



**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
REGULAR MEETING  
WEDNESDAY, AUGUST 14, 2024 - 6:00 P.M.  
MINUTES**

A **Regular Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:00 p.m.

**Members Present:** Mayor Commissioner Lisa Hendrickson, Vice Mayor Commissioner Licata, Commissioner CJ Hoyt, Commissioner Tom Kapper, Commissioner Erin Schoos

**Members Absent:** None

**Other Municipal Officials Present:** Deputy Town Clerk Jolie Patterson, Town Attorney Eschenfelder, Fire Chief Clint Belk (Madeira Beach), Fire Chief Williams (Seminole), and Chief Rick Swann (Indian Shores Police Department).

**1. ROLL CALL BY THE TOWN CLERK**

**2. CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the Board of Commissioners at a workshop meeting. They are intended to be acted upon in one motion.

Consent Agenda items included approval of the following meeting minutes: July 10, 2024, Special Budget Meeting – July 24, 2024, and Workshop Meeting — July 31, 2024

Commissioner Kapper motioned to approve the Consent Agenda. Commissioner Hoyt stated that she was misquoted in the July 31<sup>st</sup> minutes.

Commissioner Hoyt motioned for approval of the Consent Agenda with corrections, seconded by Commissioner Kapper. Vote taken: All yay.

**3. APPEARANCES AND PRESENTATIONS**

- a. Chief Clint Belk, Madeira Beach Fire Rescue – provided a general update. Also stated that the RFQ for Redington Station is set to end next week.
- b. Chief Swan, Indian Shores Police Department – spoke on the report that was provided to the Commission and thanked Redington Shores for the recognition of the ISPD 60-year anniversary.
- c. Chief Williams, Seminole Fire Rescue – provided a general update and reviewed the 2023-2024 NPDES report. Willilams also spoke on the dangers of lithium-ion batteries.
- d. Introduction of new Code Enforcement Officer, Steve Klapka- Administrator McGlothlin stated that Steve was not able to be in attendance tonight but reported that the transition has been going smoothly thanks to Lieutenant Doherty.

**4. OLD BUSINESS**

**A. Utility Undergrounding Project – Consultant Contract**

Administrator McGlothlin presented the updated consultant contract. Mayor Commissioner Hendrickson opened the item for a motion.

Commissioner Kapper motioned for approval, seconded by Vice Mayor Commissioner Licata.

Vote taken: All yay.

Mayor Commissioner Hendrickson emphasized that this is a top priority of the Commission, and it is essential to move this project forward.

## B. FMA Grant Program- Consultant Status Update

Administrator McGlothlin read over his memo and gave background regarding the item. McGlothlin stated that he has not received any responses from consultant services. He stated that there are a few options moving forward- either table the item, continue to search for a consultant or offer this project to a grants manager position that could be a full-time staff position filled by the current Deputy Clerk. The Commission discussed the possibility of a grants manager position. Vice Mayor Commissioner Licata spoke on the importance of receiving this grant in a timely manner to ensure our participation this cycle. Commissioner Schoos spoke in favor of the position. Mayor Commissioner Hendrickson spoke on the areas of town with repetitive loss and the short time frame for consultant responses from the RFP. Mayor Commissioner Hendrickson suggested staff complete the requirements by this year's deadlines and continue to search for a consultant to assist further. Mayor Hendrickson also suggested that the Town Administrator bring forward pay studies or an employee search to ensure the town hires the most experienced professional. Commissioner Hoyt agreed that this position should be filled by someone with significant experience. Commissioner Hoyt stated that while she is in favor of programs like the FMA grant, she encourages town staff to find more opportunities that would help all residents. Vice Mayor Commissioner Licata spoke in favor of completing the application and continuing the RFP search. Mayor Commissioner Hendrickson and Commissioner Kapper spoke in favor of obtaining a consultant. Commissioner Hoyt suggested a 45 day application window to allow for more applicants. Attorney Eschenfelder recommended the town stay with the 30 day window but allow for an extension if needed. The Commission discussed avenues to publish the RFP. Mayor Commissioner Hendrickson stated that if we were to go with a full time grants specialist, the administrator would need to prepare a full employment study and go through a hiring process.

Vice Mayor Commissioner Licata motioned for Administrator McGlothlin to submit the application of interest and open the RFP for 30 more days. Commissioner Kapper 2<sup>nd</sup>.

### Public Comment:

NAME	ADDRESS	
Marie Palena	201 175 <sup>th</sup> Ave E.	spoke on the need for a consultant and for the 45 day application window.
Ryan Keen	247 176 <sup>th</sup> Terrace Dr. E.	Spoke in favor of the 45 day application window and encouraged Administrator McGlothlin to weigh options for all grant opportunities.

The Commission discussed extending the application period from 30 days to 45 days.

Vice Mayor Commissioner Licata amended his motion and motioned for Administrator McGlothlin to submit an application of interest and open the RFP for up to 45 more days. Mayor Commissioner Hendrickson 2<sup>nd</sup>.

Vote taken: All yay.

## 5. NEW BUSINESS

### a. Attorney Contract Renewal

Administrator McGlothlin reviewed the background information for this item. Commissioner Kapper motioned for approval, seconded by Vice Mayor Commissioner Licata.

Commissioner Hoyt asked for clarification that this was the same contract that was discussed at the workshop meeting. Attorney Eschenfelder confirmed. No public comment.

Vote taken: All yay.

**b. Pinellas County Sheriff FY25 Law Enforcement Ancillary Services Contract for Code Enforcement**

Administrator McGlothlin introduced the item and reviewed the memo prepared for the Commission acknowledging the price increase.

Vice Mayor Commissioner Licata motioned to approve the contract, seconded by Commissioner Schoos. Mayor Commissioner Hendrickson spoke on the importance of our new code enforcement officer, Steve Klapka, extending the same degree of service that our former code enforcement officer, Danny Doherty, did. Administrator McGlothlin confirmed that Doherty has been involved throughout the transition process. Mayor Commissioner Hendrickson also asked that the administrator possibly look into a full-time in-house code enforcement officer position in the future. No public comment.

Vote taken: All yay.

**c. Memorandum of Agreement with Florida Division of Emergency Management- Everbridge**

Administrator McGlothlin read over the memo giving background on the Everbridge agreement. Commissioner Kapper motioned to approve the agreement, seconded by Vice Mayor Commissioner Licata. No public comment.

Vote taken: All yay.

**6. MISCELLANEOUS**

Budget Workshop Meeting- Wednesday, August 21, 2024 – 6:00 P.M.

Workshop Meeting- Wednesday, August 28, 2024 – 6:00 P.M.

First Budget Public Hearing - Wednesday, September 4, 2024 – 6:00 P.M.

Regular Meeting- Wednesday, September 11, 2024 – 6:00 P.M.

Final Budget Public Hearing – Monday, September 16, 2024 – 6:00 P.M.

**7. COMMISSION REPORTS**

**a. Mayor Commissioner Hendrickson**

Updated the Commission on several items, including the town's sea oat giveaway, the Pinellas County recovery report from Hurricane Debby, and the Neighborly Senior Care Network in Redington Shores.

**b. Vice Mayor Commissioner Licata, District 4**

Thanked the Town Administrator for addressing dilapidated homes in the area and always being quick to respond to the residents' needs.

**c. Commissioner Kapper District 1**

Asked the Town Administrator for an update on the sidewalk project. Administrator McGlothlin said that it is still in the bid process stages. Commissioner Kapper also spoke on the need to replace meeting notice signs.

**d. Commissioner Hoyt District 2**

Thanked town staff for their efforts during the hurricane and thanked the Indian Shores Police Department for their investigation in the animal case.

**e. Commissioner Schoos District 3**

Spoke on the minimal flooding in District three and emphasized the need for dune renourishment. Thanked all fire, police, and emergency personnel for their efforts before, during, and after the storm.

**f. Town Attorney**

Thanked the Commission on renewing his agreement.

**g. Town Administrator McGlothlin**

Update was included in the agenda packet.

**h. Public Works Department**

Update was included in the agenda packet.

**8. PUBLIC COMMENT**

NAME	ADDRESS	
Loretta Fricks	235 176 <sup>th</sup> Ave. E.	Spoke on the conditions of the plantings in Nature Park.
Marie Palena	201 175 <sup>th</sup> Ave. E.	Spoke on concerns regarding informing residents on the charter review referendum.

**9. ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 7:24 pm.

Respectfully submitted,

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Jolie Patterson  
Deputy Town Clerk

9-11-2024  
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Date Approved by Board of Commissioners