



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
BUDGET WORKSHOP MEETING
WEDNESDAY, MAY 28, 2025 - 6:00 P.M.
AGENDA**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPEARANCES AND PRESENTATIONS

E. OLD BUSINESS

F. NEW BUSINESS

1. Budget & Goal Setting Discussion FY25/26
2. Capital Improvement Plan (CIP)

G. MISCELLANEOUS

Regular Meeting- Wednesday, June 11, 2025 – 6:00 P.M.
Workshop Meeting- Wednesday, June 25, 2025 – 6:00 P.M.

H. ADJOURNMENT

Pursuant to Florida Statutes § 286.0105, if any person or entity decides to appeal any decision made on any matter considered at any meeting or hearing of any Redington Shores Board or Commission, he, she or it will need a record of the proceedings and, for such purpose, he, she or it may need to ensure that a verbatim record of the proceedings is made, which record includes the legal arguments, testimony, and evidence upon which the appeal is to be based.



Town of
Redington Shores
Nature's Beach

Date: May 14, 2025
To: Board of Commissioners
From: Margaret Carey, Interim Town Administrator/Town Clerk
Re: Town Policy Goals and Objectives for FY2025-26

The following document is the final version of the FY24-25 Policy Goals and Objectives.

It is important to review and update this document each year to provide a roadmap for our Town to achieve its long-term goals and objectives.



Date: June 12, 2024
To: Board of Commissioners
From: Mike McGlothlin, Town Administrator
Re: Approval of Town Policy Goals and Objectives for FY2024-25

The following document is the edited and final version of your Policy Goals and Objectives, along with incorporated strategic plans, for the 2024-25 fiscal year and is submitted for your approval. This effort, completed at the Town Budget Workshop on May 29, 2024, will focus staff on the Board of Commissioners direction for the upcoming year and will assist in budget and planning activities.

Respectfully submitted,

Mike McGlothlin

REDINGTON SHORES POLICY GOALS & OBJECTIVES WITH INCORPORATED STRATEGIC PLANS

MISSION STATEMENT

TOWN OF REDINGTON SHORES

We, the residents and businesspeople who are the caretakers of the Town of Redington Shores, Florida, dedicate ourselves to the mission of preserving the natural beauty of this small-town community where people live, work, and socialize in harmony. Redington Shores is a unique community where nature and the water environment come together. Our citizens enjoy our white sandy beaches and beautiful sunsets daily. We know that we are home when we cross the bridge, which brings us to our tropical world of palm trees, lush flowers, manatees, pelicans, dolphins, and other wildlife.

Our mission is to ensure a clean and safe community that's highlighted by friendly residential neighborhoods and a dynamic business community working together to enhance and improve our island's qualities. Elected officials maintain a responsive Town Government, where people can exchange ideas freely, insist on quality public services and foster beautification and a unique style for this community. As we endeavor to fulfill this mission, we will embrace the spirit of those who live, work, and play on this island paradise that is our home, Redington Shores, Natures Beach.

POLICY GOALS AND OBJECTIVES WITH INCORPORATED STRATEGIC PLANS

1. Protect our community's quality of life and promote sustainability.

- A. To continue efforts to reduce or eliminate the long-term risk to human life, property, and the environment from natural or human-caused hazardous events and disasters.**

Rationale: Emergency preparedness and hazard mitigation will help to reduce injury and damage that would otherwise result during hazardous events and disasters.

Target completion date: Ongoing.

- B. To promote and maintain a safe and desirable living and working environment while at the same time maintaining and improving the quality of our community.**

Rationale: The Board of Commissioners has adopted Town codes specifically designed to address blight, nuisances, and to maintain a clean environment for all citizens in our community. An emphasis will continue to be placed on code enforcement by administering a fair and unbiased enforcement program to correct violations through:

1. The facilitation of voluntary compliance with Town laws and codes.
2. Public outreach programs.
3. Established priorities for enforcement.

Target completion date: Ongoing.

- C. To complete planning work and improvements to the Town's public beach access points.

Rationale: The public access points within the Town of Redington Shores are in need of improvements related to both signage and amenities. The goal of this project is to reduce sign clutter as much as possible by incorporating messaging into a single advisory sign and to develop a systematic distribution of amenities for benches, refuse receptacles, bicycle racks, etc.

Target completion date: September 30, 2025.

- D. To develop the Town of Redington Shores Parks Master Plan.

Rationale: Well-planned parks and recreation systems, using Florida Friendly landscaping provisions, can increase property values, foster job creation, and provide a foundation for sustainability and resource management. The Town of Redington Shores, to that end, needs to develop a Parks Master Plan. After development, the plan would be utilized to accurately assess project needs for the next five-year planning period.

Target completion date: September 30, 2025.

2. Place an emphasis on street and storm drains maintenance and improvements.

- A. To place a concentrated emphasis on pavement preservation efforts.

Rationale: Preserving our existing infrastructure is essential. Proper maintenance, including consistent vegetation removal, crack sealing, patching, and fabric and pavement overlays can extend the life expectancy of existing improvements. Prior to work schedule development a census of the Town's roadways, and their current conditions, must be completed. This will enable staff to direct maintenance and repair efforts based upon priority.

Target Date: September 30, 2025.

- B. To continue to investigate and pursue alternative funding opportunities for storm drain maintenance and improvements.

Rationale: The Town is currently pursuing a hazard mitigation grant for the purpose of addressing the most critical infrastructure deficiencies within the stormwater system. If awarded, the Town will receive approximately \$450,000 for these efforts to address flooding within the most frequently impacted areas of the Town. Following a routine stormwater system maintenance schedule is also a critical component of this infrastructure improvements project. The Town's Public Works Department developed a maintenance program with contracted service providers and the first round of jetting took place in April 2024, with these activities to be conducted on a bi-annual basis moving forward. It has been estimated that the necessary funding to improve all elements of the Town's stormwater system will take approximately \$2,000,000.00.

Target completion date: Ongoing.

- C. To repair and restore the Town's sidewalk system along both Town streets, where

applicable, and working with the Florida Department of Transportation along Gulf Boulevard.

Rationale: The Town's sidewalk system, along both Town streets and Gulf Boulevard, needs to be maintained for the safe and efficient passage of pedestrians. To that end, a census for sidewalk conditions within the Town needs to be conducted to identify the areas for improvements. Upon completion of the census a prioritized list of needed improvements will be developed so that the necessary work can be conducted.

Target completion date: September 30, 2025.

3. Sewer system improvements and utility undergrounding along the western portion of Gulf Boulevard are a high priority.

A. To complete improvements to sewer main and lateral lines.

Rationale: The Town's sewer system requires improvements to the three remaining main lines and all associated laterals for work not previously completed. These improvements are also necessary in relinquishing ownership control of the sewer system to Pinellas County Utilities and the project has a funding need of an estimated \$4,000,000.00 to complete.

Target completion date: September 30, 2026.

B. To complete the undergrounding of utilities along the western portion of Gulf Boulevard.

Rationale: Undergrounding of the associated utilities (Duke Power, Frontier Telecommunications and Spectrum Cable) along the western portion of Gulf Boulevard is of critical importance to the Town. This project is estimated to cost approximately \$2,500,000.00 and involves binding cost estimates (BCE's), which must be paid in full to each of the three utilities by June 30, 2025, to keep the use of the "Penny Fund" in place. BCE's for both Frontier and Spectrum are pending, and the BCE for Duke Power came in at \$1,597,715.54 which was approved by the Town Commission. Photoelectric overlays have been completed so that adequate wildlife-friendly lighting can be installed and the final BCE invoice from Duke Power is expected soon. The securing of necessary easements will take place upon receipt of BCE payments and construction activities will then be scheduled to take place.

Target completion date: September 30, 2026.



Town of
Redington Shores
Nature's Beach

Date: May 14, 2025
To: Board of Commissioners
From: Margaret Carey, Interim Town Administrator/Town Clerk
Re: 5-Year Capital Improvement Plan

The Capital Improvement Plan identifies future investments needed by the Town to ensure our residents continue to receive high quality services. The plan includes infrastructure, equipment, and major repairs or reconstruction with costs over \$25K. Any single item over the capitalization policy of \$5,000 should also be included in the capital budget planning.

The CIP Planning period is 5 years. The estimated expenses during the first year of a project are incorporated into the town's annual budget as part of the capital budget.

The Redington Shores FY 24-25 CIP budget was approximately \$4.2K. The FY25-29 5-year CIP Budget is approximately \$9.2M.

Of the 16 CIP projects identified in the FY25 plan, only 1 item was completed.

Today we will discuss the remaining CIP projects, identify which projects will continue to the FY26-FY30 Plan, and any new additions. The Annual Budget and CIP Plan should comply with the Commission-approved goals and strategic plan.

Five-Year Capital Improvement Plan - Town of Redington Shores, Florida

Please see the below drafted projects, with allocation projections through budget year FY 2028-29 to be completed during workshop(s), for consideration to be included in the FY2024-25 budget year. Capital projects identified are those that exceed total costs of \$24,999.

Project Description	Funding Source	Cost of Project	2024	2025	2026	2027	2028
Parks							
Public Beach Access Point	Park Improvements	\$ 25,000.00	\$ 25,000.00				
Nature Park Sign Project	Park Improvements	\$ 25,000.00	\$ 25,000.00				
County Parking Lot Improvements	Park Improvements	\$ 25,000.00	\$ 25,000.00				
Constitution Park Parking Lot	Park Improvements	\$ 40,000.00	\$ 40,000.00				
Public Works							
UTV w/Beach Maintenance	Machinery & Equip.	\$ 30,000.00	\$ 30,000.00				
Public Works Vehicle	Machinery & Equip.	\$ 50,000.00	\$ 50,000.00				
Town Hall Lighting Enhancements	Improvements	\$ 45,000.00	\$ 45,000.00				
Tractor & Beach Rake	Machinery & Equip.	\$ 75,000.00	\$ 75,000.00				
Administration							
Town Merchandising Project	Advertising	\$ 25,000.00	\$ 25,000.00				
Town Hall Parking Lot Resurfacing	Improvements	\$ 35,000.00	\$ 35,000.00				
Stormwater							
Stormwater Infrastructure	Stormwater System	\$ 2,000,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	
Sewer							
Lift Station Generator Acquisition	Improvements	\$ 150,000.00	\$ 150,000.00				
Sewer System Improvements	Improvements	\$ 4,000,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
Streets							
Street Lighting Project	Improvements	\$ 166,500.00	\$ 83,250.00	\$ 83,250.00			
Street/Sidewalk Imp. Project	Improvements	\$ 83,250.00	\$ 83,250.00				
Utilities							
Utilities Undergrounding Project	Improvements	\$ 2,500,000.00	\$ 2,500,000.00				
Totals			\$ 9,274,750.00	\$ 4,191,500.00	\$ 1,083,250.00	\$ 1,000,000.00	\$ 500,000.00

Town of Redington Shores
Fixed Asset Additions
9/30/2024

Account	Amount	Date	Description	Vendor
001-519-563.000	11,685.00	12/15/23	5 Ton Split System A/C @ Town Hall	Len's Air Conditioning
001-519-564.400	4,263.00	02/19/24	Solar Powered Sign	Radar Sign
001-519-564.400	6,042.86	05/31/24	Solar Powered Sign Installation	Joe Goddard Enterprises
001-524-564.000	46,037.55	02/09/24	2023 Chevy Colorado	Cox Chevrolet
001-524-564.000	30,172.48	09/16/24	SmartGov Portal and Data Migration	Granicus
001-539-564.000	49,268.07	02/09/24	2023 Ford F-150	Duval Ford
001-539-564.000	15,085.67	02/21/24	Rebel 54" Kawasaki Mower	Quality Mowers
001-539-564.000	4,331.00	03/06/24	Lift Gate on Public Works Truck	American Commercial Body Co.
001-541-562.000	64,000.00	09/18/24	Paving - 175th Avenue	Dumala & Sons
001-572-562.000	14,700.00	04/15/24	Landscaping - Del Bello Park	Suttrich Landscapes
001-572-562.000	13,500.00	04/30/24	Resurface tennis courts - 18325 Gulf Blvd.	Stewart Tennis Courts
001-572-562.000	6,500.00	04/30/24	Resurface basketball courts - 18214 Gulf Blvd.	Stewart Tennis Courts
001-572-564.000	4,601.29	04/10/24	Air Walker Fitness Machine	Triactive USA Fitness Equipment
001-572-564.000	3,376.91	04/10/24	Air Strider Fitness Machine	Triactive USA Fitness Equipment
General Fund Additions	273,563.83			



Town of
Redington Shores
Nature's Beach

FISCAL YEAR 2025 ANTICIPATED CAPITAL PROJECTS

Fund	Account	Account Description	Project Description	Budget
General Fund				
	519-562.000	Improvements	Town Hall Parking Lot Resurfacing	35,000
			Town Hall Lighting Enhancements	45,000
				80,000
	519-564.000	Machinery and Equipment	Town Merchandising Project	25,000
	539-564.000	Machinery & Equipment	UTV with Beach Maintenance Equipment	30,000
			Tractor and Beach Rake	75,000
			Public Works Vehicle	50,000
				155,000
	541-562.000	Improvements	Street Lighting Project	83,250
	572-562.000	Park Improvements	Public Beach Access Point Improvements	25,000
			Nature Park Sign Project	25,000
			County Parking Lot Improvements	25,000
			Constitution Park Parking Lot	40,000
				115,000
			Total General Fund	458,250
Capital Projects Fund				
	519-563.000	Improvements - Capital Outlay	West Side Gulf Blvd. Undergrounding	2,500,000
	538-563.000	Stormwater System - Capital Outlay	Stormwater Improvements / Master Plan	500,000
			Total Capital Projects Fund	3,000,000
Sewer Fund				
	519-563.000	Improvements - Capital Outlay	Lift Station Generator	150,000
			Sewer System Improvements	500,000
				650,000
			Total Sewer Fund	650,000



Budget Calendar - Fiscal Year 2025 - 2026

Wednesday	May 28, 2025	Budget Workshop at 6:00 P.M.
Monday	June 2, 2025	Estimate of Taxable Value provided by Property Appraiser
Wednesday	June 25, 2025	Budget Workshop at 6:00 P.M.
Tuesday	July 1, 2025	Property Appraiser provides Certification of Taxable Value (DR-420)
Wednesday	July 23, 2025	Special Commission Meeting to adopt Tentative Millage Rate
Tuesday	July 29, 2025	Last day for the Town to advise Property Appraiser's Office of proposed millage rate and date / time / place of first public hearing (DR-420, DR-420MM-P)
Monday	August 18, 2025	TRIM notices mailed by Pinellas County
Wednesday	August 27, 2025	Budget Workshop at 6:00 P.M.
Friday	August 29, 2025	Budget for first public hearing posted on Town website
Wednesday	September 3, 2025	First Public Hearing on the Proposed Millage Rate, Budget and Capital Plan 6:00 P.M.
Wednesday	September 10, 2025	Town to advertise intent to adopt a final millage rate and final budget (within 15 days after first public hearing and 2-5 days before second public hearing)
Friday	September 12, 2025	Budget for final public hearing posted on Town website
Monday	September 15, 2025	Final Public Hearing on Budget 6:00 P.M. (adopt final millage rate and budget)
Thursday	September 18, 2025	Finance to forward Resolution adopting final millage rate to Property Appraiser & Tax Collector (within 3 days of adoption)
Monday	September 29, 2025	Property Appraiser delivers DR-422, Final Taxable Value Certification, to taxing authorities
Thursday	October 2, 2025	Finance to return completed DR-422 to Pinellas County Property Appraiser and a copy to the State of Florida
Friday	October 3, 2025	Submit completed TRIM Compliance Package to the State of Florida (within 30 days of final public hearing)
Friday	October 10, 2025	Adopted Budget for fiscal year 2025 - 2026 posted on Town website