly report for July 2024

**SINGLE DEPARTMENT CALLS**

TYPE OF CALL	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TOTAL # OF SINGLE UNIT CALLS
Medical Incident	2	0	25	27
Fire Incident Response (Special)	0	0	1	1
Fire Incident Response	0	1	0	1
Support Incident (Fire)	0	1	0	1
<b>TOTAL</b>				<b>30</b>

**MULTI-DEPARTMENT CALLS**

TYPE OF CALL	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TREASURE ISLAND	ST PETE BEACH	CLEAR-WATER	TOTAL # OF MULTI UNIT CALLS
Fire Alarm	1	7	8	1		1	8
Rescue Incident Response	1	0	1	0		0	1
Water Rescue	1	2	2	0	1	0	2
<b>TOTAL</b>							<b>11</b>

**GRAND TOTALS**

	MADEIRA BEACH	SEMINOLE	PINELLAS SUNCOAST	TREASURE ISLAND	ST PETE BEACH	CLEAR-WATER	TOTAL
<b>TOTAL RESPONSES BY DEPARTMENT</b>	5	11	37	1	1	1	56
<b>TOTAL EMERGENCY CALLS</b>							<b>41</b>

If we may be of further assistance, please feel free to call our office.

Sincerely,  
*Trish Eaton*  
 Assistant to the Fire Chief



# **ITEM E.2.**



# City of Seminole Fire Rescue

*Achieving Service Through Dedication*



Mike McGlothlin  
Town Administrator  
Town of Redington Shores  
17425 Gulf Boulevard  
Redington Shores, FL 33708

August 2<sup>nd</sup>, 2024

Dear Town Administrator McGlothlin,

Attached are the lists of Fire and Emergency Medical Service (EMS) responses to your Town for the month of July 2024.

The report is self-explanatory with the exception of the type of Fire or Medical call referred to as “code”. Only the codes which are reflected in this month’s summary report are listed below.

---

There were Fourteen (14) **Emergency Fire** responses for this time period with an average response time of 4:17 minutes.

Code F52	Code for Fire Incident	Fire Alarm
Code FIS	Elevator Rescue	
Code FI	Electrical Hazard (Outside)	
Code RI	Motor Vehicle Collision	
Code M72	Water Rescue (Marine Unit Needed)	
Code FS	Assist other Agency (Fire)	

- 
- There were Twenty-Eight (28) **Emergency EMS** responses for this time period with an average response time of 4:57 minutes.

Code ME      Code for Medical Incident

---

Should you have any questions regarding this report, please feel free to contact me at (727) 393-8711 ext. 217.

Sincerely,  
*William Schobel*  
Fire Chief

Prior Calls Search Results... 42 Calls Found- WorkID: 0834920

Avg. Response: 00:04:17 -- Avg. Turnout: 00:01:14 -- Avg. ALS Response: 00:04:57 -- Avg. BLS Response: 00:05:04 --  
 Avg. Involved: 00:29:28

Criteria Used

Date Range Searched: 07/01/2024 to 08/01/2024

Municipality: REDINGTON SHORES

Incident	Date	Location	Code	Nature
4106064	07/01/2024 00:15:56		ME	2-ALLERGIC REACTIONS
4106106	07/01/2024 03:46:35		ME	26-SICK PERSON
4106332	07/01/2024 13:18:48		ME	6-BREATHING PROBLEMS
4107350	07/03/2024 09:17:49		ME	31-UNCONSCIOUS / FAINTING (NEAR)
4107946	07/04/2024 07:26:38		ME	10-CHEST PAINS
4108341	07/04/2024 19:30:05		FI	67F-OUTSIDE FIRE (ENGINE)
4108575	07/05/2024 00:50:36		RI	77-MOTOR VEHICLE COLLISION
4108603	07/05/2024 02:10:19		ME	10-CHEST PAINS
4108759	07/05/2024 09:41:56		ME	31-UNCONSCIOUS / FAINTING (NEAR)
4109304	07/06/2024 04:06:42		ME	31-UNCONSCIOUS / FAINTING (NEAR)
4109759	07/06/2024 20:27:09		ME	17-FALLS
4110986	07/08/2024 22:29:31		ME	6-BREATHING PROBLEMS
4112957	07/12/2024 10:53:20		F52	52-FIRE ALARM
4113026	07/12/2024 12:35:52		ME	31-UNCONSCIOUS / FAINTING (NEAR)
4113343	07/12/2024 22:07:35		ME	4-ASSAULT
4114367	07/14/2024 17:20:22		ME	32M-MEDICAL ALARM
4114368	07/14/2024 17:25:48		ME	32P-PERSON DOWN
4114466	07/14/2024 19:44:09		M72	72M-WATER RESCUE (MARINE NEEDED)
4114483	07/14/2024 20:03:32		FS	65F-ASSIST OTHER AGENCY (FIRE)
4114744	07/15/2024 10:20:10		ME	5-BACK PAIN
4114753	07/15/2024 10:31:43		F52	52-FIRE ALARM
4115279	07/16/2024 08:33:59		M72	72M-WATER RESCUE (MARINE NEEDED)
4115305	07/16/2024 09:45:14		ME	26-SICK PERSON
4115505	07/16/2024 16:04:03		FIS	56-ELEVATOR (ESCALATOR) RESCUE
4117099	07/19/2024 11:05:29		ME	31-UNCONSCIOUS / FAINTING (NEAR)
4117458	07/19/2024 21:39:23		F52	52-FIRE ALARM
4118140	07/21/2024 00:38:57		ME	19-HEART PROBLEMS
4118490	07/21/2024 16:32:54		ME	31-UNCONSCIOUS / FAINTING (NEAR)
4118802	07/22/2024 07:19:05		F52	52-FIRE ALARM
4119208	07/22/2024 21:32:47		ME	5-BACK PAIN
4119296	07/23/2024 03:04:11		ME	26-SICK PERSON
4120968	07/25/2024 23:03:18		ME	17-FALLS
4121054	07/26/2024 06:00:22		F52	52-FIRE ALARM
4121729	07/27/2024 09:38:52		ME	28-STROKE (CVA)
4122210	07/28/2024 06:56:11		ME	19-HEART PROBLEMS
4122401	07/28/2024 14:25:57		F52	56-ELEVATOR (ESCALATOR) RESCUE
4122510	07/28/2024 18:11:29		F52	52-FIRE ALARM
4122739	07/29/2024 06:33:46		ME	5-BACK PAIN
4123849	07/31/2024 00:44:16		F52	52-FIRE ALARM
4124316	07/31/2024 20:34:28		ME	12-SEIZURES
4124629	08/01/2024 11:46:38		ME	26-SICK PERSON
4124892	08/01/2024 19:56:10		ME	26-SICK PERSON

# **ITEM F.1.**



**Town of**

**Redington Shores**

*Nature's Beach*

Date: August 14, 2024  
To: Board of Commissioners  
From: Mike McGlothlin, Town Administrator *WGM*  
Re: Utility Undergrounding Project – Consultant Contract

Per previous approval and direction by the Board of Commissioners (BOC), the attached consultant contract is provided for your review, discussion, and recommended approval. This consultant contract will enable the Town to meet program requirements for the successful undergrounding of utilities (Duke Power, Spectrum, and Frontier) along the western side of Gulf Boulevard.

Note: At the time of this agenda's formulation Attorney Eschenfelder was still working on the contract's finalization. A hard copy of the drafted contract will be placed at the BOC dais for each of you if it is received after the dissemination date of this meeting's agenda.

# **ITEM F.2.**



Town of

Redington Shores

*Nature's Beach*

Date: August 14, 2024  
To: Board of Commissioners  
From: Mike McGlothlin, Town Administrator *MM*  
Re: FMA Grant Consultant Status Update

At the July 31, 2024, Board of Commissioners (BOC) workshop meeting I was directed to complete and post a Request for Proposal (RFP) to secure consultant services in support of FEMA's Flood Mitigation Assistance (FMA) grant program. With the assistance of staff and Town Attorney Eschenfelder the RFP, which is attached for your review, was drafted and posted to the Town's DemandStar account for solicitation and response.

As the RFP closed on August 13, 2024, I will provide an update as to the submittals received, with applicable hard copies posted to the BOC dais for review, and I will also discuss alternative plans that have developed from staff discussions with the goal of supporting this grant program.



17425 Gulf Blvd  
Redington Shores, FL 33708  
727-397-5538

**Town of Redington Shores  
Request for Proposal  
Consultant – FEMA FMA (Swift Current) Grant Project  
RFP # 2024 - 01**



# **Town of Redington Shores**

17425 Gulf Blvd  
Redington Shores, FL 33708  
727-397-5538

---

**Subject:** FEMA FMA (Swift Current) Consultant

**RFP Issue Date:** August 5, 2024

**Proposal Deadline:** August 13, 2024

**Mail or Deliver to:** Michael McGlothlin, Administrator  
17425 Gulf Blvd  
Redington Shores, FL 33708

## **INSTRUCTIONS AND GENERAL PROVISIONS**

The Town of Redington Shores, Florida (Town) is seeking proposals from qualified consultants for assistance in all aspects of the upcoming FEMA Flood Mitigation Assistance (FMA) – Swift Current grant cycle.

### **Qualified Consultants (“Consultant”):**

- A. Minimum of five (5) years of FEMA/FMA grant program experience in Florida, with preference for experience in Pinellas County, Florida.
- B. Minimum of two prior engagements overseeing local government FEMA/FMA grant programs/projects in the past six years. References must be included in the Proposer’s proposal.

### **Questions:**

All written questions should be submitted to [townadmin@redshoresfl.com](mailto:townadmin@redshoresfl.com), no later than August 12, 2024, and will be answered at the discretion of the Town. Questions and related responses will be posted in sequentially numbered written addenda on the Town website. Oral questions will not be addressed.

### **Proposed Work Scope (“Project”)**

1. The Consultant will represent the Town as the primary sub-applicant representative.
2. The Consultant will assist all qualifying applicants by providing available FEMA and FDEM program information, application materials, and application submittal procedures.
3. The Consultant will assist the Town in developing any local prioritization related to which application types (teardown-rebuild, simple home elevation, etc.) will be prioritized and which should not be accepted.
4. The Consultant will be responsible for all Project Management activities for both the Town as sub applicant, including acting as a conduit of information and communication between FEMA/FDEM and the individual grant applicants/recipients.
5. The Consultant will be responsible for all file maintenance for each approved grant/project, including obtaining all cost receipts, invoices, work records, as-built drawings, and any other documents required by FEMA/FDEM to allow the Town to obtain reimbursement.
6. The Consultant shall be responsible for all financial tracking, reporting and requests for reimbursement for sub applicant Town, and utilizing the FEMA GO System as required. This obligation shall include the generation of detailed periodic reports to FDEM/FEMA regarding the progress of each approved individual grant project.
7. The Consultant shall be responsible for monitoring the progress of each approved grant project, including ensuring the grant recipient’s contractor is proceeding with the construction work in accordance with the project timeline, ensuring the project is being constructed in accordance with the plans approved by FDEM/FEMA, ensuring final as-built drawings certified by an architect or engineer are received, and ensuring the project, as built, complies with the plans approved by FDEM/FEMA.
8. The Consultant shall ensure that a deed restriction running with the land is executed and filed in the Pinellas County Official Records which incorporates all necessary FEMA/FDEM ongoing obligations, including the obligation to maintain flood insurance in perpetuity.
9. The Consultant will be responsible for conducting any necessary community meeting activities, meetings with the Town’s Board of Commissioners, individual grant recipients, and staff

meetings as required by the Town.

10. The Consultant will be responsible for all administrative support and reporting for the project, utilizing the FEMA GO System. The Consultant will not have access to, nor utilize any Town staff or technology resources in the performance of the Work. Consultant shall be expected to have its own resources, although the Town will work with consultant regarding the storage of all public records generated during the administration of the program through closeout of all individual grants.

### **Sealed Proposals:**

To be considered, the Consultant must provide one (1) bound original, one (1) unbound copy, and (1) digital copy (flash drive) of the Proposal in a sealed package and clearly identified as “Sealed Proposal – FEMA FMA (Swift Current) Grant Project” and delivered to:

RFP #2024 – 01: FEMA FMA (Swift Current) Grant Project  
Michael McGlothlin, Town Administrator  
Town of Redington Shores, Florida  
17425 Gulf Boulevard  
Redington Shores, FL 33708

The Proposal package must include a sealed submission of the fee proposal form in an envelope identifying the following:

RFP #2024 – 01: FEMA FMA (Swift Current) Grant Project  
Fee Proposal Form  
Name of Proposing Firm  
Firm Contact Person

### **Proposals:**

All Proposals must be presented in the same order as specified herein. Supporting material may be provided. However, the Town’s decision will primarily be based upon an evaluation of the information specifically requested. The Town reserves the right to accept or reject any Proposals and to waive rejection for any minor irregularities and technicalities. There is no obligation on the part of the Town to select the Consultant with the lowest cost proposal. The Town will award the contract for the FEMA FMA (Swift Current) Grant Project to the entity that is most advantageous for, and in the best interest of, the Town of Redington Shores.

Proposals shall clearly indicate the following:

1. Legal name, address, and telephone number of the company, firm, partnership or individual.
2. Proposals shall be signed, and the signatory shall have the authority to bind the Consultant to the submitted Proposal.
3. A statement of interest confirming that the Consultant will be immediately available, if selected, to begin the project and a brief description of additional information that may be pertinent to our review, including a statement of current or potential conflicts of interest or that there are none.
4. A complete resume outlining the Consultant's experience, the experience of key team members that will be directly involved in the project and a response to each of the Qualified Business

criteria noted above.

5. A brief overview of the Consultant's understanding of the work to be performed along with a proposed timetable that demonstrates an understanding of the scope and complexity of the work.
6. All anticipated lump sum fees and/or the hourly fee structure for this project.
7. The names, addresses, phone numbers, contact persons and email addresses of a minimum of two (2) past client references outlining the work performed for those clients, including the dates of the work, scope of the work, positive and negative interactions with FDEM or FEMA, and indicating if all individual projects were brought to a successful close or, if not, describing why the projects were not able to be closed out.

## Terms and Conditions

1. All facts and opinions stated within this RFP are based on available information from a variety of sources. Additional information may be available via written addenda throughout the process. No representation or warranty is made with respect thereto.
2. Respondents to this RFP shall be responsible for the accuracy of the information they provide to the Town.
3. The Town reserves the right to reject any and all submittals, to waive minor irregularities in any submittal, to issue additional RFP's and to either substantially modify or terminate the RFP at any time prior to the final execution of a contract.
4. The Town shall not be responsible for any costs incurred by the Respondents in preparing, submitting, or presenting its response to the RFP.
5. Nothing contained herein shall require the Town to enter into exclusive negotiations with a Respondent.
6. The Town reserves the right to request clarification of information submitted and to request additional information from any Respondent.
7. If negotiations are not completed with the selected Respondent, within 14 calendar days of the contract being awarded, negotiations may proceed with another Respondent.
8. Upon selection of a qualified Consultant through the RFP process, the Town shall negotiate and enter into a contract for services with said Consultant on the terms and conditions acceptable to the Town and the Consultant. The contract will be based upon the Town's form of Agreement for non-licensed services. Until execution of a contract, the Town reserves the right to cease negotiations and to start a new RFP process.
9. All submitted RFPs become the property of the Town and will not be returned to the Respondents.
10. The Town may elect to amend the Project outlined in the contract at any time. If any amendment causes an increase or decrease in the cost or time required for the performance of any part of the work under the contract, an equitable adjustment shall be made. The Consultant is not obligated to comply with any change in contract until all parties agree to the equitable adjustment and this adjustment shall be reflected in a contract amendment signed by both parties.
11. Pursuant to the requirement of Florida Statutes § 787.06(13), the successful Proposer must provide an affidavit to the Town attesting, under penalty of perjury, that it does not use coercion, as defined in Florida Statutes § 787.06(2)(a), for labor or services.
12. Pursuant to Florida Statutes § 287.05701(3), prospective Proposers are notified that the Town will not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor, nor will it give preference to a vendor based on the vendor's social, political, or ideological interests.
13. *Scrutinized Companies*. Pursuant to Florida Statutes § 287.135, the Contractor is not eligible to enter into, or renew, this Agreement if:
  - (i) The Contractor is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List (as identified in Florida Statutes § 215.473);
  - (ii) The Contractor engages in business operations in Cuba or Syria; or

(iii) The Contractor is on the Scrutinized Companies that Boycott Israel List (as identified in Florida Statutes § 215.4725), or is engaged in a boycott of Israel.

By entering into this Agreement, the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List, and that it is not engaged in a boycott of Israel. The Contractor acknowledges that it will execute a certification to this effect at the time it executes this Agreement.

The Contractor shall notify the Town if, at any time during the term of this Agreement, it is placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List, or that it is engaged in a boycott of Israel. Such notification shall be in writing and provided by the Contractor to the Town within ten (10) days of the date of such occurrence.

In the event the Town determines, using credible information available to the public, that the Contractor has submitted a false certification or that Contractor is found to have been placed on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, the Scrutinized Companies with Activities in Sudan List, or the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel, the Town may, in its sole discretion, terminate this Agreement and seek a civil penalty and other damages and relief against the Contractor, pursuant to Florida Statutes § 287.135. In addition, the Town may pursue any and all other legal remedies against the Contractor.

14. *Immigration Compliance; E-Verify.* Contractor acknowledges that it is responsible for complying with the provisions of the Immigration Reform and Control Act of 1986, 8 U.S.C. § 1324a, et seq., and regulations relating thereto. Failure to comply with the above statutory provisions shall be considered a material breach and shall be grounds for immediate termination of this Agreement. The Contractor's employment of unauthorized aliens is a violation of § 274A(e) of the Federal Immigration and Employment Act. The Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of this Agreement, and shall require the same verification procedure of any Subcontractors authorized by the Town.

Pursuant to Florida Statutes § 448.095(5), Contractor shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. Contractor's contract with Town cannot be renewed unless, at the time of renewal, Contractor certifies in writing to the Town that it has registered with and uses the E-Verify system. If Contractor enters into a contract with a subcontractor to perform Services under this Agreement, the subcontractor must provide the Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and Contractor shall maintain a copy of such affidavit for the duration of the contract. If Contractor develops a good faith belief that any subcontractor with which it is contracting has knowingly violated Florida Statutes § 448.09(1) (making it unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the state, an alien who is not duly authorized

to work by the immigration laws or the Attorney General of the United States) Contractor shall terminate the contract with the subcontractor. If the Town develops a good faith belief that Contractor has knowingly violated Florida Statutes § 448.09(1) (making it unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States) the Town shall terminate this contract. Pursuant to Florida Statutes § 448.095(5)(c)(3), termination under the above-circumstances is not a breach of contract and may not be considered as such.

**ITEM G.1.**





Town of  
**Redington Shores**  
*Nature's Beach*

Date: August 14, 2024  
To: Board of Commissioners  
From: Mike McGlothlin, Town Administrator  
Re: Attorney Contract Renewal

The Town's 3-year agreement with Trask Daigneault, LLP is due to expire on September 8, 2024.

Attached is the new agreement for your consideration. The agreement is effective until terminated by either party – on 30 days written notice.

**AGREEMENT BETWEEN THE TOWN OF REDINGTON SHORES  
AND TRASK · DAIGNEAULT, LLP, FOR LEGAL SERVICES**

THIS AGREEMENT is entered into 14<sup>th</sup> day of August, 2024 (the “Effective Date”), between the Town of Redington Shores, a Florida municipal corporation (“Town”) and Trask · Daigneault, LLP (“the Firm”).

**WHEREAS**, on September 8<sup>th</sup> 2021, the Town selected the Firm to provide services as Town Attorney after a Request for Proposals process; and

**WHEREAS**, the initial term of the agreement was three years, ending September 8<sup>th</sup> 2024; and

**WHEREAS**, the Firm has substantial expertise and long experience in representing Florida municipal governments on municipal law matters and the Town has remained satisfied with the legal services provided by the Firm since it assumed Town Attorney duties for the Town; and

**WHEREAS**, § C-11(D) of the Town Charter vests in the Town Commission the authority to appoint a Town Attorney to perform the duties of Town Attorney set forth in that provision; and

**WHEREAS**, the Town Commission agrees to continue the appointment of the Firm to provide Town Attorney services, and the Firm agrees to continue to provide Town Attorney services, under the terms and conditions as are set forth in this Agreement.

**NOW THEREFORE**, and in consideration of the mutual promises and covenants set forth in this Agreement, the Parties agree as follows:

1. The Town retains the Firm to serve as its Town Attorney. The Firm shall designate one of its attorneys to serve as the Town Attorney, and that designated attorney shall perform the functions of Town Attorney as are set forth in the Town Charter, its resolutions, and its Code of Ordinances.
2. The Town Commission reserves the right to request the designation of a different Firm attorney should it so desire. In the absence or unavailability of the assigned Town Attorney, the Firm may assign one or more other qualified attorneys to serve as Town Attorney.
3. The Town Attorney shall report directly to the Town Commission, which shall provide general oversight and direction of the work of the Town Attorney. Legal services requests may be submitted to the Town Attorney, either directly by the Town Commission or through the Town Administrator, Town Clerk, or by an individual Commissioner. Assignments from individual Commissioners shall be governed by such provisions as are set forth in the Board of Commissioners’ Rules of Procedure Manual.
4. The Parties agree that the ultimate client of the Firm is the Town. If the requested legal services may, in the professional judgment of the Town Attorney, result in a conflict of interest

or otherwise not be in the legal interests of the Town, the Town Attorney shall follow the steps to consult with the Town as are set forth in the Rules Regulating The Florida Bar, and any applicable laws.

5. Notwithstanding the foregoing, to the extent no conflict exists, the Town Attorney shall be authorized to provide legal opinions, advice and counsel to the individual Town Commissioners and Town officials regarding the exercise of their respective duties under the Town Charter, Town Code and other applicable laws.

6. The Firm shall be compensated for attorney services at the rate of \$225 per hour for attorney work. Paralegal services shall be billed at the rate of \$90 per hour for all work performed under this Agreement. The Firm will bill the Town on a monthly basis for all legal fees and costs incurred in the prior month, sending invoices to the Town Clerk or such other official as the Town designates. The Town shall pay these invoices in accordance with the Florida Prompt Payment Act.

7. The Town shall pay all costs incurred or advanced by the Firm in representing the Town pursuant to this Agreement. Such costs include, but are not limited to, court filing fees, deposition charges, photocopying charges, long distance telephone charges, shipping/courier charges, computer research fees, and other out-of-pocket costs.

8. Travel shall not be charged to the Town for attorney commute time, nor for legal services performed at Town Hall including travel to and from the Town Attorney's offices to Town Hall, but shall be charged at the applicable hourly rate for those services that require travel outside of the Town, including travel to state or federal court hearings.

9. Bond and bank loan legal opinions shall be billed separately on a set fee based on the size of the loan or bond issue.

10. The Firm will bill the Town on a monthly basis.

11. This Agreement is terminable by either the Town (acting through its Town Commission) or the Firm (acting through its Managing Partner) for any or no reason on thirty (30) days written notice to the other Party.

12. In the event the Town terminates the Firm's services under this Agreement, the Firm shall be entitled to be compensated according to the terms of this Agreement for all services rendered or costs incurred prior to the effective date of the termination. Thereafter, the Firm shall be compensated for any continuing legal services rendered to or on behalf of the Town at the hourly rate of \$250 per hour for attorney services and \$90 per hour for paralegal services.

13. All notices and communications required under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally or by registered or certified mail to the following persons:

For the Town:           Town Administrator  
Town Hall  
17425 Gulf Blvd.  
Redington Shores, FL 33708

For the Firm:           Jay Daigneault, Esq., Managing Partner  
Trask · Daigneault, L.L.P  
1001 South Fort Harrison Avenue, Suite 201  
Clearwater, FL 33756

Either Party may change the person or address to which notices and other communications are to be sent by giving written notice of the change in the manner specified in this paragraph.

14. This Agreement shall be effective upon the Effective Date notwithstanding the actual date(s) of approval or execution by the Parties, and shall be effective until terminated by either Party as provided for herein.

15. This Agreement shall automatically renew upon the anniversary of the Effective Date but may be terminated by either Party as provided for in paragraph 11 above. The Parties may elect to amend this Agreement in such manner as the Parties may agree. Any such amendments shall be in writing and signed by Parties.

The Parties have caused this Agreement to be executed on the Effective Date set forth above.

**TOWN OF REDINGTON SHORES**

**TRASK · DAIGNEAULT, L.L.P**

By: \_\_\_\_\_  
Lisa Hendrickson, Mayor

By: \_\_\_\_\_  
Jay Daigneault, Esq.,  
Managing Partner

**ITEM G.2.**



Town of  
**Redington Shores**  
*Nature's Beach*

Date: August 14, 2024  
To: Board of Commissioners  
From: Mike McGlothlin, Town Administrator  
Re: Contract for Code Enforcement Services

The Town's current contract with the Pinellas County Sheriff's Office for Code Enforcement Services is expiring on September 30, 2024. The new contract is attached.

The only change to the contract is the hourly rate. It increases to \$59.00 per hour (from \$55.66/hr).

CONTRACT FOR CODE ENFORCEMENT SERVICES

THIS AGREEMENT is made and entered into by and between the TOWN REDINGTON SHORES, a municipal corporation of the State of Florida (hereinafter "TOWN"), and BOB GUALTIERI as SHERIFF, PINELLAS COUNTY, FLORIDA (hereinafter "SHERIFF").

WITNESSETH:

WHEREAS, the TOWN is a municipality within the boundaries of Pinellas County, Florida, and wishes to purchase code enforcement services for that area of land within its municipal boundaries in addition to those required to be provided by the SHERIFF prior to the execution of this Agreement; and

WHEREAS, the TOWN has requested that the SHERIFF furnish code enforcement services to its inhabitants and citizens; and

WHEREAS, the TOWN desires that the SHERIFF furnish code enforcement services for an estimated twelve (12) hours per week and duly perform any and all necessary and appropriate functions for the TOWN; and

WHEREAS, the SHERIFF has indicated his desire and willingness to accept and fulfill the responsibilities herein before mentioned.

NOW, THEREFORE, in consideration of the mutual promises contained herein and given by each party to the other, the parties do hereby covenant and agree as follows:

1. That the recitations set forth above are incorporated herein by reference in their entirety.

2. LEGAL AUTHORITY. This Agreement is entered into pursuant to the Provisions of Section 163.01, F.S., the "Florida Interlocal Cooperation Act of 1969". The parties entering into this Agreement are fully cognizant of the constitutional limitations on the transfer of powers as set forth in Article VIII, Section 4 of the Constitution of the State of Florida and it is the express purpose of this Agreement only to enter into a contract for the provision of police services for certain code enforcement functions and shall not be deemed in any manner whatsoever to authorize the delegation of the constitutional or statutory duties of either of the parties pursuant to the provisions of Section 163.01(14), F.S. This Agreement at all times shall be construed consistent with such constitutional and statutory limitations. The duties and responsibilities set forth in this Agreement to be performed by the parties shall be performed in a manner that is constitutionally permissible and all portions of this Agreement shall be interpreted and administered by the parties accordingly.

3. INDEMNIFICATION. With regard to providing code enforcement services, the SHERIFF will defend and pay any litigation or judgment against the TOWN, its agents or employees, arising out of the performance of the services to be provided under this Agreement. Lawsuits and claims that may be filed from time to time hereunder shall be handled by the SHERIFF in accordance with normal procedures. The SHERIFF shall defend such lawsuits or claims and pay judgments or settlements in accordance with law.

Nothing contained herein shall be construed to limit or modify the provision of Florida Statute 768.28 as it applies to the TOWN and the SHERIFF. Nothing herein shall abrogate or expand the sovereign immunity enjoyed by the SHERIFF and the TOWN pursuant to the provisions of Chapter 768, Florida Statutes, nor shall any third party receive any benefit whatsoever from the indemnification provided herein.



4. INDEPENDENT CONTRACTOR. The SHERIFF, for the purposes of this Agreement, is and shall remain an independent contractor; provided, however, such independent contractor status shall not diminish the power and authority vested in the SHERIFF and his sworn officers.

5. SOVEREIGN IMMUNITY. The parties hereto agree that nothing contained herein shall in any way waive the sovereign immunity that they enjoy presently under the Constitution and statutes of the State of Florida and particularly with respect to Chapter 768, Florida Statutes. The parties agree that the TOWN's determination to provide code enforcement services by contract is an exercise of the legislative planning function of the TOWN and that at no time will the TOWN exercise any specific operational control over the activities of any of the employees of the SHERIFF or shall it perform or undertake any acts that are over and above a planning level function with regard to the administration of this Agreement.

6. PROVISION OF SERVICES. SHERIFF will provide one (1) part-time Community Policing Deputy/Code Enforcement, who shall be provided on an as-needed basis. The specific hours of work of this community policing deputy shall be determined by his or her supervisor after consultation with the Town Administrator. The community policing deputy will investigate and take enforcement actions for violations of the TOWN'S Code of Ordinances, will track and prepare statistical reports for the TOWN concerning the numbers and types of violations issued on a monthly basis, and interact with both citizens and businesses to address and resolve code violation related issues. The community policing deputy will, in conjunction with the TOWN'S attorney, prepare and present code violation cases before the TOWN'S Magistrate as necessary, and, in conjunction with the TOWN'S

administrative/clerical staff, prepare citations, send notices of violations and appeal hearings, and perform other related administrative tasks.

7. ENFORCEMENT OF LAWS. The SHERIFF shall discharge his responsibility under this Agreement by the enforcement of all County ordinances applicable within the TOWN and the ordinances of the TOWN. The SHERIFF shall bring appropriate charges for violations of all ordinances.

8. FINES AND FORFEITURES. All fines and forfeitures rendered in any court as a result of charges made by the SHERIFF shall be distributed as provided by general law and the rules of the Court.

9. DEPUTY EQUIPMENT. The SHERIFF shall provide each deputy who provides services under this Agreement with a patrol automobile and all other necessary and appropriate equipment. Deputies providing services under this Agreement shall operate out of the Sheriff's Administration Building or the North District Station. The cost of operating and maintaining these facilities and the cost of purchasing, maintaining and repairing equipment used under this Agreement shall be borne by the SHERIFF.

10. LAW ENFORCEMENT PERSONNEL, SWORN AND UNSWORN. The SHERIFF shall be responsible for the appointment, training, assignment, discipline and dismissal of all his law enforcement personnel, whether sworn or unsworn, performing services under this Agreement.

11. NOTICE. Notice as required to be given hereunder shall be given to the following persons:

- A. The Sheriff of Pinellas County:  
Bob Gualtieri, Sheriff  
P. O. Drawer 2500  
Largo, FL 33779-2500

B. Town of Redington Shores:  
Town Administrator  
17425 Gulf Blvd.  
Redington Shores, Florida 33708

12. TERM AND EFFECTIVE DATE. The term of this Agreement shall be from the 1st day of October 2024, through September 30, 2025. The TOWN is responsible for filing this Agreement with the Clerk of the Court on or before October 1, 2024.

13. COMPENSATION. The SHERIFF shall invoice the TOWN monthly for the services of the Community Policing Deputy/Code Enforcement based upon the actual number of hours worked at a rate of FIFTY-NINE DOLLARS AND NO CENTS (\$59.00) per hour, which shall be due upon receipt.

14. TERMINATION. Either party to this Agreement may terminate this Agreement without cause upon written notice to be given not less than 60 days prior to the requested termination date, said notice to be deemed delivered when a copy is delivered to the other party and a receipt signed by the other party.

15. THIRD PARTIES. In no event shall any of the terms of this Agreement confer upon any third person, corporation, or entity other than the parties hereto any right or cause of action for damages claimed against either of the parties to this Agreement arising from the performance of the obligation and responsibilities of the parties herein or for any other reason.

16. ENTIRE AGREEMENT. This Agreement reflects the full and complete understanding of the parties to it and may be modified or amended only by a document in writing executed by the parties hereto and executed with the same formality of this Agreement.

17. NON-ASSIGNABILITY. The SHERIFF shall not assign or delegate the obligations, responsibilities or benefits imposed hereby or contained herein to any third party or in any manner contract for the provision of the services required to be performed herein by a third party

without the express written consent of the TOWN, which consent must be agreed to by the TOWN at a public meeting and which consent may be withheld within the sole discretion of the TOWN.

*The remainder of the page left intentionally blank.*

IN WITNESS WHEREOF, the parties to this Agreement have caused the same to be signed by their duly authorized representatives this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

ATTEST:

TOWN OF REDINGTON SHORES

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Mayor

SHERIFF OF PINELLAS COUNTY, FLORIDA

\_\_\_\_\_  
Bob Gualtieri, Sheriff

# **ITEM G.3.**



Town of  
**Redington Shores**  
*Nature's Beach*

Date: August 14, 2024  
To: Board of Commissioners  
From: Mike McGlothlin, Town Administrator  
Re: MOA with Florida Division of Emergency Management - Everbridge

The Florida Division of Emergency Management (FDEM) is requiring political subdivisions (i.e. Municipalities) renew their MOA with the State for usage of the Everbridge Mass Notification System.

To continue use of the Everbridge Mass Notification System under the AlertFlorida/FDEM contract, the Town is required to submit an updated, executed agreement.

Attached is the latest version of the MOA required to be submitted

**MEMORANDUM OF AGREEMENT**  
**BETWEEN THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND**  
**THE TOWN OF REDINGTON SHORES, FL**

This Memorandum of Agreement (the “Agreement”) is made and entered into by the Florida Division of Emergency Management (hereinafter referred to as the “Division”) and the Town of Redington Shores (hereinafter referred to as the “Subdivision”), (hereinafter collectively referred to as the “Parties”).

WHEREAS, Section 252.35(2)(a)6 of the Florida Statutes, requires the Division to establish a system of communications and warning to ensure that the state’s population and emergency management agencies are warned of developing emergency situations and can communicate emergency response decisions; and,

WHEREAS, the Division has executed contract DEM-D0003/RFQ-DEM-18-19-021 (“Contract”) with Everbridge, Inc. (hereinafter referred to as the “Contractor”) for the provision of Statewide alert and mass notification services in support of its AlertFlorida Initiative, (hereinafter referred to as the “notification system”); and,

WHEREAS, the Division is funding and providing the notification system at no local cost to eligible subdivisions for the term of July 1, 2019 through June 30, 2024 and subsequent Contract renewals (if any), contingent upon an annual appropriation by the Florida Legislature; and,

WHEREAS, Section 252.38 of the Florida Statutes establishes Emergency Management powers of political subdivisions and constructs safeguarding the life and property of its citizens as an innate responsibility of the governing political body of each political subdivision of the State; and,

WHEREAS, the Subdivision desires to utilize the notification system provided by the Division to transmit alerts, notifications, and other authorized public safety messaging to residents, businesses, and visitors located in or transiting through their political subdivision, while performing its powers under Section 252.38, F.S.

NOW, THEREFORE, in consideration of the cooperative effort between the Parties contained herein, the Parties agree as follows:

**1. TERM OF AGREEMENT**

This Agreement is effective on the date of execution by the last-signing party and shall remain in effect for the duration of services provided under contract DEM-D0003, and shall automatically renew as long as the Division continues to provide this contractual service to eligible entities defined in this and subsequent contracts.

**2. DUTIES AND RESPONSIBILITIES**

**A. Division of Emergency Management**

The Division:



- I. Has assigned a contract manager for the notification system pursuant to Section 287.057(14), F.S. who will enforce the performance of the contract terms and conditions and serve as a liaison with the Contractor.
- II. Reserves the right to access any political subdivision's account or organization in the system for purposes of contract management, and to monitor system activity and usage.
- III. Will limit the number of personnel with high-level administrative access credentials to the system, and will take reasonable efforts to prevent the unauthorized disclosure of contact information protected under Section 119.071(5)(j), F.S.
- IV. Reserves the right to launch a statewide notification to all available "opt-in" contact data in the system resulting from a catastrophic natural or technological disaster, a widespread public health emergency, an imminent or actual attack of a foreign military power, or a similar emergency where a delay to coordinate locally-initiated notifications would endanger the health and safety of the State's population.
- V. Reserves the right to require certain notification subscription options be set to "mandatory" in a subdivision's public-facing opt-in portal, including:
  - a. Tornado Warnings
  - b. Flash Flood Warnings
  - c. Hurricane Warnings
  - d. Statewide Notifications
  - e. Countywide Notifications
- VI. Will, upon termination of the Contract, distribute the system's recipient contact data to the Subdivision as specified in Minimum Support Requirement number eight of the Contract's Scope of Work.

## **B. TOWN OF REDINGTON SHORES**

The Subdivision:

- I. Acknowledges the terms and conditions of the Division's Contract, which is attached hereunto, and agrees to abide by the applicable terms thereof, specifically, the Contractor's End User License Agreement, incorporated in the Contract as Exhibit "C" and the Contractor's Acceptable Use Policy, available via <https://www.everbridge.com/about/legal/acceptable-use-policy/>
- II. Agrees to place a "powered by AlertFlorida" icon that shall encompass no greater or less than 10% of the banner image of the Subdivision's public-facing opt-in portal(s) for continuity with statewide branding.
- III. Acknowledges the following authorized uses of the system and agrees to limit use of the system to those uses, defined by the Division as the following categories of notifications:

- a. Population protective actions, such as evacuation orders, shelter-in-place warnings, boil water notices, and similar actions;
  - b. Emergency preparedness and response information, such as the availability of sand bag stations for flood-fighting efforts, notification of planned or anticipated disruption of municipal services & municipal or commercial utilities, the establishment of emergency shelters, implementation of curfews and other law enforcement security measures, the designation of security zones around specific planned events, the establishment of keywords for event-specific messaging, and other similar messaging that conveys a change in the Subdivision's steady-state operational posture;
  - c. Disaster recovery information, such as the location of disaster recovery centers, availability of voluntary agency or governmental disaster recovery assistance, and updates on debris clearance and the allowance of re-entry into a portion of the Subdivision impacted by a disaster.
  - d. Emergency preparedness exercises, including operational tests of notification capability and public notification of functional or full-scale public safety and emergency management exercises occurring within the jurisdiction.
  - e. Law enforcement searches, for a missing person or a manhunt for escaped convicts or suspects evading arrest.
  - f. Automated weather warnings, provided by the National Weather Service.
  - g. Notification and recall of Subdivision employees, contractors, and other response partners, that support the activation of the Subdivision's Emergency Operations Center or supplement the staffing of existing public safety response and recovery functions, including the staffing of specialty response teams.
- IV. Acknowledges that while the Contract provides access to Integrated Public Alert and Warning System (IPAWS) and Emergency Alert System (EAS) initiation features, the Division will NOT approve requests for Collaborative Operating Group (COG) licenses that originate from political subdivisions below the COUNTY level, as the alerting systems accessible through IPAWS are capable of transmitting alerts across jurisdictional boundaries.
- V. Agrees to make a reasonable effort to supply the Division with requested information about any existing or recent local contracts for mass notification services, for the purpose of developing quantitative cost impact and qualitative notification capability measures in support of legislative budget requests for continued funding of the initiative.
- VI. Agrees to develop a written Standard Operating Procedure (SOP) that governs access to and use of the notification system within the

Subdivision, to include, at minimum, the following topics:

- a. Defining the local organization administrator(s);
- b. Defining procedures for requesting administrative access within the jurisdiction and the training requirements for granting such access;
- c. Establishing a message drafting and approval process;
- d. Discussing the difference between “opt-in” and “opt-out” contact data, limiting the use of “opt-out” data to imminent or actual life-threatening emergencies, and considering the time of day when initiating notifications that use “opt-out” data; and,
- e. Specifying the responsibility and frequency of periodically reviewing all administrative user accounts within the County’s organization(s) to validate the continued relationship and need for access of each current user.

The SOP must be developed within sixty (60) days of the effective date of this Agreement and is subject to review by the Division at any time during the Agreement.

- VII. Acknowledges that the Contractor provides additional notification system capabilities and services which are not covered under the Division’s Contract for the notification system (hereinafter referred to as “non-covered services”). If the Subdivision desires to enhance their notification capabilities by adding non-covered services to their organization(s), then the Subdivision will be responsible for any additional costs incurred as a result of adding those services, plus any costs arising from technical support of the non-covered services, payable directly to the Contractor. The Subdivision will notify the Division of its intent to add non-covered services prior to deployment, and will provide an additional notification after deployment, with the intent of maintaining visibility on the Contractor’s provision of support and maintenance on covered features.

### 3. POINTS OF CONTACT

The Parties shall direct all matters arising in connection with the performance of this Agreement to the attention of the respective contact person(s) named below for resolution or action:

<b><u>For the Division:</u></b>	<b><u>For the Subdivision:</u></b>
Woody Harvey	MARGARET CAREY
AlertFlorida Contract Manager	TOWN CLERK
2555 Shumard Oak Boulevard	17425 GULF BLVD.
Tallahassee, Florida 32399	REDINGTON SHORES, FL 33708
Telephone: 850-591-7939	Telephone: (727) 397-5538
Email: <a href="mailto:Woodham.Harvey@em.myflorida.com">Woodham.Harvey@em.myflorida.com</a>	Email: <a href="mailto:townclerk@redshoresfl.com">townclerk@redshoresfl.com</a>

**4. TERMINATION OF AGREEMENT**

The Parties may terminate this Agreement at any time upon thirty (30) days' written notice to the contact person(s) specified herein.

**5. LIABILITY**

Each Party hereto agrees that it shall be solely responsible for the negligent or wrongful acts of its employees and agents. Nothing contained herein shall constitute a waiver by either Party of its sovereign immunity or the provisions of Section 768.28, F.S. Nothing herein shall be construed as consent by either Party to be sued by third parties.

**6. ATTACHMENTS**

The following attachments are incorporated hereunto by reference:

- A. Attachment 1 – Definitions
- B. Attachment 2 – Contract DEM-D0003 between the Division and the Contractor.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives on the dates appearing beneath their respective signatures.

**FLORIDA DIVISION OF  
EMERGENCY MANAGEMENT**

**TOWN OF REDINGTON SHORES**

By: \_\_\_\_\_

By: \_\_\_\_\_  
**Lisa Hendrickson, Mayor**

\_\_\_\_\_

\_\_\_\_\_

**Date**

**Date**

## Attachment 1 – Definitions

**Account** – An account is the access point to the web-based Everbridge Mass Notification Solution which is an integrated component of Everbridge’s Unified Critical Communication Suite (“Everbridge Platform”). Accounts are segmented into Organizations and are typically segmented further into numerous groups.

**Contact** – Individuals who may receive notifications from or through the notification system, including any individual person who provides their personal contact information through an opt-in portal.

**Opt-In** – The process whereby a contact subscribes to receive notifications through an organization-specific web portal, or by sending the Subdivision’s keyword(s) or zip code(s) to an established SMS short code.

**Opt-Out** – Contact and address point data loaded into the Everbridge Platform by a political subdivision without the intervention of the contact.

**Organization** – In the Everbridge Platform, an organization (“Org”) contains a contact database and the capability to send notifications. Each Org has a mapping feature that allows users to send notifications based on registered locations of contacts. Orgs can be configured with a variety of settings and users can view and create numerous reports.

**User** – Individuals assigned roles and granted permission to manage users, manage contacts and groups, edit settings, and/or send notifications within the Everbridge Platform.

**ITEM H.7.**



**TOWN ADMINISTRATORS REPORT  
(07/03/2024 – 08/07/2024)**

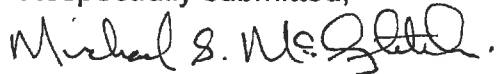
To: Mayor and Commissioners

Please find below, in bullet statement format, the activities that I have been focusing on during the above referenced reporting period.

- During the week of Independence Day, I was out of the office due to travel.
- The week of 07/08/2024 I was out of the office due to illness.
- On 07/16/2024 I met with Building Official Vasquez and Permit Technician Williams to discuss various issues within the Building Department regarding operations for the Town of Redington Beach, administrative support for the Building Department, and planning support of the Building Department.
- On 07/17/2024 I worked with Town Intern Adam Delisle on a comparative pay study for the barrier island communities in working towards formulating the Town's FY2024-25 budget.
- On 07/22/2024 I met with Police Chief Rick Swann and Mayor Lisa Hendrickson to discuss police operational issues as well as data-driven reporting.
- On 07/24/2024 I attended and participated in a coordination meeting at the Indian Shores Police Department (ISPD). Also attending this meeting were representatives from the ISPD Command and Supervisory Staff, the Pinellas County Sheriff's Office (PCSO), the Audubon Society, and the Florida Fish and Wildlife Conservation Commission (FWC). The primary topic discussed pertained to the black skimmer population and operations regarding their protection.
- On 07/24/2024 I attended and participated in the Special Commission Meeting to adopt the Tentative Millage Rate for the 2024-25 fiscal year. The tentative millage rate was set and staff will continue working on the development of the FY24-25 budget.
- On 07/25/2024 I worked with Building Official Mark Vasquez and Deputy Clerk Jolie Patterson to coordinate tasks for completion of the Town's Local Capability Assessment Survey in support of Emergency Management planning and operations.
- On 07/26/2024 I completed final edits and review of the Town's Local Capability Assessment Survey, referenced in the above activity entry, and forwarded the survey to Building Official Mark Vasquez for submittal.
- On 07/30/2024 I attended and participated in the Town Picnic Planning Group meeting with representatives from the Clerk's Office, the Building Department, the Public Works Department, the Police Department, our Fire Service personnel (Maderia Beach FD and Seminole FD), and the Parks and Recreation Advisory Committee.

- On 07/31/2024 I attended the monthly Barrier Islands Governmental Council, "Big C", meeting at the Belleair Beach Community Center.
- On 07/31/2024 I attended and participated in the Board of Commissioners monthly workshop meeting.
- On 08/02/2024 I attended the Pinellas County Emergency Management virtual meeting in preparation for Invest 97L. Subsequently, the Towns pre-storm activities were started which included initial securing of the beach area within the community, opening of sandbag stations at Town Hall, community notification and education efforts, employee communication regarding family/home preparation and the possibility of employee call-back for recovery operations.
- Attended multiple emergency management teleconference and virtual meetings, over the weekend of 08/03/2024, for what became Hurricane Debby.
- On 08/05/2024 and 08/06/2024 I completed updating of the Pinellas County WebEOC system for reporting of Town emergency management information regarding Hurricane Debby.
- Assisted citizens, the Board of Commissioners and staff members with service requests and problem resolution throughout the month of July 2024.

Respectfully submitted,



Michael S. McGlothlin  
Town Administrator



**ITEM H.8.**



Town of  
*Redington Shores*

Date: August 1, 2024  
To: Mike McGlothlin, Town Administrator  
From: Yvonne Williams, Permit Technician  
Re: Permit Report – July 2024

REDINGTON SHORES

ISSUED PERMITS	43 (no new construction)
INSPECTIONS	115
REVENUE	\$13,580.06

REDINGTON BEACH

ISSUED PERMITS	28 (no new construction)
INSPECTIONS	23
REVENUE	\$7631.32

**ITEM H.9.**

**August 9, 2024**

**Public Works Department July Monthly Report**

**Routine daily activities conducted by the Public Works Dept.**

- Daily check of 4 of the town lift stations to ensure proper function.
- Daily check and removal of trash and debris from town beach area.
- Daily emptying of dog waste cans within the community.
- Ensuring bus stop trash receptacles are emptied.
- Checking and ensuring all town storm drains are clear of debris.
- Assisting town hall staff with routine duties and citizen requests for service.

**General update:**

- Raking of the beach was paused on May 17th due to the beach tractor being sent out for repair (fuel injector pump). Raking will resume on Mondays and Fridays when the tractor is returned from service.
- 07/09/2024 Beach accesses in need were cleared.

**Activities for July not including normal daily activities:**

- 07/15/2024 Picnic table removed from Nature Park due to safety concerns. 2 new tables have been ordered and the town is awaiting arrival.



- July 8, 2024. Palm Trees on 174<sup>th</sup> Ave were trimmed.



- 07/31/2024 BLD (contracted by APH) to conduct lateral repairs on Wall St. First Street.

