



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WORKSHOP
WEDNESDAY, APRIL 29, 2026
MINUTES**

A **Workshop** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:00 p.m.

Members Present: Mayor Commissioner Tom Kapper, Vice Mayor Commissioner Erin Schoos, Commissioner CJ Hoyt, Commissioner Doug Harr, Commissioner Larry Maynard

Members Absent: none

Other Municipal Officials Present: Town Manager Margaret Carey, Town Clerk Michelle Lowe, Deputy Town Clerk/Management Analyst Rafael Soto, Public Works Supervisor Mike Pafumi, Town Attorney Nancy Meyer, ISPD Chief Holroyd and Capt. Doherty, and Indian Shores Director of Finance Lockhart.

1. ROLL CALL BY THE TOWN CLERK

2. APPEARANCES AND PRESENTATIONS - none

3. OLD BUSINESS - none

4. NEW BUSINESS

a. **ISPD Budget Fiscal Year 2027** – Chief Holroyd presented the Indian Shores Police Department (ISPD) Budget and contract renewal. She noted the 2023 contract expires September 30, 2026; the Town could choose to approve a five-year extension. Chief Holroyd discussed the following:

- The current contract requires the Town to pay 35% of the total police budget. In fiscal year (FY) 2020, the Town paid 35% of the personnel and operating budget, and between 25% and 32% in subsequent years.
- She reported that the Indian Shores Town Council authorized her to propose a five-year contract renewal, with the Town paying 30% of the personnel and operating budget in FY 2027 and 35% in subsequent years.
- Indian Shores Director of Finance Lockhart stated that 30% of the Personnel and Operating budget is approximately \$837,518, while 35% would be about \$980,000, a difference of \$140,000.
- She explained that the budget increase is partly due to Emergency Management moving under the Police Department budget, including the Emergency Manager and siren maintenance, which adds approximately \$147,000. This change was prompted by the potential elimination of ad valorem taxes.
- Other factors for the budget increase included an 18% increase for their interlocal agreement with the Pinellas County Sheriff's Office, a change in actuarial for the police pension, increases in information technology costs related to CJIS compliance, licensing fees, threat management, and cybersecurity measures.
- Chief Holroyd explained that, while unsure of the historical basis for the 35% fee, she believes it was originally determined by call volume and population factors.

Town Attorney Meyer reviewed the contract provisions and informed the Commission that, due to the contract expiring in September 2026, the Town would need to provide 5 months' written notice if it does not intend to renew or renegotiate, making the deadline for the notice April 30th. She noted the Commission had a few options: extend the current contract by addendum that reflects the proposed percentages in writing, issue the five-month notice of termination with the intent to negotiate terms, or issue the five-month notice and draft a new contract.

Chief Holroyd advised that if the Town issues a termination letter, even with the intent to renew, the Indian Shores Council may respond unfavorably and could consider offering services to other municipalities.

Commissioners expressed support for continuing the relationship with ISPD and agreed that residents value the community policing ISPD provides.

Town Manager Carey noted that the proposed amount would need to be reviewed by the Town's accountant to confirm affordability. The Town only received the final budget numbers and proposal hours before the meeting and did not have time to direct the information.

Town Attorney Meyer stated that under the current terms, the contract renews automatically. However, the Commission may issue a notice of termination at any time if budgetary or other circumstances require, with the understanding that the next available termination window will be adjusted accordingly.

Action: Unanimous consensus for Attorney Meyer to prepare an addendum to the Police Services contract that reflects: The cost is limited to the personnel and operating budget, and sets a 30% fee for Fiscal Year 2027, followed by a 35% fee for the next four years. The Town Manager will also coordinate with the Town Accountant to verify budget feasibility and impact.

- b. Review Emergency Operations Plan** – Town Manager Carey presented the revised Emergency Operations Plan, noting it updates the 2021 version with lessons learned from Hurricanes Helene and Milton and staff input. She informed the Commission of an Emergency Operations training session hosted by ISPD on April 30th and encouraged their attendance. ISPD Chief Holroyd serves as the Town's Incident Commander, and both plans are designed to complement each other, with the Town's plan outlining more department-specific responsibilities.

Town Manager Carey asked the Commission to review the Town's emergency cash reserve. The current plan requires \$20,000 to be withdrawn at Alert Level 2 to provide the Mayor with immediate emergency funds. After consulting Town Accountant Andy Tess, she noted that most municipalities maintain reserves of \$10,000 or less.

Discussion ensued regarding the origin of the \$20,000 figure, potential cyberattacks, varying reserve amounts, and the need to maintain a cash reserve.

Chief Holroyd emphasized the importance of unified messaging during emergencies, stating that the Incident Commander is responsible for delivering a single, consistent message. She added that all communications are sent to the Commission before being released to the public.

Town Manager Carey stated that Town Clerk Lowe serves as the Town's Public Information Officer and is responsible for keeping the public informed during any emergency event and will be working with ISPD.

- c. Redistricting** – Town Manager Carey stated former Commissioner and current resident, Christy Herig, reviewed and submitted her recommendations to adjust district boundaries to create districts with approximately equal numbers of voters.

Christy Herig, 1st Street E., presented her proposed map and how each district is affected by the boundary change. She noted the current districting could allow for two Commissioners and the Mayor to be elected from the Yacht and Tennis Club property. The property is split into District 1 and 2, and the Mayor is an At-Large position, potentially producing a quorum of the Board within one community association.

Discussion ensued regarding how many voters were gained or lost in the respective districts, the data used, different ways to split the districts, differing needs among property types, and the fact that all votes were the same regardless of property type.

Deputy Town Clerk/Management Analyst Soto researched the number of permits and code complaints submitted by different property types: residential houses, condos, and businesses. He noted that overall, the data showed that residential houses had a higher volume of permits and code enforcement complaints than condos or businesses during both the pre- and post-2024 hurricane periods.

Commissioner Hoyt felt that property types should be considered when redistricting. Using Deputy Town Clerk/Management Analyst Soto's data, she noted that an increase in residential houses within

any district comes with increased needs of voters.

Christy Herig informed that there is no way to use that data when redistricting. The goal is to have approximately the same number of voters in each district.

Public Comment:

Jeannie Blackburn	17717 Gulf Blvd.	Agreed with Mayor Kapper that a vote is a vote regardless of the property type.
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Commissioner Hoyt asked ISPD whether they observed differences in policing across the different property types.

Captain Doherty stated the Police Department does not break down the call log by district, but noted most calls originate from condos reporting violations on the beach.

Action: Unanimous consensus to have Attorney Meyer draft an Ordinance with proposed redistricting.

- d. **Building Department Staffing** – Town Manager Carey explained that after the hurricanes, the Town needed clerical help in the building department. The Town used a temp agency to address staffing needs. After some time, the temp agency allowed the Town to hire the employees directly. Suzi McEwen is the only employee remaining from that group and was hired as a temporary employee. CAP Services has now offered her a job to work three days a week. They asked if the Town would be interested in employing her for the remaining two days of the week.

Town Manager Carey gave three options:

- Create a new part-time administrative position in the building department.
- Do not create a new position and do not renew the current temporary position which ends July 1, 2026.
- Create a “floater” part-time administrative position that could also assist with occasional coverage in the Clerk’s office.

Discussion:

Several Commissioners agreed there is no current need to add another position but suggested reevaluating if circumstances change.

Action: Unanimous consensus to not create a new position or renew the temporary position.

- e. **Disability Beach Access Mat Update** – Public Works Supervisor Pafumi stated that work cannot begin until after sea turtle nesting season. He explained that the proposed location for the disability beach access mat at the County beach access is unsuitable due to a 10-foot drop-off. He is seeking alternative locations with level ground and recommends that the Town gather public feedback.

Discussion ensued regarding other available location options, whether the drop-off in the sand could be corrected, the process of raking the beach, how sea turtle nesting season affects the beach access mat, and other solutions to providing beach accessibility to all.

Commissioner Schoos asked whether the Town had considered purchasing a sand-friendly wheelchair. If the Town provided and loaned such a wheelchair, installing a beach mat and daily removal during nesting season would not be necessary.

Action: Staff will research the options and cost for sand wheelchairs.

- f. **Movie in the Park** – Town Clerk Lowe provided an overview of the Movie in the Park event and requested the Commission select a film. The options were E.T. the Extra-Terrestrial, The Goonies, and Dolphin Tale.

Action: Unanimous consensus to show Dolphin Tale at the Movie in the Park event.

5. Public Comment

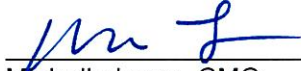
Barry Taylor	300 182 nd Ave E	Served on the Finance Advisory Committee and at the time they compared ISPD to Pinellas County Sheriff’s Office. He noted the Sheriff’s Office offered fewer patrols, but if there was a big incident they would call the calvary. We still get the Sheriff’s Office now with
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		Indian Shores. He felt the Sheriff's Office doesn't know the area as well and asked the Commission when looking at cost to consider how happy the residents are with ISPD.
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6. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 8:00 P.M.

Respectfully submitted,



Michelle Lowe, CMC
Town Clerk

05/13/2026

Date Approved by Board of Commissioners