



**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
REGULAR MEETING  
WEDNESDAY, JANUARY 8, 2025 - 6:00 P.M.**

**AGENDA**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. APPEARANCES AND PRESENTATIONS**

1. Chief Clint Belk, Madeira Beach Fire Rescue Update
2. Rob Peebles, Building Department Update
3. Chief Bill Schobel, Seminole Fire Rescue Update
4. Chief Rick Swan, Indian Shores PD Update

**E. OLD BUSINESS**

1. ORD 2024-06 Repealing 90-120 of the Town Code (Related to Land Dedication) – 2<sup>nd</sup> Reading

**F. NEW BUSINESS**

1. Contract for Conducting Municipal Election – Pinellas County Supervisor of Elections

**G. COMMISSION REPORTS**

1. Mayor Hendrickson
2. Vice Mayor Commissioner Licata, District 4
3. Commissioner Schoos, District 3
4. Commissioner Hoyt, District 2
5. Commissioner Kapper, District 1
6. Town Attorney
7. Town Administrator
8. Public Works Department

**H. MISCELLANEOUS**

Regular Meeting – Wednesday, January 29, 2025 – 6:00 P.M.

Workshop Meeting – Wednesday, January 29, 2025 – immediately following

**I. PUBLIC COMMENT (Items not previously discussed on this agenda.)**

**J. ADJOURNMENT**

Pursuant to Florida Statutes § 286.0105, if any person or entity decides to appeal any decision made on any matter considered at any meeting or hearing of any Redington Shores Board or Commission, he, she or it will need a record of the proceedings and, for such purpose, he, she or it may need to ensure that a verbatim record of the proceedings is made, which record includes the legal arguments, testimony, and evidence upon which the appeal is to be based.

# **ITEM E.1.**



Town of  
**Redington Shores**  
*Nature's Beach*

Date: January 8, 2025  
To: Board of Commissioners  
From: Mike McGlothlin, Town Administrator  
Re: ORD 2024-06 Repealing 90-120 of the Town Code (Related to Land Dedication)  
2<sup>nd</sup> Reading

This Ordinance was 1<sup>st</sup> read and approved on December 11, 2024.



Town of  
**Redington Shores**  
*Nature's Beach*

Date: December 11, 2024  
To: Board of Commissioners  
From: Mike McGlothlin, Town Administrator  
Re: Ordinance No. 2024-06

With the assistance of Town Attorney Robert Eschenfelder, please find attached Ordinance No. 2024-06 which repeals Section 90-120 of the Town Code (Related to Land Dedication) as this assessment is no longer necessary given the Town's size and current park and environmental lands.

**ORDINANCE NO. 2024-06**

**AN ORDINANCE OF THE TOWN OF REDINGTON SHORES, FLORIDA, REPEALING § 90-120 OF THE TOWN CODE (RELATED TO LAND DEDICATION); MAKING RELATED FINDINGS; PROVIDING FOR CODIFICATION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.**

**WHEREAS**, § 90-120 of the Town Code currently provides for new development in the Town to provide for land dedication for public use or financial contribution in lieu thereof; and

**WHEREAS**, the Town Commission finds that this assessment is no longer necessary given the Town's size and current park and environmental lands; and

**WHEREAS**, the Commission finds that is in the best interest of the Town, its residents, and property owners, to approve the provisions set forth in this Ordinance.

**NOW, THEREFORE BE IT ORDAINED** by the Board of Commissioners of the Town of Redington Shores, Florida, that:

**Section 1.** Section 90-120 (Land dedication for public use; cash contribution in lieu thereof) of the Redington Shores Town Code is hereby repealed in its entirety.

**Section 2.** Pursuant to Florida Statutes § 166.041(4)(a), prior to the date the public notice of the public hearing for this Ordinance was published, the Town prepared and posted on its website a business impact estimate which included: a) a summary of the Ordinance, a statement of the public purpose to be served by the Ordinance, b) an estimate of the direct economic impact of the Ordinance on private, for-profit businesses in the Town, c) an estimate of direct compliance costs that businesses may reasonably incur due to the Ordinance, d) identification of any new charge or fee on businesses created by the Ordinance or for which businesses will be financially responsible, e) an estimate of the Town's regulatory costs and of revenues from any new charges or fees imposed on businesses to cover such costs, and f) a good faith estimate of the number of businesses likely to be impacted by the Ordinance.

**Section 3.** For purposes of codification of any existing section of the Redington Shores Code herein amended, words **underlined** represent additions to original text, words **~~stricken~~** are deletions from the original text, and words neither underlined nor stricken remain unchanged.

**Section 4.** If any section, subsection, sentence, clause, provision or word of this Ordinance is held unconstitutional or otherwise legally invalid, same shall be severable and the remainder of this Ordinance shall not be affected by such invalidity, such that any remainder of the Ordinance shall withstand any severed provision, as the Board of Commissioners would have adopted the Ordinance and its regulatory scheme even absent the invalid part.

**Section 5.** The Codifier shall codify the substantive amendments to the Redington Shores Code contained in Section 1 of this Ordinance as provided for therein, and shall not codify the exordial clauses nor any other sections not designated for codification.

**Section 6.** Pursuant to Florida Statutes § 166.041(4), this Ordinance shall take effect immediately upon adoption.

**ADOPTED ON FIRST READING** on the 11<sup>th</sup> day of December, 2024, by the Board of Commissioners of the Town of Redington Shores, Florida.

**ADOPTED ON SECOND AND FINAL READING** on the 8<sup>th</sup> day of January, 2025, by the Board of Commissioners of the Town of Redington Shores, Florida.

**Attest:**

\_\_\_\_\_  
Lisa Hendrickson, Mayor Commissioner

\_\_\_\_\_  
Margaret Carey, Town Clerk

# **ITEM F.1.**



Town of  
**Redington Shores**  
*Nature's Beach*

Date: January 8, 2025  
To: Board of Commissioners  
From: Margaret Carey  
Re: Contract for Conducting Municipal Election with Pinellas County Supervisor of Elections

This contract is for the assistance from The Pinellas County Supervisor of Elections with our March 11, 2025 General Municipal Election.

This election's invoiced amount is \$4,314.69 which covers the administrative fee, equipment delivery, poll workers, and ballots.

After the election, based on actual election costs, the Supervisor will reimburse our municipality for unused funds or provide us with an invoice for additional costs incurred. *Please note: There may be additional costs incurred if our ballot language does not fit on one page and a second or third page is required.*





**Pinellas County Supervisor of Elections**  
13001 Starkey Rd., Largo, FL 33773 • (727) 464-6108 • [VotePinellas.gov](http://VotePinellas.gov)

**Contract for Conducting Municipal Election**

**Town of Redington Shores**

**Municipal General Election – March 11, 2025**

WHEREAS, the City/Town has requested the assistance of the Office of the County Supervisor of Elections (Supervisor) in conducting its General Election; and

WHEREAS, the Supervisor is agreeable to providing such assistance to the City/Town subject to the following conditions, considerations and agreements arrived at between the parties;

IT IS HEREBY AGREED AS FOLLOWS:

**GENERAL PROVISIONS**

The election is to be conducted under any applicable ordinances of the City/Town and all sections of Chapters 97-106, Florida Statutes (F.S.) (the Florida Election Code). The City/Town is responsible for all legal notices. It is understood that the Supervisor is in charge of the election, and that the County Canvassing Board is responsible for canvassing the election (no cost to the City/Town). The City/Town may have a designated representative in the canvassing board room. This designee may only serve in an “observer” capacity and may not participate in the canvassing of the election. The County Canvassing Board will determine whether a recount is required and advise the City/Town. However, the Supervisor is unable to support any type of runoff election.

The County Canvassing Board will certify the election results and will provide a Certificate of Election to the City/Town (ONE Certificate of Election will include all elections held on the same day). The Certificate of Election will be provided to the City/Town after the County Canvassing Board certifies the official election results.

The post-election automated audit may not begin until the Canvassing Board has certified the official election results.

The City/Town is responsible for the costs associated with conducting an annexation election (mapping annexation areas, reassigning addresses, and mailing new voter information cards). The City/Town is responsible for the costs associated with any legal action or contest of election arising from its election. The City/Town, the Supervisor of Elections and the County Canvassing Board agree that the County Attorney’s Office will represent the Supervisor of Elections and County Canvassing Board in any legal action concerning the canvass or certification of the election.

It is understood that the provisions of this contract are based on current state law, and if any changes in election law should occur during the period of this agreement, those changes will supersede the terms of this contract where applicable.

## Contract for Conducting Municipal Election

The City/Town will provide the Supervisor with the current City/Town definition/boundaries and include a list of ALL annexations (actual list of addresses) since your last election, no later than 5:00 p.m., December 31, 2024. It is the responsibility of the City/Town to ensure the Supervisor has the current definition/boundary information so all eligible voters can participate in the City/Town's election. The City/Town agrees that NO changes to the City/Town definition/boundaries will be made effective between 5:00 p.m., December 31, 2024, and Midnight, March 11, 2025. Contact the IT Department at (727) 464-4958 or [SOEIT@VotePinellas.gov](mailto:SOEIT@VotePinellas.gov) for all questions concerning annexations and for providing annexation information (City/Town definition/boundary changes).

This contract must be signed by the City/Town and received by the Supervisor no later than the ballot language deadline of 5:00 p.m., December 31, 2024.

Upon request, the Supervisor may provide to the City/Town with the number of registered voters for this election.

### ELECTION INFORMATION

Election Title: Municipal General Elections  
Election Date: March 11, 2025  
Voter Registration Deadline: February 10, 2025

### SPECIAL PROVISIONS

City/Town Clerk: Margaret Carey  
\*Election Day Cell Phone: (864) 580-0886  
Alternate Phone: (727) 397-5538  
Email: townclerk@redshoresfl.com  
Mailing Address: 17425 Gulf Blvd., Redington Shores, FL 33708

\*The City/Town Clerk MUST be available from 5:00 a.m. to 10:00 p.m. on Election Day/Night.

### TRANSLATION (Spanish – Section 203, Voting Rights Act) (Matt Smith – 464-5751)

- a. Pinellas County is a jurisdiction covered by Section 203 of the Voting Rights Act and must provide language assistance (Spanish). ALL municipalities within Pinellas County are also covered by Section 203 of the Voting Rights Act.
- b. Full compliance is a requirement for all jurisdictions (County and Municipal). This means that all information directed to voters or otherwise concerning voting-connected activities must be provided in both English and Spanish. This includes, but is not limited to, voter registration, legal advertisements and/or other notices, forms, voting instructions and procedures at the polls or otherwise, polling place signage, any printed voter information guides or website information concerning elections, communication assistance

## **Contract for Conducting Municipal Election**

at the polls and election offices and communication with the jurisdiction's minority language community. The obligations and requirements apply to all elections conducted by the City/Town.

- c. Questions concerning your legal obligations/requirements to comply with Section 203, Voting Rights Act should be directed to your legal counsel.

### **BALLOT INFORMATION (Wendy Grimes – 464-4987)**

- a. Final Ballot Language is due no later than **5:00 p.m., December 31, 2024** and must include all qualified opposed candidates and resolutions and/or ordinances with ballot questions.
- b. All ballot language must comply with Florida Statutes 101.161(1) and the Uniform Ballot Rule (1S-2.032).
- c. Using the Ballot Language Submittal Form – Complete required information. Include information and Candidate Oaths for ONLY qualified opposed candidates in ballot order. All Charter Amendments and/or Referendum Questions with SIGNED/APPROVED Ordinances/Resolutions must include numbering for ballot order and English and Spanish translated text.
- d. Email ballot language to Wendy Grimes at [WGrimes@VotePinellas.gov](mailto:WGrimes@VotePinellas.gov) by the final ballot language deadline.

### **BALLOT LAYOUT/PRINTING (David Wise – 464-4958)**

- a. The Supervisor is responsible for creating the ballot (ballot layout will comply with Florida Statutes and the Uniform Ballot Rule).
- b. The City/Town is responsible for approving the City/Town's portion of ballot.
- c. Precinct ballots will be printed by the Supervisor. The Supervisor will bill the City/Town 24 cents per ballot card (includes ground shipping charges). The Supervisor will bill the City/Town for any required expedited shipping charges.
- d. Provisional ballots will be printed by the Supervisor; the Supervisor will bill the City/Town 24 cents per ballot card (25 per precinct). The Supervisor will bill the City/Town for any required expedited shipping charges.
- e. If the City/Town requires a ballot change after ballots are printed, the City/Town is responsible for additional costs.

### **CANDIDATE AUDIO RECORDING (Nicole Sokolowski/David Wise – 464-4958)**

- a. The deadline for candidates to record their names and office titles for the audio ballot is **5:00 p.m., January 7, 2025**. It is the responsibility of the City/Town to notify City/Town candidates of this deadline.
- b. Candidates must call (727) 453-3293; a voice message will prompt the candidate to record his/her name as indicated on the Candidate Oath and the office for which the candidate is running.

### **MAIL BALLOTS (Marisa Crispell - 464-6108)**

- a. The Supervisor will bill the City/Town \$1.57 for each mail ballot kit used in initial mailing (return postage included).
- b. The Supervisor will bill the City/Town \$2.13 for each mail ballot kit used for daily mailing.
- c. The deadline for mailing military/overseas ballots is **January 25, 2025**; at least 45 days prior to the election [F.S. 101.62(4)(a)].

## **Contract for Conducting Municipal Election**

- d. Mailing Schedule for domestic ballots will begin **no earlier than January 30, 2025 and no later than February 6, 2025** [F.S 101.62(4)(b)].
- e. After the initial mailings, ballots will be mailed as requests are received. The deadline to request a ballot be mailed is **5:00 p.m. February 27, 2025**; twelve days prior to the election. [F.S. 101.62]
- f. The City/Town will provide voting assistance in assisted living facilities and nursing homes, if requested, per F.S. 101.655.
- g. Duplicate and test ballots will be printed by the Supervisor; the Supervisor will bill the City/Town 38 cents per ballot card.

### **LEGAL NOTICES (Ashley McKnight-Taylor – 453-7553)**

- a. The City/Town is responsible for ALL legal notices required by State Statute and by City/Town Charter/Ordinance, with the exception of the County Canvassing Board Meeting/Testing Schedule.
- b. The Supervisor will publish the County Canvassing Board Meeting/Testing Schedule at no cost to the City/Town.
- c. The Supervisor will provide the City/Town a County Canvassing Board Meeting/Testing Schedule, Polling Place List, Polling Place Changes list and Sample Ballot.

### **TESTING THE BALLOT COUNTING EQUIPMENT (David Wise – 464-4958)**

The County Canvassing Board will certify test results of the ballot counting equipment and file the election parameters with the Division of Elections. All tests will be performed at the Election Service Center, 13001 Starkey Road, Largo.

### **CANVASSING BOARD MEETING SCHEDULE (Ashley McKnight-Taylor – 453-7553)**

- a. **The Supervisor will publish the Canvassing Board Meeting/Testing Schedule at no cost to the City/Town.**
- b. All Canvassing Board Meetings will take place at the Election Service Center, 13001 Starkey Rd., Largo.
- c. A Canvassing Board Schedule will be emailed to the City/Town Clerk as part of this contract.
  - i. The Canvassing Board/testing schedule reflects ALL possible meeting days.
  - ii. The Canvassing Board will modify the schedule as needed based on the number of mail ballots received. Updates to the canvassing board schedule will be posted to the Supervisor's website (VotePinellas.gov).

### **CANVASSING MAIL BALLOTS (Carriane McQuay – 464-5723)**

The Supervisor, in the presence of the County Canvassing Board will open and prepare mail ballots for tabulation at the Election Service Center. Questionable ballots will be presented to the County Canvassing Board for decision. The Canvassing Board/testing schedule reflects ALL possible meeting days. The Canvassing Board will modify the schedule as needed based on the number of mail ballots received. Updates to the canvassing board schedule will be posted to the Supervisor's website (VotePinellas.gov).

## **Contract for Conducting Municipal Election**

### **PROVISIONAL BALLOTS (Carriane McQuay – 464-5723)**

The Supervisor will research each provisional ballot to determine the voter's eligibility and will present the provisional ballots to the County Canvassing Board for decision. Voters casting a provisional ballot have two days after Election Day to provide written proof of eligibility to the County Canvassing Board. The deadline for this election is **5:00 p.m., March 13, 2025** [F.S. 101.048]. All provisional ballots will be canvassed at the Election Service Center.

### **POLL WATCHERS (Wendy Grimes – 464-4987)**

- a. Election Day poll watcher designations must be submitted to the City/Town by **NOON, February 25, 2025** (Prior to noon on the second Tuesday preceding Election Day [F.S. 101.131(2)]). The City/Town will email all poll watcher designation forms (DS-DE 125) to Wendy Grimes at **WGrimes@VotePinellas.gov by 5:00 p.m. February 25, 2025** and the Supervisor will verify whether they are Pinellas County registered voters.
- b. The Supervisor will furnish a list of approved poll watchers to the City/Town **by 5:00 p.m. March 4, 2025** (on or before the Tuesday before Election Day [F.S. 101.131(2)]).
- c. Each poll watcher must wear an identification badge while performing his or her duties [F.S. 101.131(5)].
- d. Poll watchers shall produce identification to the precinct clerk upon entering the polling place (this information will be verified against a list of designated poll watchers compiled prior to election day).
- e. The Supervisor of Elections shall provide to each designated poll watcher an identification badge that identifies the poll watcher by name at the polling place.

### **OVER-THE-COUNTER BALLOT PICKUP AND DROP-OFF (Marisa Crispell – 464-6108)**

- a. In-office ballot pickup and drop-off will be available in each Supervisor of Elections Office, Monday through Friday from 8:00 am until 5:00 pm (no holidays) beginning 45 days prior to the date of the election.
- b. The City/Town, pursuant to F.S. 101.657(1)(e), has opted out of conducting early voting.

### **VOTING EQUIPMENT AND SUPPLIES (Tim Closterman – 464-6109)**

- a. The Supervisor will contract with a moving company to transport the voting equipment and supplies to and from polling locations. Cost is the responsibility of the City/Town and will be billed by the Supervisor.
- b. Supplies not transported by the moving company will be picked up by the precinct clerks after Clerks' Class at the Election Service Center.
- c. The Supervisor will contract to have paper precinct registers for Election Day printed by a vendor and will bill the City/Town. These paper precinct registers are a "back-up system" to the electronic poll book system and will be included in the polling place supplies sent to each polling place.

## Contract for Conducting Municipal Election

### POLL WORKERS (Tim Closterman – 464-6110)

- a. The Supervisor will recruit, assign, train, and compensate ALL poll workers. The city/town will be invoiced for these costs and reimburse the Supervisor.
- b. A Deputy Sheriff will deputize the poll deputies.
- c. Poll workers that are unable to work Election Day but attended class(es) will **not** be compensated for class attended (amount varies by position).

<b>Poll Worker Pay Rates</b>	
Precinct Clerk	\$280 + \$30 for classes (2) + \$15 Equipment Setup = <b>\$325</b>
Assistant Clerk	\$230 + \$20 for class (1) + \$15 Equipment Setup = <b>\$265</b>
Machine Manager	\$210 + \$10 per class (1) + \$15 Equipment Setup + \$10 EM Return Site = <b>\$245</b>
Voting Equip. Support	\$210 + \$15 per class (1) + \$15 Equipment Setup = <b>\$240</b>
Assist. Machine Manager	\$210 + \$10 per class (1) = <b>\$220</b>
Inspector	\$200 + \$10 per class (1) = <b>\$210</b>
Precinct Deputy	\$200 + \$10 per class (1) = <b>\$210</b>

### POLLING PLACES (Tim Closterman – 464-6110)

- a. The Supervisor will select, contract with and compensate polling places [F.S. 101.715].
- b. The Supervisor will pay polling places and bill the City/Town.
- c. The Supervisor will give each Precinct Clerk a cell phone to use Election Day.
- d. If polling place changes are needed, the Supervisor will notify the City/Town in writing, listing the precincts and polling location changes by **5:00 p.m., Friday, February 9, 2025** (at least 30 days prior to the election).

### POLLING PLACE CHANGE NOTICES (David Wise/Nicole Sokolowski – 464-4958)

- a. If notices are needed, the Supervisor will provide the names and addresses of the affected voters to the vendor; **one per household, unless otherwise indicated by the city/town.**
- b. The City/Town will be responsible for making all necessary arrangements with the vendor to have the notices printed and mailed, including notice design. The Supervisor will only be responsible for proofing live samples of the household address, precinct number and polling place information.
- c. Notices must be mailed by **February 25, 2025** (at least 14 days prior to the election). The City/Town pays the vendor directly. The City/Town is responsible for publishing any polling place changes in a newspaper of general circulation [F.S. 101.71(2)].

## **Contract for Conducting Municipal Election**

### **ELECTION NIGHT PROCEDURES (Dustin Chase – 464-4988)**

- a. The Supervisor will have unofficial election results modemed from the polling places to the Election Service Center.
- b. The Supervisor will have the precinct scanner memory sticks, voted precinct and provisional ballots, and election supplies transported to the Election Service Center.
- c. Results will be released throughout the night and posted to the Supervisor's website (VotePinellas.gov). The Supervisor will provide unofficial results on election night.
- d. Campaign Signs – If candidates wish to reuse their campaign signs left at the polls on Election Day, the signs must be collected by campaign staff prior to poll workers removing and disposing of them after the polls close. It is the responsibility of the City/Town to communicate this information to their candidates.

### **AFTER ELECTION DAY (Ashley McKnight-Taylor – 453-7553)**

- a. Provisional ballots will be canvassed. All ballots accepted by the County Canvassing Board will be processed and added to the election night results to produce Official Election Results. Provisional ballots cannot be rejected until after the deadline for provisional ballot voters to provide written proof of eligibility [F.S. 101.048].
- b. The County Canvassing Board will certify the election results and will provide a Certificate of Election to the City/Town (ONE Certificate of Election will include all elections held on the same day). This document will be provided to the City/Town via email after the County Canvassing Board certifies the official election results.
- c. The County Canvassing Board will conduct a post-election automated audit in accordance with F.S. 101.591 and Division of Elections Administrative Rule 1S-5.026. The Supervisor will post the required post-election audit notices to the Supervisor's website and at each election office. The Supervisor will post the final post-election audit report to the Supervisor's website.
- d. Election materials will remain sealed at the Election Service Center for ten days after certification of the election. The City/Town will be notified when all election materials are ready to be picked up.

### **DATA ORDERS (David Wise/Nicole Sokolowski – 464-4958)**

The City/Town is to place data orders directly with an IT staff member by contacting (727) 464-4958 or [SOEIT@VotePinellas.gov](mailto:SOEIT@VotePinellas.gov).

### **VOTER HISTORY (David Wise/Nicole Sokolowski – 464-4958)**

When voter history is completed, the City/Town may download the current voter registration file at [VotePinellas.gov](http://VotePinellas.gov), which includes voter history for this and any past elections.

**Contract for Conducting Municipal Election**

**ELECTION COSTS (Susan Morse – 464-6108)**

- a. In addition to specific costs noted in this contract, the City/Town will pay an administration fee of 40 cents per registered voter; the minimum charge is \$400.
- b. The City/Town will be provided an invoice based on election cost estimates. Payment must be received no later than **5:00 p.m., December 31, 2024**. After the election, based on actual election costs, the Supervisor will reimburse the City/Town for unused funds or provide the City/Town with an invoice for additional costs incurred.

By affixing their signatures hereto, the parties acknowledge each to the other that they have full authority to enter this Contract.

**APPROVED:**

\_\_\_\_\_  
OFFICE OF THE PINELLAS COUNTY SUPERVISOR OF ELECTIONS

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED:**

\_\_\_\_\_  
 CITY/TOWN MANAGER       MUNICIPAL CLERK

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
OFFICE OF THE PINELLAS COUNTY ATTORNEY

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**REVIEWED AND APPROVED:**

\_\_\_\_\_  
CITY/TOWN ATTORNEY

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTEST TO:**

\_\_\_\_\_  
 OFFICE OF THE TOWN OF REDINGTON SHORES

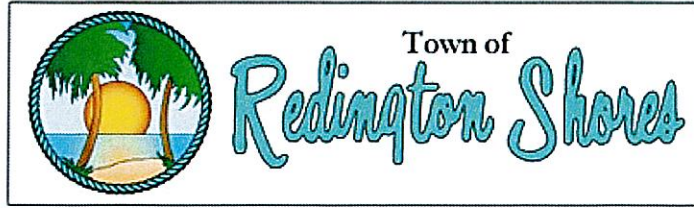
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Title: \_\_\_\_\_

Date: \_\_\_\_\_



**ITEM G.7.**



**TOWN ADMINISTRATORS REPORT  
(12/11/2024 – 01/03/2025)**

To: Mayor and Commissioners

Please find below, in bullet statement format, the activities that I have been focusing on during the above referenced reporting period.

- On 12/11/2024 I received an email submitted complaint from Commissioner Hoyt and I forwarded same to the Board of Commissioners, et al, with a formal request for investigation into the complaint by an independent external entity.
- On 12/11/2024 I attended the Board of Commissioners regular meeting.
- On 12/13/2024 I responded to the Board of Commissioners, via email, regarding the complaint filed by Commissioner Hoyt.
- On 12/16/2024, I, along with Town Attorney Eschenfelder, attended the virtual mediation conference for the lawsuit involving Ms. Carol Muszik v. the Town of Redington Shores.
- On 12/19/2024 I attended the virtual Pinellas County hosted Municipal Hurricane Recovery Status meeting.
- On 12/20/2024 I conducted an interview with Permit Technician Candidate Maria Bianchini, regarding the open Permit Technician position with the Town of Redington Shores. At the conclusion of the interview, I extended to Ms. Bianchini a conditional offer of employment, contingent upon the successful completion of the required background investigation and pre-employment testing processes. More to follow as these processes are completed.
- On 01/03/2025, I, along with Town Attorney Eschenfelder, attended the second virtual mediation conference for the lawsuit involving Ms. Carol Muszik v. the Town of Redington Shores.
- Assisted citizens, the Board of Commissioners, and staff members with service requests and problem resolution throughout the month of December 2024.

Respectfully submitted,

A handwritten signature in black ink that reads "Michael S. McGlothlin".

Michael S. McGlothlin  
Town Administrator

**ITEM G.8.**



Town of  
**Redington Shores**  
*Nature's Beach*

Date: January 2, 2025  
To: Board of Commissioners  
From: Michael Pafumi, Public Works Supervisor  
Re: Public Works Department Update – December 2024

**Routine daily activities conducted by the Public Works Department:**

- Daily check of the 4 town lift stations to ensure proper function.
- Daily emptying of dog waste cans within the community.
- Ensuring bus stop trash receptacles are emptied.
- Checking and ensuring all town storm drains are clear of debris.
- Assisting town hall staff with routine duties and citizen requests for service.

**Activities for December, not including normal daily activities:**

- Maintenance Shed assembled at Town Hall for storage of equipment and supplies.



- Manhole ring repaired 17490 Gulf Blvd.



- Manhole ring replaced at 177thAve West/ Gulf Blvd.



- Manhole ring replaced at 844 181 Ave. East.





- Responding to and reporting numerous waterline breaks/ leaks.



- The damaged sidewalk on 175<sup>th</sup> Avenue East was repaired.



- Town sprinklers in all parks and medians have been repaired/ replaced.
- All damaged/ nonfunctioning streetlights have been reported to Duke Energy (East Side) and the contractor (West Side).
- Regular lawn mowing throughout the town has resumed.
- All Town storm drains were checked for debris and damage and serviced/ repaired as needed.
- Expecting to resume beach raking on January 6, 2025.

- Christmas Tree set up at Nature Park for 12/08/24 tree lighting.



- Outside contractor completed all electrical repairs due to extensive storm damage

### **Upcoming projects**

- Electrical/ light repairs to the tennis court.
- Sun canopy replacement at Constitution Park (we are on the list no exact date has been given).
- Town signs for the south end of town and sign at Constitution Park have been ordered. Expect delivery and installation in the coming weeks.