



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WORKSHOP MEETING
WEDNESDAY, MAY 28, 2025**
immediately following the Budget Workshop

MINUTES

A **Workshop Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:51 pm.

Members Present: Mayor Commissioner Tom Kapper, Vice Mayor Commissioner Erin Schoos, Commissioner Douglas Harr, Commissioner CJ Hoyt, and Commissioner Lary Maynard

Other Municipal Officials Present: Margaret Carey, Interim Town Administrator/Town Clerk; Melissa Fultz, Deputy Clerk; Robert Eschenfelder, Town Attorney

A. APPEARANCES AND PRESENTATIONS – None

B. OLD BUSINESS – None

C. NEW BUSINESS

1. Town Administrator Position

Mayor Kapper expressed his interest in exploring a City Manager position (instead of City Administrator) with a salary of \$100,000. Administrator Carey provided an Administrator/Manager Salary Survey from surrounding towns. The salaries range from \$137,000 to \$289,000 for the larger towns. Commissioner Harr inquired about the differences between a City Manager and Town Administrator. Attorney Eschenfelder said there is no difference between a Manager and an Administrator. Discussion ensued regarding the qualifications and compensation.

Mayor Kapper suggested the updated position would have stricter spending authorization limits and suggested reducing the spending limits to less than \$25K. Commissioner Harr suggested shifting decision-making to the Commissioners. Commissioner Maynard suggested a two-step process of review.

Commissioners suggested comparing job descriptions from other local municipalities to compare compensation and structure of roles. Vice Mayor Schoos suggested researching local municipalities and providing the findings to the Board. All Commissioners agreed. Administrator Carey will email comparison job descriptions to Commissioners to be discussed at a future meeting.

Commissioner Hoyt requested adding an ICMA code of ethics requirement. Commissioner Maynard suggested reducing the years of experience requirement. Vice Mayor Schoos suggested keeping the experience requirements. Attorney Eschenfelder suggested including a salary range to encourage applicants with desired traits for the position.

A final job description will be discussed at the June 11, 2025, Regular Board of Commissioners meeting.

2. Special Events

Administrator Carey presented a list of upcoming special events for the town and sought Commission input. The list of special events included:

- Recognition of Chief Swann's retirement at the June 11, 2025, Board of Commissioners meeting
- Constitution Park grand reopening – this would be a small-scale event to celebrate the reopening of the park after hurricane repairs. The park should be ready by July.
- The Town's 70th Anniversary (Platinum Jubilee) – a year-long celebration from August 30, 2025 to August 30, 2026 with a potential 50's theme was suggested and ways of celebrating.
- The Town Picnic – since the town is still recovering from the hurricanes, a modified picnic was suggested.

The Commission was in support of the events.

Restarting the newsletter was also suggested to keep the community informed. It was noted that CRS credits can be obtained by maintaining the newsletter. Mayor Kapper requested tabling the newsletter until after the summer. Commissioner Hoyt agreed.

D. MISCELLANEOUS

Regular Meeting- Wednesday, June 11, 2025 – 6:00 P.M.

Workshop Meeting- Wednesday, June 25, 2025 – 6:00 P.M.

E. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 7:27 pm.

Respectfully submitted,



Melissa Fultz
Deputy Town Clerk



Date Approved by Board of Commissioners