



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, SEPTEMBER 9, 2026
*Immediately following the 1st Budget Public Hearing***

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. CONSENT AGENDA

1. **MINUTES** – Approval of: August 12, 2026 Regular Meeting, August 26, 2026 Special Meeting, Budget Workshop & Workshop

E. APPEARANCES AND PRESENTATIONS

1. Chief Clint Belk, Madeira Beach Fire Rescue Update
2. Chief Bill Schobel, Seminole Fire Rescue Update
3. Chief Lee Ann Holroyd, Indian Shores PD Update
4. Proclamation – 25th Anniversary of 9/11

F. OLD BUSINESS

1. Parks and Recreation Advisory Committee

G. NEW BUSINESS

1. RES 04-2026 Trash Increase
2. Invitation to Bid – Generators
3. ORD 2026-05 Construction Activities

H. COMMISSION REPORTS

1. Commissioner Harr – District 1
2. Vice Mayor Commissioner Hoyt – District 2
3. Commissioner Smith - District 3
4. Commissioner Maynard – District 4
5. Mayor Schoos
6. Town Attorney
7. Public Works Department
8. Building Department
9. Town Manager

I. MISCELLANEOUS

Final Budget Public Hearing – Monday, September 21, 2026 – 6:00 P.M.
Parks & Recreation Advisory Committee Meeting – Wednesday, September 30, 2026 – 5:00 P.M.
Workshop – Wednesday, September 30, 2026 – 6:00 P.M.
Regular Meeting – Wednesday, October 14, 2026 – 6:00 P.M.

J. PUBLIC COMMENT *(Items not previously discussed on this agenda. Limited to 3 minutes.)*

K. ADJOURNMENT

Pursuant to Florida Statutes § 286.0105, if any person or entity decides to appeal any decision made on any matter considered at any meeting or hearing of any Redington Shores Board or Commission, he, she or it will need a record of the proceedings and, for such purpose, he, she or it may need to ensure that a verbatim record of the proceedings is made, which record includes the legal arguments, testimony, and evidence upon which the appeal is to be based.

ITEM D.1.



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, AUGUST 12, 2026, 6:00 P.M.
MINUTES**

A **Regular Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:00 p.m.

Members Present: Mayor Commissioner Erin Schoos, Vice Mayor Commissioner CJ Hoyt, Commissioner Doug Harr, Commissioner Larry Maynard, Commissioner Ken Smith

Members Absent: None.

Other Municipal Officials Present: Town Manager Margaret Carey, Town Clerk Michelle Lowe, Town Attorney Nancy Meyer, Public Works Supervisor Pafumi, Deputy Clerk/Management Analyst Soto, Chief Holroyd and Captain Dan Doherty (ISPD), Assistant Fire Chief Morelli (Seminole FD), Chief Belk (Madeira FD)

1. ROLL CALL BY THE TOWN CLERK

2. CONSENT AGENDA

a. MINUTES

Commission Discussion:

Vice Mayor Hoyt made a correction to the July 8, Regular Meeting minutes.

Public Comment: None.

Vice Mayor Hoyt moved to approve the minutes of July 8, 2026 Special Budget Hearing and Regular Meeting as amended, July 29, 2026 Special Meeting and Workshop, seconded by Commissioner Harr.

Upon vote, the motion was carried unanimously 5 to 0.

3. APPEARANCES AND PRESENTATIONS

- a. MADEIRA BEACH FIRE RESCUE UPDATE** – Chief Belk noted they responded to 51 total calls in the past month. The new fire station should be completed in January 2027, possibly as early as this December. They are hiring new personnel to staff the station and designing a new logo that features a hammerhead shark.
- b. SEMINOLE FIRE RESCUE UPDATE** – Assistant Chief Morelli noted that they are having a lightning safety event featuring Brian McClure on August 18 at 7:00 p.m. He advised that, as temperatures continue to rise, residents should hydrate and limit outdoor activity.
- c. INDIAN SHORES PD UPDATE** – Chief Holroyd reported that Mayor Schoos requested ISPD host a Touch a Truck event, allowing families to explore public safety vehicles and equipment. Madeira Beach Fire Department and Seminole Fire Rescue will participate. ISPD is completing its Accreditation Assessment and beginning negotiations with the Police Union. Capt. Doherty collected polling place signs regarding firearms in public places; these will be delivered the day before the election.
- d. PARKS & RECREATION ADVISORY COMMITTEE PRESENTATION** – PAR Chair Fricks provided an update on what the PAR Committee has been working on. She noted they would like to rename the committee and provided several options, reviewed the current signs, offered two

to rename the committee and provided several options, reviewed the current signs, offered two new sign design suggestions, and recommended replacing the benches and message boards with community information, with different options. She noted the PAR Committee's goal is to make Redington Shores more identifiable, and these updates will encourage residents to be more involved and to take care of their properties as well.

4. OLD BUSINESS

a. ORD 2026-04 Redistricting – 2nd Reading

Town Attorney Meyers read the Ordinance by title.

Mayor Schoos noted the aim of the Ordinance is to have equal number of voters in each district and this Ordinance accomplishes that.

Commissioner Maynard moved to adopt ORD 2026-04, seconded by Commissioner Harr.

Upon vote, the motion was carried unanimously 5 to 0.

b. ORD 2025-08 Rezone from Commercial to Residential – 109 180th Ave E – 2nd Reading

Town Attorney Meyer read the Ordinance by title.

Town Manager Carey noted that both ORD 2025-08 & 2025-09 were originally adopted on January 14, 2026. Pinellas County later informed the Town that the Ordinances should have been reviewed and approved by the County before the Town's second reading and adoption. Now that the County has approved the Ordinances, the Town is required to repeat its second reading.

Commissioner Harr moved to adopt ORD 2025-08, seconded by Commissioner Smith.

Upon vote, the motion was carried unanimously 5 to 0.

c. ORD 2025-09 Amending Future Land Use Map – 2nd Reading

Town Attorney Meyer read the Ordinance by title.

Commissioner Harr moved to adopt ORD 2025-09, seconded by Commissioner Smith.

Upon vote, the motion was carried unanimously 5 to 0.

d. Holiday Decorations

Town Manager Carey reported that the Town has secured a more cost-effective storage unit to store the proposed holiday decorations. She provided an updated quote for the purchase of 40 pieces and the annual installation cost.

Public Works Supervisor Pafumi noted that the new storage facility allows the Town to install racks to hang the decorations on the wall similar to ISPD's storage in the Bill Krajewski Public Safety building. He informed that he has followed up with Duke to address any light poles that need to be fixed.

Action: Unanimous consensus to purchase the holiday decorations.

5. NEW BUSINESS

a. Special Magistrate Agreement

Town Attorney Meyer informed it is a good idea to have a contract with more than one Special Magistrate in instances with conflict of interest or scheduling. She has worked with Attorney Cichon and believes she will do a fine job.

Vice Mayor Hoyt moved to approve the Special Magistrate Agreement, seconded by Commissioner Harr.

Upon vote, the motion was carried unanimously 5 to 0.

b. Code Enforcement Contract with Pinellas County Sheriff's Office

Town Manager Carey noted the contract with Pinellas County Sheriff's Office (PCSO) expires September 30, 2026. The contract updated the hourly rate from \$63.73 to \$67.55. Code enforcement averages about 40 hours per month, so the new rate represents an approximate increase from \$2,550 to \$2,700/month. She noted she has received a lot of feedback and certain criticism from residents.

Discussion:

Discussion ensued regarding:

- Ensuring we are assigned a consistent deputy.
- State law no longer allows anonymous reporting. All complaints must provide their name and point of contact.
- Cost concerns
- Hiring an in-house code enforcement officer and using the spare public works vehicle.
- In-house Code Enforcement can go through Special Magistrate vs. the county.
- 60-day termination notice requirement to terminate contract with the PCSO.
- Hybrid approach: renewing the contract with PCSO and hiring an in-house code enforcement officer.
- Contacting Redington Beach and asking if we can share the cost of their second code enforcement officer.

Public Comment:

Town Clerk Lowe read an email submitted by Resident Rob Francour, 18325 Gulf Blvd. Email is included in the agenda packet.

NAME	ADDRESS	COMMENT
Gail Conroy	841 180th Ave E	She received her third violation and feels that Deputy Klapka is harassing her. She does not understand what is meant by overgrown weeds. She passed out honey samples to the Commission and staff.
Bennett Walling	17746 Wall Cir	Felt it would be great to have our own code guy and set up public meetings. He agreed with the gentleman's email that was read.

Action: Consensus to look for alternate solutions and forward Code Enforcement to the next workshop for discussion.

Commission discussion continued regarding the feasibility of hiring a new employee, working with Redington Beach, hybrid solution to keep both the PCSO and hiring a new employee, and the need to renew the contract to keep Code Enforcement services.

Commissioner Harr moved to approve the Code Enforcement Contract, seconded by Commissioner Smith.

Upon vote, the motion was carried 4 to 1, with Commissioner Maynard voting no.

c. Vacancy on Planning & Zoning Board

Town Clerk Lowe noted that the Planning & Zoning Board has two vacant positions: District 4 member and an At-Large Alternate position. The Town received an application for the At-Large Alternate position from Marv McGuire. She recommended appointing Mr. McGuire to fill the vacancy.

Vice Mayor Hoyt moved to appoint Marv McGuire as the At-Large Alternate member with the term

expiring in January 2028, seconded by Commissioner Harr.

Upon vote, the motion was carried unanimously 5 to 0.

d. Special Events Updates

Town Clerk Lowe requested the Commission choose a date for the next Coffee with a Commissioner event, decide who the 50/50 raffle recipient will be, and provided an update with all the upcoming Town events.

Vice Mayor Hoyt asked staff to provide an update on the Kayak launch and dog park before the next Coffee with a Commissioner event.

Action: There was unanimous consensus to donate the proceeds from the 50/50 raffle to the Seaside Seabird Sanctuary.

e. RES 01-2026 Public Entity Resolution with Valley Bank – Updating Authorized Signers

Town Clerk Lowe noted that, with changes in staff and the Commission, the authorized signers need to be updated with Valley Bank.

Commissioner Maynard moved to approve RES 01-2026, seconded by Vice Mayor Commissioner Hoyt.

Upon vote, the motion was carried unanimously 5 to 0.

6. COMMISSION REPORTS

a. Commissioner Harr District 1 – He observed District 2 has a lot of construction going on, several cars parked at homes, dump trucks and concrete trucks driving through the streets. He noted District 1 has 2 elevated homes, 8 homes with permits not counting the condos, 2 abandoned lots, 7 vacant lots, and 4 tear-downs.

b. Commissioner Hoyt District 2 – Attended the Big C meeting: Duke presented, and she was able to talk to them about the meter box issue and Attorney Randy Mora gave an informational legislative update. She addressed various building concerns and code complaints over the last month. Recovery programs – Elevate Florida and Pinellas Recovers have presented more challenges to our residents who are renovating and rebuilding. She noted there are 21 new builds, 61 under construction or vacant, 12 empty lots, 9 properties listed for sale, and 3 houses being elevated.

c. Commissioner Smith District 3 – He had two neighbors ask about the Spectrum utility boxes and received an update from Public Works Supervisor Pafumi informing him that Frontier and Spectrum are addressing them.

d. Commissioner Maynard District 4 – Reminded all that the Primary Election takes place Tuesday, August 18th from 7 a.m. to 7 p.m.

e. Mayor Schoos – Attended the Big C and St. Pete Beach seminar on customary use. She thanked everyone who came to the last workshop, and although it was a long meeting, a lot got done. She has been researching sign and mural projects. She shared that Indian Shores is holding a back-to-school event and that there was no Library Board meeting in July.

f. Town Attorney – None.

g. Public Works Department – Public Works Supervisor Pafumi noted that the beach shelter at the county parking lot will be getting a mural painted, and he will add a QR code to increase social media engagement. He noted the majority of the Verizon utility boxes have been taken care of. Spectrum has provided an action plan and will hopefully be starting soon.

ISPD Captain Doherty noted the gate at the County lot needs to be fixed.

Public Works Supervisor Pafumi stated the County will hold a meeting with residents, where this issue will be addressed.

- h. **Building Department** – Town Manager Carey stated that Building Official Foley will attend future regular meetings and workshops as needed. He will update the fee schedule and begin notifying noncompliant homes. It has been two years since the storms. Permit Tech Gonzalez provided a report on non-compliant homes, with District 2 having the fewest and District 4 the most. She will consult the Commission before sending notification letters.
- i. **Town Manager** – Town Manager Carey announced she scheduled a neighborhood meeting for homeowners who live near the County Lot. FEMA money will replace the fence, and a county representative will be present to answer questions.

7. MISCELLANEOUS

8. PUBLIC COMMENT

NAME	ADDRESS	COMMENT
Ginger McQuigg	61 181 st Ave W	When will those properties be addressed. Nothing has been done.
Mark Herring	17726 Wall Cir	When will 17728 Wall Cir be addressed. He has been dealing with this since March. His attorney has sent letters and he has not gotten any answers. He would like to know what is going on. He feels it is a huge impediment.
Bennett Walling	17746 Wall Cir	He wanted to reiterate when talking about a Code Enforcement officer there was so much you could see. He questioned how 17728 Wall Cir permits got approved. If we are going to change the rules you have to make them for everyone. Mark may decide to take it to the next level.

9. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 7:50 P.M.

Respectfully submitted,

Michelle Lowe, CMC
Town Clerk

Date Approved by Board of Commissioners



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
SPECIAL MEETING
WEDNESDAY, AUGUST 26, 2026, 5:30 P.M.
MINUTES**

A **Special Meeting** of the Board of Commissioners of the Town of Redington Shores, Florida, was convened at 5:30 p.m.

Members Present: Mayor Commissioner Erin Schoos, Vice Mayor Commissioner CJ Hoyt, Commissioner Doug Harr, Commissioner Larry Maynard, Commissioner Ken Smith

Members Absent: None.

Other Municipal Officials Present: Town Manager Margaret Carey, Town Clerk Michelle Lowe, Town Attorney Nancy Meyer, Certified Court Reporter

A. ROLL CALL BY THE TOWN CLERK

B. CLOSED / SHADE MEETING TO DISCUSS PENDING LITIGATION

Town Attorney Meyer read the public notice and closed the meeting to the public at 5:31 p.m. to convene an attorney-client session to discuss the pending case of Sunset Properties I, II, III and IV vs. Redington Shores, case no. 16-7726-CI.

C. RE-OPEN PUBLIC MEETING

The meeting was reconvened to the public at 5:47 p.m.

D. CONSIDERATION TO AUTHORIZE SETTling THE LITIGATION BASED ON THE TERMS AGREED TO BY PLAINTIFFS.

Vice Mayor Hoyt motioned to authorize Town Attorney Meyer to proceed with settling the litigation based on the terms agreed to by Plaintiffs, seconded by Commissioner Harr.

Public Comment: None.

Upon vote:

Commissioner Harr – YES

Commissioner Hoyt – YES

Commissioner Maynard – YES

Vice Mayor Commissioner Schoos – YES

Mayor Commissioner Kapper - YES

Motion was approved 5 to 0.

E. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 5:48 p.m.

Respectfully submitted,

Michelle Lowe, CMC
Town Clerk

Date Approved by Board of Commissioners



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
BUDGET WORKSHOP
WEDNESDAY, AUGUST 26, 2026
Immediately following the Special Meeting at 5:30pm
MINUTES**

A **Budget Workshop** of the Board of Commissioners of the Town of Redington Shores, Florida, was convened at 5:52 p.m.

Members Present: Mayor Commissioner Erin Schoos, Vice Mayor Commissioner CJ Hoyt, Commissioner Doug Harr, Commissioner Larry Maynard, Commissioner Ken Smith

Members Absent: None.

Other Municipal Officials Present: Town Manager Margaret Carey, Town Clerk Michelle Lowe, Town Attorney Nancy Meyer, Accountant Andy Tess

A. ROLL CALL

B. APPEARANCES AND PRESENTATIONS – None.

C. OLD BUSINESS

1. Budget Update and Discussion FY26/27

Town Manager Carey noted the budget has been updated based on the feedback received at the June 24th Budget Workshop.

Discussion ensued regarding the following:

- The proposed millage rate is among the lowest in the County.
- The impacts if the constitutional amendment regarding homestead exemption passes.
- Possibly introducing a fire assessment.
- Other changes to the budget, including a decrease in FRS, no increase in insurance premiums and library services, and Duke replacing the Town's Duke-owned streetlights at no cost.
- Requested that a presentation regarding property taxes be sent to the Commission.

Public Comment – None.

D. NEW BUSINESS – None.

E. MISCELLANEOUS

F. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:03 PM.

Respectfully submitted,

Michelle Lowe, CMC
Town Clerk

Date Approved by Board of Commissioners



**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WORKSHOP
WEDNESDAY, AUGUST 26, 2026
Immediately following the Budget Workshop
MINUTES**

A **Workshop** of the Board of Commissioners of the Town of Redington Shores, Florida was convened at 6:08 p.m.

Members Present: Mayor Commissioner Erin Schoos, Vice Mayor Commissioner CJ Hoyt, Commissioner Douglas Harr, Commissioner Larry Maynard, Commissioner Smith

Members Absent: None

Other Municipal Officials Present: Town Manager Margaret Carey, Town Clerk Michelle Lowe, Town Attorney Nancy Meyer, Chief Lee Ann Holroyd and Captain Dan Doherty (ISPD)

1. ROLL CALL

2. APPEARANCES AND PRESENTATIONS

3. OLD BUSINESS – None.

4. NEW BUSINESS

a. Code Enforcement Program

Town Manager Carey noted at the August 12th Regular meeting that it was decided to renew the Code Enforcement contract with the Pinellas County Sheriff's Office (PCSO) for another year, but staff was directed to add this topic to a future workshop agenda.

Discussion ensued regarding the following:

- Hybrid options that involve using both PCSO and hiring an in-house code enforcement officer.
- Multiple complaints have been received regarding the code enforcement program being more reactive than proactive.
- Redington Beach was contacted, and they do not want to share their second code enforcement officer. That employee will primarily be working evenings and weekends.
- ISPD Chief Holroyd said ISPD is available to assist on calls when requested. She noted the benefits of having a police officer vs. a civilian code enforcement officer.
- The training required to become a code enforcement officer, hiring someone part-time, CAP, and what services they can provide, and clarifying the job responsibilities.

Public Comment:

NAME	ADDRESS	COMMENT
Christy Herig	17609 1 st St E	Feels that the current code enforcement officer is inconsistent. She likes the idea of a hybrid option. She would like an in-house employee.
Stella Zervos	246 176 th Terr Dr E	She thanked everyone for their ideas and analysis. She noted this has been a topic for a while and prefers a full-time employee.
Terrie Laird	148 175 th Ave E	Asked if the current code enforcement officer has been addressed about these concerns. If they are not meeting expectations, they should be told.

Bennett Walling	17746 Wall Cir	Thinks this is a good idea and that code enforcement has interaction with the building department and is sometimes involved in plan review. He would like the in-house employee to be part of the plan review process.
Gail Conroy	841 180th Ave E	She felt that code enforcement should focus on building department issues and not worry about whether someone's grass is too tall.

ISPD Captain Doherty stated there is a difference between code enforcement and the building official. The permitting and inspection process goes through the building department; code enforcement is not included.

Discussion continued regarding:

- Whether concerns stem from the current code enforcement officer or the overall code enforcement program.
- There was a conversation with PCSO Deputy/Code Enforcement Officer Klapka clarifying his role and the Town's expectations.
- Ensuring whoever is hired is familiar with the Town's Code and has defined roles and responsibilities.

Attorney Meyer informed that there are certain issues the PCSO's attorney interprets differently than the Town. When that happens, the PCSO deputy will follow their attorney's interpretation. However, that issue is not always resolved with an in-house employee. They can refuse to cite someone if they don't agree with the reputation, as they are responsible for their own certification.

Action: Asked Staff to advertise a part-time code enforcement officer position for 20 hours a week with the range of \$25 - \$30 and report the results.

b. Town Signs

Town Manager Carey presented design options for the Town Sign project, noting that these do not include the sign at Nature's Park. She is collaborating with Commissioner Maynard to select a unique sign for the park at a later date.

Discussion included maintaining consistency in all town signage and considering various color options.

Action: Unanimous consensus to proceed with the teal design and contact a designer for additional options.

Public Comment:

NAME	ADDRESS	COMMENT
Loretta Fricks	235 176 th Ave E	She noted that the Parks & Recreation Committee used AI to generate the design options, which can be refined with a designer's assistance. She encouraged the Commission to update other items, such as bulletin boards, to match the new signage.

c. Benches and Bus Shelter

Town Manager Carey informed the Town has one bus bench just north of the County lot; Pinellas Suncoast Transit Authority (PTSA) will replace it at no cost or will give approximately \$18,000 towards the cost of a custom shelter.

Discussion included being conservative given the uncertainty of the proposed constitutional amendment regarding the homestead exemption and the preference for the standard PTSA shelter that complements the Town's new sign design.

NAME	ADDRESS	COMMENT
Loretta Fricks	235 176 th Ave E	Asked if PTSA could provide another shelter at Nature Park.

Action: Unanimous consensus to ask PTSA for a standard bus shelter.

Town Manager Carey also reviewed the bus bench and town bench options and informed that the Town will be using LDU funds to pay for the updated benches. When she spoke to PTSA, she learned that Creative Outdoor can currently place advertisements on the benches.

Discussion ensued regarding the sign ordinance, updating or drafting an ordinance to address advertising, bench materials, starting a memorial bench program, and approval of the proposed bench design.

NAME	ADDRESS	COMMENT
Loretta Fricks	235 176 th Ave E	She noted that the PAR committee wants to implement an adopt-a-bench program that includes landscaping and beautifying the area where it is placed. She noted that the material that is chosen needs to be weather-resistant.

Action: Unanimous consensus to have the Town Attorney draft an Ordinance to address advertising and to move forward with the proposed bench design.

d. Sail Shade for Spitzer Park Playground

Town Manager Carey stated that after the July 29th Workshop, it was suggested the Town install a sail shade over the playground area at Thelma Spitzer Park. She noted they received several quotes and the proposed sail shade was the lowest one.

Action: Unanimous consensus to purchase the sail shade.

e. Adopt-a-Drain Program

Town Manager Carey stated that after the July 29th Workshop, it was suggested the Town install a sail shade over the playground area at Thelma Spitzer Park. She noted they received several quotes, and the proposed sail shade was the lowest.

Action: Unanimous consensus to implement the program.

f. Coffee with a Commissioner

Town Clerk Lowe noted that after the August 12th Regular Meeting, she sent the Commission additional dates for the event. October 24th at 10:00 a.m. was the date that everyone could attend. She received concerns that the event was too close to the picnic and asked the Commission whether they would like to hold the next event on February 27, 2027, at 10:00 a.m. as scheduled.

Action: Unanimous consensus to hold the next event on February 27, 2027.

5. MISCELLANEOUS

6. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 7:54 P.M.

Respectfully submitted,

Michelle Lowe, CMC
Town Clerk

Date Approved by Board of Commissioners

ITEM E.2.



City of Seminole Fire Rescue

Achieving Service Through Dedication



Mayor Erin Schoos
Town of Redington Shores
17425 Gulf Boulevard
Redington Shores, FL 33708

September 2, 2026

Dear Mayor Schoos,

Attached are the lists of Fire and Emergency Medical Service (EMS) responses to your Town for the month of August 2026.

The report is self-explanatory with the exception of the type of Fire or Medical call referred to as "code". Only the codes which are reflected in this month's summary report are listed below.

There were Eleven (11) **Emergency Fire** responses for this time period with an average response time of 5:33 minutes.

Code F52	Fire Incident/ Fire Alarm
Code FIS	Elevator Rescue
Code FI	Outside Fire/ Fire Alarm
Code S	Fire Alarm Test
Code RI	Motor Vehicle Collision
Code MI	Gas Leak
Code M72	Water Rescue (Marine Unit Needed)

-
- There were Eighteen (18) **Emergency EMS** responses for this time period with an average response time of 4:26 minutes.

Code ME	Medical Incident
Code MS	Medical Assist
Code MES	Drowning

Should you have any questions regarding this report, please feel free to contact me at (727) 393-8711 ext. 217.

Sincerely,
William Schobel
Fire Chief

Prior Calls Search Results... 29 Calls Found- WorkID: 0981448

Avg. Response: 00:04:53 -- Avg. Turnout: 00:00:51 -- Avg. ALS Response: 00:04:26 -- Avg. BLS Response: 00:05:33 -- Avg. Involved: 00:34:20

Criteria Used

Date Range Searched: 08/01/2026 to 08/31/2026

Municipality: REDINGTON SHORES

Incident	Date	Response	Location	Code	Nature
6125764	08/01/2026 09:48:33	04:52		ME	26-SICK PERSON
6126819	08/03/2026 09:29:52	03:52		F52	52-FIRE ALARM
6126954	08/03/2026 13:27:57	03:51		F52	52-FIRE ALARM
6127508	08/04/2026 12:52:42	12:45		ME	26-SICK PERSON
6128012	08/05/2026 11:05:17	02:58		ME	21L-LACERATION
6128210	08/05/2026 17:45:16	07:11		ME	30-TRAUMATIC INJURIES
6128707	08/06/2026 14:50:41	04:14		ME	13-DIABETIC PROBLEMS
6128753	08/06/2026 15:49:12	04:29		FIS	56-ELEVATOR (ESCALATOR) RESCUE
6129028	08/07/2026 07:05:28	03:25		ME	17-FALLS
6129970	08/08/2026 19:14:17	04:02		MS	53M-CITIZEN ASSIST (MEDICAL)
6130179	08/09/2026 06:42:53	08:54		ME	25S-SUICIDE
6130508	08/09/2026 19:36:01	01:27		ME	10-CHEST PAINS
6130520	08/09/2026 19:52:27	05:26		ME	32P-PERSON DOWN
6131360	08/11/2026 11:01:57	03:35		F52	52-FIRE ALARM
6133697	08/15/2026 12:46:36	03:51		MES	14D-DROWNING
6134384	08/16/2026 14:07:30	03:13		ME	4-ASSAULT
6134497	08/16/2026 17:22:44	03:23		ME	32P-PERSON DOWN
6134579	08/16/2026 20:24:33	06:38		FI	55O-ELECTRICAL HAZARD (OUTSIDE)
6134890	08/17/2026 12:35:20	15:23		FS	53F-CITIZEN ASSIST (FIRE)
6135158	08/17/2026 21:19:07	03:46		F52	52-FIRE ALARM
6137365	08/21/2026 14:31:43	03:36		ME	23O-OVERDOSE
6139462	08/25/2026 11:09:53	05:46		F52	52-FIRE ALARM
6139495	08/25/2026 12:19:08	04:34		F52	52-FIRE ALARM
6139606	08/25/2026 16:03:47	02:16		ME	26-SICK PERSON
6140293	08/26/2026 19:29:50	04:47		ME	21H-HEMORRHAGE
6142285	08/30/2026 12:28:51	03:31		F52	52-FIRE ALARM
6142769	08/31/2026 09:10:08	04:08		ME	28-STROKE (CVA)
6142780	08/31/2026 09:27:12	06:22		F52	52-FIRE ALARM
6142794	08/31/2026 09:54:56	04:15		ME	26-SICK PERSON

ITEM E.4.



Proclamation

Town of Redington Shores, Florida

25th Anniversary of Patriot Day

September 11, 2026

Whereas, September 11, 2001, remains one of the most solemn days in our nation's history, marking the tragic loss of 2,977 innocent lives, including men, women, and children whose futures were taken too soon; and

Whereas, On this 25th anniversary, the Town of Redington Shores stands in unity and remembrance, honoring the victims, their families, and all who continue to carry the weight of that day; and

Whereas, We express our deepest gratitude to the courageous first responders who acted with selfless determination – including firefighters, law enforcement officers, emergency personnel, and medical teams – many of whom sacrificed their lives to save others; and

Whereas, We acknowledge and thank all first responders across Pinellas County, including Madeira Beach Fire Department, Seminole Fire Rescue, Indian Shores Police Department and Pinellas County Sheriff's Office; and

Whereas, We honor our brave military members who answered the call in the days and years that followed. Defending our nation with courage and unwavering resolve – a debt of gratitude we can never fully repay; and

Whereas, This tragedy will always serve as a reminder of the strength, resilience, and compassion we possess in the face of devastating loss; and,

Whereas, The Town of Redington Shores reaffirms its commitment to supporting survivors, veterans, first responders, and all community members shaped by the legacy of September 11.

Now, Therefore, I, Erin Schoos, Mayor of the Town of Redington Shores, Florida, do hereby proclaim September 11, 2026, as

The 25th Anniversary of Patriot Day

And encourage all residents to participate in Madeira Beach's 9/11 Day of Remembrance Ceremony on September 11, beginning at 8:45 a.m. at Patriot Park in Madeira Beach.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the Town of Redington Shores to be affixed this 9th Day of September in the year two thousand twenty-six.

Attest:

Michelle Lowe, Town Clerk

Mayor Erin Schoos

ITEM F.1.



Town of
Redington Shores
Nature's Beach

Date: September 9, 2026
To: Board of Commissioners
From: Margaret Carey, Town Manager
Re: New Name for Parks & Recreation Advisory Committee

The Commission has previously discussed updated name options for the Parks and Recreation Advisory Committee.

Members of PAR discussed all name suggestions and decided on:

COMMUNITY ENHANCEMENT ADVISORY COMMITTEE

This name more accurately reflects the focus of committee initiatives.

NEXT STEPS:

Commissioners are asked to consider formally adopting the updated name.

ITEM G.1.



Town of
Redington Shores
Nature's Beach

Date: September 9, 2026
To: Board of Commissioners
From: Margaret Carey, Town Manager
Re: Refuse Billing Increase Resolution

Background

As trash rates increase, the town must adjust billing to cover the town's costs for residential and commercial trash hauling. This proposed adjustment is necessary to cover the FY27 increase received from our contracted hauler, Waste Connections, in accordance with our contract. This increase is due primarily to a Pinellas County disposal rate increase of 8% assessed to the haulers. This fee has been passed along to Redington Shores as an overall **5.2% increase** over last year's rate.

New Billing Details

- **Current Residential Rate:** \$21.17 per month
- **New Residential Rate:** \$22.27 per month (5.2% increase)
- **Current Commercial Rate:** Determined by size of container and frequency of pick up
- **New Commercial Rate:** 5.2% increase
- **Effective date:** October 1, 2026
- **Billing cycle:** Every two months, included with Pinellas County Utility Bill

Waste Connections Contract Details:

- **Contract expires:** September 30, 2029 **Contract was last renewed for a 5-yr term starting 10/01/2024*
- **Future contractual increases:** Annually on October 1st. Increase between 2-5 percent.



August 24, 2026

Michelle Lowe, Town Clerk
Town of Redington Shores
17425 Gulf Blvd.
Redington Shores, FL 33708

RE: 2026 Rate Adjustment

Dear Ms. Lowe:

Per our discussion, please accept this letter as formal notification of Waste Connections' 2026 rate adjustment under the agreement titled *Single Family & Multi-Family Residential Units, Municipal Facilities and Commercial Establishments Solid Waste Collection and Disposal Services*.

Pursuant to the rate adjustment provisions of the agreement, the annual rate adjustment is calculated using the "Garbage & Trash CPI" and may not exceed 5%. The applicable CPI adjustment for 2026 is 3.4%.

In addition, Pinellas County has approved disposal rate increases of 8%, effective October 1, 2026, and October 1, 2027. An attached letter from Pinellas County confirms these increases. To account for the increased disposal costs, Waste Connections will apply an additional 1.8% disposal-cost pass-through adjustment pursuant to Section 17 of the agreement, "Disposal of Solid Waste and Recyclable Materials."

Accordingly, the total rate adjustment will be **5.2%, effective October 1, 2026**.

On December 1, 2027, the annual rate adjustment will include the applicable CPI adjustment and an additional 1.8% disposal-cost pass-through adjustment associated with the 2027 disposal rate increase. Beginning December 1, 2028, the annual adjustment will consist solely of the applicable CPI adjustment.

Waste Connections remains committed to providing reliable, cost-effective solid waste services and maintaining operational continuity for the Town and its residents.

Please feel free to contact me at (813) 352-9156 or ian.boyle@wasteconnections.com with any questions.

Respectfully submitted,

Ian Boyle
Government Affairs Manager
Waste Connections of Florida, Inc.



TECHNICAL MANAGEMENT COMMITTEE

Department of Solid Waste
3095 114th Avenue North
St. Petersburg, FL 33716

January 25, 2025

Barry A. Burton, County Administrator
Pinellas County
315 Court Street, 6th Floor
Clearwater, FL 33756

RE: Solid Waste Technical Management Committee's 3-year Disposal Rate Recommendation beginning Fiscal Year 2026

Dear Mr. Burton,

A Solid Waste Technical Management Committee (TMC) meeting was held at the Solid Waste Department on Wednesday, January 22, 2024. Per County Ordinance 106, the TMC performed an annual review of the third-party rate study, conducted by Raftelis Financial Consultants, Inc. As recommended by the Raftelis and staff, the TMC voted 6-4 in favor to increase the solid waste tipping fee by 8.0% year-over-year for each of the next 3-years, beginning October 1, 2026. As a result, the tipping fee would be increase as follows:

FY26	From \$54.50 to \$58.86 per ton
FY27	From \$58.86 to \$63.57 per ton
FY28	From \$63.57 to \$68.65 per ton

The rate study included projections of anticipated costs and revenues through FY56. This rate study also included all currently known information related to the Solid Waste Master Plan, power brokering as an alternative for post Power Purchase Agreement (PPA) with Duke Energy, a forecasted increase for Waste-To-Energy operations, and a detailed 10-year capital improvement plan.

With this 3-year rate increase recommendation, the TMC recognizes the importance to stay the course to expend Solid Waste Fund reserves to bridge the revenue shortfall, while increasing disposal rates until the fund becomes self-sufficient.

Those voting against the motion were (2) representatives from the City of St. Petersburg, the City of Largo and the City of Tarpon Springs. Representatives for the City of Pinellas Park, 'B' Cities/Towns, and 'C' Cities/Towns were absent. The TMC will continue its prescribed practice of reviewing rates each year and providing future annual rate recommendations to you and the Board of County Commissioners.

Sincerely,

A handwritten signature in black ink that reads "Willie Joseph".

Willie Joseph, Chair
Technical Management Committee

Town of Redington Shores Pricing Effective 10/1/25 to 9/30/26

Residential Rate	\$21.17/month
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Service Per Week

Container Size	1x	2x	3x	4x	5x	6x	Extra P/U
2yd	\$ 91.84	\$ 183.69	\$ 270.01	\$ 342.71	\$ 425.98	\$ 511.17	\$ 130.00
3yd	\$ 97.37	\$ 227.32	\$ 334.16	\$ 425.12	\$ 527.15	\$ 632.46	\$ 130.00
4yd	\$ 131.34	\$ 262.66	\$ 407.15	\$ 537.42	\$ 642.29	\$ 770.76	\$ 130.00
6yd	\$ 141.77	\$ 283.55	\$ 441.29	\$ 561.43	\$ 696.17	\$ 835.41	\$ 130.00
8yd	\$ 167.29	\$ 334.59	\$ 491.84	\$ 649.23	\$ 805.05	\$ 966.06	\$ 130.00

Town of Redington Shores Pricing Effective 10/1/26 to 9/30/27

Residential Rate	\$22.27/month
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Service Per Week

Container Size	1x	2x	3x	4x	5x	6x	Extra P/U
2yd	\$ 96.62	\$ 193.24	\$ 284.05	\$ 360.53	\$ 448.13	\$ 537.76	\$ 130.00
3yd	\$ 102.43	\$ 239.14	\$ 351.54	\$ 447.23	\$ 554.56	\$ 665.34	\$ 130.00
4yd	\$ 138.17	\$ 276.32	\$ 428.32	\$ 565.37	\$ 675.69	\$ 810.84	\$ 130.00
6yd	\$ 149.15	\$ 298.29	\$ 464.24	\$ 590.62	\$ 732.37	\$ 878.85	\$ 130.00
8yd	\$ 175.99	\$ 351.99	\$ 517.41	\$ 682.99	\$ 846.91	\$ 1,016.29	\$ 130.00

RESOLUTION NO. 04-2026

**A RESOLUTION OF THE TOWN OF REDINGTON SHORES,
FLORIDA, AMENDING THE MONTHLY SOLID WASTE RATE
FOR RESIDENTIAL CUSTOMERS; PROVIDING AN EFFECTIVE
DATE.**

WHEREAS, Ordinance No. 96-02 established rates for garbage and recycling for residential customers; and

WHEREAS, Ordinance No. 96-02 provided that such rates may be amended from time to time by resolution of the Town Commission; and

WHEREAS, the Town Commission wishes to amend the current rates.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF
THE TOWN OF REDINGTON SHORES, FLORIDA:**

Section 1. Each of the above recitals is incorporated herein as a finding by the Town Commission of the Town of Redington Shores.

Section 2. That the rate for residential customers is hereby amended to twenty-two dollars and twenty-seven cents (\$22.27).

Section 3. That such rate shall be amended on any published schedule of rates, including any publication in the Town of Redington Shores, Florida.

Section 4. That this Resolution shall take effect October 1, 2026.

Erin Schoos, Mayor

ATTEST:

Michelle Lowe, Town Clerk

ITEM G.2.



Town of
Redington Shores
Nature's Beach

Date: September 9, 2026
To: Board of Commissioners
From: Margaret Carey, Town Manager
Re: Invitation to Bid - Generators

The Town was approved for grant funding last fall through the HMGP (Hazard Mitigation) program to purchase 4 portable generators for our lift stations. The Commission approved the FDEM HMGP Grant Contract in November 2025. The Commission also authorized the purchase from the lowest bidder back in May 2026. However, we were informed by FDEM that the Town must select the vendor through a bid process – not by gathering quotes.

With the assistance of Attorney Meyer, our bid documents have been prepared and are ready for announcement.

Recommendation: Staff recommend the Commission approve the bid documents and authorize staff to formally announce the bid.

NEXT STEPS:

ACTION	DATE
Bid Advertised – DemandStar	9-10-2026
Sealed Bids Due	10-29-2026
Public Bid Opening	10-29-2026
Anticipated Date of Intended Award	11-19-2026



Town of
Redington Shores
Nature's Beach

Date: May 13, 2026
To: Board of Commissioners
From: Margaret Carey, Town Manager
Re: Purchase of Portable Generators (HMGP Grant)

The Town was approved for grant funding last fall through the HMGP (Hazard Mitigation) program to purchase 4 portable generators for our lift stations. The Commission approved the FDEM HMGP Grant Contract in November 2025.

It is now time to purchase the generators. Staff secured 3 estimates for portable generators with trailers. The results received were:

1. Mobile Air & Power - \$108,600.00
2. Elite Diesel - \$119,320.24
3. Trane - \$128,000.00

The Town pays the full amount upfront and is then reimbursed 75% (details below).

RECOMMENDATION: Staff recommend approving the lowest estimate with Mobile Air & Power for \$108,600.00

PROJECT INFORMATION

The project was approved for the amounts below and will be managed by FDEM.

Budget

Project Costs: \$108,600.00

Federal Share: \$81,450.000

Local Share: \$27,150.00 (the Town pays 25%)

SRMC: \$5,419.50 (FDEM will reimburse the town for staff time)

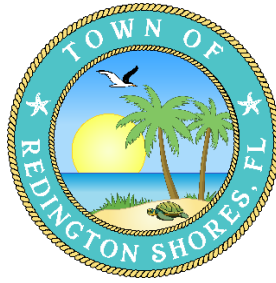
SCOPE OF WORK:

The Town of Redington Shores proposes to provide backup power to four (4) wastewater lift stations around the Town including 176th Avenue East Lift Station, 180th Ave East Lift Station, 181st Avenue West Lift Station, 178th Avenue West Lift Station located in Redington Shores, Florida 33708.

The project proposes to provide protection by purchasing four (4) portable generators with the capacities listed in the table below or the adequate size determined by the vendor and/or an electrical engineer during the bid process to appropriately support the critical infrastructure. For each portable generator, the project includes a trailer, a supply 44-gallon diesel tank, and all necessary electrical connections. Currently this wastewater infrastructure is unprotected without any source of backup power during power outages. An interruption in the electric power supply would result in a loss of service, as well as increase the risk of sewer overflow events. This project shall allow the lift stations to maintain operation during emergency events that could cause power outages.

Project Location(s):

ID#	Name / Station	Location (address)	Additional Info
1.	Lift Station #1	176th Avenue East Lift Station	(27.826479, 82.824780) -
2.	Lift Station #2	180th Avenue East Lift Station	(27.832906, 82.830734) -
3.	Lift Station #3	181st Avenue West Lift Station	(27.832484, 82.833086) -
4.	Lift Station #4	178th Avenue West Lift Station	(27.827927, 82.830168) -



17425 Gulf Boulevard
Redington Shores, FL 33708

INVITATION TO BID (ITB) 26-001
for
FOUR (4) PORTABLE EMERGENCY GENERATORS WITH TRAILERS

RELEASED: September 10, 2026

DESIGNATED CONTACT

Rafael Soto, Management Analyst
Telephone (727) 397-5538 • Email: rsoto@redshoresfl.com

QUESTIONS/CLARIFICATION REQUEST DEADLINE

Thursday, October 08, 2026, • 4:00 p.m., Eastern time

BIDS DUE

Thursday, October 29, 2026, before 12:00 p.m. Eastern time

PUBLIC BID OPENING

Thursday, October 29, 2026, • 1:00 p.m., Eastern time

ANTICIPATED DATE OF INTENDED AWARD

Thursday, November 19, 2026, • 10:00 a.m., Eastern time

**Invitation to Bid 26-001
Four (4) Portable Emergency Generators with Trailers**

NOTICE OF COMPETITIVE OPPORTUNITY

The Town of Redington Shores, Florida (Town) invites the submission of bids from interested and qualified individuals, corporations, partnerships and other legal entities authorized to do business in the State of Florida to compete to provide the items and/or perform the services specified in this Invitation to Bid (ITB). This ITB, along with any associated plans, drawings or specifications, as well as any and Addenda issued per this ITB, may be reviewed or downloaded from: <https://townofredingtonshores.com/rfps/> or www.demandstar.com.

The Town is accepting electronic Bids submitted via www.Demandstar.com. Submission of Bids prior to the deadline is solely and strictly the responsibility of the Bidder. It is the sole responsibility of the Bidder to take all necessary steps to ensure its Bid is received by the due date and time. The Town will not be responsible for delays caused by technological issues that may occur or for any other reason.

Bids are due no later than the time and date specified in this ITB. Any Bids received after that time and date will not be opened. No Bid may be modified after submission to the Town. Bids by paper submission, electronic mail, telephone or transmitted by facsimile (FAX) machine will not be accepted. The Town reserves the right to reject any and all Bids if it is deemed to be in the best interest of the Town.

To ensure the Town complies with ADA accessibility requirements, all Bid documents submitted must be PDF/A compliant. PDF/A compliant documents have embedded fonts and do not reference external files. If applicable, layers must not be preserved from CAD drawings. Scanned documents must be created as PDF/A-compliant, made text searchable, and have a minimum resolution of 300 dpi. Pursuant to the Florida Electronic Signature Act, officers or authorized agents of Proposers are authorized to sign Bids electronically in the s/ First Last format.

Unless this ITB indicates an online bid opening, bids will be publicly opened at Redington Shores Town Hall, 17425 Gulf Boulevard, Redington Shores, FL 33708. Bid opening will occur at 1 p.m. on Thursday, October 29, 2026. Pursuant to Florida Statutes § 119.071(1)(b), sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from public records disclosure until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier.

Persons with disabilities requiring reasonable accommodation to participate in this ITB should contact the Town Clerk at (727) 397-5538 as promptly as possible to allow the Town to examine the request and determine what, if any, accommodations are possible.

Disadvantaged Business Enterprises (DBEs) and Woman and Minority-Owned Business Enterprises (W/MBEs) are encouraged to submit a Bid.

The Town of Redington Shores, in accordance with the FDEM Office of Procurement and Contracts guidelines, manages the full lifecycle of procurements and contracts in accordance with all applicable federal and state laws, rules, and regulations. This includes developing solicitations, conducting competitive procurements, evaluating vendor responses, negotiating contracts, and providing contract administration and oversight to safeguard public funds and mitigate risk.

The following key dates are established for the pre-submittal meeting (if scheduled), bid opening, and the deadline for submitting any questions and requests for clarification of any information contained within this ITB.

DEADLINE FOR QUESTIONS AND CLARIFICATION REQUESTS

Inquiries or requests for clarifications of any information contained in the ITB must be received in writing in the manner set forth herein no later than Thursday, October 08, 2026, by 4:00 p.m. Eastern time. All inquiries, suggestions or requests pertaining to this ITB must be submitted to Rafael Soto, Management Analyst, as indicated on the cover page. This deadline has been established to maintain fair treatment for all potential bidders, while ensuring an expeditious selection process.

PUBLIC OPENING OF BIDS

Unless this ITB indicates an online bid opening, bids will be publicly opened at Redington Shores Town Hall, 17425 Gulf Boulevard, Redington Shores, FL 33708. Bid opening will occur at 1 p.m. on Thursday, October 29, 2026. Pursuant to Florida Statutes § 119.071(1)(b), sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from public records disclosure until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier.

PART A
INSTRUCTIONS FOR BIDDERS

The Town invites the submission of bids from interested and qualified individuals, corporations, partnerships, and other legal entities authorized to do business in the state of Florida with demonstrated expertise in providing the goods and/services as described in this ITB. Bidders must meet the minimum qualifications stated herein and comply with the Instructions for Bidders contained in this Part A.

The Town specifically reserves the right to reject any or all bids or any part thereof; to rebid the solicitation; to reject non-responsive or non-responsible bids; to reject unbalanced bids; to reject bids where the terms, prices, and/or awards are conditioned upon another event; to reject individual bids for failure to meet any requirement; to award by item, part or portion of an item, group of items, or total; to make multiple awards; to waive minor irregularities, defects, omissions, technicalities or form errors in any bid. The Town may seek clarification of the bid from bidder at any time, and failure to respond is cause for rejection. Submission of a bid confers on bidder no right to an award or to a subsequent contract. The Town is charged by its Charter to make an award that is in the best interest of the Town. All decisions on compliance, evaluation, terms and conditions shall be made solely at the Town's discretion and made to favor the Town. No binding contract will exist between the bidder and the Town until the Town accepts Bidder's offer/bid.

The Town will accept no gifts, gratuities or advertising products from bidders or prospective bidders and affiliates. The Town may request product samples from vendors for product evaluation.

A.01 PUBLIC RECEIVING AND OPENING OF ELECTRONIC BIDS

Bids submitted in response to this ITB will be electronically unsealed and read publicly after the time specified for receipt of bids stated in this ITB. The Town reserves the right to extend this date and time for opening at Town's sole discretion, when deemed to be in the best interest of the Town. Bidders, their authorized agents and other interested persons are invited to view the opening of bids remotely through electronic means by using the link or call-in information set forth in this ITB.

A.02 ELECTRONIC SUBMISSION OF BIDS

The Town is accepting electronic bids via the online platform set forth herein. Submission of bids prior to the deadline is solely and strictly the responsibility of the Bidder. It is the sole responsibility of the Bidder to take all necessary steps to ensure its bid is received by the due date and time. The Town will not be responsible for delays caused by technological issues that may occur or for any other reason. Bidders must cause submission of bids prior to the submission deadline.

All bid documents submitted must be PDF/A compliant. PDF/A compliant documents have embedded fonts and do not reference external files. If applicable, layers must not be preserved from CAD drawings. Scanned documents must be created as PDF/A compliant, made text searchable, and have a minimum resolution of 300 dpi.

Pursuant to the Florida Electronic Signature Act, Bidders are authorized to sign their bids electronically in the s/ First Last format.

A.03 QUESTION AND CLARIFICATION PERIOD/EXAMINATION OF ITB AND SITE(S)

It is the responsibility of each Bidder, before submitting a bid, to (a) examine the ITB documents thoroughly; (b) if applicable, visit the project site(s) to become familiar with local conditions that may affect cost, materials, progress, performance or the furnishing of the work; (c) consider all applicable local, federal and state codes, laws, and regulations that may affect the work; (d) study and carefully correlate Bidder's observations with the ITB documents. Bidder is required to notify the Town of any conflicts, errors, or discrepancies in the ITB documents using the addenda process before submitting a bid, AND (e) notify the Town of all conflicts, errors, or discrepancies in the ITB documents.

Each Bidder must examine all ITB solicitation documents and must judge for itself all matters relating to the adequacy and accuracy of such documents. Failure to become familiar with work or delivery site conditions will in no way relieve the successful Bidder from the necessity of furnishing any materials or performing any work that is required by any award by the Town based on the specifications/ scope of work set forth in this ITB.

Inquiries, suggestions, or requests concerning interpretation, clarification or additional information pertaining to the ITB documents must be made in writing and submitted in Demandstar under the "Questions" tab on or before the deadline for questions and clarification requests. All questions received and responses given will be provided in the form of a written addendum to this ITB. Informal or verbal responses will not be provided and may not be relied on. The Town will not respond to inquiries received after the published deadline for receiving questions and clarifications. The Town will not be responsible for oral interpretations given by any Town employee, representative, or others, and Bidders are not entitled to rely upon any such oral statements.

A.04 ADDENDA

Interpretations, corrections or changes made by the Town to this ITB will be made by written addenda. Questions from prospective bidders must be submitted only to Rafael Soto, Management Analyst, and will be received up to: 10 a.m. on Thursday, October 08, 2026. Inquiries or requests for clarifications of any information contained in the ITB must be received in writing in the manner set forth above. All inquiries, suggestions or requests pertaining to this ITB must be submitted to Rafael Soto, Management Analyst. This deadline has been established to maintain fair treatment for all potential Proposers, while ensuring an expeditious evaluation and selection process.

Posting of Final Addenda: Friday, September 25, 2026 by 1 p.m. The Town will endeavor to post responses to all questions or clarification requests submitted by prospective Bidders. However, questions submitted at or near the deadline may not be answerable by the addenda deadline, so prospective Bidders are encouraged to submit questions as early as possible. The Town will provide answers by issuing an Addendum. If more than one Addenda are issued, they will be sequentially numbered. Prospective Bidders are responsible to check for addendums prior to submittal.

It is the responsibility of the Bidder, prior to submitting a bid, to review Demandstar or the Town's website

to determine if addenda to the ITB were issued and, if issued, to acknowledge and incorporate each addendum into Bidder's bid. All addenda will become part of the bid documents as if contained in the originally issued solicitation documents.

A.05 ACCESSING SOLICITATION DOCUMENTS AND ADDENDA

In this solicitation, the Town is using a third-party online platform to distribute solicitation documents including addenda and bid tabulation results. This ITB, along with the associated engineered plans, drawings and specifications, as well as any and Addenda issued per this ITB, may be reviewed or downloaded from: <https://townofredingtonshores.com/rfps/> or www.demandstar.com.

A.06 COST OF PREPARATION

The cost of preparing a bid in response to this ITB will be borne entirely by the Bidder.

A.07 WITHDRAWAL OF BID

Bids may be withdrawn or revised by the Bidder for any reason prior to the date and time fixed for the public opening. Bids opened by the Town that are made pursuant to this ITB are considered a binding offer to provide the items and/or perform the services described herein, allowing the Town to bind the successful Bidder by awarding the project to the Bidder. The submission of a bid is taken as prima facie evidence that the Bidder has fully familiarized itself with the contents of this ITB. After bids are

opened, but before the Town issues its Notice of Intent to Award, or if an NOI is not used, its Notice of Award, a bid may be revised only if the Bidder can demonstrate to the Town by clear and convincing evidence that the Bidder made a mistake in providing a material fact in the Bid, and that such revision does not, in the Town's sole judgment, result in an uncompetitive advantage for the Bidder. Any request for revision must be provided in writing and set forth all relevant facts and arguments Bidder desires the Town to consider. Mere negligence on the part of the Bidder in preparing its bid confers no right to revise a bid after bid opening.

A.08 AMERICANS WITH DISABILITIES ACT NOTICE

The Town does not discriminate against individuals with disabilities. Any person needing special accommodations to attend a public meeting related to the ITB should contact the Town Clerk at 727-397-5538 at least 5 days before the meeting.

A.09 NONDISCRIMINATION AS TO FEDERALLY-FUNDED SOLICITATIONS

Pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987, as those laws and regulations may be amended from time to time, the Bidder submitting a bid which is federally funded must assure that “*no person in the United States shall on the basis of race, color, national origin, sex, creed or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity*”, and in the selection and retention of subcontractors/sub-consultants, including procurement of materials and leases of equipment. The successful Bidder must affirm that it will not participate directly or indirectly in discrimination prohibited by federal or state law or applicable regulations, including but not limited to employment practices when the contract covers any activity, project or program set forth in Appendix B of 49 CFR, Part 21.

A.10 GENERAL CIVIL RIGHTS

By submitting a bid, the successful Bidder agrees it will not, in the performance of the resulting contract, discriminate against any person on the grounds of race, religion, color, national origin, gender, age, or disability, and that the Bidder will, where required by the ADA, provide reasonable accommodations and access to Town services or programs the Bidder may control. This provision binds the successful Bidder and its subcontractors from the bid solicitation period through the completion of any resulting contract.

A.11 CALCULATIONS, ERRORS, OMISSIONS, EXCEPTIONS

All bids will be reviewed mathematically and, if necessary, corrected. In the event of multiplication/addition or extension error(s), the unit pricing will prevail. In the case of a disparity between the grand total bid price expressed numerically and that expressed in written words, the grand total price expressed in words as shown on the Bidder's submission will govern.

Bidders must provide responses for all information requested in this ITB or on any related bid forms. All blanks on bid forms must be completed. Where submitted bids have deletion marks or inserted corrections, such deletions or corrections must be initialed by the Bidder. Bids submitted on a form other than those required by the Town, or bids submitted on a Town-supplied bid form which is altered, will be considered non-responsive. Bidders must fully comply with all requirements of this ITB in its entirety. Bids and any related bid forms must be executed by an authorized official of the Bidder with the legal and actual authority to submit the bid and bind the Bidder.

Bidders are not authorized to submit bids which include exceptions to the terms of this ITB, the scope of services, description of commodities sought, or any other term or condition of this solicitation. Bids which contain exceptions, exclusions, or which otherwise purport to be a bid, but which offer to

provide services or commodities different than, or in a different manner than, or with different specifications than, or with different terms and conditions than that being solicited, will be deemed non-responsive. The only variations that will occur from the terms of this ITB will be through the issuance of formal published addenda.

A.12 OWNER DIRECT PURCHASE

As authorized by Florida Statutes § 212.08(6), Florida Administrative Code § 12A-1.094, and Florida Department of Revenue Tax Information Publication 13A01-01, the Town reserves the right to require the Bidder to assign some or all of its subcontracts or other agreements with material suppliers directly to the Town. This process will be referred to as Owner Direct Purchases (ODP) and is a method that may be utilized to create savings for the Town. The Town saves the amount of the sales tax when it purchases material/equipment required for a construction project directly from the manufacturer/supplier (material/equipment cost only), and simultaneously decreases the amount of the contract for the cost of the materials/equipment plus the sales tax. If the Town elects to invoke this process, the contract cost reduction will be accomplished through the issuance of a deductive change order.

A.13 TERMINATION FOR CONVENIENCE

Unless otherwise provided for in the separate contract or purchase order resulting from an award under this ITB, the Town may cancel the contract resulting from this ITB at its discretion upon giving thirty (30) calendar days written notice to the successful Bidder.

A.14 SUNSHINE LAW; PUBLIC RECORDS AND DISCLOSURE

Written competitive proposals, replies, oral presentations, meetings where vendors answer questions, other submissions, correspondence, and all records made thereof, as well as negotiations or meetings where negotiation strategies are discussed, conducted pursuant to this Invitation to Bid (ITB), shall be handled in compliance with Florida Statutes Chapters 119 and 286.

Proposals or replies received by the Town pursuant to this ITB are exempt from public disclosure until such time that the Town provides notice of an intended decision or until 30 days after opening the proposals, whichever is earlier. If the Town rejects all proposals or replies pursuant to this ITB and provides notice of its intent to reissue the ITB, then the rejected proposals or replies remain exempt from public disclosure until such time that the Town provides notice of an intended decision concerning the reissued ITB or until the Town withdraws the reissued ITB. A proposal or reply shall not be exempt from public disclosure longer than 12 months after the initial Town notice rejecting all proposals or replies.

Oral presentations, meetings where vendors answer questions, or meetings convened by Town staff to discuss negotiation strategies, if any, shall be closed to the public (and other proposers) in compliance with Florida Statutes Chapter 286. A complete recording shall be made of such closed meeting. The recording of, and any records presented at, the exempt meeting shall be available to the public when the Town provides notice of an intended decision or until 30 days after opening proposals or final replies, whichever occurs first. If the Town rejects all proposals or replies pursuant to this ITB and provides notice of its intent to reissue the ITB, then the recording and any records presented at the exempt meeting remain exempt from public disclosure until such time that the Town provides notice of an intended decision concerning the reissued ITB or until the Town withdraws the reissued ITB. A recording and any records presented at an exempt meeting shall not be exempt from public disclosure longer than 12 months after the initial Town notice rejecting all proposals or replies.

Bids and related information and materials received by the Town are public records under Florida law, and will be subject to public inspection upon the issuance of the Town's notice of intended decision, or thirty (30) days after bid opening, whichever occurs first. However, certain exemptions to the public records laws are statutorily provided for in section 119.07, Florida Statutes. If the Town

rejects all bids and concurrently notices its intent to reissue the solicitation, the rejected bids are exempt from public disclosure until the Town provides notice of intended decision concerning the reissued solicitation or until the Town withdraws the reissued solicitation. A bid is not exempt for longer than twelve months after the notice of rejection of all bids.

Pursuant to section 119.0701, Florida Statutes, to the extent a successful Bidder is performing services on behalf of the Town, the successful Bidder must:

- 1) Keep and maintain public records required by the Town to perform the service. Information and data it manages as part of the services may be public record in accordance with Chapter 119, Florida Statutes and the Town's public records policies. The Bidder agrees, prior to providing services, it will implement policies and procedures, which are subject to approval by Town, to maintain, produce, secure and retain public records in accordance with applicable laws, regulations, and Town policies including but not limited to section 119.0701, Florida Statutes;
- 2) Upon request from the Town's custodian of public records, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119;
- 3) Ensure that the public records which are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if the successful Bidder does not transfer the records to the Town; and
- 4) Upon completion of the Agreement, transfer, at no cost to the Town, all public records in its possession or keep and maintain public records required by the Town to perform the service. If the successful Bidder transfers all public records to the Town at the completion of the Agreement, the successful Bidder must destroy any duplicate records that are exempt from public disclosure requirements. If the successful Bidder keeps any public records, it must meet all requirements for maintaining and retaining public records. All records stored electronically must be provided to the Town in a format that is compatible with the information technology systems of the Town.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE TOWN CLERK, BY TELEPHONE (727.397.5538), E-MAIL (Townclerk@redshoresfl.com), OR MAIL (TOWN OF REDINGTON SHORES, OFFICE OF THE TOWN CLERK, 17425 GULF BOULEVARD, REDINGTON SHORES, FLORIDA, 33708).

A.15 TRADE SECRETS

The Florida Legislature has determined in Florida Statutes § 815.04(3) (as to electronic records), and § 815.045 (as to all other records) that trade secret information, as defined in Florida Statutes § 812.081(1)(c), is confidential and exempt from public records disclosure. The statutory definition provides:

"Trade secret" means the whole or any portion or phase of any formula, pattern, device, combination of devices, or compilation of information which is for use, or is used, in the operation of a business and which provides the business an advantage, or an opportunity to obtain an advantage, over those who do not know or use it. The term includes any scientific, technical, or commercial information, including financial information, and includes any design,

process, procedure, list of suppliers, list of customers, business code, or improvement thereof. Irrespective of novelty, invention, patentability, the state of the prior art, and the level of skill in the business, art, or field to which the subject matter pertains, a trade secret is considered to be:

1. Secret;
2. Of value;
3. For use or in use by the business; and
4. Of advantage to the business, or providing an opportunity to obtain an advantage, over those who do not know or use it when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.

However, the Town will not be aware that a bid, proposal, or other response to a procurement solicitation contains such information. Therefore, bidders, proposers or other persons or entities responding to Town solicitations must specifically and clearly identify all portions of their responses which are believed to be a trade secret, as defined by the law, and must, as to each such designation, provide the basis upon which the designated information is a trade secret. PLEASE NOTE that under Florida law, a private party cannot render public records exempt from disclosure as containing trade secrets merely by designating information it furnishes a governmental agency confidential. Thus, the mere designation of an entire submission as “confidential” will be insufficient to comply with this requirement.

While the Town will, to the extent possible, cooperate in any court action a bidder, proposer or responder may bring against any third-party requesting to inspect and copy portions of a response asserted to be a trade secret, if a bidder, proposer or responder fails, prior to the submission of their materials to the Town, to specifically and clearly designate information therein as a trade secret and to provide the supporting explanation for the designation, the right to assert the exemption may be lost, and the information may be subject to inspection and copying as otherwise provided for under the Public Records Act.

In the event any record is requested under the Public Records Act, the Town will consult with the Town’s legal counsel and, if Town’s legal counsel agrees with the designation, the Town will assert the exemption and redact the relevant materials. If the Town’s counsel disagrees with the designation, Town staff will inform the bidder, proposer or responder and that person or entity may file an injunctive or declaratory judgment action and seek such emergency orders as desired to protect the information. The Town notes that absent some unusual justification, a bidder’s or proposer’s contract price shall not constitute a trade secret.

A.16 TAX EXEMPT; TAX LIABILITY

The Town is tax-exempt, subject to applicable provisions of Florida law regarding sales tax. The successful Bidder is responsible for the payment of all taxes including federal, state, and local taxes related to or arising out of Bidder’s services under the Agreement resulting from this ITB, including by way of illustration but not limitation, federal and state income tax, Social Security tax, unemployment insurance taxes, and any other taxes or business license fees as required. If any taxing authority should deem Bidder or Bidder employees an employee of the Town, or should otherwise claim the Town is liable for the payment of taxes that are Bidder’s responsibility under the Agreement, Bidder will indemnify the Town for any tax liability, interest, and penalties imposed upon the Town. The amount(s) of compensation set forth in the Agreement resulting from this ITB, or in any change orders authorized pursuant to the Agreement, will be understood and agreed to include any and all Florida sales and use tax payment obligations required by Florida law of the successful Bidder and all subcontractors or materials suppliers engaged by the successful Bidder. The Town’s tax-exempt number is 59-6017985

A.17 RESERVATION OF RIGHTS

The Town reserves the right to reject any and/or all bids, accept or reject any alternates, waive irregularities and technicalities if it is in the best interest of the Town, in the Town's sole judgment, and in conformance with applicable state and local laws or regulations.

The Town further reserves the right to make inquiries, request clarification, require additional information and documentation from any Bidder, or cancel this solicitation and solicit for new bids at any time prior to the execution of the Agreement. If a single response is received by the deadline for receipt of bids, it may or may not be rejected by the Town depending on available competition and current needs of the Town. The Town reserves the right to take such actions as it deems necessary and in its best interests.

A.18 AUTOMATIC DISQUALIFICATION

A Bidder will be disqualified from consideration for award of an agreement pursuant to this Request for Bids for any of the following reasons:

- Failure to meet mandatory minimum qualifications stated herein.
- Directly violating or causing another to violate the Town's anti-lobbying provisions.
- Collusion with the intent to defraud or other illegal practices upon the part of any firm submitting a bid.
- Verified evidence that Bidder has a financial interest in the company of a competing Bidder.
- Engaging in unbalanced bidding.
- Being on a Scrutinized Companies List or otherwise ineligible to submit a bid to provide services under Florida Statutes § 287.135.
- Not being properly licensed by, and eligible to conduct business in, the State of Florida or Pinellas County prior to submitting a bid.
- Bidder's or Bidder's officer or director having plead no contest or been convicted of fraud, embezzlement, bribery or other financial crime related to procurement or public contracting within the past 5 years.
- Having been disbarred from participating in the public procurement process of any federal, state or local governmental entity within the past 5 years.

The Town, at its sole discretion, may request clarification or additional information to determine a Bidder's qualifications, responsibility, or responsiveness.

A.19 SCRUTINIZED COMPANIES UNDER SECTION 287.135, FLORIDA STATUTES

Notwithstanding any provision to the contrary, Town will have the option to immediately terminate the Agreement, in its sole discretion, if Bidder is found to have submitted a false certification under Florida Statutes § 287.135(5) or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created under Florida Statutes § 215.473; or if Bidder is engaged in business operations in Cuba or Syria; or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

The Bidder certifies through submission of the attached Bidders Scrutinized Companies Certification that it is not listed on any Scrutinized Companies Lists described above; is not engaged in business operations in Cuba or Syria; is not engaged in a boycott of Israel and is not barred from submitting a bid or bid under Florida Statutes § 287.135.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes § 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

https://www.sbafla.com/media/5rjltjyy/2025_03_05_web_update_pfia_prohibited_list.pdf

A.20 **NO LOBBYING**

Lobbying Restrictions. Pursuant to Redington Shores Town Code § 36-19, after the issuance of any solicitation, or during renegotiation of an existing contract, no prospective offerors/proposers or their agents, representatives or persons acting at the request of such offerors/proposers shall contact, communicate with, or discuss, either in person, by phone, email or text message, any matter relating to the solicitation or the renegotiation with any Town officers, agents or employees (including the Town Council and Town Manager) other than the contacts designated in this solicitation, unless otherwise provided for in the solicitation or otherwise directed by the Town. This prohibition includes copying such persons on written communications with the designated Town contacts, but does not apply to presentations made to evaluation committees or at a Council meeting where the Council is considering approval of a proposed contract. The prohibition ends upon issuance of a purchase order or execution of the final contract, or when the solicitation has been canceled or the renegotiation efforts are terminated. Renegotiation will be deemed to have commenced upon vote of the council directing renegotiation or on issuance of a written notice from the Town to the existing contractor instituting a renegotiation process. **Failure of vendors seeking to conduct, or potentially interested in conducting business with the Town to strictly adhere to this section shall result in the offender's bid, proposal or response being disqualified from further consideration, and may also result in the suspension or debarment of the offending vendor.**

A.21 **RESPONSIBILITY DISCLOSURES**

If the vendor submitting this bid has been debarred, suspended, or otherwise lawfully precluded from participating in any public procurement activity, including being disapproved as a subcontractor with any federal, state, or local government, or if any such preclusion from participation from any public procurement activity is currently pending, the bidder shall include a letter with its bid identifying the name and address of the governmental unit, the effective date of this suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating the suspension or debarment.

In addition to this information, please also provide written responses to the following questions:

- Has bidder been sued in civil court for any intentional or negligent tort within five years of the date of bid opening? If so, state the case names, courts they were filed in, case numbers, and provide a narrative as to the outcome of each.
- Has bidder been sued in civil court for breach of contract within five years of the date of bid opening? If so, state the case names, courts they were filed in, case numbers, and provide a narrative as to the outcome of each.
- Has bidder, or any of its officers or employees, been criminally charged with any crime related to bidder's performance of work or business practices within the past five years? If so, state the case names, courts they were filed in, case numbers, and provide a narrative as to the outcome of each.
- Has bidder, or any of its officers or employees, been cited by OSHA or any other state or federal regulatory agency within the past five years for violation of regulations resulting from bidder's performance of work or business practices? If so, state the charge numbers, name of citing agencies, and provide a narrative as to the outcome of each.
- Has bidder, or any of its licensed employees or licensed qualifiers, had their license suspended or revoked within the past five years? If so, list each such instance and provide a narrative response as to the reasons for the licensure action and the current status of the suspended or revoked license.

NOTE: The foregoing questions addressing bidder responsibility MUST be answered in full and such

responses MUST be included in submitted bids. Failure to respond to each question posed will result in bids being disqualified. A positive response to any of the foregoing questions will NOT result in an automatic disqualification. Rather, the Town's evaluation of a bidder's responsibility to perform the work will take into account the overall responses provided, including the nature, volume, and timing of each suit, charge, citation, debarment, suspension, or license action.

Bidders must provide with their bids a list of all subcontractors they intend to use to perform the project, including a description of what portions of the work each subcontractor will do, and acknowledging that use of such subcontractors shall not absolve the General Contractor/bidder from complying with the terms and conditions of the awarded contract.

A.22 RIGHT TO PROTEST

Any actual bidder, proposer, or solicitation responder who is aggrieved in connection with a notice of intent to award a contract, where such grievance is asserted to be the result of a violation of the requirements of this procurement code or any applicable provision of law by the officers, agents, or employees of the Town, or by the successful bidder, proposer or responding business, may file a written protest signed by an authorized representative of the protestor with the Town Clerk by 4 p.m. within five (5) business days of the notice of intent being issued. The Town Manager, or designee, will evaluate the written protest and strive to issue a written decision within thirty (30) days.

A.23 FINANCIAL RESPONSIBILITY

During the bid evaluation process, depending on the size and nature of the transaction, Bidders may, upon request by the Town, be required to demonstrate financial responsibility by furnishing audited financial statements for the past two fiscal years. Such statements must be prepared in accordance with generally acceptable accounting practices and include an independent Certified Public Accountant (CPA) statement and must be provided to the Town within ten (10) calendar days of the Town's request.

A.24 OFFER EXTENDED TO OTHER GOVERNMENTAL ENTITIES

If mutually agreeable to the successful Bidder, other governmental entities may desire to utilize (piggyback) an agreement entered into pursuant to this ITB, subject to the rules and regulations of that governmental entity. The Town has no responsibility for, and is not a party to, any such agreements.

A.25 COMPLIANCE WITH LAW; STATE AND FEDERAL GRANT REQUIREMENTS

By submitting a bid, Bidder agrees that its performance of the eventual Agreement shall be in compliance with all applicable local, state and federal laws and regulations. In agreements financed in whole or in part by federal or State grant funds, all requirements set forth in the grant documents or in the law, rules, and regulations governing the grant, including federal or state cost principles, must be complied with. To the extent they differ from those of the Town, the cost principles of the grantor will be used.

A.26 ESTIMATED QUANTITIES

If provided, estimated quantities indicated on the bid form are for bidding purposes only. The amount of actual purchase of the item(s), or the service(s) to be performed, described in this ITB is neither guaranteed nor implied. Payment to the successful Bidder will be made only for the actual quantities of work performed or materials furnished.

A.27 NON-EXCLUSIVITY OF AGREEMENT; NON-ASSIGNMENT

The successful Bidder understands and agrees that, unless provided otherwise in a written agreement, any resulting contractual relationship is nonexclusive and the Town reserves the right to seek similar or identical services elsewhere if deemed in the best interest of the Town.

No Agreement resulting from this ITB may be assigned either in whole or in part without first receiving the Town's written consent. Any attempted assignment, either in whole or in part, without such consent will be null and void and in such event the Town will have the right at its option to terminate the Agreement. No granting of consent to any assignment will relieve Bidder from any of its obligations and liabilities under the Agreement.

A.28 UNBALANCED BIDS

The Town recognizes that large and/or complex projects will often result in a variety of methods, sources, and prices used by Bidders in preparing its bids. However, where in the opinion of the Town such variation does not appear to be justified, given bid requirements and industry and market conditions, the bid will be presumed to be unbalanced. Examples of unbalanced bids include:

- a. Bids showing omissions, alterations of form, additions not specified, or required conditional or unauthorized alternate bids.
- b. Bids quoting prices that substantially deviate, either higher or lower, from those included in the bids of competing Bidders for the same line item unit costs.
- c. Bids where the unit costs offered are in excess of or below reasonable cost analysis values.

If the Town determines that a bid is presumed unbalanced, it will request the opportunity to and reserves the right to, review all source quotes, bids, price lists, letters of intent, etc., that the Bidder obtained and upon which the Bidder relied to develop its bid. The Town reserves the right to reject as non-responsive any presumptively unbalanced bid(s) where the Bidder is unable to demonstrate the validity and /or necessity of the unbalanced unit costs.

A.29 FRONTLOADING BID PRICING PROHIBITED

If applicable, prices offered for performance and/or acquisition activities which occur early in the project schedule, such as mobilization; clearing and grubbing; or maintenance of traffic; that are substantially higher than pricing of competitive Bidders within the same portion of the project schedule, will be presumed to be front loaded. Front loaded bids could reasonably appear to be an attempt to obtain unjustified early payments creating a risk of insufficient incentive for the Bidder to complete the work or otherwise creating an appearance of an undercapitalized Bidder.

In the event the Town presumes a bid to be front loaded, it will request the opportunity to, and reserves the right to, review all source quotes, bids, price lists, letters of intent, etc., which the Bidder obtained and upon which the Bidder relied upon to develop the pricing or acquisition timing for these bid items. The Town reserves the right to reject as nonresponsive any presumptively front-loaded bids where the Bidder is unable to demonstrate the validity and/or necessity of the front loaded costs.

A.30 PUBLIC ENTITY CRIMES

By submission of response to the Town's ITB, Bidder acknowledges and agrees to the following: In accordance with Florida Statutes § 287.133, a person, affiliate, or corporation who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity on a contract; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes § 287.017, for Category Two for a period of thirty-six (36) months following the date of being placed on the convicted vendor list.

To ensure compliance with the foregoing, Bidders must certify by submission of the enclosed public entity crimes certification, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any state or federal entity, department or agency.

A.31 CONFLICT OF INTEREST

By submitting a bid, the Bidder is certifying that its bid has not been arrived at collusively or otherwise in violation of federal, state or local laws. The award of any contract hereunder is subject to the provision of Chapter 112, Florida Statutes. Offerors must disclose with their bid the name of any officer, director, partner, proprietor, associate or agent which is also an officer or employee of the Town. Bidders must disclose the name of any officer or employee of the Town who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder or any of its branches or affiliate companies.

A.32 DISCRIMINATORY VENDOR LIST

Pursuant to Florida Statutes § 287.134(3)(d), an entity or affiliate placed on the Discriminatory Vendor List shall not submit a bid for a contract to provide goods or services to a public entity, shall not submit a bid on a contract with a public entity for the construction or repair of a public building or perform any public work, shall not submit bids for leases of real property to a public entity, shall not award or perform work as a contractor, supplier, subcontractor, or consultant under any contract with any public entity, and shall not transact business with any public entity.

A.33 ECONOMY OF PREPARATION

Bids should be prepared simply and economically, providing a straightforward, concise description of the bidder's ability to fulfill the requirements of the project.

A.34 INFORMALITIES

The Town reserves the right to both waive any informality in bids and to determine, in its sole discretion, whether or not the informality is minor.

A.35 INFORMATION AND LITERATURE

Bidders must furnish all information and literature requested. Failure to do so may be cause for rejection.

A.36 BID EVALUATION

Tie Bids. Pursuant to Florida Statutes § 287.087, in case of tied bids, a bidder which has certified it is a drug-free workplace in the manner set forth in the statute shall be given preference over bidders who have not made such certifications.

Neutrality in Evaluations. Pursuant to Florida Statutes § 287.05701(3), prospective Bidders are notified that the Town will not request documentation of or consider a bidder's social, political, or ideological interests when determining if the bidder is a responsible vendor, nor will it give preference to a bidder based on the bidder's social, political, or ideological interests.

Local Preferences Limited. Pursuant to Florida Statutes § 255.0991, in the event the project which is the subject of this ITB is to be funded in whole or in part by any funds appropriated by the state of Florida, there shall be no preference given to bidders based on their location of office, hiring local

workers, or payment of local taxes.

Hiring of Florida Residents Preference. Pursuant to Florida Statutes § 255.099, the successful Bidder shall be required to give preference to the employment of Florida residents in the performance of the work on the project if Florida residents have substantially equal qualifications to those of nonresidents, as that phrase is defined by the statute.

Responsible Offeror/Proposer. Means a contractor, business entity or individual which is fully capable to meet all the requirements of the solicitation and subsequent contract, which possesses the full capability, including financial and technical, to perform as contractually required, and which must be able to fully document the ability to provide good faith performance.

Responsive Offeror/Proposer. Means a contractor, business entity or individual which has submitted a bid or proposal that fully conforms in all material respects to the ITB/RFP and all of its requirements, including requirements as to form and substance.

Compliance with Federal Standards. All items to be purchased under the contract must be in accordance with all governmental standards, to include, but not be limited to, those related to disposal of chemicals and hazardous materials, protection of waterways, and those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

Human Trafficking Affidavit. The Contractor shall provide the Town with the no-coercion affidavit required by Florida Statutes § 787.06(13), in the form provided by the Town.

Diversity/Equity/Inclusion Certification. Pursuant to Florida Statutes § 166.04971, the Town is prohibited from funding the promotion of diversity, equity, and inclusion initiatives. Pursuant to Florida Statutes § 287.139, Contractor shall certify to the Town prior to executing this Agreement that the funds paid to Contractor will not be used to require its employees, contractors, volunteers, vendors, or agents to ascribe to, study, or be instructed using materials relating to diversity, equity, and inclusion, as defined in Florida Statutes § 166.04971.

Selection and Award. Upon evaluation of all bids received, a notice of intent to award may be made to the lowest, responsive, and responsible Bidder whose bid(s) serves the best interests of the Town, in the Town's sole judgment and discretion.

No award will be made until the Town has concluded such investigations, as it deems necessary, to establish the responsibility, qualifications and financial ability of any Bidder to provide the required goods and services in accordance with any agreement resulting from this ITB and to the satisfaction of the Town and within the time prescribed. The Town may reject any bid if the evidence submitted by the Bidder, or an investigation of the qualifications and/or experience of the Bidder, fails to satisfy the Town that such Bidder is sufficiently qualified or experienced to provide the goods or services required, or to carry out the obligations as required in this Request for Bids.

In the event only one response is received, the Town may require the bidder to submit a cost proposal in sufficient detail for the Town to perform a cost/price analysis to determine if the bid price is fair and reasonable.

Depending on the dollar value of the agreement, the Town staff's recommendation for award will be acted upon either by a department head, the Town Manager, or the Town Commission.

Notices of Intent to Award are posted to the Town of Redington Shores's website and/or on Demandstar. It is the Bidder's responsibility to check these websites to view relevant bid information and award notices.

Pursuant to Florida Statutes § 287.05701, bidders are advised that the Town will not give preference to a vendor based on the vendor's social, political, or ideological interests.

A.37 EXECUTION OF AGREEMENT/ISSUANCE OF PURCHASE ORDER

Submission of a bid constitutes an offer on the part of the Bidder which the Town then has the authority to accept. Unless a Purchase Order will be issued, within ten (10) calendar days from issuance of the Notice of Intent to Award, the successful Bidder will be required to execute and return a separate Agreement which has either been made a part of this ITB, or which will be provided with the Notice of Intent to Award. Failure of the successful Bidder to execute the Agreement within the required period will constitute legal grounds for cancellation of the award and forfeiture of any required bid bond.

Successful bidder acknowledges that the Town uses electronic signatures as allowed by the Florida Electronic Signatures Act, and agrees to be bound to the same extent as that of an original signature.

Upon receipt of a properly executed Agreement (if required), the Town will finalize execution and will return one fully executed copy, along with any required bid bond, to the successful Bidder. Issuance of a Purchase Order or fully executed Agreement to the successful Bidder constitutes the Town's acceptance of the Bidder's offer.

Until issuance of a Purchase Order or approval and final execution of the Agreement, the Town reserves the right to reject any or all bids, to waive technicalities and to advertise for new bids, or to proceed to do the work otherwise, in the Town's sole judgment and discretion.

A.38 INVOICES AND PAYMENT

All payment requests shall be invoiced by mail to: Town of Redington Shores, 17425 Gulf Boulevard, Redington Shores, Florida, 337080 Unless the contract document provides otherwise, Contractor shall not invoice more frequently than once a month for each calendar month for which services are provided. Invoices shall describe with sufficient detail the work performed and materials acquired during the billing period and any other detail sufficient to permit the Town to determine the completeness of the invoice. The designated Town Manager or designee will review all invoices for completeness. In the event an invoice is found to be incomplete, or should any other question or dispute arise, same shall be processed using the procedures and timelines set forth in the Florida Local Government Prompt Payment Act, Part VII of Florida Statutes Chapter 218.

A.39 FEDERAL AND STATE IMMIGRATION LAWS

- a. Bidder agrees to comply with the Immigration Reform and Control Act of 1986 (IRCA) in performance under this Agreement and to permit the Town and its agents to inspect applicable personnel records to verify such compliance as permitted by law. Bidder will ensure and keep appropriate records to demonstrate that all of Bidder's personnel have a legal right to live and work in the United States.
 - (i) As applicable to Bidder, under this provision, Bidder hereby warrants to the Town that Bidder and each of its subcontractors will comply with, and are contractually obligated to comply with, all federal immigration laws and regulations that relate to their employees (hereinafter "Bidder Immigration Warranty").
 - (ii) A breach of the Bidder Immigration Warranty will constitute as a material breach of this Agreement and will subject Bidder to penalties up to and including termination of this Agreement at the sole discretion of the Town.
 - (iii) The Town retains the legal right to inspect the papers of all Bidder personnel who provide services under this Agreement to ensure that Bidder or its subcontractors are complying with the Bidder Immigration Warranty. Bidder agrees to assist the Town in regard to any such inspections.
 - (iv) The Town may, at its sole discretion, conduct random verification of the employment records of Bidder and any subcontractor to ensure compliance with the Bidder

Immigration Warranty. Bidder agrees to assist the Town in regard to any random verification performed.

- (v) Neither Bidder nor any subcontractor will be deemed to have materially breached the Bidder Immigration Warranty if Bidder or subcontractor establishes that it has complied with the employment verification provisions prescribed by Sections 274A and 274B of the Federal Immigration and Nationality Act.

Immigration Compliance; E-Verify. Bidder acknowledges that it is responsible for complying with the provisions of the Immigration Reform and Control Act of 1986, 8 U.S.C. § 1324a, *et seq.*, and regulations relating thereto. Failure to comply with the above statutory provisions shall be considered a material breach and shall be grounds for immediate termination of this Agreement. The Bidder's employment of unauthorized aliens is a violation of § 274A(e) of the Federal Immigration and Employment Act. The Bidder shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of this Agreement, and shall require the same verification procedure of any Subcontractors authorized by the Town. Pursuant to Florida Statutes § 448.095(5), Bidder shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. Bidder's contract with the Town cannot be renewed unless, at the time of renewal, Bidder certifies in writing to the Town that it has registered with and uses the E-Verify system. If Bidder enters into a contract with a subcontractor, the subcontractor must provide the Bidder with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and Bidder shall maintain a copy of such affidavit for the duration of the contract. If Bidder develops a good faith belief that any subcontractor with which it is contracting has knowingly violated Florida Statutes § 448.09(1) (making it unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States) Bidder shall terminate the contract with the subcontractor. If the Town develops a good faith belief that Bidder has knowingly violated Florida Statutes § 448.09(1) (making it unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States) Town shall terminate the contract. Pursuant to Florida Statutes § 448.095(5)(c)(3), termination under the above-circumstances is not a breach of contract and may not be considered as such.

A.40 DRUG-FREE WORKPLACE. Bidder is hereby advised that the Town has adopted a policy establishing a drug-free workplace for itself and those doing business with the Town to ensure the safety and health of all persons working on Town contracts and projects. Bidder will require a drug-free workplace for all Bidder's personnel working under any Agreement resulting from this ITB. Specifically, all Bidder personnel who are working under such Agreement must be notified in writing by Bidder that they are prohibited from the manufacture, distribution, dispensation, possession, or unlawful use of a controlled substance in the workplace. Bidder agrees to prohibit the use of intoxicating substances by all Bidder personnel and will ensure that such personnel do not use or possess illegal drugs while in the course of performing work for the Town or on Town property.

A.41 BIDDER EMPLOYEE BACKGROUNDS; SECURITY CLEARANCE AND REMOVAL OF PERSONNEL. The Town may conduct or require Bidder to conduct criminal, driver history, and all other relevant background checks of Bidder's personnel or agents who would perform services under the Agreement, or who will have access to the Town's information, data, or facilities, in accordance with regulatory or contractual obligations, and the Town's current background check policies. Any officer, employee, or agent who, in the sole judgment of the Town, fails the background check for any reasonable cause not prohibited by law must be replaced by Bidder immediately. The Town will have final authority, based on security reasons: (i) to determine when security clearance of Bidder personnel is required; (ii) to determine the nature of the security clearance, up to and including fingerprinting Bidder personnel; and (iii) to determine whether or not any individual or entity may

provide services under the Agreement due to security reasons. If the Town objects to any Bidder personnel for any reasonable cause not prohibited by law, Bidder will, once requested by the Town, remove any such individual from performance of services under the Agreement.

- A.42 TERMINATION RIGHTS; NON-APPROPRIATION.** Notwithstanding any stated term, unless specifically provided for differently in any separate Agreement resulting from this ITB, the Town reserves the right to terminate the Agreement in part or in whole for its convenience upon thirty (30) calendar days' written notice. Further, pursuant to Florida Statutes Chapter 112, Part II, the Town may cancel the Agreement, without penalty or further obligation, if any person significantly involved in initiating, securing, drafting, or creating the Agreement for the Town becomes an employee or agent of Contractor.

The Town is a governmental agency which relies upon the appropriation of funds by its governing body to satisfy its obligations. If the Town reasonably determines that it does not have funds to meet its obligations under an Agreement resulting from this ITB, the Town will have the right to terminate the Agreement without penalty on the last day of the fiscal period for which funds were legally available.

- A.43 NON-WAIVER.** There will be no waiver of any provision of the Agreement resulting from this ITB unless approved in writing and signed by the waiving party. Failure or delay to exercise any rights or remedies provided herein or by law or in equity, or the acceptance of, or payment for, any services hereunder, will not release the other party of any of the warranties or other obligations of the Agreement and will not be deemed a waiver of any such rights or remedies.
- A.44 USE OF NAME.** Bidder will not use the name or logos of the Town of Redington Shores in any advertising or publicity without obtaining the prior written consent of the Town Manager.
- A.45 PROHIBITED ACTS.** Pursuant to Florida Constitution Article II § 8, a current or former Town officer or employee within the last two (2) years shall not represent another organization before the Town on any matter for which the officer or employee was directly concerned and personally participated in during their service or employment or over which they had a substantial or material administrative discretion. Bidder shall therefore not hire or retain a current or former Town officer or employee to engage in any such prohibited action.
- A.46 RISK OF LOSS.** Commodities to be delivered to or installed for the Town, shall be FOB the Town delivery point or the point of installation, as relevant. In submitting a bid based on this ITB, the successful Bidder agrees to bear all risks of loss, injury, or destruction of goods or equipment incidental to its performance under the Agreement to that point.
- A.47 SAFEGUARDING TOWN PROPERTY.** Bidder will be responsible for any damage to Town real property or damage or loss of Town personal property when such property is the responsibility of or in the custody of Bidder or its employees.
- A.48 NOTICES.** All notices to be given pursuant to the Agreement must be delivered to the Parties at their respective addresses. Notices may be (i) personally delivered; (ii) sent via certified or registered mail, postage prepaid; (iii) sent via overnight courier; or (iv) sent via a pre-agreed email address. If provided by personal delivery, receipt will be deemed effective upon delivery. If sent via certified or registered mail, receipt will be deemed effective three (3) calendar days after being deposited in the United States mail. If sent via overnight courier or facsimile, receipt will be deemed effective two (2) calendar days after the sending thereof.
- A.49 GOVERNING LAW, VENUE.** The Agreement resulting from this ITB shall be governed by the laws of the State of Florida. The exclusive venue selected for any proceeding or suit in law or equity arising from or incident to the Agreement will be Pinellas County, Florida.
- A.50 ATTORNEY FEES.** In any action brought between the Parties to enforce or construe the terms of the Agreement entered as a result of this ITB, each Party shall bear its own attorneys' fees and costs, including any incurred on appeal, regardless of the resolution of the case or any resulting appeal(s).

- A.51 SEVERABILITY.** If any provision of the Agreement resulting from this ITB is declared void or unenforceable, such provision will be severed from the Agreement, which will otherwise remain in full force and effect. The Parties will negotiate diligently in good faith for such amendment(s) of the Agreement as may be necessary to achieve the original intent of the Agreement, notwithstanding such invalidity or unenforceability.
- A.52 CERTIFICATES AND PERMITS.** A successful Bidder shall secure at Bidder's own expense all necessary certificates, licenses and permits from governmental authorities as are required in connection with the performance of any part of the Agreement, and shall give all notices required by law, ordinance or regulation. Bidder shall pay all fees and charges incident to the due and lawful prosecution of the work contemplated by the Agreement.
- A.53 NO THIRD-PARTY BENEFICIARIES.** An Agreement entered as a result of this ITB will be for the sole benefit of the Parties and their respective successors and permitted assigns. The Parties do not intend to enter such Agreement for any other person's or entity's benefit.

END OF PART A

PART B
SPECIAL INSTRUCTIONS AND REQUIREMENTS

Bidders must carefully review the bid documents in their entirety to become familiar with what is required, what is to be submitted in the Bidder's bid, and to properly complete all bid forms.

B.01 MINIMUM QUALIFICATIONS

Bidders are required to meet the following minimum qualifications.

Bidders contracting in a corporate capacity must be registered with the Florida Department of State Division of Corporations as a Florida corporation or other Florida recognized and approved legal business entity in good standing and authorized to conduct business in the State of Florida.

Documentation of registration and status is requested, but not required as the Town will verify with the Division of Corporations.

Further, Bidder must provide evidence that it has been in continuous operation providing goods/performing services that are similar to the requirements set forth in this ITB for a minimum of one (1) year from the date the bid is due.

B.02 BASIS OF AWARD

The award will be made to the responsive and responsible Bidder having the lowest total base bid.

The lowest, responsible Bidder will mean that Bidder which submits the lowest bid to sell goods and/or services of a quality which meets or exceeds the quality of goods and/or services set forth in the ITB documents or otherwise required by the Town.

To be responsive, a Bidder must submit a bid that conforms in all material respects to the requirements set forth in the ITB.

To be a responsible Bidder, the Bidder must have the financial, technical, legal and logistical ability to, and must have all necessary staff, expertise, equipment and facilities to fully provide the commodities or services solicited and to otherwise fully perform under the requirements of this ITB and any resulting Agreement or Purchase Order.

The Town reserves the right to make such an investigation as it deems necessary to determine the ability of any Bidder to furnish the service requested. Information that the Town deems necessary to make this determination must be provided by the Bidder. Such information may include, but will not be limited to, current financial statements, verification of availability of equipment and personnel, and past performance records.

B.03 BID PRICES

All bid prices submitted in response to this solicitation must be fixed, firm net pricing inclusive of all charges, fees and incidentals necessary to provide the goods and/or perform the services that are the subject of this ITB. Unless otherwise provided in a resulting Purchase Order or Agreement, pricing will remain firm for the initial term and for any renewal periods.

B.04 WARRANTY If applicable

Town is seeking the longest available manufacturer's warranty for the products that are being solicited

If any product utilized by the successful Bidder does not meet performance representation or other quality assurance representations as published by manufacturers, producers, or distributors of such products or the specifications listed, the successful Bidder shall pick up the product from the Town at no expense to the Town.

The Town reserves the right to reject any or all materials, if in its sole judgment and discretion, the material or item in question reflects unsatisfactory workmanship or manufacturing or shipping damage. The successful Bidder shall refund, to the Town, any money which has been paid for the same.

The price bid shall include quality guarantee/warranty in accordance with this section. No additional compensation will be made to the successful Bidder for providing a quality guarantee/warranty.

END OF PART B

PART C
MINIMUM SPECIFICATIONS / SCOPE OF WORK/SCOPE OF SERVICES

C.01 PURPOSE

The Town seeks a qualified bidder to supply and deliver four (4) portable emergency generators to serve lift stations within the Town of Redington Shores. Since the generators will only be used when the Town's lift stations lose power the Town is also seeking trailers to transport and store the generators.

All items to be provided must be in full accordance with the requirements of this ITB and any Purchase Order issued by, or Agreement entered into with the Town.

C.02 PRODUCT SPECIFICATIONS

The Town is seeking four (4) portable emergency generators for the Town's four (4) lift stations. All four (4) generators must be 3 phase; however, one lift station needs 230 volts while the other three need 240 volts.

Since the generators will only be used when the lift stations lose power the Town is also seeking trailers to transport and store the generators. The trailers need to be able to hook up to 2.5 inch trailer hitch

END OF PART C

PART D – FORMS**All forms must be submitted with the Bidder's bid****FORM 1: BIDDER'S CERTIFICATION**

I have carefully examined the entirety of this Request for Bids (ITB) which includes instructions for bidders, special instructions and requirements, specification/scope, and insurance and bond requirements.

I acknowledge receipt and incorporation of the following addenda. The cost, if any, of such revisions has been included in my bid pricing.

Addendum # _____	Date: _____	Addendum # _____	Date: _____
Addendum # _____	Date: _____	Addendum # _____	Date: _____

I propose to perform the work/offer the items described in this ITB and I agree to hold pricing for at least 120 calendar days to allow the Town time to properly evaluate this bid. I agree to the Town's terms and conditions as set forth in its ITB, its procurement code, and any attached form of agreement or, if no separate agreement is to be executed, to the Town's standard Purchase Order terms posted at: [insert web address where vendors can view the Town's standard PO terms]. I further agree that each of the foregoing shall take precedence over any conflicting terms and conditions submitted with this bid.

I certify that all information contained in this bid is truthful to the best of my (the authorized signer) knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the company as its agent and that the company is ready, willing and able to perform if awarded a contract.

I further certify, under oath, that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, company, or corporation submitting a bid for the same product or service; no officer, employee or agent of the Town or of any other company who is interested in said bid; and that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I certify that the name and title of the authorized signatory, as completed below, is authorized to execute the Agreement resulting from this ITB using an electronic signature.

Further, I certify any affixed electronic signature of the authorized signatory is the act of and attributed to the authorized signatory. And, by signing the Agreement resulting from this ITB, if any, the authorized signatory adopts the electronic signature as his/her own and designates it for use as an official record by the Town.

Finally, through my signature set forth below, I confirm that the bid fully meets the requirements set forth in the Town's ITB. If required, a copy of the bid guarantee is included in the electronic submission of the bid.

NAME OF BUSINESS

MAILING ADDRESS

AUTHORIZED ELECTRONIC
SIGNATURE

TOWN, STATE & ZIP CODE

NAME, TITLE, TYPED

TELEPHONE NUMBER

FEDERAL IDENTIFICATION #

E-MAIL ADDRESS

FORM 2: OFFICIAL BID FORM**BIDDER'S NAME:** _____

The undersigned, as "Bidder," having carefully examined the bid solicitation documents and being familiar with conditions affecting the goods to be offered and/or the services to be provided, agrees to furnish all labor, materials, equipment, and other incidental items, and services necessary in full accordance with the ITB and contract documents for:

INVITATION TO BID (ITB) 26-001**for****FOUR (4) PORTABLE EMERGENCY GENERATORS WITH TRAILERS**

And, if awarded, Bidder agrees to provide the items by the deadline(s) set forth in the ITB (if any) and for the unit pricing indicated and as applicable, will complete all requirements within the time limits specified for the pricing awarded, which is based on the following bid schedule:

Product and Material Costs			
# of items	Product	Rate	TOTAL

Miscellaneous Cost			
# of items	Product	Rate	TOTAL

GRAND TOTAL: \$ __________
(Written grant total amount)

FORM 2: LOBBYING AFFIDAVIT

STATE OF _____

COUNTY OF _____

_____ being first duly sworn, deposes and says that he or she is the (sole owner) (general partner) (joint venture partner) (president) (secretary) or (authorized representative) (select one) of _____ (Bidder), which Bidder has submitted a bid to the Town of Redington Shores, and that neither the Bidder nor its agents have engaged in any contact or conduct which is prohibited by the Town's ITB and procurement code related to lobbying prohibitions in procurement, including contacting members of the Town Commission or Town management outside of the designated point of contact.

Where relevant, the Bidder further attests that it has complied with the federal regulations concerning lobbying activities contained in 31 U.S.C. § 1352 (the Byrd Anti-Lobbying Amendment) and 49 CFR Part 20.

AFFIANT

Notary Public

STATE OF _____

COUNTY OF _____

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 20____, by _____, by means of ☐ physical presence or ☐ online notarization who produced the following as identification _____ (type of identification) or is personally known to me.

My Commission Expires _____

[stamp or seal]

[Signature of Notary Public]

[Typed or printed name]

**NOTE: THIS FORM MUST BE COMPLETED AND SUBMITTED BY ALL BIDDERS
IN PDF FORM AND, IN THE CASE OF A JOINT VENTURE, FROM EACH PARTNER**

FORM 3: PUBLIC ENTITY CRIMES CERTIFICATION

SWORN STATEMENT (submit in PDF form)
PURSUANT TO SECTION 287.133(3) (a), FLORIDA STATUTES

A person, affiliate, or corporation who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, Florida Statutes, for Category Two for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

The Bidder certifies by submission of this form that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any state or federal entity, department or agency.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE TOWN FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signature]

Notary Public

STATE OF _____

COUNTY OF _____

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 20____, by _____, by means of ☐ physical presence or ☐ online notarization who produced the following as identification _____ (type of identification) or is personally known to me.

My Commission Expires _____

[stamp or seal]

[Signature of Notary Public]

[Typed or printed name]

FORM 4: SCRUTINIZED COMPANIES CERTIFICATION (submit in PDF format)

Bidder hereby certifies under penalties of perjury as of the date of submission of its ITB to provide goods and services to the Town that it has not been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in section 287.135, Florida Statutes, is not engaged in business operations in Cuba and Syria; and will not engage in "Boycott Israel" activities, as defined in section 215.4725 (1)(a), Florida Statutes, that result in bidder being placed on the Scrutinized Companies that Boycott Israel List created after October 1, 2016 and during the term of any contract awarded pursuant to this Request for Bids.

I further certify that I am duly authorized to submit this certification on behalf of the company as its agent and that the company is ready, willing and able to perform if awarded a contract.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE PURCHASING OFFICE FOR THE TOWN IS FOR THAT PUBLIC ENTITY ONLY AND, THAT FALSIFICATION OF THIS CERTIFICATION MAY RESULT IN TERMINATION OF THE CONTRACT, DEBARMENT OF THE COMPANY FROM SUBMITTING A BID OR PROPOSAL FOR A PERIOD OF THREE (3) YEARS FROM THE DATE THE CERTIFICATION IS DETERMINED TO BE FALSE, CIVIL PENALTIES, AND THE ASSESSMENT OF ATTORNEY'S FEES AND COSTS AGAINST THE COMPANY. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE TOWN PRIOR TO ENTERING INTO A CONTRACT OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signature]

Notary Public

STATE OF _____

COUNTY OF _____

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 20____, by _____, by means of ☐ physical presence or ☐ online notarization who produced the following as identification _____ (type of identification) or is personally known to me.

My Commission Expires _____

[stamp or seal]

[Signature of Notary Public]

[Typed or printed name]

[Remainder of page intentionally left blank]

FORM 5: ANTI-HUMAN TRAFFICKING AFFIDAVIT

STATE OF FLORIDA

COUNTY OF _____

NO COERCION OF LABOR AFFIDAVIT

BEFORE ME, the undersigned authority, personally appeared _____, who, after being duly sworn, deposes and states that he/she is an adult person, over the age of 18, competent to testify as to the following matters to which he/she has personal knowledge:

1. My name is _____.
2. I am currently the _____ of _____.
3. In that capacity, I am authorized to make this attestation.
4. Pursuant to the requirement of Florida Statutes § 787.06(13), my company attests, under penalty of perjury, that it does not use coercion, as defined in Florida Statutes § 787.06(2)(a), for labor or services.

FURTHER AFFIANT SAYETH NOT:

The foregoing instrument was attested to before me this ____ day of _____, 20____, by _____, who is ☐ personally known to me or ☐ who has produced _____ as identification, and who did take an oath under penalty of perjury, and who appeared before me at the time of notarization.

Sign: _____

Print: _____

seal:

Notary Public-State of Florida

Commission No: _____

Commission Expires: _____

ITEM G.3.



Town of
Redington Shores
Nature's Beach

Date: September 9, 2026
To: Board of Commissioners
From: Margaret Carey, Town Manager
Re: ORD 2026-05 Construction Activities

At the July 29, 2026 Workshop, Commissioners directed staff to update the Construction Noise code to include verbiage that prohibits construction *work* (not just noise) during designated hours and days.

The updated ordinance is attached for your consideration.

ORDINANCE NO. 2026-05

AN ORDINANCE OF THE TOWN OF REDINGTON SHORES, FLORIDA, AMENDING PART II, CHAPTER 101, SECTION 101-2 (ENUMERATION OF NOISES) OF THE TOWN'S CODE OF ORDINANCES TO CLARIFY THE TIMEFRAME DURING WHICH CONSTRUCTION OR REPAIRING OF BUILDINGS CAN TAKE PLACE; PROVIDING FOR SEVERABILITY; CODIFICATION; AND AN EFFECTIVE DATE.

WHEREAS, Section 101-2 of the Town of Redington Shores Code of Ordinances declares the actions addressed therein to be public nuisances and in violation of the Town's Code; and

WHEREAS, currently the Code prohibits the erection (including excavating), demolition, alteration or repair of any building only when it creates a loud and raucous noise outside the times and days allowed in Section 101-2 and

WHEREAS, the Town Commission wishes to clarify that all erection (including excavation), demolition, alteration or repair of any building is prohibited unless performed during the times and days allowed in Section 101-2; and

WHEREAS, the Town Commission finds that it is in the best interest of the Town, its residents, and property owners, to approve the provisions set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Town of Redington Shores, Florida, that:

Section 1. Part II, Chapter 101, Section 101-2 of the Code of Ordinances for the Town of Redington Shores is hereby amended to read as follows:

Sec. 101-2. Enumeration of noises.

The following acts, as limited herein, are declared to be public nuisances in violation of this chapter, namely:

- A. *Exhaust from engines, whistles, pile drivers, etc.* Discharge into the open air of the exhaust of any steam engine or stationary internal combustion engine except through a muffler or other device which will effectively prevent loud and raucous noises therefrom.

- B. *Pile drivers, etc.* The operation between the hours of 6:00 p.m. and 7:00 a.m. on any day or at any time on Sunday and legal holidays of any pile driver, steam shovel, pneumatic hammer, derrick, dredge, steam or electric hoist or other appliance, the use of which is attended by loud and raucous noise.
- C. *Blowers.* The operation of any blower or power fan or any internal combustion engine, the operation of which causes loud and raucous noise, unless the noise from such blower or fan is muffled or such engine is equipped with a muffler device sufficient to prevent loud and raucous noise.
- D. *Horns, signaling devices, etc.* The sounding of any horn, whistle or other audible signaling device so as to create a loud and raucous noise.
- E. *Radios, amplifiers, phonographs, etc.* The using, operation or permitting to be placed, used or operated any radio, amplifier, musical instrument, phonograph or other device for the producing or reproducing of sound in such manner as to cause loud and raucous noise.
- F. *Sound trucks.* No amplifier or loudspeaker in, upon or attached to a sound truck or other device for amplifying sound shall be operated or permitted to operate within the town for advertising purposes or to attract the attention of the public.
- G. *Animals, birds, etc.* The keeping of any animal or bird which habitually causes a loud and raucous noise.
- H. *Defect in vehicle or load.* The use of any motor vehicle so out of repair, so loaded or in such manner as to create loud grating, grinding, rattling or other loud and raucous noise or which is not equipped with a muffler in a good working order and in constant operation so as to prevent loud and raucous noise.
- I. *Construction or repairing of buildings.* The erection (including excavating), demolition, alteration or repair of any building other than between the hours of 7:00 a.m. and 6:00 p.m. on any day or at any time on Sunday, and on legal holidays, unless the building official makes a written determination that such activities are necessary to avoid imminent danger to the public health or safety or reasonably certain loss of property, and the activities take place only for so long as to eliminate such imminent danger or risk of property.
- J. *Schools, public buildings, churches, hospitals.* The creation of any loud and raucous noise heard within any school, public building, church or any hospital or the grounds thereof while in use which interferes with the workings of such institution or which disturbs or annoys patients in the hospital.
- K. *Illegal fireworks.* The use of any fireworks deemed illegal by state statute, or county or town code.

Section 2. For purposes of codification of any existing section of the Redington Shores Town Charter herein amended, words underlined represent additions to original text, words ~~stricken~~ are deletions from the original text, and words neither underlined nor stricken remain

unchanged.

Section 3. If any section, subsection, sentence, clause, provision, or word of this Ordinance is held unconstitutional or otherwise legally invalid, same shall be severable and the remainder of this Ordinance shall not be affected by such invalidity, such that any remainder of the Ordinance shall withstand any severed provision, as the Board of Commissioners would have adopted the Ordinance and its regulatory scheme even absent the invalid part.

Section 4. The Codifier shall codify the substantive amendments to the Redington Shores Town Charter as contained in Section 1 of this Ordinance and shall not codify the exordial clauses nor any other sections of this Ordinance not designated for codification.

Section 5. Pursuant to Florida Statutes § 166.041(4), this Ordinance shall take effect immediately upon adoption.

ADOPTED ON FIRST READING on the _____ day of _____ 2026, by the Board of Commissioners of the Town of Redington Shores, Florida.

ADOPTED ON SECOND AND FINAL READING on the _____ day of _____ 2026, by the Board of Commissioners of the Town of Redington Shores, Florida.

Erin Schoos, Mayor

Attest:

Michelle Lowe, Town Clerk

Business Impact Estimate

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the Town's website by the time notice of the proposed ordinance is published.

Proposed ordinance's title/reference:

Ordinance No. 2026-05

AN ORDINANCE OF THE TOWN OF REDINGTON SHORES, FLORIDA, AMENDING PART II, CHAPTER 101, SECTION 101-2 (ENUMERATION OF NOISES) OF THE TOWN'S CODE OF ORDINANCES TO CLARIFY THE TIMEFRAME DURING WHICH CONSTRUCTION OR REPAIRING OF BUILDING CAN TAKE PLACE; PROVIDING FOR SEVERABILITY; CODIFICATION; AND AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance, but the Town is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

¹ See Section 166.041(4)(c), Florida Statutes.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the Town hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

This Ordinance clarifies that all construction and repairing of buildings can only take place during the times and dates specified in Section 101-2. The public purpose of the amendment is to have specific times and days within the Town when construction and repairing activities can take place so to limit the nuisance of such work on the other residents within the Town.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the [City/Town/Village], if any:

- (a) An estimate of direct compliance costs that businesses may reasonably incur;
- (b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
- (c) An estimate of the [City's/Town's/Village's] regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

None

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

None

4. Additional information the governing body deems useful (if any):

N/A

ITEM H.7.



Town of
Redington Shores
Nature's Beach

Date: September 3, 2026
To: Board of Commissioners
From: Michael Pafumi, Public Works Department Supervisor
Re: Public Works Department Monthly Report – August

Public Works Department August

Routine daily activities conducted by the Public Works Dept.

- Daily check of the 4 town lift stations to ensure proper function.
- Daily emptying of dog waste cans within the community.
- Ensuring bus stop trash receptacles are emptied.
- Checking and ensuring all town storm drains are clear of debris.
- Assisting town hall staff with routine duties and citizen requests for service.
- Weekly raking of the beach with the beach tractor and rake.
- Lawn cutting / landscaping of all town parks, medians, and easements.

Activities for August not including normal daily activities:

- Verizon/Fios, Spectrum working to replace utility boxes.



- Storm drain replacement completed 174th Ave East



- Bike rack installed at County Lot Beach Access



ITEM H.8.



Town of
Redington Shores
Nature's Beach

Date: Sept. 1, 2026
To: Board of Commissioners
From: Mike Foley, Building Official
Re: Building Department Update

PERMIT STATS

Here are the permit stats from 8/1/2026 to 8/31/2026:

Permits Applications received: 40

Issued Permits: 18

Under Review: 10

Pending: 1

Disapproved: 1

Payment Pending: 0

Ready to Issue: 0 (*could be waiting on contractor updated credentials and/or insurance, first permit to close, or HOA approval letters*)

Incomplete Applications 2 (waiting on documents)

Closed: 8

Current Open Permits: 418

APPEALS

Appeals Received: 2

Appeals Resolved: 2

Appeals in Progress: 0

Appeals cancelled: 0

INSPECTIONS

Total Number of Inspections Completed: 175 in the month of August 2026

PHONE CALLS

MONTH: **381**

DAILY AVERAGE: **18**

WALK-IN

MONTH: **78**

DAILY AVERAGE **3**

UPDATED FEE SCHEDULE

This has been postponed until the new Building Official, Mike Foley, starts.

NON-COMPLIANT HOMES**February 2026**

Identified 46 homes that were non-compliant; of the 46 homes

Substantially Damaged – 20 letters were sent certified

Non-Substantially Damaged – 26 letters were sent certified

Responded – 6 property owners responded

Removed From List – 1 property

Letters returned unclaimed or unable to forward (10)

March 2026

Non-Compliant Properties added in March (5); 2 of the 5 responded

April 2026

Non-Compliant Properties added in April (0)

May 2026

Non-Compliant Properties added in May (0)

June 2026

This has been postponed until the new Building Official starts.

July 2026

This has been postponed

Aug 2026

Staff are currently reviewing the Master List to make sure the current number of Non-Compliant properties is accurate. Once confirmed, first notice will be sent. Second notice letter will go out for those already received notices – date has not been determined yet.

ITEM H.9.



Town of
Redington Shores
Nature's Beach

Date: September 9, 2026
To: Board of Commissioners
From: Margaret Carey, Town Manager
Re: Monthly Update – Town Manager's Report

Here are the highlights from August 8, 2026 – September 3, 2026:

- Congratulations to Rafael Soto and Matt Harner who celebrated 1 year with the Town!
- Met with residents bordering the south end of the County Beach access parking lot with a County representative to discuss planned updates for the lot – including a new fence and resurfacing of the lot.
- Code Enforcement. The Town posted an announcement for a part-time Code Enforcement Officer opening.
- EMS Building. Mayor Schoos and I visited the new EMS building that is being constructed on a parcel located next to the North Redington Town Hall and includes the lot that used to house our Public Works garage. The new building will primarily serve as an EMS substation, but will also include offices and storage, and will also provide much-needed garage space for Redington Shores and North Redington Beach. The building is scheduled to be completed in January 2027.
- Our college interns are wrapping up their time here. They have been very helpful developing flyers and social media campaigns, such as trash can code, house address code. They also created great Instagram posts and assisted with picnic planning.
- Working on development/design of updated Town signage.
- Contacted PSTA to order a replacement bus shelter.

Upcoming Projects and Priorities:

- Amendment 3/Tax Reform Proposal. Staff are making future budget contingency plans in the event the town loses funding through Amendment 3 in November. We are looking at current contracts, reduced town services, and more. Recommendations would apply to FY28 budget and beyond.
- Ongoing discussions with Pinellas County staff regarding improvements to the County Beach Access parking lot and resident concerns.
- Holiday events and decorations are being planned.
- Comprehensive Plan Update will be presented by Forward Pinellas at the September 9 P&Z meeting.
- Working with sewer and roads contractors to plan road improvements for FY27 and beyond.
- Continue next steps for Utility Undergrounding Project. Currently waiting on Duke.

ELECTION UPDATES:

- Next election date: November 3, 2026 (referendum for term length)
- Next *Commissioner* election date: November 2027 (Districts 2 and 4)

UPCOMING MEETINGS/EVENTS:

- Sept. 7 – Labor Day – Town Hall closed
- Sept. 8 – Happy Birthday **Rafael**
- Sept. 9 – Planning & Zoning Board Hearing 12pm
- Sept. 9 – First Budget Public Hearing 6pm
- Sept. 9 – Regular Meeting *immediately following Budget Public Hearing*
- September 21 – Final Budget Public Hearing 6pm
- September 30 – Workshop 6pm



Staff celebrate NFL Preseason Kickoff



New EMS Building



Mayor Schoos and Mayor Super